

REGULAR MEETING OF THE BOARD OF EDUCATION

NOVEMBER 19, 2018

PRESENT:

Doris Fischer
Laura Gavey
Christopher Madden
Rosemary Natoli
Peter Robinson
Brian J. Sales
Kenneth Urban

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:

Karen Sheridan – Student Services
Peter Michaelson – Finance & Operations
Todd Andrews – Human Resource
Jeanette Altruda – Curriculum & Instruction

Christopher Clayton, Esq.

Approximately 5 Residents & Staff Members

The meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, President, in Board Conference Room, with the opening exercises and a moment of silent meditation.

2. FOR ACTION

Action, Minutes: 2.1 Approval of Minutes of the Regular Meeting of the Board of Education of November 5, 2018

Motion to approve the minutes of the Regular Meeting of the Board of Education of November 5, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.2 Resignations - Driver Messenger (Courier - Part Time), Special Education Teacher (.6), Special Education Teacher, Foreign Language Teacher

Motion to accept the following resignations:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Bridget Stocklmeier	Driver Messenger Courier (Part Time) District	7/10/13 – Present	1/3/19	Retirement
Christina Lopilato	Special Education Teacher (.6) Deauville Gardens West	8/31/17-Present	11/21/18	Personal
Julie Lanty	Special Education Teacher Deauville Gardens West	9/1/18-Present	11/21/18	Personal
Maria Aguiar Alvarez	Foreign Language Teacher High School	9/1/18-Present	11/21/18	Personal

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.3 Declinations of Appointment - Non-Teaching Staff -Part-Time Food Service Worker, Sub School Monitor

Motion to approve the following declinations of appointment:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>REASON GIVEN</u>
Angel Brooks	Food Service Worker (part time) Deauville Gardens West Appointed at the 11/5/18 Board of Education Meeting	Personal
Lindsey Konik	Substitute School Monitor District Appointed at the 11/5/18 Board of Education Meeting	Personal

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.4 Termination of Appointment - PT Custodial Worker

Motion to accept the following termination of appointment:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Alfred Verriotto	Custodial Worker (part time) High School	10/8/13-Present	11/20/18	Termination

Mr. Verriotto has been out on workers' compensation since September 11, 2017. He has been notified that his appointment will be terminated.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.5 Leave of Absence - Elementary

Motion to approve the following request for leave of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Katianne Howe	Elementary Teacher Deauville Gardens West	12/407-Present	5/3/19 terminating on or about 6/39/19*	Child Care

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Motion to approve action items 2.6-2.13.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action (Consent): 2.6 Appointment: Probationary - Special Education

Candidate: Sarah Steiner, Special Education Teacher, Deauville Gardens West School
Certification(s): NYS Professional Certificate – Students with Disabilities (Grades 1-6) – eff. 9/1/13
NYS Professional Certificate – Childhood Education (Grades 1-6) – eff. 9/1/13
Tenure Area: Special Education
Effective: November 26, 2018
Salary: Step 2 Column MA - \$57,980 of the 2018-19 Teachers' Salary Schedule
Probationary Period: November 26, 2018 terminating November 25, 2022*

**This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.*

Action (Consent): 2.7 Appointment - Extended Day - 2018-19

The following appointment is recommended for the Extended Day program:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Laura Hughes	Extended Day Great Neck Road	\$28.34 /hour

Action (Consent): 2.8 Appointment - Coaching Staff - 2018-19

<u>NAME</u>	<u>ASSIGNMENT/ CERTIFICATION</u>	<u>STIPEND</u>
Kia Wright	Junior Varsity Girls Basketball First Aid Pending	\$9,496

Action (Consent): 2.9 Appointment - Elementary Cafeteria Duty

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND/ EFFECTIVE DATE</u>
Melanie Luck	Cafeteria Duty Susan E. Wiley	\$3,825 (prorated) 10/1/18

Action (Consent): 2.10 Appointment - Translator

<u>NAME</u>	<u>LANGUAGE</u>	<u>STIPEND</u>
Rosa Rivas	Spanish	\$40/hr - Oral \$50/hr - Written

Action (Consent): 2.11 Appointments - Per Diem Substitute Teachers

Sarah Torelli , Per Diem Substitute Teacher, Deauville Gardens West Elementary School
NYS Initial Certificates: Early Childhood Ed., B-2, Childhood Ed., 1-6, Students w/Disabilities B-6,
Effective 5/31/17
\$130/day, Effective 12/3/18 to on or before 6/30/19

Amy Mello, Per Diem Substitute Teacher, District
NYS Initial Certificate: Health Education, Effective 7/22/15
\$130/day, Effective 11/20/18 to on or before 6/30/19

Action (Consent): 2.12 Increase in hours - Non-Teaching Staff - PT Custodial Worker

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Fabricio Araujo	Custodial Worker (part time) High School	Step 1 - \$16.58/hr. 1 additional hr./day effective 10/23/18

Mr. Araujo was recommended by Mr. Lisa and Mr. Andrews for an increase in (1) one additional hour per day for a total of (5) five hours per day.

Action (Consent): 2.13 Permanent Appointment - Non-Teaching - Office Assistant (10 month)

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Suzanne Shea	Office Assistant (10 month) High School	Step 2 - \$31,518 Effective 11/27/18

Ms. Shea has successfully completed her twenty-six week probationary period and is, therefore, eligible for permanent appointment.

Action: 2.14 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 10/24/18 and 11/1/18.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.15 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: October 22, 2018, October 24, 2018, October 29, 2018, November 1, 2018, November 5, 2018 and November 8, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.16 Approval of Board Policies

Motion to approve the following policy changes:

1. 7000, Facilities Development Goals
2. 7050, Energy Management Conservation Policy
3. 7100, Facilities Planning
4. 7100-E, Facilities Planning Report Card
5. 7120, Enrollment Projections
6. 7200, Financing Facilities Development
7. 7310, Education Specification
8. 7320, Selection of Architect, Engineer or Construction Manager
9. 7340, Plans, Specifications and Cost Estimates
10. 7350, Site Acquisition
11. 7360, Construction Contracts, Bidding and Awards
12. 7365, Construction Safety
13. 7365-E, Construction Safety Exhibit

14. 7500, Naming Facilities
15. 7810, Closing of Facilities

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.17 Resolution Regarding Destruction of Election Ballots from the May 15, 2018 Annual Budget Vote and Election

Motion to approve the resolution regarding the destruction of election ballots from the May 15, 2018 Annual Budget and Election.

RESOLUTION

WHEREAS, on May 15, 2018, the Copiague Union Free School District conducted its Annual Budget Vote and Election; and

WHEREAS, the District Clerk is currently in possession of the unused, defective, void and/or spoiled ballots resulting from such Annual Budget Vote and Election; and

WHEREAS, Education Law Section 2034(6) provides for the destruction of such unused, defective, void and/or spoiled ballots when a period of six (6) months has elapsed from the date of the Annual Budget Vote and Election; and

WHEREAS, at least six (6) months has elapsed from the date of such Annual Budget Vote and Election held on May 15, 2018 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Copiague Union Free School District hereby orders the destruction of all unused, defective, void and/or spoiled ballots resulting from the May 15, 2018 election.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.18 2018-2019 Expenditure Budget Revision of \$37,248.95 from \$129,443,050.17 to \$129,480,299.12 to be Funded from our Restricted Fund Balance (EBALR)

Motion to approve 2018-2019 expenditure budget revision of \$37,248.95 from \$129,443,050.17 to \$129,480,299.12 to be funded from our Restricted Fund Balance (EBALR).

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.19 2018/19 Budget Transfer in Excess of \$10,000

Motion to accept 2018/19 budget transfer in excess of \$10,000.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.20 Resolution - Stipulation of Settlement with an Employee

Motion to approve the resolution regarding approving a Stipulation of Settlement with an employee and authorizes the Superintendent of Schools to execute said agreement on behalf of the District.

RESOLUTION

Be It Resolved: That the Board of Education hereby approves the terms of a stipulation of settlement regarding an employee whose name has been made known to the Board in executive session, and accepts the Letter of Resignation attached thereto, and be it further

Resolved that the Board authorizes the Superintendent of Schools to execute said agreement on behalf of the District.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

3. REPORTS

Claims Audit Reports for the Month of October 2018

Treasurer's Report for the Month of October 2018

Expenditure, Revenue and Investment Reports - October 2018

Cafeteria Operating Report for October 2018

Budget Transfers for October 2018

Capital Project Change Order Report

Capital Project Spending Summary Report through November 13, 2018

Annual Report to the Board of Education - Committee on Special Education

Enrollment Report for the Period Ending October 26, 2018

Superintendent's Report:

There was no Superintendent's Report.

Presentation:

Mrs. Urraro, Director of Technology, gave a presentation on the Master Library.

Second Policy Review

1. 8000, Support Services Goals
2. 8100, Health & Safety Program
3. 8111, Reporting of Hazards
4. 8111-R, Reporting of Hazards Regulation
5. 8112, Health and Safety Committee
6. 8112-R, Health and Safety Committee Regulation
7. 8115, Pesticides and Pest Management
8. 8120, Accident Prevention and Safety Procedures
9. 8120.2, Safe Use of Hazardous Chemicals
10. 8121, First Aid
11. 8122, Accident Reporting
12. 8122-E.1, Employee Accident Report
13. 8122-E.2, Student Accident Report
14. 8122-E.3, Visitor Accident Report
15. 8123, Hygiene Precautions and Procedures

16. 8123.1, Contagious Diseases
17. 8123.1-R, Contagious Diseases Regulation
18. 8123.1-E, Contagious Diseases Exhibit
19. 8130, Emergency Management Plan
20. 8132, Fire Drills
21. 8133, Bomb Threats
22. 8134, Emergency Closings

First Policy Review

1. 8200, Buildings and Grounds Management
2. 8210, Buildings and Grounds Security
3. 8210-R, Buildings and Grounds Security Regulation
4. 8211, Access to Buildings
5. 8220, Buildings and Grounds Maintenance and Inspection
6. 8240, Traffic and Parking on School Property
7. 8310, Receiving and Warehousing
8. 8330, Authorized Use of School-Owned Materials and Equipment
9. 8330-E, Permission Form for Authorized Use of School-Owned Materials and Equipment
10. 8330.1, Authorized Use of School-Owned Computer Equipment
11. 8410, Student Transportation
12. 8411, School Bus Scheduling and Routing
13. 8412, Idling Prohibition for Buses and Other School Vehicles
14. 8413, Transportation for Nonpublic School Students
15. 8414, School Bus Safety
16. 8414.1, Bus Driver Qualifications and Training
17. 8414.2, School Bus Maintenance

4. CORRESPONDENCE

There was no correspondence.

5. COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, December 3, 2018, at 7:30 p.m. in the Board Conference Room in the Everett E. Newman III Administration Offices in the Middle School. It will be preceded at 6:30 p.m. by an Audit Committee Meeting.

Thanksgiving Recess will be celebrated on Thursday and Friday, November 22 and 23, 2018. All schools and offices will be closed.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

There was no new business.

8. VOICE OF THE BOARD

There was no voice of the Board.

9. VOICE OF THE PEOPLE

There was no voice of the people.

10. POSSIBLE EXECUTIVE SESSION

There was no Executive Session.

11. ADJOURNMENT

Action: 11.1 Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was adjourned at 7:50 PM.

Mary Ellen Ruppert
District Clerk