

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DECEMBER 17, 2018**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Christopher Madden  
Peter Robinson  
Brian J. Sales  
Kenneth Urban

Dr. Kathleen Bannon  
Superintendent of Schools

Assistant Superintendents:  
Karen Sheridan – Student Services  
Peter Michaelsen – Finance & Operations  
Todd Andrews – Human Resource

**ABSENT:**

Rosemary Natoli

Christopher Clayton, Esq.

Approximately 5 Residents & Staff Members

The meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, President, in West Cafeteria in the Middle School, with the opening exercises and a moment of silent meditation.

At this time the Middle School Chamber Singers performed two holiday selections, under the direction of Ms. Folan.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes - Regular Board of Education Meeting of December 3, 2018

Motion to approve the minutes of the Regular Board of Education Meeting of December 3, 2018.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.2 Resignations - School Security Guard, Teaching Assistants, Cafeteria Aide

Motion to accept the following resignations:

<b><u>NAME</u></b>	<b><u>ASSIGNMENT/ SCHOOL</u></b>	<b><u>SERVICE IN DISTRICT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON GIVEN</u></b>
Frederick Troise	School Security Guard High School	3/7/06 – Present	1/2/19	Retirement
Alex Adeclat	Teaching Assistant Middle School	10/25/16-12/12/18	12/12/18	Personal
Stephanie Lanfranchi	Teaching Assistant/ Per Diem Substitute Middle School	9/1/16-Present	1/3/19	Personal
KimMarie Sorrentino	Cafeteria Aide Deauville Gardens West	9/4/18-12/17/18	12/17/18	To become a Teaching Assistant

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.3 Declination of Appointment - Ancillary Staff Member

Motion to accept the following declination of appointment:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>REASON GIVEN</u>
James Crichton	HS Musical Rehearsal & Performance Accompanist Appointed at the July 10, 2018 Board of Education Meeting	Personal

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.4 Leave of Absence - Office Assistant Spanish Speaking

Motion to accept the following request for leave of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Yasmin Valera	Office Assistant Spanish Speaking Central Office	1/23/18 - Present	12/6/18 terminating on or about 1/7/19*	Medical

\*This date will be adjusted if needed.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.5 Request for Administrative Internship

Motion to approve the following administrative internship:

<u>NAME</u>	<u>SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATES</u>
Marilyn Gutierrez	Elementary Teacher Great Neck Road School	2010 – Present through August 2019	December 2018

**Explanation:** Ms. Gutierrez has requested approval of a part-time administrative internship. Her internship will take place at the Great Neck Road School. Mrs. Karla Cangelosi, Principal of the Great Neck Road School, will be her cooperating administrator. Ms. Gutierrez is completing her administrative preparation through Stony Brook University.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Motion to approve for action items 2.6-2.19.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action (Consent): 2.6 Resolution: Emergency Conditional Appointments

**RESOLUTION**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Gonzalez, Alex	Maintenance Mechanic	12/18/18
Petersen, Jessica	High School Musical Rehearsal and Performance Accompanist	12/18/18
Puntiel, Maria	Cafeteria Aide	12/18/18

Action (Consent): 2.7 Appointments: Teaching: Regular Substitute Teachers - School Psychologist (part-time), Elementary

Candidate: Emma Copp, Regular Substitute Part-Time (.8) Appointment - School Psychologist, Deauville Gardens East School

Certification(s): NYS Provisional Certificate - School Psychologist - effective 6/22/18

Service Area: School Psychologist

Effective: On or about January 22, 2019

Salary: Step 2 Column MA - \$57,980 @ .8 + \$2,609.10 (prorated) School Psychologist differential of the 2018/19 Teachers' Salary Schedule

Candidate: Janine Egan, Regular Substitute Appointment - Elementary Teacher, Deauville Gardens West School

Certification(s): NYS Professional Certificate - Grades 1-6 - effective 9/1/09

NYS Professional Certificate - Students with Disabilities (Grades 1-6) - effective 12/7/17

Service Area: Elementary

Effective: January 2, 2019

Salary: Step 2 Column MA - \$57,980 (prorated) of the 2018/19 Teachers' Salary Schedule

Action (Consent): 2.8 Appointment - Extended Day - 2018-19 School Year

The following appointment is recommended for the Extended Day program:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
John Louden	Teacher Middle School	\$47 /hour

Action (Consent): 2.9 Additional Compensation

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Stephanie Nosworthy	Teach in-service course "Wilson Introductory Workshop"	\$1,000.00

This Stipend is to be paid out of F2110.1500.00.7017

Action (Consent): 2.10 Appointments - Intramural Activities Staff - 2018/19 School Year

<u>NAME</u>	<u>SCHOOL/ ASSIGNMENT</u>	<u>STIPEND</u>
Travis White	High School Boys Lacrosse	\$47 per hour up to 12.5 hours*
Matthew Miles	High School Boys Lacrosse	\$47 per hour up to 12.5 hours

\*At the June 4, 2018 Board of Education Meeting Travis White was appointed as the High School Boys Lacrosse Intramural Advisor with a \$47 per hour up to 25 hours. He will now share that stipend with Matthew Miles.

Action (Consent): 2.11 Appointment - Ancillary Staff - 2018/19 School Year

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Jessica Petersen	Musical Rehearsal & Performance Accompanist	\$1,800

Action (Consent): 2.12 Appointments - Co-Curricular - 2018-19 School Year

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>STIPEND</u>
Brittini Ferlazzo	Math Club Advisor Middle School	\$1,900*
Stephen Temme	Math Team Advisor Middle School	\$1,900*

\*At the August 30, 2018 Board of Education meeting Ms. Ferlazzo and Mr. Temme were appointed as Co-Advisors for the Middle School Math Team sharing the \$1,900 stipend. Now, there are two different advisor positions (Math Club and Math Team). Ms. Ferlazzo and Mr. Temme should both receive a \$1,900 stipend.

Action (Consent): 2.13 Annual Appointment: Nurse Mentor

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SCHOOL</u>
Theresa Danna	Outside Agency Nurses	Deauville Gardens East/West

The Nurse Mentor will receive a \$250 annual stipend for each nurse being mentored.

Action (Consent): 2.14 Appointment - Annual - Teaching Assistant

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>SALARY/EFFECTIVE DATE</u>
KimMarie Sorrentino	Deauville Gardens West Teaching Assistant Special Education	Step 1-\$17.46/hr, 3.5 hrs/day to on or before 6/26/19

Action (Consent): 2.15 Appointments - Adult Education Registration Clerical Support - Winter 2018

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY/ EFFECTIVE DATE</u>
Karen Calautti	Registration	\$19.30/hour January 16 & 17, 2019
Andrea O'Brien	Registration	\$19.30/hour January 16 & 17, 2019
Dianna P. Kost	Registration	\$19.30/hour January 16 & 17, 2019

Action (Consent): 2.16 Probationary Appointment - Non-Teaching: Maintenance Mechanic

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Errol Berenzy	Maintenance Mechanic District	Step 7 - \$55,842 Effective 12/26/18 Probationary period to end 6/26/19

Action (Consent): 2.17 Probationary Appointments - Non-Teaching: Custodial Workers

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Christopher Lenski	Custodial Worker Great Neck Road	Step 1 - \$42,070 plus \$650 Night differential Effective 12/18/18 Probationary period to end 6/18/19

Jose Sarmiento      Custodial Worker      Step 1 - \$16.58/hr., 4 hrs./day  
(part-time)      Effective 12/18/18  
Middle School      Probationary period to end 6/18/19

Action (Consent): 2.18 Probationary Appointment - Non-Teaching Staff - Cafeteria Aide

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Maria Puntiel	Cafeteria Aide Deauville Gardens West	Step 1 \$13.68/hr. 2.75 hrs. / day Effective 12/18/18 probationary period to end 6/18/19

Action (Consent): 2.19 Appointment - Student Worker

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
<u>PRESENT GRADE</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Sierra Theogene	Library	\$12.00 per hour
Grade 12	Susan E. Wiley	12/18/18

Action: 2.20 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities.

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for September 28 & November 30, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.21 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: November 19, 2018, November 20, 2018, November 28, 2018, November 29, 2018 and December 3, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.22 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 11/20/18 and 11/27/18.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.23 Approval of Updated List of Impartial Hearing Officers

Motion to approve the updated list of Impartial Hearing Officers.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.24 Approval of Board Policies

Motion to approve the following policy changes:

1. 8200, Buildings and Grounds Management
2. 8210, Buildings and Grounds Security
3. 8210-R, Buildings and Grounds Security Regulation
4. 8211, Access to Buildings
5. 8220, Buildings and Grounds Maintenance and Inspection
6. 8240, Traffic and Parking on School Property
7. 8310, Receiving and Warehousing
8. 8330, Authorized Use of School-Owned Materials and Equipment
9. 8330-E, Permission Form for Authorized Use of School-Owned Materials and Equipment
10. 8330.1, Authorized Use of School-Owned Computer Equipment
11. 8410, Student Transportation
12. 8411, School Bus Scheduling and Routing
13. 8412, Idling Prohibition for Buses and Other School Vehicles
14. 8413, Transportation for Nonpublic School Students
15. 8414, School Bus Safety
16. 8414.1, Bus Driver Qualifications and Training
17. 8414.2, School Bus Maintenance

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.25 Approval of Request by the Town of Babylon to Waive the Fee for Use of the High School on March 25, 2019

Motion to approve the request from the Town of Babylon to waive the fees for the use of the Walter G. O'Connell Copiague High School on Monday, March 25, 2019 evening for the purpose of holding their 30th Annual Women's History Month Program.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.26 Approval of request for Out of State and or Overnight Trip

Motion to approve the following out of state and/or overnight field trip.

<u>GROUP</u>	<u>EVENT DATE</u>	<u>EVENT NAME</u>	<u>LOCATION</u>
Selected Students:	3/9/19 - 3/11/19	Angelo Del Toro	Albany, NY
Angie Vasquez Sanabria		Leadership Institute	
Mery Gomez		Nominees	

Alternate Students:

Jose DeJesus - Tineo

Diego Espinal

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.27 2018/19 Budget Transfers in Excess of \$10,000

Motion to accept 2018/19 budget transfers in excess of \$10,000.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.28 Acceptance of Donation of Musical Instruments

Motion to accept donation of musical instruments.

Motion by Kenneth Urban, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

Action: 2.29 Proposal to Join National Cooperative Purchasing Alliance

Motion to approve proposal to join National Cooperative Purchasing Alliance (NCPA).

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

### **3. REPORTS**

3.1 Claims Audit Reports for the Month of November 2018

3.2 Treasurer's Report for the Month of November 2018

3.3 Expenditure, Revenue and Investment Reports - November 2018

3.4 Cafeteria Operating Report for November 2018

3.5 Budget Transfers for November 2018

3.6 Capital Project Spending Summary Report through December 12, 2018

3.7 Capital Project Change Order Report

3.8 Enrollment Report for Period Ending November 30, 2018

3.9 Superintendent's Report:

Dr. Bannon reported on the holiday concerts she had gone to so far. She went on to say you could see the hard work and effort that went into each concert by the staff members and the students by the performances.

Dr. Bannon reported that the Middle School Science Research Competition gets bigger and better every year. The caliber of presentations is very impressive.

Finally, Dr. Bannon reported that the Capital Project is coming down to the home stretch.

3.10 Second Policy Review

1. 8417, Student Transportation in Private Vehicles
2. 8500, Food Service Management
3. 8505, Meal Charge Policy and Prohibition Against Shaming
4. 8505-R, Meal Charge Regulation
5. 8505-E.1, Meal Charge Letter
6. 8505-E.2, Student Meal Charge Waiver

7. 8520, Free and Reduced Price Food Services
8. 8613, Telephone Service
9. 8635, Information Security Breach and Notification
10. 8635-R, Information Security Breach and Notification Regulation
11. 8650, School District Compliance With Copyright Law
12. 8650-R, School District Compliance With Copyright Law
13. 8700, Insurance

### 3.11 First Policy Review

1. 9000, Personnel Policies Goals
2. 9010, Equal Employment Opportunity
3. 9010.1, Affirmative Action Plan
4. 9020, Board-Staff Communications
5. 9100, Staff Code of Ethics
6. 9120, Staff Conduct
7. 9125, Drug-Free Workplace
8. 9125-R, Drug-Free Workplace Regulation
9. 9125.1, Staff Substance Abuse
10. 9125.1-R, Staff Substance Abuse Regulation
11. 9125.1-E, Staff Substance Abuse Exhibit
12. 9130, Staff-Student Relations
13. 9135, Child Abuse in an Educational Setting
14. 9135-E.1, Child Abuse in an Educational Setting Exhibit - Confidential Report of Allegation
15. 9135-E.2, Child Abuse in an Educational Setting Exhibit - Notice/Reporting Requirements

## **4. CORRESPONDENCE**

There was no correspondence.

## **5. COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, January 14, 2019, at 7:30 p.m. in the West Cafeteria in the Middle School.

All schools will be closed for the holiday recess from December 24, 2018 through January 1, 2019. Offices will be open on December 26, 27 and 28, 2018.

“Coffee and Cake with the Board – Come down and meet the members of the Board of Education in a more informal atmosphere.

Hear from the Board about some of the things going on in the district this year, while learning more about what the board does and what it’s like to be a Board member.

All residents are invited to meet with the Board of Education on January 22, 2019 at 7:00 pm in the Middle School west cafeteria.”

## **6. UNFINISHED BUSINESS**

There was no unfinished business.

## **7. NEW BUSINESS**

There was no new business.

## **8. VOICE OF THE BOARD**

Mr. Madden reported on the APPR meeting he attended in Albany through NYSSBA.

## **9. VOICE OF THE PEOPLE**

There was no voice of the people.



**10. POSSIBLE EXECUTIVE SESSION**

Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss the employment of a particular person.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The Board entered into Executive Session at 7:56 pm.

Return to Open Session

Motion to return to Open Session.

Motion by Christopher Madden, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was reconvened at 8:16 pm.

**11. ADJOURNMENT**

Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Christopher Madden, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden, Kenneth Urban

The meeting was adjourned at 8:17 pm.

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Mary Ellen Ruppert  
District Clerk