

REGULAR MEETING OF THE BOARD OF EDUCATION

MARCH 19, 2018

PRESENT:

Doris Fischer
Laura Gavey
Christopher Madden
Rosemary Natoli
Peter Robinson
Brian Sales

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:

Peter Michaelsen – Finance & Operations
Karen Sheridan – Student Services
Jeanette Altruda – Curriculum & Instruction

Christopher Clayton, Esq.

Approximately 10 Residents and Staff Members

The meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, President, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

2. FOR ACTION

Action, Minutes: 2.1 Approval of Minutes - Regular Board Meeting of March 5, 2018

Motion to approve the minutes of the Regular Board of Education Meeting of March 5, 2018.

Motion by Brian J Sales, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.2 Resignations - Teaching Assistant, Per Diem Substitute

Motion to accept the following resignations:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Gina Belfiore	Teaching Assistant Special Education Deauville Gardens West	8/30/12-3/16/18	3/16/18	Personal
Melanie Holguin	Per Diem Substitute Deauville Gardens West	1/9/18-Present	3/26/18	Personal

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.3 Request for Leave of Absence - Director of Technology

Motion to approve the following request for leave of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Kelly Urraro	Director of Technology District	7/1/16-Present	5/14/18 terminating 5/18/18*	Child Care

*These dates will be adjusted if needed.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Motion to approve action items 2.4-2.16.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action (Consent): 2.4 Appointment - Non-Certified Teacher (pending)

Kaitlyn Geldmacher, Non-Certified Teacher (pending), Susan E. Wiley Elementary School
 \$105 day, Effective 3/20/18 to on or before 6/30/18

Action (Consent): 2.5 Appointment: Secondary Summer School Principal

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Francis Salazar	Secondary Summer School Principal	\$10,500

Mr. Salazar's stipend will be paid out of budget code A2330.1300.87.

Action (Consent): 2.6 Compensation for Additional Work

Dr. Altruda has recommended that Mr. Paul Mercieca receive a stipend for his additional responsibilities at community musical events in the Spring of 2018. He should be paid from the Middle School Extended Day budget code at the conclusion of the school year.

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>STIPEND</u>
Paul Mercieca	Music Teacher Middle School	\$700

Action (Consent): 2.7 Appointments - Elementary: Arrival /Dismissal Duty - 4th Quarter

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND</u>
Karen Coyle	Arrival – Deauville Gardens East	\$956
Lisa Flores	Dismissal – Deauville Gardens East	\$956
Jeannine Chaikin	First Arrival – Susan E. Wiley	\$956
Mary Alice Dunn	Second Arrival – Susan E. Wiley	\$956
Maureen Gaertner	First Dismissal – Susan E. Wiley	\$956
Katie Zecha	Second Dismissal – Susan E. Wiley	\$956
Patricia Stein	Arrival – Great Neck Road	\$956
Karilyn Fincke	Dismissal – Great Neck Road	\$956
Sheri Droz	Arrival – Deauville Gardens West	\$956
Christine Orlando	Dismissal – Deauville Gardens West	\$956

Action (Consent): 2.8 Appointment - Annual Per Diem Substitute Teacher - 2017/18

<u>NAME</u>	<u>ASSIGNMENT/ CERTIFICATIONS</u>	<u>SALARY/ EFFECTIVE DATE</u>
Amee Feldman	Deauville Gardens East NYS Initial Certificates: Student with Disabilities (Grades 1-6) effective 9/1/13, Childhood Education (Grades 1-6) effective 9/1/13, Early Childhood Education (Birth – Grade 2) effective 2/1/13 (ext.) Students with Disabilities (Birth – Grade 2) effective 1/31/18 (ext.)	\$135 per day 3/20/18 to on or before 6/30/18

Action (Consent): 2.9 Appointments - Intramural Activities Staff - 2017/18

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>STIPEND</u>
Colleen Darge	Soccer Girls (Spring) Co-Advisor High School	\$629*

*Nicholas Lorenzen was appointed as the advisor at the June 19, 2017 Board of Education meeting. Mr. Lorenzen and Ms. Darge will now split the stipend.

Michael Olsen	Girls Softball (Winter) Advisor High School	\$1,258*
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*Michael Olsen was appointed as a co-advisor with Ms. Alyssa Ambrosio at the June 19, 2017 Board of Education meeting. Ms. Ambrosio has left the district and Mr. Olsen completed the Softball intramural by himself and therefore is entitled to the full stipend.

Action (Consent): 2.10 Annual Appointment - Teacher Mentor

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SCHOOL</u>
Karilyn Fincke	Gina Graziano	Great Neck Road

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,476 annual stipend in addition to 120 hours of professional development credit.

Action (Consent): 2.11 Increase in hours - Non-Teaching Staff - Cafeteria Aides

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Linda Van Cura	Cafeteria Aide (part-time) Deauville Gardens West	Step 15-\$19.83/hr. 2.75 hrs./day effective 3/20/18
Francine Gavey	Cafeteria Aide (part-time) Deauville Gardens West	Step 15-\$19.83/hr. 2.75 hrs./day effective 3/20/18

Action (Consent): 2.12 Probationary Appointment - Non-Teaching: Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Suzanne Shea	Clerk Typist (10 month) Walter G. O'Connell Copiague High School	Step 1 - \$30,295. (pro-rated) effective 3/20/18 probationary period to end 11/27/18

Action (Consent): 2.13 Probationary Appointment - Non-Teaching: Cafeteria Aide

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Ellen Bello	Cafeteria Aide Deauville Gardens West	\$13.43/hour, 2.5 hours/day Effective 3/20/18 Probationary period to end 11/27/18

Action (Consent): 2.14 Election Workers - Copiague Public Schools Trustee/Budget Vote 2018

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
B'Ann Roth	Chief Inspector of Election	\$13.00 per hour
Catherine Bykov	Assistant Clerk/Inspector of Election	\$11.00 per hour
Ann DiMarco	Assistant Clerk/Inspector of Election	\$11.00 per hour
Joan Hauser	Assistant Clerk/Inspector of Election	\$11.00 per hour
Jeanette Hubbard	Assistant Clerk/Inspector of Election	\$11.00 per hour
Catherine Ochwat	Assistant Clerk/Inspector of Election	\$11.00 per hour
Ilene Roth	Assistant Clerk/Inspector of Election	\$11.00 per hour
Lidilia Trujillo	Assistant Clerk/Inspector of Election	\$11.00 per hour
Ann Marie Ullman	Assistant Clerk/Inspector of Election	\$11.00 per hour
Donna Dorso	Walk-in Voter Registration	
Cecilia Fernandez	Walk-in Voter Registration	

Recommend the Board of Education approve these appointments and authorize the District Clerk to appoint additional personnel to function as Chief Inspector, Inspectors of Election, or Assistant Clerks if need

Action (Consent): 2.15 Appointments: Non-Teaching Substitute Appointments - Cafeteria Aide/Clerk Typist, Teaching Assistant

<u>NAME</u>	<u>ASSIGNMENT SCHOOL</u>	<u>SALARY EFFECTIVE DATE</u>
Roseann White	Cafeteria Aide Clerk Typist District	\$11.00/hour \$13.00/hour Effective 3/20/18
Rosa Rivas	Teaching Assistant District	\$13.50hour Effective 3/20/18

Action (Consent): 2.16 Approval of Updated List of Impartial Hearing Officers

Action: 2.17 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities.

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for January 19, January 31, February 2, February 6, February 13, February 14, February 27, March 2, March 9, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.18 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/Secondary students with disabilities for the following dates: February 26, 2018, February 27, 2018 and February 28, 2018.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.19 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 2/2/18, 2/6/18, 2/12/18 and 2/13/18.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.20 Approval of Board Policies

Motion to approve the following policy changes:

1. 5305, Eligibility for Extra-Curricular Activities
2. 5305-E, Eligibility for Extra-Curricular Activities Exhibit
3. 5450, Student Safety
4. 5450-E, Student Accident Report Exhibit
5. 5450.1, Notification of Release of Convicted Sex Offenders
6. 5450.1-E.1, Notification of Sex Offender to Building Principals Exhibit
7. 5453, Student Bicycle Use
8. 5453-R, Student Bicycle Use Regulation
9. 5454, Student Automobile Use
10. 5454-R, Student Automobile Use Regulation
11. 5460, Child Abuse, Maltreatment or Neglect in a Domestic Setting
12. 5460-R, Child Abuse, Maltreatment or Neglect in a Domestic Setting Regulation
13. 5500, Student Records
14. 5500-R, Student Records Regulation
15. 5500-E.1, Notification of Rights Under the Family Educational Rights and Privacy Act
16. 5500-E.2, Objection to Release of Directory Information Designations
17. 5500-E.3, Notification of Release of Student Records Pursuant to Court Order or Subpoena
18. 5500-E.4, Application to Review Student Records by Parties Entitled Thereto Without Consent of Parent/Guardian or Student
19. 5500-E.5, Application to Review Students Records and Consent Thereto by Parent/Guardian or Student
20. 5600, Miscellaneous Student Policies
21. 5620, Pregnant Students
22. 5640, Employment of Students
23. 5640-R, Employment of Students Regulation
24. 5650, Student Volunteers for School and Public Service
25. 5660, Student Gifts and Solicitations
26. 5680, Student Fees, Fines and Charges
27. 5710, Violent and Disruptive Incident Reporting
28. 5800, Student Awards and Scholarships

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.21 Recommendation to Accept Federal Single Audit for Year End June 30, 2017

Motion to accept Federal Single Audit for year June 30, 2017.

Motion by Christopher Madden, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.22 Approval of Request by the Long Island Soccer Referees Association, Inc. to Waive the Fee for Use of the Middle School

Motion to approve the request from the Long Island Soccer Referees Association, Inc. to waive the fees for the use of two classrooms at the Middle School to conduct a New Soccer Referee Instruction Program.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.23 2017/18 Budget Transfers in Excess of \$10,000

Motion to accept 2017/18 budget transfers in excess of \$10,000.

Motion by Brian J Sales, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.24 Approval of request for Out of State and/or Overnight Trip

Motion to approve the following out of state and/or overnight field trip:

<u>GROUP</u>	<u>DATE(S)</u>	<u>EVENT</u>	<u>LOCATION</u>
DECA & HS Fashion Class	3/21 - 3/23/18	NYC Fashion Trip	New York, NY

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

3. REPORTS

3.1 Claims Audit Reports for the Month of February 2018

3.2 Treasurer's Report for the Month of February 2018

3.3 Cafeteria Operating Report for February 2018

3.4 Expenditure, Revenue and Investment Reports - February 2018

3.5 Budget Transfers for February 2018

3.6 Capital Project Spending Summary Report Through February 28, 2018

3.7 Capital Project Change Order Report

3.8 Enrollment Report for the Period Ending March 2, 2018

3.9 Superintendent's Report:

Dr. Bannon said that this year's High School musical production was outstanding. She also reported that the Community Summit was held this Saturday with close to 400 people in attendance. Dr. Bannon said that she received very positive feedback.

Additionally, Dr. Bannon gave an update on the Capital Project. Everything is moving along according to schedule.

3.10 Presentation - "Apple" in the Arts

Ms. Pierre-Louis gave a presentation on the Electronic Music Lab.

3.11 Budget Work Session

Mr. Michaelsen gave an update on the cost centers.

3.12 Second Policy Review

1. 4772, Graduation Ceremonies
2. 4772-R, Graduation Ceremonies Regulation
3. 4773, Diploma and Credential Options for Students with Disabilities
4. 6000, Fiscal Management Goals
5. 6100, Annual Budget
6. 6100-R, Annual Budget Regulation
7. 6110, Budget Planning
8. 6110-R, Budget Planning Regulation
9. 6112, Determination of Budget Priorities
10. 6113, Dissemination of Budget Recommendations
11. 6120, Budget Hearing
12. 6130, Budget Adoption
13. 6135, Contingency Budget
14. 6135-E, Ordinary Contingent Expenses
15. 6140, Budget Implementation
16. 6150, Budget Transfers
17. 6200, Revenue
18. 6210, Local Tax Levy

3.13 First Policy Review

1. 6230, Federal Funds
2. 6235, Grants
3. 6240, Investments
4. 6240-R, Investment Regulations
5. 6241, Use of Surplus Funds (Extraclassroom Fund)
6. 6254, Non-Resident Tuition
7. 6400, Depositories of Funds
8. 6410, Authorized Signatures
9. 6415, Electronic or Wire Transfers
10. 6415-R, Electronic or Wire Transfers Regulation
11. 6500, Bonded Employees and Officers
12. 6620, Type of Funds
13. 6630, Financial Reports and Statements
14. 6635, Fund Balance Reporting and Management
15. 6640, Inventories (Property & Equipment)

4. CORRESPONDENCE

There was no correspondence.

5. COMMUNICATIONS AND ANNOUNCEMENTS

The next regular Board of Education Meeting is scheduled for Monday, April 16, 2018, at 7:30 p.m. in the Board of Education Conference Room in the Middle School. The agenda will include a work session for the development of the 2018/19 school budget.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

There was no new business.

8. VOICE OF THE BOARD

Mr. Sales reported on the N-SSBA's Executive Committee Meeting he attended.

9. VOICE OF THE PEOPLE

There was no voice of the people.

10. POSSIBLE EXECUTIVE SESSION

Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss legal matters, personnel matters, student matters and other Executive Session Topics.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

The Board entered into Executive Session at 8:33 PM.

Return to Open Session

Motion to return to Open Session.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

The meeting was reconvened at 9:11 PM.

11. ADJOURNMENT

Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Rosemary Natoli, Peter Robinson, Brian J Sales, Christopher Madden

The meeting was adjourned at 9:12 PM.