

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DECEMBER 4, 2017**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Christopher Madden  
Peter Robinson  
Brian J. Sales

Assistant Superintendents:  
Karen Sheridan – Student Services  
Jeanette Altruda – Curriculum & Instruction

**ABSENT:**

Rosemary Natoli

Christopher Clayton, Esq.

Approximately 6 Residents and Staff Members

Christopher Clayton, Esq.

The meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, President, in the Board of Education Conference Room, with the opening exercises and a moment of silent meditation.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes - Audit Committee Meeting of November 20, 2017

Motion to approve the minutes of the Audit Committee Meeting of November 20, 2017.

Motion by Brian J Sales, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action, Minutes: 2.2 Approval of Minutes - Regular Board Meeting of November 20, 2017

Motion to approve the minutes of the Regular Board Meeting of November 20, 2017.

Motion by Brian J Sales, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.3 Resignation - Part-time Cafeteria Aide

Motion to accept the following resignation:

<b><u>NAME</u></b>	<b><u>ASSIGNMENT SCHOOL</u></b>	<b><u>SERVICE IN DISTRICT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON GIVEN</u></b>
Rosa Baires	Cafeteria Aide (part-time) Deauville Gardens West	10/17/17-11/27/17	11/27/2017	Personal

Motion by Brian J Sales, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.4 Requests for Leaves of Absence - Science Teacher, Security Aide P/T

Motion to approve the following requests for leaves of absence:

<b><u>NAME</u></b>	<b><u>ASSIGNMENT/ SCHOOL</u></b>	<b><u>SERVICE IN DISTRICT</u></b>	<b><u>EFFECTIVE DATE</u></b>	<b><u>REASON GIVEN</u></b>
Jessica	Science Teacher	9/1/05-Present	1/29/18	Child Care
Jablonski	High School	(Leave of Absence 12/1/16-1/26/18)	terminating 6/30/18	

Deborah Gillespie	Security Aide P/T High School	9/1/15-Present	9/19/17 terminating 4/2/18	Medical
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Motion by Christopher Madden, second by Brian J Sales.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Motion to approve for action items 2.5-2.14.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action (Consent): 2.5 Resolution: Emergency Conditional Appointments

**RESOLUTION**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Williams, Jahmeel	Bus Attendant, Educational Bus	12/5/17

Action (Consent): 2.6 Appointment: Teaching: Regular Substitute Teachers - Science

Candidate: Christina Carnovale, Regular Substitute Appointment - Science 7-12, Walter G. O'Connell Copiague High School

Certification(s): NYS Initial Certificate – Biology 7-12 – effective 1/14/15  
 NYS Initial Certificate – Biology 5-6 Extension – effective 1/17/15  
 NYS Initial Certificate – General Science 7-12 Extension – effective 1/14/15  
 NYS Initial Certificate – English to Speakers of Other Languages – eff.  
 10/5/16

Service Area: Science 7-12

Effective: January 28, 2018 and terminating on or about June 30, 2018

Salary: Step 2 Column MA+15 - \$59,439 of the 2017-18 Teachers' Salary Schedule

Action (Consent): 2.7 Appointments - Extended Day Program

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
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The following middle school extended day stipend should be paid out of A2110.1508.05 code:

Stephanie Frias	Extended Day Teacher Middle School	\$47 per hour 12/5/17
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The following high school extended day stipend should be paid out of A2110.1508.06 code:

Danielle Poletti	Extended Day Teacher High School	\$47 per hour 12/5/17
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Action (Consent): 2.8 Annual Appointments - Teacher Mentors

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SCHOOL</u>
Tomasz Banach*	Matthew Nabavi	Middle School
Melanie Luck*	Briana Mullady	Susan E. Wiley

\*These mentors are appointed for a portion of the year and therefore should receive a prorated stipend.

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,476 annual stipend in addition to 120 hours of professional development credit.

Action (Consent): 2.9 Annual Appointment - Additional Chaperone - 2017-18 School Year

<u>NAME</u>	<u>POSITION</u>
LeAnne Doughty	Teaching Assistant

Action (Consent): 2.10 Appointment - Annual - Teaching Assistant

<u>NAME</u>	<u>SCHOOL/ ASSIGNMENT</u>	<u>SALARY/ EFFECTIVE DATE</u>
Fernando Coniglio	Great Neck Road Elementary School Special Education	Step 1 - \$15.73/hr. 3.5 hrs./day 12/5/17 to on or before 6/22/18

Mr. Coniglio is a non-certified teacher and, as such may serve as a per diem substitute. He will receive his current rate of pay for time spent as a teaching assistant, and should he work as a per diem sub, the remainder of the day will be paid at \$105 per day, prorated.

Action (Consent): 2.11 Appointment - Per Diem Substitute Teacher

Marisa Terranova, Per Diem Substitute, Copiague Middle School  
NYS Initial Certificate, Social Studies 7-12, Effective 6/2/17  
\$130/day, Effective 12/18/17 to on or before 6/30/18

Action (Consent): 2.12 Annual Appointment: Part-time School Nurse (RN)

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Barbara Vallone- Draddy	PT School Nurse (RN) Middle School NYS Registered Professional Nurse License through 3/31/19	Step 1 \$24.72 5 hrs./day terminating 6/30/18

Action (Consent): 2.13 Appointments - Adult and Continuing Education Teachers - Winter 2018

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
Louis Capitano	Creative Writing	\$17.00 per hour
Linda Lee Chase	Forensic Anthropology	\$17.00 per hour
Ralph Espinal	Volleyball	\$17.00 per hour
Lan Ting Liu	Intermediate Chinese	\$17.00 per hour
Joseph Panico	Tai Chi	\$22.00 per hour
Diane Sagesser	Beginner Computers Introduction to Microsoft Office	\$17.00 per hour Paid an additional hour each session
Claudio Salesi	Stained Glass	\$22.00 per hour
Mary Burns	Yoga Yoga (chair)	\$35.00 per session \$35.00 per session
Joan Manzollillo	The Magical Art of Belly Dancing	\$30.00 per session
Jacqueline Hassett	Yoga (Substitute)	\$35.00 per session
Carmen Roberts	Zumba (2 sessions)	\$30.00 per session
Thomas Dodge	Boating Safety	\$50.00 per student
Patricia Austin	Sewing Workshop 2	\$21.00 per student
Professional Training Consultants	Defensive Driving Adult CPR Community CPR Infant & Child CPR Pet First Aid Standard First Aid Pediatric First Aid Professional Rescuer	\$30/student \$30/student \$45/student \$35/student \$65/student \$45/student \$35/student \$35/student
Western Suffolk BOCES	ABE/GED English as a Second Language	

Jake Caramico	Money: The 60 Minute “Money Course”	No Fee
Dr. Shirley Espinoza	Seminars – How to Avoid Tummy Trouble Freedom from Fibromyalgia No More Headaches	No Fee
Allen Pelkonen	How in the World Can We Afford College? Financial Planning 101-What Do We Need to Know?	No Fee

Action (Consent): 2.14 Appointment: Non-Teaching Substitute Appointment - Cafeteria Aide

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Rosa Baires	Cafeteria Aide District	\$11.00/hour Effective 12/5/17

Action: 2.15 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for September 29, October 27 and November 17, 2017.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.16 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: November 13, 2017, November 14, 2017, November 15, 2017, November 16, 2017, November 17, 2017 and November 20, 2017.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.17 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 11/1/17, 11/6/17 and 11/8/17.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.18 Approval of Board Policies

Motion to approve the following policy changes:

1. 4532, School Volunteers
2. 4532-R, School Volunteers Regulation
3. 4532-E.1, Application Form - Volunteer
4. 4532-E.2, Evaluation Form for Volunteers
5. 4600, School Counseling Programs
6. 4710, Grading Systems
7. 4710-R, Grading Systems Regulation
8. 4712, Student Progress Reports to Parents

9. 4714, Parent Conferences
10. 4714-R, Parent Conferences Regulation
11. 4720, Testing Programs
12. 4730, Homework
13. 4740, Honor Rolls
14. 4740-R, Honor Rolls Regulation
15. 4750, Promotion and Retention of Students
16. 4760, Makeup Opportunities
17. 4760-R, Makeup Opportunities Regulation
18. 4770, Graduation Requirements
19. 4771, Early Graduation
20. 4773, Diploma and Credential Options for Students with Disabilities
21. 4800, Miscellaneous Instructional Policies
22. 4810, Teaching About Controversial Issues
23. 4821, School Ceremonies and Observances
24. 4830, Assemblies
25. 4850, Animals in Schools
26. 5415, Wellness
27. 5415-R, Wellness Policy Regulation

Motion by Brian J Sales, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.19 Corrective Action Plan Response to Annual External Citations in the Cullen & Danowski Letter to Management Dated 10/6/17

Motion to accept Corrective Action Plan for the Annual External Audit prepared by Cullen & Danowski.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.20 Award of Professional Services Consulting Contract for Environmental Abatement Monitoring Services for J.C. Broderick & Associates

Motion to award professional services consulting contract for environmental abatement monitoring services to J.C. Broderick & Associates at a total estimated cost not to exceed \$200,000.

Motion by Doris Fischer, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

Action: 2.21 Approval of Additional Capital Project Design Services Provided by Wendel

Motion to approve additional Capital Project design services provided by Wendel.

Motion by Doris Fischer, second by Brian J Sales.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

### **3. REPORTS**

3.1 Capital Project Change Order Report

3.2 Superintendent's Report

There was no Superintendent's Report.

3.3 Presentation - Instructional Technology Update

Mrs. Urraro, Director of Technology, gave an update on Instructional Technology.

### 3.4 Second Policy Review

#### **Second Policy Review**

1. 5000, Goals for Student Policies
2. 5020, Equal Educational Opportunities
3. 5020.1, Sexual Harassment and Students
4. 5020.1-R, Sexual Harassment and Students Regulation
5. 5020.1-E.1, Sexual Harassment Formal Complaint Form - Students
6. 5020.1-E.2, Sexual Harassment Complaint Appeal Form - Students
7. 5040, Prayer in the Schools
8. 5100, Comprehensive Attendance Policy
9. 5100-R, Student Attendance Regulation
10. 5110, School Attendance Areas
11. 5130, Compulsory Attendance Ages
12. 5140, Entrance Age
13. 5140-R, Entrance Age Regulation
14. 5140-E, Entrance Age Exhibit
15. 5150, School Admissions
16. 5150-R, School Admissions Regulation

### 3.5 First Policy Review

#### **First Policy Review**

1. 5151, Homeless Children
2. 5151-R, Homeless Children Regulation
3. 5152, Admission of Non-Resident Students
4. 5152-R, Admission of Non-Resident Students Regulation
5. 5152.1, Admission of Foreign Students
6. 5152.1-R, Admission of Foreign Students Regulation
7. 5153, Transfers of Students Intra-District
8. 5154, Assignment of Students to Classes
9. 5154-R, Assignment of Students to Classes Regulation
10. 5155, Student Withdrawal from School
11. 5162, Student Dismissal Precautions
12. 5162-R, Student Dismissal Precautions Regulation
13. 5182, Released Time for Religious Instruction
14. 5191, Students With HIV-Related Illness
15. 5191-R, Students With HIV-Related Illness Regulation
16. 5200, Cocurricular and Extracurricular Programs
17. 5210, Student Organizations
18. 5220, Student Publications
19. 5225, Student Personal Expression
20. 5230, Student Social Events
21. 5240, Student Performances

#### **4. CORRESPONDENCE**

There was no correspondence.

#### **5. COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, December 18, 2017, at 7:30 p.m. in the West Cafeteria of the Middle School.

#### **6. UNFINISHED BUSINESS**

There was no unfinished business.

#### **7. NEW BUSINESS**

There was no new business.

**8. VOICE OF THE BOARD**

Mrs. Gavey reported on the Annual WSBOCES Board Dinner that she, several other Board members and Dr. Bannon attended. Mrs. Gavey went on to say that it is always a great event to see what the students are doing there. She also mentioned that on Saturday she, several Board members and Dr. Altruda participated in the Knights of Columbus Christmas Parade.

**9. VOICE OF THE PEOPLE**

A resident thanked the Board for going to the BOCES Dinner and to the parade. She then asked about a plan to start diversifying the faculty. She went on to say that if you start to think about a plan you will have a plan but if you don't think about a plan there will not be a plan. Mrs. Gavey thanked her.

**10. POSSIBLE EXECUTIVE SESSION**

Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss personnel matters and student matters.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

The Board entered into Executive Session at 7:50 PM.

Return to Open Session

Motion to return to Open Session.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

The Board reconvened the meeting at 7:56 PM

**11. ADJOURNMENT**

Action: 11.1 Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Doris Fischer, second by Christopher Madden.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Peter Robinson, Brian J Sales, Christopher Madden

The meeting was adjourned at 7:57 PM.

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Mary Ellen Ruppert  
District Clerk