

AUDIT COMMITTEE MEETING

March 20, 2017

PRESENT:

Doris Fischer

Laura Gavey

Michael L. Greb

Rosemary Natoli

Peter Robinson

Brian J. Sales

Dr. Kathleen Bannon

Superintendent of Schools

Peter H. Michaelsen

Assistant Superintendent for Finance
& Operations

ABSENT:

Everett E. Newman III

The meeting was called to order at 7:00 p.m. by Mr. Brian J. Sales, President in the Board of Education Conference Room at the Middle School.

The Internal Auditors, Marianne Van Duyne and Denise Gillis from R. S. Abrams were present. Ms. Van Duyne began by reviewing the Food Service Operations Audit Report. There were very few findings. Next, she reviewed the Periodic Duties Audit Report for the period of July 1, 2016 through December 31, 2016. There were no findings found for the report and Ms. Van Duyne complimented the Business Office for doing a great job.

Ms. Van Duyne mentioned the next area her firm will be looking at will be Information Technology with a report to be discussed at the June meeting of the Audit Committee.

Mr. Michaelsen then reviewed the Federal Single Audit report prepared by External Auditors, Cullen & Danowski, LLP. There were no findings found for the report.

Mr. Michaelsen also mentioned that it was time to put out an RFP for the External Auditors.

Also shared was the Student Club Charters prepared by the Middle School and High School as a general information item.

The Next Audit Committee Meeting will be held in June, date to be determined.

The meeting was adjourned at 7:20 pm.

Mary Ellen Ruppert
District Clerk