

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**December 19, 2016**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Michael L. Greb  
Rosemary Natoli  
Peter Robinson  
Brian J. Sales

Dr. Kathleen Bannon  
Superintendent of Schools

Assistant Superintendents:  
Jeanette Altruda – Curric. & Instr.  
Peter H. Michaelson – Finance & Operations

**ABSENT:**

Edward McCarthy, Esq.

Everett E. Newman III

Meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

Selected members of the Great Neck Road Chorus performed two holiday selections, under the direction of Mr. Andre' Hosza.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes

Motion to approve the minutes of the Regular Board of Education Meeting of December 5, 2016.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.2 Resignation - Per Diem Substitute Teacher

Motion to accept the following resignation:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Leonida Nuñez- Ynoa	Per Diem Substitute Susan E. Wiley	12/6/16-12/13/16	12/13/16	Personal

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.3 Requests for Leaves of Absence - Elementary, Social Studies, Food Service Worker, PT Food Service Worker

Motion to grant the following requests for leaves of absence:

<u>NAME</u>	<u>ASSIGNMENT SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Jaclyn Shore	Elementary Teacher Deauville Gardens West	3/26/07-Present (Leave of Absence 1/4/16-1/27/17)	1/28/17 terminating on 6/30/17	Child Care
Colleen Gurtner	Social Studies Teacher High School	9/1/09-Present	12/19/16 terminating on 1/27/17	Child Care

Nancy Sager	Food Service Worker High School	2/13/07-Present	12/5/16 terminating on 1/9/17	Personal
Miladys Tineo	Part-time Food Service Worker	1/26/16-Present	12/1/16 terminating on 2/26/17	Child Care

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.4 Approval of an Agreement between the Copiague UFSD and a Non-Instructional Staff Member

Motion to approve the Resolution and Stipulation of Settlement between the Copiague Union Free School District and a staff member.

**RESOLUTION**

**BE IT RESOLVED**, that the Copiague Board of Education authorizes and directs to execute on its behalf the annexed stipulation of settlement with a member of the District’s staff, and

**BE IT FURTHER RESOLVED**, that the Superintendent of Schools be authorized and directed to take such other or further action as shall be necessary to give effect thereto.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.5 Requests for Administrative Internships

Motion to approve the following requests for administrative internships:

<u>NAME</u>	<u>SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATES</u>
Jean Ann Crespo	Special Education Teacher High School	2008 – Present	December 2016 through Summer 2017

Explanation: Ms. Crespo has requested approval of a part-time administrative internship. Her internship will take place at the Walter G. O’Connell Copiague High School. Mr. Joseph Agosta, Principal of the Walter G. O’Connell Copiague High School together with Ms. Jeanette Altruda, Assistant Superintendent for Curriculum & Instruction will be her cooperating administrators. Ms. Crespo is completing her administrative preparation through the State University of New York at Stony Brook.

Allison Holland	Science Teacher Middle School	2008 – Present	December 2016 through Summer 2017
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Explanation: Ms. Holland has requested approval of a part-time administrative internship. Her internship will take place at the Copiague Middle School. Mr. Andrew Lagnado, Principal of the Copiague Middle School will be her cooperating administrator. Ms. Holland is completing her administrative preparation through the State University of New York at Stony Brook.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Motion to Approve for Action Items 2.6 to 2.15.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action (Consent): 2.6 Resolution: Emergency Conditional Appointments

**RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Figueroa, Sandra	Educational Bus	12/20/16
McCullough, Chardonay	Educational Bus	12/20/16

Adopted by the Board of Education: December 19, 2016  
Copiague Union Free School District

Action (Consent): 2.7 Appointment - Extended Day Program - 2016/17

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY/EFFECTIVE DATE</u></b>
The following extended day stipends should be paid out of the A2110.1505-87 code:		

Travis White	Extended Day Teacher Middle School	\$35 per hour 12/20/16
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Action (Consent): 2.8 Appointment: Per Diem Substitute Teacher

<b><u>NAME</u></b>	<b><u>ASSIGNMENT/ CERTIFICATION</u></b>	<b><u>SALARY/ EFFECTIVE DATE</u></b>
Stephanie San Antonio	Per Diem Substitute NYS Prov. Cert. School Psychologist Effective 6/3/15	\$125/day 12/20/16

Ms. San Antonio was interviewed by Mrs. Sheridan, Mrs. Pokorny and Mr. Andrews.

Action (Consent): 2.9 Appointments: Co-Curricular - 2016-17

<b><u>NAME</u></b>	<b><u>ASSIGNMENT/SCHOOL</u></b>	<b><u>STIPEND</u></b>
Jennifer Paraszczuk	Student Council Advisor Deauville Gardens East	\$1,723 (prorated)
Jean Ann Crespo	Student Activities Coordinator High School	\$3,600
Cheryl Feldman	Student Activities Coordinator High School	\$3,600

Both Ms. Crespo and Ms. Feldman were appointed as Student Activities Co-Coordinators at the July 12, 2016 Board of Education meeting. They should both receive the full stipend for this position.

Action (Consent): 2.10 Appointments: Adult and Continuing Education Teachers - Winter 2017

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SALARY</u></b>
Louis Capitano	Creative Writing	\$16.51 per hour
Linda Lee Chase	Forensic Anthropology	\$16.51 per hour
Ralph Espinal	Volleyball	\$16.51 per hour
Indony Jean-Baptiste	Weight Training	\$16.51 per hour
Lan Ding Lin	Beginning Chinese	\$16.51 per hour

Joseph Panico	Tai Chi	\$16.51 per hour
Diane Sagesser	Beginner Computers Introduction to Microsoft Office	\$16.51 per hour Paid an additional hour each session
Claudio Salesi	Stained Glass	\$16.51 per hour
Frank Tucci	Spanish Conversation Italian Conversation	\$16.51 per hour Certified teacher Paid an additional Hour each session
Heather Casale	Yoga	\$35 per session
Rochelle Devore	Yoga (Chair)	\$35 per session
Jacqueline Hassett	Yoga	\$35 per session
Western Suffolk BOCES Staff	ABE/GED English as a Second Language	Paid on a contractual basis with Copiague School District
Joan Manzollilo	The Magical Art of Belly Dancing	\$30 per session
Carmen Roberts	Pilates (2 sessions) Zumba (2 sessions)	\$30 per session \$30 per session
Thomas Dodge	Boating Safety	Paid on a contractual Basis with Copiague School District (\$50 per student)
Patricia Austin	Knitting Workshop	Paid on a contractual Basis with Copiague School District (\$21 per student)
Voice Coach Service	“Getting Paid to Talk”	Paid on a contractual Basis with Copiague School District (\$87.50 for 2 – ½ hour Seminar)
Donna Salerno	Parent Introduction To Internet Safety	Paid on a contractual basis with Copiague School District (\$12 per student)
Professional Training	Defensive Driving	\$30 per student
	Adult CPR	\$30 per student
	Community CPR	\$45 per student
	Infant & Child CPR	\$35 per student
	Pet First Aid	\$65 per student
	Standard First Aid	\$45 per student
	Pediatric First Aid	\$35 per student
	Professional Rescuer	\$35 per student

Simone Wilson, MA, CPCC	Seminar – Communicating Your Professional Story	Paid on a contractual basis with Copiague School District (\$12 per student)
Jake Caramico	Money: The 60 Minute “Money Course”	No Fee
Dr. Shirley Espinoza	Seminars – How to Avoid Tummy Trouble What Your Feet Can Tell You About Your Health	No Fee
Allen Pelkonen	How in the World Can we Afford College? Financial Planning 101-What Do We Need to Know?	No Fee
Jeffrey R. Silverman, JD, CFP	Seminar – Keep Income Flowing During Retirement	No Fee

Action (Consent): 2.11 Appointments: Non-Teaching: Adult and Continuing Education Registration Staff-Winter 2017

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY/EFFECTIVE DATES</u>
Rosette Verriotto	Registration	\$18.73/ hour 5 hrs total January 11 & 12, 2017
Andrea O’Brien	Registration	\$18.73/ hour 5 hrs total January 11 & 12, 2017
Karen Calautti	Registration	\$18.73/ hour 5 hrs total January 11 & 12, 2017
Joanna Aguilera	Registration	\$18.73/ hour 5 hrs total January 11 & 12, 2017

Action (Consent): 2.12 Increase in Work Year / Salary - Non-Teaching: Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Diolly Gomez	Clerk Typist 12 month / year High School	Step 4 – \$37,400 7 hours / day effective 1/4/17

Ms. Gomez is being recommended by Mr. Agosta to be increased from 10 months to 12 months per year to fill the vacancy created by the retirement of Maryann Daniels. It should be noted that Ms. Gomez is fluent in Spanish.

Action (Consent): 2.13 Increase in Hours - Non-Teaching: Food Service Worker

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Danisia Urena	Food Service Worker (Part time) Deauville Gardens	Step 1-\$13.40 / hour 4 hrs / day effective 12/20/16 Probationary period to end 4/17/17

Ms. Urena was recommended by Ms. Paolino and Mr. Andrews.

This will result in an increase of one hour per day for Ms. Urena.

Action (Consent): 2.14 Permanent Appointment – Non-Teaching: Senior Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SALARY/ EFFECTIVE DATE</u>
Denise Kjellman	Senior Clerk Typist (12 month) Student Services Central Office	Step 5 - \$49,631 (pro-rated) 12/20/16

Mrs. Kjellman has successfully completed her twelve-week probationary period and is, therefore, eligible for permanent appointment.

Action (Consent): 2.15 Probationary Appointment – Non-Teaching: Clerk Typist

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>SALARY/EFFECTIVE DATE</u>
Veronica Carello	Clerk Typist (10 month) Deauville Gardens East	Step 1-\$18.73/hr 5hrs/day Effective 12/20/16 Probationary period to end 6/20/17

Action: 2.16 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for November 30 and December 7, 2016.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.17 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 11/16/16, 11/29/16, 11/30/16, 12/6/16 and 12/7/16.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.18 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: November 22, 2016, December 1, 2016, December 6, 2016 and December 8, 2016.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.19 Approval of Board Policies

Motion to approve the following policy changes:

1. 1530 Smoking on School Premises
2. 1721 Student Teaching and Internship Programs
3. 1721-R Student Teaching and Internship Regulation
4. 1721-E.1 Professional Field Experience Application
5. 1721-E.2 Administrative Internship Application
6. 1740 Relations with Nonpublic Schools
7. 1741 Relations with "Home Schools"

8. 1741-R Relations with "Home Schools" Regulation
9. 1800 Gifts from the Public
10. 1810 Gifts to School Personnel
11. 1900 Parental Involvement
12. 1920 Relations with Parents with Disabilities
13. 1920-R Relations with Parents with Disabilities Regulation
14. 1920-E.1 Relations with Parents with Disabilities Exhibit
15. 1920-E.2 Relations with Parents with Disabilities Exhibit
16. 1925 Interpreters for Hearing-Impaired Parents
17. 1925-E.1 Interpreters for Hearing-Impaired Parents Accommodation Request
18. 1925-E.2 Interpreters for Hearing-Impaired Parents Response to Request for Accommodation

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.20 Obsolete 1989 Chevrolet G10 Van

Motion to approve declaring the District's 1989 Chevrolet G10 Van obsolete.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.21 Budget Transfers in Excess of \$10,000

Motion to approve budget transfers in excess of \$10,000.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.22 Proposed Budget Mission and Goals for 2017-18

Motion to approve the budget mission and goals for 2017-18.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.23 School Budget Development Calendar for 2017-18

Motion to approve the school budget development calendar for 2017-18.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.24 Pre-Approval for Out of State and/or Overnight Trips

Motion to pre-approve the following out of state and/or overnight trips:

<b>Group</b>	<b>Event Date(s)</b>	<b>Event Name</b>	<b>Location</b>
DECA	3/7-3/10/17	DECA State Career Conference	Rochester, NY
Selected Students	3/25-3/27/17	Angelo Del Toro Leadership Institute	Albany, NY
Key Club	3/31-4/2/17	Key Club 2017 Leadership Training Conference	Albany, NY

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

Action: 2.25 Resolution to Provide Legal Representation and Indemnification  
Motion to approve a resolution to provide legal representation and indemnification.

Motion by Rosemary Natoli, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

### **3. REPORTS**

#### 3.1 Superintendent's Report

Dr. Bannon reported on the holiday concerts and the Middle School Science Research Fair which she said was very impressive.

Finally, Dr. Bannon gave an update on the Capital Project.

#### 3.2 Reports of the Claims Auditor - November 2016

#### 3.3 Treasurer's Report - November 2016

#### 3.4 Expenditure, Revenue and Investment Reports - November 2016

#### 3.5 Cafeteria Operating Report for November 2016

#### 3.6 Budget Transfers under \$10,000 - November 2016

#### 3.7 Fourth Policy Review

### **FOURTH POLICY REVIEW**

1. 5300.55 Code of Conduct, Searches and Interrogations
2. 5300.55-R Code of Conduct, Searches and Interrogations Regulation

#### 3.8 Second Policy Review

### **SECOND POLICY REVIEW**

1. 2000 Board Operational Goals
2. 2100 School Board Legal Status
3. 2110 School Board Powers and Duties
4. 2110-R School Board Powers and Duties Regulation
5. 2111 Board Member Authority
6. 2120 School Board Elections
7. 2120-R School Board Elections Regulation
8. 2120-R.1 School Board Elections - Poll Watcher Regulations
9. 2120.1 Candidates and Campaigning
10. 2120.2 Voting Procedures
11. 2120.2-R Voting Procedures Regulation
12. 2120.3 Continuous Voter Registration
13. 2121 Board Member Qualifications
14. 2122 Board Member Oath of Office
15. 2130 Board Member Resignation
16. 2140 Board Member Removal From Office

#### 3.9 First Policy Review

### **FIRST POLICY REVIEW**

1. 2150 Unexpired Term Fulfillment
2. 2160 School Board Member Ethics
3. 2160-R School Board Member Ethics Regulations
4. 2170 Board Member Conflict of Interest
5. 2210 Board Reorganizational Meeting
6. 2220 Board Officers



7. 2230 Appointed Board Officials
8. 2240 Board-Superintendent Relationship
9. 2250 Board Committees
10. 2260 Ad-Hoc Advisory Committees to the Board
11. 2270.1 Litigation Procedures
12. 2270.1-E Legal Document Transmittal Form
13. 2310 Regular Meetings
14. 2320 Special Meetings
15. 2330 Executive Sessions

#### 4. **CORRESPONDENCE**

There was no correspondence.

#### 5. **COMMUNICATIONS AND ANNOUNCEMENTS**

##### 5.1 Communications and Announcements

The next Regular Meeting of the Board of Education is scheduled for Monday, January 9, 2017, at 7:30 p.m. in the Board of Education Conference Room in the Middle School.

All schools will be closed for the holiday recess from December 26, 2016 through January 2, 2017. Offices will be open on December 28 and 29, 2016.

#### 6. **UNFINISHED BUSINESS**

##### 6.1 Possible Unfinished Business Item

There was no unfinished business.

#### 7. **NEW BUSINESS**

##### 7.1 Possible New Business Item

There was no new business.

#### 8. **VOICE OF THE BOARD**

##### 8.1 Board Member Comments

There was no voice of the Board.

#### 9. **VOICE OF THE PEOPLE**

##### 9.1 Community Members May Address the Board

There was no voice of the people.

#### 10. **POSSIBLE EXECUTIVE SESSION**

There was no Executive Session.

11. **ADJOURNMENT**

Action: 11.1 Adjourn the Meeting  
Motion to adjourn the meeting.

Motion by Doris Fischer, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Doris Fischer, Laura Gavey, Michael Greb, Rosemary Natoli, Peter Robinson, Brian J Sales

The meeting was adjourned at 7:48 pm.

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Mary Ellen Ruppert  
District Clerk