

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**SEPTEMBER 12, 2016**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Michael Greb  
Rosemary Natoli  
Peter Robinson  
Brian J. Sales

Dr. Kathleen Bannon  
Superintendent of Schools

Assistant Superintendents:

Peter H. Michaelsen – Finance & Operations  
Karen Sheridan – Student Services  
Todd Andrews – Human Resources  
Jeanette Altruda – Curriculum & Instruction

**ABSENT:**

Everett E. Newman

Christopher Clayton, Esq.

Approximately 7 Residents and Staff Members

The meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, with the opening exercises and a moment of silent meditation.

**2. FOR ACTION**

Action, Minutes: 2.1 Approval of Minutes - Regular Board of Education Meeting of August 29, 2016  
Motion to approve the minutes of the Regular Board of Education Meeting of August 29, 2016.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action, Minutes: 2.2 Approval of Minutes - Regular Board of Education Meeting of August 31, 2016  
Motion to approve the minutes of the Regular Board of Education Meeting of August 31, 2016.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.3 Resignations - Food Service Worker, Part-time Nurse, Teaching Assistant  
Motion to accept the following resignations:

Patricia Lipari  
Food Service Worker  
Susan E. Wiley  
Effective 9/1/16  
Reason: Personal

Anique Bruschi  
Nurse  
(Part Time)  
Susan E. Wiley  
Effective 9/7/16  
Reason: Personal

Alyssa Ambrosio  
Teaching Assistant  
Walter G. O'Connell High School  
Effective 9/7/16  
Reason: To become a full-time Building Substitute

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.4 Declinations of Appointment - Teaching Assistant/Building Substitute, PT School Nurse  
Motion to accept the following Declinations of Appointment:

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>
Gianna M. Sciortino	Teaching Assistant/Building Substitute Teacher High School

Appointed at the Board of Education Meeting of July 12, 2016

Dawn LoBosco	PT School Nurse Susan E. Wiley
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Appointed at the Board of Education Meeting of August 31, 2016

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.5 Employment Agreements: Central Office Administrators - 2016/17 School Year  
Motion to approve the Resolution ratifying the Addenda to the Individual Employment Agreements and authorizing the President of the Copiague Board of Education and Superintendent of Schools to execute the Addenda to the Agreements.

### **RESOLUTION**

**BE IT RESOLVED**, that the President of the Copiague Board of Education and the Superintendent of Schools be authorized and directed to execute, on behalf of the Board of Education, the annexed Addenda to the Individual Employment Agreements, dated September 12, 2016, between the Copiague Union Free School District and the Central Office Administrators.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Motion to approve For Action 2.6-2.15.

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action (Consent): 2.6 Resolution: Emergency Conditional Appointments

### **RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Birch, Lincoln	Educational Bus	9/13/16
Boisseau, Mary	Educational Bus	9/13/16
Gomez, Liliana	Educational Bus	9/13/16
Julisse, Eratse	Educational Bus	9/13/16
Reyes, Rosa	Educational Bus	9/13/16
Schinesi, Rebecca	Ancillary Staff – Marching Band	9/13/16
Tiringer, Brent	Coach – J.V. Football	9/13/16

Action (Consent): 2.7 Appointment: Teaching: Probationary - Special Education

Candidate: Amanda Bolina

Probationary Appointment – Special Education Teacher, Great Neck Road

Certifications: NYS Initial Certificate – Childhood Education (Grades 1-6) – eff. 2/1/13

NYS Initial Certificate – Students with Disabilities (Grades 1-6) – eff. 2/1/13

NYS Initial Certificate – Students with Disabilities (Grades B-2) – eff. 2/1/13

NYS Initial Certificate – Early Childhood Education (Grades B-2 – eff. 2/1/13

Tenure Area: Elementary

Salary: Step 1 Column MA- \$55,924 (prorated) of the 2016-17 Teachers’ Salary Schedule.

Probationary Period: September 13, 2016 terminating September 12, 2020\*.

\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

Action (Consent): 2.8 Compensation for Additional Work

NAME/ ADDITIONAL CLASS	ASSIGNMENT/ SCHOOL	STIPEND
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According to an MOA with the Copiague Teachers’ Association approved by the Board of Education June 15, 2015 teachers can volunteer to teach a sixth period and be compensated \$10,500 for a full year course and for classes less than a full year or on an alternating day schedule compensation will be prorated at the equivalent ratio. Teachers must be appropriately certified for the additional assignments.

Vicki Cruz	Special Education Teacher	\$5,250
Living Environment	High School	9/1/16-6/30/17
Lab period		Class meets every other day.

Due to the creation of the Transition Coordinator position at the Walter G. O’Connell Copiague High School, an additional period is needed every other day to cover the lab period for Living Environment and Science 8:1:1 students.

Cara Horigan	Math Teacher	\$5,250
ENL Math Seminar	Middle School	9/13/16-6/30/17
		Class meets every other day.

Due to the increase in enrollment of ENL students at the Middle School, it has become necessary to create an additional class.

Action (Consent): 2.9 Annual Appointment - ISS Teacher

Brian Cohen - ISS Teacher - High School

NYS Permanent Certificates:

Special Education, Music –effective 9/1/96

School Business Administrator, School District Administrator – effective 2/1/99

Salary: \$29,999

9/13/16 to on or before 6/9/17

Action (Consent): 2.10 Annual Appointment: Site Based Home Instruction Program

NAME	POSITION	2016/17 RATE OF COMPENSATION
Brian Cohen	Substitute Teacher	\$35 per hour

Action (Consent): 2.11 Appointments: Co-Curricular 2016-17

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>STIPEND</u>
Maritza Benavides	Math Co-Coach Deauville Gardens East	\$1,856

Ms. Benavides was appointed as a Math Coach for the Deauville Gardens East School at the August 15, 2016 Board of Education meeting. She will now share that stipend.

Karen Coyle	Math Co-Coach Deauville Gardens East	\$1,856
Danielle Rizzo	Math Coach Deauville Gardens East	\$1,856
Karen Swenson	Elementary Band Susan E. Wiley	\$1,723
Lynne Cooke	Elementary Band Deauville Gardens East/ West Great Neck Road	\$1,723 \$1,723

Action (Consent): 2.12 Appointment - Annual - Teaching Assistant

<u>NAME</u>	<u>SCHOOL /ASSIGNMENT</u>	<u>SALARY /EFFECTIVE DATE</u>
Shara Diamond	Susan E. Wiley/AIS	Step 1- \$22.67/hr 3.5 hr./day 9/13/16 to on or before 6/23/17

Certification: NYS Initial Cert. Childhood Ed. 1-6 eff: 4/10/14

Ms. Diamond is a certified teacher and, as such, may serve as per diem substitute. She will receive her current rate of pay for time spent as teaching assistant, and should she work as per diem sub, the remainder of the day will be paid at \$125 per day, prorated.

Action (Consent): 2.13 Continuation of Appointment - Non-Teaching Staff-Cafeteria Aide

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Camille O'Brien	Cafeteria Aide Deauville Gardens East	Step 1 - \$13.43/hr 2.75 hrs/day eff. 9/19/16 (step 2 - 2/1/17)

Action (Consent): 2.14 Probationary Appointment: Non-Teaching-Part-time Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Marrissa L. Fiore	PT Clerk Typist (10 month) Middle School	Step 1-\$18.73/hr. 5 hrs./day eff. 9/19/16 Probationary period to end 3/17/17

Action (Consent): 2.15 Annual Appointment: Student Library Worker

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY</u>
<u>PRESENT GRADE</u>	<u>SCHOOL</u>	<u>EFFECTIVE DATE</u>
Davina Smith	Library	\$9.00 per hour
Grade 11	Deauville Gardens	9/13/16

Action: 2.16 Recommendations of the Committee on Special Education for the identification and placement of Elementary/Secondary students with disabilities  
Motion to approve the recommendations of the Committee on Special Education for the identification and placement of Elementary/Secondary students with disabilities on August 24, 2016 and August 31, 2016.

Motion by Doris Fischer, second by Michael Greb.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.17 Recommendations of the Committee on Special Education for the identification and placement of Secondary students with disabilities  
Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Secondary students with disabilities for the following dates: August 23, 2016 and September 1, 2016.

Motion by Doris Fischer, second by Michael Greb.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.18 Resolution Appointing a Voting Delegate and Alternate for the Annual Business Meeting of the New York State School Boards Association  
Motion to approve the following Resolution appointing a voting delegate and alternate for the Annual Business Meeting of the New York State School Boards:

### RESOLUTION

**BE IT RESOLVED**, that the Copiague Board of Education appoint Laura Gavey, a Voting Delegate, and Doris Fischer, an Alternate to the Annual Business Meeting of the New York State School Boards Association to be held on October 29, 2016 in Buffalo, New York.

Motion by Michael Greb, second by Peter Robinson.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.19 Approval of Request for the Boys Varsity Cross Country Team to Participate in the Six Flags Cross Country Invitational  
Motion to approve the request for the Boys Varsity Cross Country Team to participate in the Six Flags Cross Country Invitational Meeting scheduled for September 24, 2016, in Jackson, New Jersey.

Motion by Doris Fischer, second by Michael Greb.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.20 Pre-Approval for Out of State and/or Overnight Trips  
Motion to pre-approve the following overnight trip:

<u>Group</u>	<u>Date(s)</u>	<u>Event</u>	<u>Location</u>
NYSSMA All State	12/1/16-12/4/16	Competition	Rochester, NY

Motion by Laura Gavey, second by Michael Greb.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.21 Budget Transfers that Exceed \$10,000  
Motion to approve the budget transfers that exceed \$10,000.

Motion by Michael Greb, second by Laura Gavey.  
Final Resolution: Motion Passed  
Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

### 3. REPORTS

#### 3.1 Superintendent's Report:

Dr. Bannon reported that the opening of school went smoothly. Mr. Michaelsen and his staff are working long hours to straighten out transportation problems. These problems are due to a change in staff at EBT as well as in District. Dr. Bannon also report that she is waiting for the approval for APPR. Once the approval is received she will send the Hardship Waiver.

#### 3.2 Presentation - Summer School Reports

Mrs. Droz, Elementary Summer School Principal and Mr. Cutolo, Secondary Summer School Principal gave a presentation on the elementary and secondary summer schools.

#### 3.3 Second Policy Review

##### SECOND POLICY REVIEW

- |     |           |  |
|-----|-----------|--|
| 1.  | 3230-E    | Organizational Chart   |
| 2.  | 5100      | Student Attendance   |
| 3.  | 5100-R    | Student Attendance Regulation                                      |
| 4.  | 5151      | Homeless Children  |
| 5.  | 5151-R    | Homeless Children Regulation                                       |
| 6.  | 5300.1    | Code of Conduct – Introduction                                     |
| 7.  | 5300.5    | Code of Conduct – Definitions                                      |
| 8.  | 5300.10   | Code of Conduct – Student Rights and Responsibilities              |
| 9.  | 5300.15   | Code of Conduct – Essential Partners                               |
| 10. | 5300.20   | Code of Conduct – Student Dress Code                               |
| 11. | 5300.25   | Code of Conduct – Prohibited Student Conduct                       |
| 12. | 5300.26   | Code of Conduct – Drug and Alcohol Abuse                           |
| 13. | 5300.26-R | Code of Conduct – Drug and Alcohol Abuse Regulation                |
| 14. | 5300.26-E | Code of Conduct – Drug and Alcohol Abuse Exhibit                   |
| 15. | 5300.27   | Code of Conduct – Sexual Harassment and Students                   |
| 16. | 5300.30   | Code of Conduct – Reporting Violations                             |
| 17. | 5300.35   | Code of Conduct – Disciplinary Penalties, Procedures and Referrals |
| 18. | 5300.40   | Code of Conduct – Alternative Instruction                          |
| 19. | 5300.45   | Code of Conduct – Discipline of Students with Disabilities         |
| 20. | 5300.50   | Code of Conduct – Corporal Punishment                              |
| 21. | 5300.60   | Code of Conduct – Visitors to the Schools                          |
| 22. | 5300.65   | Code of Conduct – Public Conduct on School Property                |
| 23. | 5300.70   | Code of Conduct – Dissemination and Review                         |
| 24. | 8130      | Emergency Management Plans   |

#### 3.4 First Policy Review

##### FIRST POLICY REVIEW

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|-----|----------|---|
| 1.  | 6240     | Investments   |
| 2.  | 6240-R   | Investments Regulation  |
| 3.  | 6700     | Purchasing  |
| 4.  | 6700-R   | Purchasing Regulation   |
| 5.  | 6700-E.1 | Purchasing Exhibit  |
| 6.  | 6700-E.2 | Explanations of Other Methods of Competition For Non-Bid Procurements |
| 7.  | 6700-E.3 | Vendor Recommendation   |
| 8.  | 6710     | Purchasing Authority  |
| 9.  | 6720     | Bidding Requirements  |
| 10. | 6720-R   | Competitive Bidding Procedures Regulation                             |
| 11. | 6730     | Cooperative Purchasing  |
| 12. | 6731     | State/County Contracts  |
| 13. | 6740     | Purchasing Procedures   |
| 14. | 6750     | Vendor Relations  |
| 15. | 6760     | Payment Procedures  |
| 16. | 7050     | Energy Management Conservation Policy                                 |

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|-----|----------|---------------------------------|
| 17. | 7100     | Facilities Planning             |
| 18. | 7100-E   | School Facility Report Card     |
| 19. | 8120.2   | Safe Use of Hazardous Chemicals |
| 20. | 8123.1   | Contagious Diseases             |
| 21. | 8123.1-R | Contagious Diseases Regulation  |
| 23. | 8700     | Insurance                       |

4. **CORRESPONDENCE**

Mr. Sales read a thank you card to the Board from Mary Ann Daniels.

5. **COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, September 26, 2016, at 7:30 p.m. in the Board of Education Conference Room in the Middle School. It will be preceded at 6:30 p.m. by an Audit Committee Meeting.

Look for Board Meeting Agendas and minutes on our website. Go to the bottom of the Home Page and click on BoardDocs.

6. **UNFINISHED BUSINESS**

There was no unfinished business.

7. **NEW BUSINESS**

The Board discussed who would be the voting delegate for the Annual R.E.F.I.T. Dinner. Mrs. Fischer volunteered.

8. **VOICE OF THE BOARD**

Mr. Sales mentioned that N-SSBA's meeting with the Commissioner, scheduled for September 14th is still on. Additionally, he said that Regent Tilles would also be at the meeting. Mr. Sales also reviewed a few of the resolutions with the other Board members.

9. **VOICE OF THE PEOPLE**

A resident was wondering when the work from the Bond was going to start at the schools. Dr. Bannon and Mr. Sales went over the process that has to be done before work can start.

Another resident had gone to an anti-bullying program and the question came up about fighting off of school grounds. If a situation started on school grounds but did not escalate into a fight until the children were off school grounds could the children get suspended from school. Mr. Clayton, the school attorney, addressed the resident's question. The same resident also thanked Mr. Michaelsen and his staff for what he did for King Kids. She also thanked Dr. Bannon and Mrs. Sheridan for their constant outreach to the community.

10. **EXECUTIVE SESSION**

Action: 10.1 Enter into Executive Session (if Needed)

Motion to enter into executive to discuss legal matters and personnel matters.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The Board went into Executive Session at 8:15 p.m.

10.6 Return to Open Session

Action: Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

11. ADJOURNMENT

Action: 11.1 Adjourn the Meeting

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The meeting was adjourned at 8:50 p.m.

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Mary Ellen Ruppert  
District Clerk