

REGULAR MEETING OF THE BOARD OF EDUCATION

NOVEMBER 7, 2016

PRESENT:

Doris Fischer
Laura Gavey
Michael Greb
Rosemary Natoli
Peter Robinson
Brian J. Sales

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:

Peter H. Michaelsen – Finance & Operations
Karen Sheridan – Student Services
Todd Andrews – Human Resources
Jeanette Altruda – Curriculum & Instruction

ABSENT:

Everett E. Newman III

Edward McCarthy, Esq.

Approximately 3 Residents and Staff Members

The meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, with the opening exercises and a moment of silent meditation.

2. FOR ACTION

Action, Minutes: 2.1 Approval of Minutes

Motion to approve the minutes of the Regular Board of Education Meeting of October 24, 2016.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.2 Resignation - Teaching Assistant

Motion to approve the following resignation:

<u>NAME</u>	<u>ASSIGNMENT /SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Tara Strani-Cohen	Teaching Assistant/ Per Diem Substitute Special Education Susan E. Wiley	10/23/12-11/2/16	11/2/16	Personal

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.3 Requests for Leaves of Absence - Science, School Psychologist, Social Studies

Motion to approve the following requests for leaves of absence:

<u>NAME</u>	<u>ASSIGNMENT/ SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Deanna Rittenhouse	Science Teacher High School	2003-Present (Leave of Absence 9/17/13-1/27/17)	1/28/17 terminating on 6/30/17	Child Care
Colleen Gurtner	Social Studies Teacher High School	9/1/09-Present (Leave of Absence 11/18/16-11/29/16)	11/30/16 terminating 12/11/16	Child Care
Laura Macchio	School Psychologist Deauville Gardens East/ Deauville Gardens West/ Susan E. Wiley	2010-Present	2/13/17 terminating 4/2/17*	Child Care

*December 31, 2016 through April 2, 2017 will be counted toward FMLA entitlement.

These dates will be adjusted if needed.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.4 Termination of Appointment - Non-Teaching Staff

Motion to approve the following termination of appointment:

<u>NAME</u>	<u>ASSIGNMENT /SCHOOL</u>	<u>SERVICE IN DISTRICT</u>	<u>EFFECTIVE DATE</u>	<u>REASON GIVEN</u>
Amber White	Cafeteria Aide Deauville Gardens West	12/15/15-10/28/16	10/28/16	Abandonment of position

Motion by Michael Greb, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Motion to approve For Action 2.5 - 2.20.

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action (Consent): 2.5 Resolution: Emergency Conditional

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Boisseau, Mary	Educational Bus	11/8/16
Garcia, Rosario	Educational Bus	11/8/16
Gomez, Liliana	Educational Bus	11/8/16
Guzman, Isaura	Educational Bus	11/8/16
Hernandez, Guadalupe	Educational Bus	11/8/16
Julisse, Eratse	Educational Bus	11/8/16
Parker, Sherry	Educational Bus	11/8/16
Potur, Sandra	Educational Bus	11/8/16
Rasmussen, Isriedai	Educational Bus	11/8/16
Tiringer, Brent	Coach – J.V. Football	11/8/16
Vasquez, Lucio	Educational Bus	11/8/16
Williams, Katherine	Educational Bus	11/8/16

Action (Consent): 2.6 Appointment: Teaching: Regular Substitute - Science

Candidate: **Michael Donato**, Walter G. O’Connell Copiague High School

Certifications: NYS Initial Certificate – Biology 7-12– eff. 3/9/16

NYS Initial Certificate – General Science 7-12 – eff. 3/9/16

Service area: Science 7-12, effective January 28, 2017 and terminating on or about June 30, 2017

Salary: Step 1 Column MA - \$55,924 of the 2016-17 Teachers’ Salary Schedule.

Action (Consent): 2.7 Appointment Copiague Leadership Academy

We recommend accepting the following teachers into the Copiague Leadership Academy:

William Bennett	Great Neck Road
Stephen Cooney	Middle School
Brian Washington	Middle School

Action (Consent): 2.8 ENL Academy: Issued Certification Stipend

Due to the increasing presence of English language learners in mainstream and special education classrooms, the students of the Copiague Public Schools will benefit from all ENL cohort members being aware of the stages of second language development and developing the tools necessary to use highly researched-based strategies to address specific language needs in all subject areas around the district.

The following cohort members have completed the Copiague UFSD ENL Academy and have completed the NYSED requirements for certification in English to Speakers of Other Languages, have submitted proof of certification, and are now entitled to a **\$1,000 stipend** as per their agreement with the District.

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SCHOOL</u>
Stephanie Ingenito	English Teacher	Middle School
Kerry Insardi	Special Education Teacher	Middle School

Action (Consent): 2.9 Appointments - Extended Day Program

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND/ EFFECTIVE DATE</u>
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The following extended day stipends should be paid out of the A2110.1506-87 code:

Nicholas Lorenzen	Extended Day Teacher High School	\$35 per hour 11/8/16
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The following elementary extended day stipends should be paid out of F2110.1200.00.7017 code:

Jodie Embleton	Extended Day Teacher Deauville Gardens East	\$35 per hour 11/8/16
Karen Wiking	Teaching Assistant Great Neck Road	\$22.67 per hour 11/8/16

Action (Consent): 2.10 Appointment Saturday Bring Your Parents to School Program

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>STIPEND/ EFFECTIVE DATE</u>
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The following Saturday ESL Bring Your Parents to School Program stipends should be paid out of F2110.1201.06.9217 code:

Kerri Costadora	Saturday Program Substitute Teacher	\$35 per hour 11/8/16
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Action (Consent): 2.11 Annual Appointment - Chaperone - 2016-17 School Year

<u>NAME</u>	<u>POSITION</u>
Tim Gavin	Music Teacher

Action (Consent): 2.12 Appointment: Translator

<u>NAME</u>	<u>LANGUAGE</u>	<u>STIPEND</u>
Claudia Millan	Spanish	\$40.00/Oral \$50.00/Written

Action (Consent): 2.13 Appointments: Annual - Teaching Assistants

<u>NAME</u>	<u>SCHOOL/ASSIGNMENT</u>	<u>SALARY/EFFECTIVE DATE</u>
Dorota Bakula	Susan E. Wiley Special Education	Step 1 - \$22.67/hr 3.5 hrs/day 11/8/16 to on or before 6/23/17

Certificates: NYS Professional - Childhood Education 1-6, NYS Professional - Students w/dis. 1-6
Effective 9/1/10

Karen Wiking Great Neck Road Step 1 - \$22.67/hr
Special Education 3.5 hrs/day
11/8/16 to on or before 6/23/17

Certificates: NYS Permanent K & Gr 1-6 Effective 9/1/92

Action (Consent): 2.14 Appointment: Per Diem Substitute - School Nurse

<u>NAME</u>	<u>ASSIGNMENT/CERTIFICATION</u>	<u>SALARY/EFFECTIVE DATE</u>
Stephanie Amodeo	Per Diem Substitute School Nurse District NYS Registered Professional Nurse License through 3/31/19	\$110/day 11/8/16 to on or before 6/30/17

Action (Consent): 2.15 Appointments: Per Diem Substitute Teachers

<u>NAME</u>	<u>ASSIGNMENT/ CERTIFICATION</u>	<u>SALARY/ EFFECTIVE DATE</u>
Lyndsey Ciccarello	Per Diem Substitute Deauville Gardens East NYS Professional Certificates: Early Childhood Ed. B-6, eff 12/4/14 Studs w/dis. B-6, eff 12/4/14 Literacy B-6, eff 9/1/13	\$125 per day 11/8/16 to on or before 6/30/17
Erik Schwab	Per Diem Substitute Copiague Middle School NYS Initial Certificate: Earth Science & General Studies, 7-12 Effective 9/1/10	\$125 per day 11/16/16 to on or before 6/30/17

Action (Consent): 2.16 Permanent Appointment - Non-Teaching-Senior Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Karen Calautti	Senior Clerk Typist Confidential Secretary to the Assistant Superintendent for Human Resources	Step 2 - \$55,584 Effective 8/22/16

Action (Consent): 2.17 Permanent Appointment - Non-Teaching - Head Custodian

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Alessandro Gallina	Head Night Custodian Elementary	Step 14 - \$69,035 Effective 5/10/16

Action (Consent): 2.18 Appointment - Non-Teaching - Probationary - Senior Clerk Typist

<u>NAME</u>	<u>ASSIGNMENT/SCHOOL</u>	<u>SALARY/EFFECTIVE DATE</u>
Gina Serica	Senior Clerk Typist Central Registrar Student Services Office	Step 3 -\$41,741 Effective 11/21/16 Probationary period to end 5/22/17

Action (Consent): 2.19 Annual Appointments: Student Library Workers

<u>NAME</u>	<u>ASSIGNMENT SCHOOL</u>	<u>SALARY EFFECTIVE DATE</u>
Francis DelVecchio Grade 12	Library Middle School	\$10.00 per hour 11/8/16
Danasia Cobb Grade 10	Library Susan E. Wiley/High School	\$10.00 per hour 11/8/16

Action (Consent): 2.20 Appointment: Non-teaching: Substitute Appointments - Security Aides, Cafeteria Aides, Food Service Workers, Clerical

<u>NAME</u>	<u>SCHOOL / ASSIGNMENT</u>	<u>SALARY / EFFECTIVE DATE</u>
Donna Corapi	District Security Aide	\$17.05/hr 11/08/16
Matthew Sansspree	District Security Aide	\$17.05/hr 11/08/16
Maria Santana	District Cafeteria Aide	\$10.00/hr 11/08/16
Ramona Almonte	District Cafeteria Aide	\$10.00/hr 11/08/16
Sunita Chheda	District Food Service Worker	\$10.00/hr 11/08/16
Luisa M. Nuñez	District Food Service Worker	\$10.00/hr 11/08/16
Stephanie G. Polanco	District Food Service Worker	\$10.00/hr 11/08/16
Maoly De la Cruz Nuñez	District Food Service Worker	\$10.00/hr 11/08/16
Roseann Vazquez	District Food Service Worker District Clerical	\$10.00/hr 11/08/16 \$13.00/hr 11/08/16

Action: 2.21 Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities

Motion to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities for October 19, 2016.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.22 Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of secondary students with disabilities for the following dates: 9/23/16, 10/14/16, 10/18/16, 10/19/16, 10/21/16, 10/25/16, 10/26/16.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.23 Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities

Motion to approve the Recommendations of the Committee on Special Education for the identification and placement of Elementary/ Secondary students with disabilities for the following dates: October 13, 2016, October 18, 2016, October 20, 2016, October 25, 2016 and October 27, 2016.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.24 Approval of Board Policies

Motion to approve the following policy changes:

1. 0000 Educational Philosophy
2. 0100 Equal Opportunity and Nondiscrimination
3. 0100-R Equal Opportunity and Nondiscrimination Regulation
4. 0115.1 Student Harassment and Bullying Prevention Intervention Policy
5. 0115.1-R Student Harassment and Bullying Prevention Intervention Regulation
6. 0115.1-E.1 Harassment and/or Bullying Complaint Form
7. 0115.1-E.2 Harassment and/or Bullying Complaint Form - Elementary
8. 0200 School District Goals and Objectives
9. 0208 Vision Statement
10. 0210 Statement of Beliefs
11. 0310 Evaluation of School Board Operational Procedures
12. 0320 Evaluation of Superintendent
13. 0330 Evaluation of Professional Staff
14. 0340 Evaluation of Support Staff
15. 0350 Evaluation of Instructional Programs
16. 8123.1 Contagious Diseases
17. 8123.1-R Contagious Diseases Regulation

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.25 Resolution to increase the 2016/17 Budget (EBLAR)

Motion to approve the resolution to increase the approved 2016/17 Budget.

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby approves an increase of \$82,868.37 to the 2016-2017 budget, said increase is due to monies needed in the general fund to payout staff members that left the District for their unused sick and/or vacation days.

Motion by Doris Fischer, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.26 Approval of Request by the Town of Babylon to Waive the Fee for Use of the High School on March 30, 2017

Motion to approve the request from the Town of Babylon to waive the fees for the use of the Walter G. O'Connell Copiague High School on Thursday, March 30, 2017 evening for the purpose of holding their 28th Annual Women's History Month Program.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.27 Resolution to Provide Legal Representation and Indemnification

Motion to approve a resolution to provide legal representation and indemnification.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.28 Resolution Regarding the Destruction of Ballots from the May 17, 2016 Annual Budget Vote and Election

Motion to approve the resolution regarding the destruction of the ballots from May 17, 2016 Annual Budget Vote and Election.

RESOLUTION

BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 17, 2016 Annual District Budget Vote and Board of Education Election after November 17, 2016.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.29 Request for Proposal - Energy Performance Contract

Motion to award the Request for Proposal for the Energy Performance Contract to Energy Solutions Group (ESG).

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 2.30 Budget Transfers in Excess of \$10,000

Motion to approve the budget transfers that exceed \$10,000.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

3. REPORTS

3.1 Enrollment Report for the Period Ending October 28, 2016

3.2 Superintendent's Report:

Dr. Bannon reported on the NYSSBA's Convention that she and several Board members attended up in Buffalo. She said that the sessions were very informative. From Buffalo Dr. Bannon traveled to Syracuse to be with the Marching Band and to watch them perform in the Championship.

3.4 Second Policy Review

SECOND POLICY REVIEW

1. 1000 Community Relations Goals
2. 1100 Public Information Program
3. 1110 School Sponsored Publications
4. 1120 School District Records
5. 1120-R School District Records Regulation
6. 1120-E School District Records Exhibit
7. 1130 News Media Relations
8. 1131 News Releases
9. 1133 News Media Services at Board Meeting
10. 1134 Broadcasting of Board Meetings
11. 1140 Student Involvement in Public Information Program
12. 1150 School Budget and Bond Referenda Information
13. 1210 Citizens Advisory Committees
14. 1210-R Citizens Advisory Committees Regulation
15. 1220 Relations with Community and Business Organizations
16. 1221 Relations with Parents Organizations
17. 1222 Relations with Booster Organizations
18. 5300.55 Code of Conduct - Searches and Interrogations
19. 5300.55-R Code of Conduct - Searches and Interrogations Regulation

3.5 First Policy Review

FIRST POLICY REVIEW

1. 1230 Public Participation at Board Meetings
2. 1240 Visitors to the Schools
3. 1240-R Visitors to the Schools Regulation
4. 1290 Senior Citizen Guest Passes
5. 1290-E Senior Citizen Guest Passes Exhibit
6. 1400 Public Complaints
7. 1410 Complaints About Policies
8. 1420 Complaints About Curricula or Instructional Materials
9. 1420-R Complaints About Curricula or Instructional Materials Regulation
10. 1420-E Complaints About Curricula or Instructional Materials Exhibit
11. 1440 Complaints About School Personnel
12. 1510 Fund Drives and/or Sales on School Property for School-Related Organizations
13. 1511 Commercial Use of School Facilities
14. 1520 Public Conduct on School Property
15. 1520-R Public Conduct on School Property Regulation

4. CORRESPONDENCE

The Board received an invitation to the Annual WSBOCES Board Dinner.

5. COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, November 21, 2016, at 7:30 p.m. in the Board Conference Room in the Middle School. It will be preceded at 7:00 p.m. by an Audit Committee Meeting.

Veterans Day will be celebrated on Friday, November 11, 2016. All schools and offices will be closed.

6. UNFINISHED BUSINESS

There was no unfinished business.

7. NEW BUSINESS

There was no new business.

8. VOICE OF THE BOARD

Mr. Sales, Mr. Greb, Mr. Robinson, Mrs. Gavey and Mrs. Natoli reported on the sessions they sat in on up at the NYSSBA's Convention. They all agreed that it was a very informative convention.

9. VOICE OF THE PEOPLE

There was no voice of the people.

10. POSSIBLE EXECUTIVE SESSION

Action: 10.1 Enter into Executive Session (if Needed)

Motion to enter into Executive Session to discuss personnel matters and student matters.

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The Board went into Executive Session at 8:00 p.m.

Action: 10.6 Return to Open Session
Motion to return to Open Session.

Motion by Laura Gavey, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The meeting was reconvened at 8:31 p.m.

11. **FOR ACTION**

Action: 11.1 New Building Safety Plans - 2016/17 School Year

Motion to accept the new Building Safety Plans for the 2016/17 school year.

Motion by Michael Greb, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

12. **ADJOURNMENT**

Action: 12.1 Adjourn the Meeting

Motion to adjourn the meeting.

Motion by Doris Fischer, second by Rosemary Natoli.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The meeting was adjourned at 9:08 p.m.

Mary Ellen Ruppert
District Clerk