

REGULAR MEETING OF THE BOARD OF EDUCATION

OCTOBER 24, 2016

PRESENT:

Doris Fischer
Laura Gavey
Michael Greb
Rosemary Natoli
Peter Robinson
Brian J. Sales

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:
Peter H. Michaelsen – Finance & Operations
Todd Andrews – Human Resources

ABSENT:

Everett E. Newman III

Christopher Clayton, Esq.

Approximately Residents 20 and Staff Members

The meeting was preceded by Board Recognition Night. Members of the Madrigal Choir, directed by Ms. Occhiogrosso, performed two musical selections.

The meeting was called to order at 7:34 p.m. by Mr. Brian J. Sales, President, with the opening exercises and a moment of silent meditation.

2. PUBLIC HEARING - SMART SCHOOLS BOND ACT

Dr. Bannon conducted the Public Hearing on the Smart Schools Bond Act.

3. FOR ACTION

Action, Minutes: 3.1 Approval of Minutes - Audit Committee Meeting of September 26, 2016
Motion to approve the minutes of the Audit Committee Meeting of September 26, 2016.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action, Minutes: 3.2 Approval of Minutes - Regular Board of Education Meeting of September 26, 2016

Motion to approve the minutes of the Regular Board of Education Meeting of September 26, 2016.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action, Minutes: 3.3 Approval of Minutes - Special Board of Education Meeting of October 14, 2016
Motion to approve the minutes of the Special Board of Education Meeting of October 14, 2016.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.4 Request for Leave of Absence - Science

Motion to approve the following request for leave of absence:

| <u>NAME</u> | <u>ASSIGNMENT/ SCHOOL</u> | <u>SERVICE IN DISTRICT</u> | <u>EFFECTIVE DATE</u> | <u>REASON GIVEN</u> |
|-------------------|--------------------------------|--------------------------------|--------------------------------|-------------------------|
| Jessica Jablonski | Science Teacher High School | 9/1/05 – Present | 12/1/16 terminating 2/7/16* | Child Care |

*September 15, 2016 through December 7, 2016 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.5 Approval of Resolution - APPR Evaluator Training and Certification

Motion to approve the Resolution regarding APPR Evaluator Training and Certification.

RESOLUTION

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed training that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Copiague School District certifies the following individual as lead evaluator for the 2016-17 school year:

Mr. Jonathan Cutolo - Assistant Principal, Walter G. O' Connell Copiague High School

Motion by Michael Greb, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Motion to approve Action Items 3.6-3.14.

Motion by Laura Gavey, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action (Consent): 3.6 Resolution: Emergency Conditional

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individual on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE</u> |
|----------------------|--------------------------|-------------------------|
| Boisseau, Mary | Educational Bus | 10/25/16 |
| Garcia, Rosario | Educational Bus | 10/25/16 |
| Gomez, Liliana | Educational Bus | 10/25/16 |
| Guzman, Isaura | Educational Bus | 10/25/16 |
| Hernandez, Guadalupe | Educational Bus | 10/25/16 |
| Julisse, Eratse | Educational Bus | 10/25/16 |
| Parker, Sherry | Educational Bus | 10/25/16 |
| Potur, Sandra | Educational Bus | 10/25/16 |
| Rasmussen, Isriedai | Educational Bus | 10/25/16 |
| Reyes, Rosa | Educational Bus | 10/25/16 |
| Tiringer, Brent | Coach – J.V. Football | 10/25/16 |
| Vasquez, Lucio | Educational Bus | 10/25/16 |
| Williams, Katherine | Educational Bus | 10/25/16 |

Action (Consent): 3.7 Appointment: Teaching: Regular Substitute - Social Studies

Candidate: **Christopher Corrao**

Certification: NYS Initial Certificate – Social Studies 7-12 – effective 9/29/16

Service area: Social Studies 7-12, Walter G. O'Connell Copiague High School

Effective: October 19, 2016, 2016 and terminating on or about December 16, 2016 or upon the return of the classroom teacher.

Salary: Step 1 Column BA+24 - \$52,772 (prorated) of the 2016-17 Teachers' Salary Schedule

Action (Consent): 3.8 Compensation for Additional Work

According to an MOA with the Copiague Teachers' Association approved by the Board of Education June 15, 2015 teachers can volunteer to teach a sixth period and be compensated \$10,500 for a full year course and for classes less than a full year or on an alternating day schedule compensation will be prorated at the equivalent ratio. Teachers must be appropriately certified for the additional assignments.

| <u>NAME/ ADDITIONAL CLASS</u> | <u>ASSIGNMENT/ SCHOOL</u> | <u>STIPEND EFFECTIVE DATE</u> |
|---------------------------------------|---|-----------------------------------|
| Lauren Lefkowitz Technology | Technology Education Teacher Middle School | \$10,500 (prorated) 10/25/16* |
| John Williams Introduction to STEM | Science Teacher Middle School | \$10,500 (prorated) 10/25/16* |

Action (Consent): 3.9 Appointments - Extended Day Program

| <u>NAME</u> | <u>ASSIGNMENT SCHOOL</u> | <u>STIPEND EFFECTIVE DATE</u> |
|-------------|------------------------------|-----------------------------------|
|-------------|------------------------------|-----------------------------------|

The following extended day stipends should be paid out of the A2110.1505-87 code:

| | | |
|----------------|---------------------------------------|---------------------------|
| Matthew Nabavi | Extended Day Teacher Middle School | \$35 per hour 10/25/16 |
|----------------|---------------------------------------|---------------------------|

The following elementary extended day stipends should be paid out of F2110.1200.00.7017 code:

| | | |
|---------------------|---|------------------------------|
| Jamie Alpi | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Nicole Antz | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Jodie Embleton | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Beatrice Guido | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Samantha Kovalevich | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Erica Letts | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| Thomas Russo | Extended Day Teacher Deauville Gardens West | \$35 per hour 10/25/16 |
| John Loudon | Extended Day Teacher Great Neck Road | \$35 per hour 10/31/16 |
| Alec Adeclat | Extended Day Teaching Assistant Deauville Gardens East | \$22.67 per hour 10/25/16 |

Action (Consent): 3.10 Appointments - Saturday Bring Your Parents to School Program

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>STIPEND</u> <u>EFFECTIVE DATE</u> |
|-------------|-------------------|---|
|-------------|-------------------|---|

The following Saturday ESL Bring Your Parents to School Program stipends should be paid out of F2110.1201.06.9217 code:

| | | |
|------------------|--|---------------------------|
| Natalie Aviles | Saturday Program Substitute Teacher | \$35 per hour 10/25/16 |
| Brian Cohen | Saturday Program Substitute Teacher | \$35 per hour 10/25/16 |
| Gina Fanizzi | Saturday Program Substitute Teacher | \$35 per hour 10/25/16 |
| Samantha Massaro | Saturday Program Substitute Teacher | \$35 per hour 10/25/16 |

Action (Consent): 3.11 Appointments - Coaching Staff - Winter 2016/17

| <u>NAME</u> | <u>ASSIGNMENT/ CERTIFICATION</u> | <u>SALARY/ EFFECTIVE DATE</u> |
|-------------|--------------------------------------|-----------------------------------|
|-------------|--------------------------------------|-----------------------------------|

| | | |
|------------------|---|---|
| Stephen Rebholz | Varsity Boys Basketball First Aid Expires 6/15/18 | \$8,518+ \$400 Longevity 11/14/16 |
| John Kelly | JV Boys Basketball First Aid Expires 6/15/18 | \$6,388 11/14/16 |
| Carol Olsen | Varsity Girls Basketball First Aid Expires 5/1/18 | \$8,518+ \$400 Longevity 11/14/16 |
| Gabrielle Gibson | JV Girls Basketball First Aid Expires 6/15/18 | \$6,388 11/14/16 |
| Anthony Cipriano | Varsity Wrestling First Aid Expires 6/5/17 | \$8,518+ \$400 Longevity 11/14/16 |
| Darwin Ryan | JV Wrestling First Aid Pending | \$6,388+ \$400 Longevity 11/14/16 |
| George Schroeder | Boys Winter Track First Aid Expires 6/15/18 | \$7,393+ \$400 Longevity 11/14/16 |
| John Sack | Boys Varsity Assistant Winter First Aid Expires 6/5/17 | \$5,915+ \$400 Longevity 11/14/16 |

| | | |
|--------------------|--|---|
| Antoinette Spencer | Girls Winter Track First Aid Expires 6/5/17 | \$7,393+ \$400 Longevity 11/14/16 |
| Nicholas Lorenzen | Girls Varsity Assistant Winter Track First Aid Expires 6/15/18 | \$5,915 11/14/16 |
| Francis Salazar | Varsity Girls Bowling First Aid Pending | \$6,269 11/14/16 |
| Eric Leibowitz | Varsity Boys Bowling First Aid Expires 6/5/17 | \$6,269 11/14/16 |
| Joseph Napolitano | Middle School 7 th & 8 th Grade Boys Basketball First Aid Expires 6/5/17 | \$4,528+ \$400 Longevity 11/7/16 |
| Kristin Havdoglous | Middle School 7 th & 8 th Grade Girls Basketball | \$4,024+ \$400 Longevity 11/7/16 |
| Daniel Broadbent | Middle School 7 th & 8 th Grade Girls Volleyball | \$4,528+ \$400 Longevity 11/7/16 |
| Nikkien Fauntleroy | Middle School Wrestling First Aid Expires 1/27/18 | \$4,024 11/7/16 |

Action (Consent): 3.12 Appointment: Head Chaperone - Winter 2016/17

Mr. Cesare recommends the following appointment for the winter season 2016/17 school year:

| <u>NAME</u> | <u>ASSIGNMENT/ SCHOOL</u> | <u>STIPEND</u> |
|-------------|--|--|
| Yvan Garcia | Head Chaperone Winter Season High School | \$2,000 plus \$60 per athletic event attended |

Action (Consent): 3.13 Appointments: Annual - Teaching Assistants

| <u>NAME</u> | <u>SCHOOL/ASSIGNMENT</u> | <u>SALARY/EFFECTIVE DATE</u> |
|-----------------|---|---|
| Alec F. Adeclat | Deauville Gardens East Special Education | Step 1 - \$22.67/hr 3.5 hrs/day 10/25/16 to on or before 6/23/17 |

Certificates: Teaching Assistant Level 1 - Effective 10/08/16

Action: 3.18 Updated List of Impartial Hearing Officers
Motion to approve the updated list of Impartial Hearing Officers

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.19 Approval of Board Policies
Motion to approve the following policy changes:

1. 6240 Investments
2. 6240-R Investments Regulation
3. 6700 Purchasing
4. 6700-R Purchasing Regulation
5. 6700-E.1 Purchasing Exhibit
6. 6700-E.2 Explanations of Methods of Competition for Non-Bid Procurements
7. 6700-E.3 Vendor Recommendation
8. 6710 Purchasing Authority
9. 6720 Bidding Requirements
10. 6720-R Competitive Bidding Procedures Regulation
11. 6730 Cooperative Purchasing
12. 6731 State/County Contracts
13. 6740 Purchasing Procedures
14. 6750 Vendor Relations
15. 6760 Payment Procedures
16. 7050 Energy Management Conservation Policy
17. 7100 Facilities Planning
18. 7100-E School Facility Report Card
19. 8120.2 Safe Use of Hazardous Chemicals
20. 8700 Insurance

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.20 Walter G. O'Connell Copiague High School Request for Funding From District Vending Account

Motion to approve the use of vending machine funds to help offset the costs for the Senior to Senior Dinner and the Varsity Club trip to L.I. Adventure Park.

Motion by Michael Greb, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.21 Resolution to Authorize Copiague UFSD to use the Keystone Purchasing Network (KPN)

Motion to accept resolution to authorize the use of Keystone Purchasing Network (KPN)

**RESOLUTION TO PARTICIPATE IN NATIONAL COOPERATIVE BID WITH THE
KEYSTONE PURCHASING NETWORK (KPN)**

WHEREAS, Section 103 of the General Municipal Law permits the Copiague Union Free School District to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract led by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was left to the lowest responsible bidder or on the basis of best value in manner consistent with this section and made available for use by other governmental entities;

WHEREAS, Copiague Union Free School District, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in the Keystone Purchasing Network (KPN) for the purpose of fulfilling and executing its public governmental purpose, goals, objectives, programs and functions;

WHEREAS, Copiague Union Free School District has reviewed the benefits of participating in this program and based on this review has concluded that participation in the program could result in savings to the Copiague Union Free School District.

THEREFORE, BE IT RESOLVED, that the Copiague Union Free School District is authorized to participate in the Keystone Purchasing Network (KPN) and that the Board President and/or the Assistant Superintendent for Finance & Operations or his designee is hereby authorized to execute any and all necessary documents to effectuate participation the Keystone Purchasing Network (KPN).

Motion by Peter Robinson, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.22 Approval of the 2016-2017 Tax Levy

Motion to accept 2016-2017 Tax Levy in the Amount of \$59,060,433

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.23 Acceptance of External Audit Reports for the Period of July 1, 2015 through June 30, 2016

Motion to accept External Audit Reports for the period of July 1, 2015 through June 30, 2016.

Motion by Michael Greb, second by Doris Fischer.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

Action: 3.24 Corrective Action Response to the External Audit Citations

Motion to accept corrective action response to the External Audit Citations.

Motion by Michael Greb, second by Peter Robinson.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

4. REPORTS

4.1 Reports of the Claims Auditor - September 2016

4.2 Treasurer's Report - September 2016

4.3 Cafeteria Operating Report for September 2016

4.4 Quarterly Expenditure and Revenue Reporting - C, F & H Funds

4.5 Expenditure, Revenue and Investment Reports - September 2016

4.6 Budget Transfers for September 2016

4.7 Confidential Report on Pending Lawsuits Against Copiague UFSD

4.8 Enrollment Report for the Period Ending September 30, 2016

4.9 Superintendent's Report

Dr. Bannon reported that two Fridays ago some of our elementary children went to the dentist sponsored by a program called, "Give Kids a Smile Day." The children received a checkup and a cleaning. They also learned about healthy foods and snacks.

Additionally, Dr. Bannon gave an update on the Capital Project. She went on to say that we should get our Building Permits by the end of the school year.

Finally, Dr. Bannon announced that for the first time the District has a Siemens Semi-Finalist.

4.10 Presentation - HS/MS Independent Science Research

Several of Mrs. Locker's Independent Science Research students gave an impressive synopsis of the projects they are working on.

4.11 Second Policy Review

SECOND POLICY REVIEW

1. 0000 Educational Philosophy
2. 0100 Equal Opportunity and Nondiscrimination
3. 0100-R Equal Opportunity and Nondiscrimination
4. 0115.1 Student Harassment and Bullying Prevention Intervention Policy
5. 0115.1-R Student Harassment and Bullying Prevention Intervention Regulation
6. 0115.1-E.1 Harassment and/or Bullying Complaint Form
7. 0115.1-E.2 Harassment and/or Bullying Complaint Form - Elementary
8. 0200 School District Goals and Objectives
9. 0208 Vision Statement
10. 0210 Statement of Beliefs
11. 0310 Evaluation of School Board Operational Procedures
12. 0320 Evaluation of Superintendent
13. 0330 Evaluation of Professional Staff
14. 0340 Evaluation of Support Staff
15. 0350 Evaluation of Instructional Programs
16. 8123.1 Contagious Diseases
17. 8123.1-R Contagious Diseases Regulation

4.12 First Policy Review

FIRST POLICY REVIEW

1. 1000 Community Relations Goals
2. 1100 Public Information Program
3. 1110 School Sponsored Publications
4. 1120 School District Records
5. 1120-R School District Records Regulation
6. 1120-E School District Records Exhibit
7. 1130 News Media Relations
8. 1131 News Releases
9. 1133 News Media Services at Board Meeting
10. 1134 Broadcasting of Board Meetings
11. 1140 Student Involvement in Public Information Program
12. 1150 School Budget and Bond Referenda Information
13. 1210 Citizens Advisory Committees
14. 1210-R Citizens Advisory Committees Regulation
15. 1220 Relations with Community and Business Organizations
16. 1221 Relations with Parents Organizations
17. 1222 Relations with Booster Organizations
18. 5300.55 Code of Conduct - Searches and Interrogations
19. 5300.55-R Code of Conduct - Searches and Interrogations Regulation

5. **CORRESPONDENCE**

There was no correspondence.

6. **COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, November 7, 2016, at 7:30 p.m. in the Board Conference Room in the Middle School.

7. **UNFINISHED BUSINESS**

There was no unfinished business.

8. **NEW BUSINESS**

The Board discussed the possibility of going to the NSBA Conference in March. They decided not to attend.

9. **VOICE OF THE BOARD**

Mr. Sales spoke with one of the other members of the N-SSBA who has a Long Island Radio Station about getting the Siemens Semi-Finalist interviewed on the air. The interview is in the process and being coordinated with the folks at the high school.

10. **VOICE OF THE PEOPLE**

A resident thanked the Board for hiring him as the Creative Writing teacher for Adult Education replacing Mrs. Haughey, who is ill. He also invited the Board to come observe his class.

11. **POSSIBLE EXECUTIVE SESSION**

Action: 11.1 Enter into Executive Session (if Needed)

Motion to enter into executive to discuss legal matters, personnel matters and student matters.

Motion by Michael Greb, second by Laura Gavey.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The Board went into Executive Session at 8:20 p.m.

Action: 11.6 Return to Open Session

Motion to return to Open Session.

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The meeting was reconvened at 9:05 p.m.

12. **ADJOURNMENT**

Action: 12.1 Adjourn the Meeting
Motion to adjourn the meeting.

Motion by Laura Gavey, second by Michael Greb.

Final Resolution: Motion Passed

Yes: Brian J Sales, Rosemary Natoli, Peter Robinson, Michael Greb, Laura Gavey, Doris Fischer

The meeting was adjourned at 9:06 p.m.

Mary Ellen Ruppert
District Clerk