

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**January 11, 2016**

**PRESENT:**

Doris Fischer

Laura Gavey

Michael Greb

Rosemary Natoli

Everett E. Newman III

Peter Robinson

Brian J. Sales

Dr. Kathleen Bannon

Superintendent of Schools

Assistant Superintendents:

Jeanette Altruda – Curric. & Instr.

Peter H. Michaelsen – Finance & Operations

Christopher Clayton, Esq.

Approximately 16 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, in the Board of Education Conference Room at the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

**FOR ACTION**

**1. Minutes**

Motion by Mr. Greb, seconded by Mr. Newman to approve the minutes of the Audit Committee Meeting and Regular Board of Education Meeting of December 14, 2015.

**Vote: 7 yes. Motion passed.**

**2. Resignations – Teaching Assistant/Per Diem Substitute, Part-time Clerk Typist, Cafeteria Aide**

Motion by Mr. Newman, seconded by Mr. Greb to accept the following resignations:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Laura D'Agostino	Teaching Assistant/ Per Diem Substitute High School	9/1/15-Present	12/11/15	Personal
Anadesis Miranda	Clerk Typist (Part-time) Middle School	10/25/11-1/8/16	1/9/16	Personal
Tenasia Newsome	Cafeteria Aide Deauville Gardens East	10/9/14-Present	1/15/16	Personal

**Vote: 7 yes. Motion passed.**

**3. Requests for Leaves of Absence – Art Teacher, Cafeteria Aide, Food Service Worker, Foreign Language Teacher**

Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following leaves of absence, without pay:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Deidre Whiston	Art Teacher High School	9/1/01-Present	1/6/16 terminating on 1/15/16*	Medical
Francine Gavey	Cafeteria Aide Deauville Gardens	11/22/05-Present (LOA 10/1/15- 1/3/16)	1/3/16 terminating on 2/1/16*	Medical

Deborah DeGore	Food Service Worker Susan E. Wiley	1/2/99-Present	1/4/16 terminating on 1/25/16*	Medical
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\*These dates will be adjusted if needed.

Aglaed Marcedo	Foreign Language Teacher High School	1/14/10-Present	3/7/16 terminating on 4/17/16**	Child Care
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\*\*January 4, 2016 through April 10, 2016 will be counted toward FLMA entitlement. These dates will be adjusted if needed.

**Vote: 7 yes. Motion passed.**

**4. Approval of Hourly Rate of Pay for Substitute Custodial Workers**

Motion by Mr. Newman, seconded by Mr. Greb to approve the hourly rate of pay for substitute custodial staff.

**Vote: 7 yes. Motion passed.**

5. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following staff appointments:

**a. Approval - Resolution - Emergency Conditional Appointments**

**RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Ciccica, Nicole	Teaching Assistant	1/12/16
Donavan, Sandra	Teaching Assistant	1/12/16
Greene, Jason	Bus Attendant – Educational Bus	1/12/16
Vasquez, Daisy	Substitute Food Service Worker	1/12/16

**b. Appointments – Teaching: Regular Substitutes (2)**

<u>Name</u>	<u>Certification</u>	<u>Service Area &amp; Assignment</u>	<u>Effective Date &amp; Salary</u>
Brianna O'Connor	NYS Initial Certificates Childhood Education 1-6 Students with Disabilities (Grades 1-6) Students with Disabilities (B-Grade2) Early Childhood Education (B-Grade 2) eff. 9/1/12 Students with Disabilities Grades 7-12 Gen eff. 9/10/14 Severe or Multiple Disabilities eff. 12/9/14	Elementary Deauville Gardens West	2/1/16 and terminating on or before 6/30/16 Salary – Step 1 Column MA \$55,384 of the 2015/16 Teachers' Salary Schedule

Kathlene Tundo	NYS Conditional Initial Certificate Childhood Education 1-6 eff. 5/15/15	Elementary Deauville Gardens West	1/12/16 and terminating on or before 6/30/16 Salary – Step 1 Column MA \$55,384 (prorated) Teachers’ Salary Schedule
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**c. Appointment – Annual – Department Chairperson**

<u>Name</u>	<u>Assignment</u>	<u>Experience</u>	<u>Stipend</u>
Meredith Coates	English Chairperson High School	English Teacher High School	\$10,500 eff. 1/12/16 (prorated)

**d. Compensation for Additional Work**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Rate of Pay Effective</u>
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According to an MOA with the Copiague Teachers’ Association approved by the Board of Education June 15, 2015 teachers can volunteer to teach a sixth period and be compensated \$10,250 for a full year course and for classes less than a full year or on an alternating day schedule compensation will be prorated at the equivalent ratio. Teachers must be appropriately certified for the additional assignments.

Monica Santaly SLA1	Foreign Language Teacher High School	\$5,125 1/4/16-5/1/16*
Marie Accettella Spanish 2	Foreign Language Teacher High School	\$5,125 1/4/16-5/1/16*

\*end date may be adjusted, if needed

Ms. Santaly and Ms. Accettella will be teaching a 6<sup>th</sup> period because Ms. Aglaed Marcedo began her maternity leave 1/4/16 (earlier than expected).

**e. Appointment – Extended Day – 2015/16 School Year**

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
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The following extended day stipend should be paid out of A2110.1505.87:

Travis White	Extended Day Middle School	\$35 per hour 1/12/16
Dawn Koziarz	Extended Day Middle School	\$35 per hour 1/12/16
Brian Prochilo	Extended Day Middle School	\$35 per hour 1/12/16

The following extended day stipend should be paid out of F2110.1200.00.7016:

Christine Luft	Extended Day Great Neck Road	\$35 per hour 1/12/16
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**f. Appointment – Site Based Home Instruction Program – 2015/16**

<u>Name</u>	<u>Position</u>	<u>Rate of Compensation</u>
Deysi Garcia Vilorio	Substitute Teacher	\$35 per hour

**g. Appointment – Coaching Staff – Winter 2015/16**

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Nikkien Fauntleroy	Middle School Wrestling First Aid Pending	\$3,953 1/12/16

**h. Appointments – Per Diem Substitute Teachers**

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Dominique Powers	Per Diem Substitute NYS Professional Certificate Music eff. 2/1/11	\$100 per day (prorated) eff. 1/12/16
Anna Diers	Per Diem Substitute NYS TA Level I Certificate eff. 12/19/14 NYS Initial Certificate Spanish 7-12 pending	\$100 per day eff. 1/12/16

**i. Appointments – Annual – Teaching Assistants – 2015/16**

<u>Name</u>	<u>School/Assignment</u>	<u>Salary/Effective Date</u>
Michelle Rabinowitz	Susan E. Wiley Special Education	Step 1 - \$22.67 per hour 3.5 hours per day 1/12/16 to on or before 6/23/16
Nicole Ciccia	Susan E. Wiley Special Education	Step 1 - \$22.67 per hour 3.5 hours per day 1/12/16 to on or before 6/23/16
Dawn Rodriguez	Deauville Gardens West AIS	Step 1 - \$22.67 per hour 3.5 hours per day 1/12/16 to on or before 6/23/16
Sandra Donovan	High School Bilingual	Step 1 - \$15.73 per hour 3.5 hours per day 1/19/16 to on or before 6/23/16

Ms. Rabinowitz and Ms. Rodriguez are certified teachers and, as such, may serve as per diem substitutes. They will receive their current rate of pay for time spent as a teaching assistant, and should they work as a per diem sub, the remainder of the day will be paid at \$100 per day, prorated.

**j. Appointment – Non-Teaching: Permanent – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Rhonda Mitchell	Clerk Typist Middle School	Step 1 - \$34,217 eff. 1/18/16

**k. Appointment – Non-Teaching: Probationary – Cafeteria Aide**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Camille O'Brien	Cafeteria Aide Deauville Gardens East	Step 1 - \$13.43 per hour 2.75 hours per day eff. 1/12/16 Probationary period to end 9/19/16

**I. Appointments – Non-Teaching: Substitute Staff**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Daisy Vasquez	Food Service Worker District	\$9.30 per hour eff. 1/12/16
Samantha Sparagna	Cafeteria Aide District	\$9.69 per hour eff. 1/12/16

**Vote: 7 yes. Motion passed.**

6. Motion by Mrs. Fischer, seconded by Mr. Greb to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010061453	Case #010061448	Case #010061449	Case #010061445
Case #010060978	Case #010061451	Case #010061477	Case #010061015
Case #010060778	Case #010061470	Case #010061468	Case #010061459
Case #010061458			

**Vote: 7 yes. Motion passed.**

7. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #010057206	Case #010058382	Case #010056253	Case #010060435
Case #000073449	Case #000072312	Case #71929	Case #010060444
Case #000072851	Case #000070626	Case #010060313	Case #000070302
Case #010058384	Case #000074012	Case #010059312	Case #10057785
Case #010057682	Case #010058094	Case #010059568	Case #010061368
Case #010058084	Case #72922	Case #72580	Case #000072507
Case #010061480	Case #000073969	Case #010057398	Case #000071591
Case #010056723	Case #68735	Case #000069236	Case #010058701
Case #010061481	Case #68448	Case #010059016	Case #68349
Case #010059221	Case #010058126	Case #000073561	Case #01005037
Case #010059580	Case #010058154	Case #010058343	Case #010061441
Case #010058884	Case #010059756	Case #000072165	Case #010058990
Case #000074344	Case #010059672	Case #000060284	Case #000070924
Case #000067357	Case #68956	Case #000068444	Case #72972
Case #000068605	Case #000067598	Case #010057412	Case #69009
Case #000074333			

**Vote: 7 yes. Motion passed.**

8. Motion by Mr. Newman, seconded by Mr. Greb to approve the updated listing of hearing officers who have been certified to serve in this capacity by the State Education Department.

**Vote: 7 yes. Motion passed.**

9. Motion by Mrs. Gavey, seconded by Mr. Greb to approve the following policy changes:

8415-E.2 Request for Out of State and/or Overnight Trip

**Vote: 7 yes. Motion passed.**

**FOR CONSIDERATION**

1. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following resolution authorizing the borrowing of funds in support of the Capital Project approved by the district voters on November 23, 2015:

**BOND RESOLUTION OF THE COPIAGUE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED JANUARY 11, 2016, AUTHORIZING**

**THE CONSTRUCTION OF ALTERATIONS AND IMPROVEMENTS TO ALL DISTRICT SCHOOL BUILDINGS AND/OR SITES; STATING THE ESTIMATED TOTAL COST THEREOF IS \$42,963,526; APPROPRIATING SAID AMOUNT THEREFOR; AND AUTHORIZING THE ISSUANCE OF \$42,963,526 SERIAL BONDS OF SAID DISTRICT TO FINANCE SAID APPROPRIATION.**

Recital

WHEREAS, at the Special District Meeting duly called and held on November 23, 2015, in the Copiague Union Free School District, in the County of Suffolk, New York (the "District"), a majority of the qualified voters present and voting approved a Bond Proposition authorizing the construction of alterations and improvements to all District school buildings and/or sites, at the estimated maximum cost of \$42,963,526; and such qualified voters then present and voting further authorized the Board of Education to levy and collect a tax to be collected in annual installments to pay the principal of and interest on the \$42,963,526 serial bonds authorized to be issued;

Now, therefore,

THE BOARD OF EDUCATION OF THE COPIAGUE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Copiague Union Free School District, in the County of Suffolk, New York, is hereby authorized to construct alterations and improvements to all District school buildings and/or sites, substantially as described in a Plan prepared for the District with the assistance of Wendel Architects, including: interior reconstruction, space reconfiguration and building additions to provide for new and/or enhanced classroom, music, science, and other space; improvements to the electrical, lighting, heating, ventilation, air conditioning, fire safety, plumbing and public address systems; the replacement of windows, doors, floors and ceilings; site, parking, sidewalk, building envelope and masonry improvements; athletic and recreation improvements including track and field reconstruction and/or replacements; and the installation of high-technology security and other features in all District school buildings, including the installation of new communications and cabling systems, and security cameras; and the installation of new ADA compliant door hardware; all of the foregoing to include all furnishings, equipment, machinery, apparatus, and ancillary and related site, demolition and other work required in connection therewith. The estimated total cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$42,963,526 and said amount is hereby appropriated therefor. The plan of finance includes the issuance of \$42,963,526 serial bonds of the District to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the amount of \$42,963,526 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 97 of the Law, is thirty (30) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and

any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Amityville Record*" and "*The Beacon*," two newspapers having a general circulation within the District and hereby designated the official newspapers of said District for such publication.

**Vote: 7 yes. Motion passed.**

2. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the request for winter guard students to attend out-of-state competitions.

**Vote: 7 yes. Motion passed.**

## **REPORTS**

1. Reports of the Claims Auditor – November 2015
  - a. General Fund
  - b. School Lunch Fund
  - c. Federal Fund
  - d. Trust & Agency Fund
2. Treasurer's Report – November 2015
3. Expenditure, Revenue and Investment Reports – November 2015
4. Cafeteria Operating Report – November 2015
5. Budget Transfers – November 2015
6. Dropout Summary and Enrollment Report for the Period Ending December 18, 2015
7. Superintendent's Report:

Dr. Bannon announced that the district has received a donation from SupplyHouse.com in the amount of \$20,000 (\$10,000 will be used to purchase instruments and \$10,000 will be used to purchase laptops for the 1:1 initiative.) Dr. Bannon commented on how supportive SupplyHouse.com has been to our district. Dr. Bannon also reported that Friday is our College/Career Day. This year instead of tee shirts every student will receive a bag with the College/Career Day logo on it.

8. Presentation:

Dr. Klein and Ms. Budion gave a presentation on the Home School Connection. In addition, there were students who are involved in clubs related to the Home School Connection that spoke of their involvement.

**SECOND POLICY REVIEW**

1925	Interpreters for Hearing-Impaired Parents
1925-E.1	Interpreters for Hearing-Impaired Parents Accommodation Request
1925-E.2	Interpreters for Hearing-Impaired Parents Response to Request

**FIRST POLICY REVIEW**

9130	Staff-Student Relations
9135	Child Abuse in an Educational Setting
9135-E.1	Child Abuse in an Educational Setting Exhibit – Confidential Report of Allegation
9135-E.2	Child Abuse in an Educational Setting Exhibit – Notice/Reporting Requirements
9211	Professional Staff Qualifications
9211.2	Incidental Teaching
9230	Professional Staff Recruiting and Hiring
9230-R	Professional Staff Recruiting and Hiring Regulation
9240	Part-time and Substitute Professional Staff Employment
9250	Professional Staff Employment Status and Job Security
9253.2	Resignation of Professional Staff Members
9260	Professional Staff Assignments and Transfers
9270	Professional Staff Time Schedules
9272	Professional Staff Meetings
9280	Professional Staff Development
9280-E	Professional Staff Development Exhibit

**CORRESPONDENCE**

The Board received a letter from Western Suffolk BOCES announcing the dates of their annual meeting and their budget/trustee vote.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, January 25, 2016, at 7:30 p.m. in the West Cafeteria at the Middle School. This meeting will be preceded by Board Recognition of Students at 7:00 p.m. in the Middle School Auditorium. The agenda will include a work session for the development of the 2016/17 school budget.

All schools will be closed on Monday, January 18, 2016, in commemoration of the birthday of Dr. Martin Luther King Jr.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

The Board discussed an email that they had received from NYSSBA asking each member Board to appoint an advocacy liaison. It was decided that Mr. Sales would be that person.

**VOICE OF THE BOARD**

There was no voice of the Board.



**VOICE OF THE PEOPLE**

A resident thanked the Board of Education, Administrators and Principal for allowing our students to participate in the Harmony Program. The students will be performing on January 30<sup>th</sup> at the United Palace Theatre.

**ADJOURNMENT**

Motion by Mr. Greb, seconded by Mrs. Gavey to adjourn the meeting.

**Vote: 7 yes. Motion passed.**

The meeting was adjourned at 8:13 p.m.

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Mary Ellen Ruppert  
District Clerk