

REGULAR MEETING OF THE BOARD OF EDUCATION

December 14, 2015

PRESENT:

Doris Fischer
Michael L. Greb
Rosemary Natoli
Everett E. Newman III
Peter Robinson
Brian J. Sales

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:
Jeanette Altruda – Curric. & Instr.
Peter H. Michaelsen – Finance & Operations

ABSENT:

Laura Gavey

Edward McCarthy, Esq.

Approximately 70 Residents and Staff Members

Meeting was called to order at 7:33 p.m. by Mr. Brian J. Sales, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

Selected members of the 4th and 5th Grade Deauville Gardens Choruses performed two holiday selections, under the direction of Ms. Chantall Charles-Alleyne.

FOR ACTION

1. Minutes

Motion by Mrs. Fischer, seconded by Mr. Greb to approve the minutes of the Capital Bond Vote and Regular Board of Education Meeting of November 23, 2015.

Vote: 6 yes. Motion passed.

2. Resignations – Per Diem Substitute, Part-time Clerk Typist

Motion by Mrs. Fischer, seconded by Mr. Greb to accept the following resignations:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Jamie McCue	Per Diem Substitute Deauville Gardens East	9/1/15-Present	12/3/15	Personal
Alexa Santiago	Clerk Typist (Part-time) High School	9/2/14-Present	12/21/15	Personal

Vote: 6 yes. Motion passed.

3. Requests for Leaves of Absence – Elementary (3), Science, School Psychologist, Guidance Counselor

Motion by Mr. Newman, seconded by Mr. Greb to approve the following leaves of absence, without pay:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Pamela Bosch	Elementary Teacher Middle School	9/8/06-Present (Leave of Absence 12/11/15-12/20/15)	12/21/15 terminating on 6/30/16	Child Care
Colleen Garofola	Elementary Teacher Deauville Gardens West	9/23/08-Present (Leave of Absence 9/1/15-1/3/16)	1/4/16 terminating on 1/31/16	Child Care
Deanna Rittenhouse	Science Teacher High School	2003-Present (Leave of Absence 9/17/13-1/31/16)	2/1/16 terminating on 6/30/16	Child Care

Jaclyn Shore	Elementary Teacher Deauville Gardens West	3/26/07-Present	1/4/16 terminating on 6/30/16	Child Care
Tara Gelling- Kaplan	School Psychologist Deauville Gardens East/West	2005-Present (Leave of Absence 5/16/14-1/31/16)	2/1/16 terminating on 6/30/16	Child Care
Lori Maccarrone	Guidance Counselor Deauville Gardens West	8/28/14-Present	3/11/16 terminating on 6/30/16*	Child Care

*These dates will be adjusted if needed.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Fox, Stephen	College Student Teacher	12/15/15
House, Jonathan	Substitute Custodial Worker – District	12/15/15
Jeffrey, Carl	Substitute Security – District	12/15/15
Rice, Howard	Substitute Security – District	12/15/15

b. Appointments – Teaching: Regular Substitutes – Elementary, School Psychologist

<u>Name</u>	<u>Certification</u>	<u>Service Area & Assignment</u>	<u>Effective Date & Salary</u>
Christine Cassese	NYS Initial Certificates Childhood Education Grades 1-6 eff. 2/1/11* Literacy Birth-Grade 6 eff. 9/1/11*	Elementary Middle School	12/22/15 and terminating on or before 6/30/16 Salary: Step 1 Column MA \$55,384 (prorated) of the 2015/16 Teachers' Salary Schedule

*extended till 1/31/18

Jacquelyn Marinello	NYS Permanent Certificate School Psychologist eff. 6/26/15	School Psychologist Deauville Gardens East/West	2/1/16 and terminating on or about 6/30/16 Salary: Step 3 Column MA + 15 \$59,828 + \$2,692.26 School Psychologist differential of the 2015/16 Teachers' Salary Schedule
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c. Appointment – Teaching: Temporary – Elementary

<u>Name</u>	<u>Certification</u>	<u>Service Area & Assignment</u>	<u>Effective Date & Salary</u>
Christine Luft	NYS Permanent Certificate Pre K, K and Grades 1-6 eff. 9/1/04	Elementary Great Neck Road	12/15/15 and terminating on or before 6/30/16 Salary: Step 1 Column MA \$55,384 (prorated) of the 2015/16 Teachers' Salary Schedule

d. Compensation for Additional Work

<u>Name</u>	<u>Assignment & School</u>	<u>Rate of Pay Effective</u>
According to an MOA with the Copiague Teachers' Association approved by the Board of Education June 15, 2015 teachers can volunteer to teach a sixth period and be compensated \$10,250 for a full year course and for classes less than a full year or on an alternating day schedule compensation will be prorated at the equivalent ratio. Teachers must be appropriately certified for the additional assignments.		

Terrence Jablonski	Science Teacher High School	\$7,687
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Minnett Hall	Science Teacher High School	\$7,687
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The coverage will now be extended through June 2016 based on the approved unpaid leave of absence of Ms. Deanna Rittenhouse. Mr. Jablonski and Ms. Hall will continue teaching an additional class of Living Environment – one class each day with alternating day lab from February 1, 2016 through June 30, 2016.

Renee Locker	Science Teacher High School	\$5,125
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Jennean Jessup-Levitt	Science Teacher High School	\$5,125
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This coverage will now be extended through June 2016 based on the approved unpaid leave of absence of Ms. Deanna Rittenhouse. Ms. Locker and Ms. Jessup-Levitt will continue teaching an additional class of Environmental Science – one class each day from February 1, 2016 through June 30, 2016.

e. Appointment – Extended Day – 2015/16 School Year

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
The following extended day stipend should be paid out of A2110.1505.87:		

Michael Smeja	Extended Day Middle School	\$35 per hour 12/15/15
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f. Appointment – Staff Member – Plan to Improve Student Academic Achievement – “Project Interceptors”

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Experience</u>
Phylliss Wilkins	Attendance Aide	\$18.45 per hour 12/15/15	Clerk Typist High School

g. Appointment – Co-Curricular – 2015/16

<u>Name</u>	<u>Assignment/School</u>	<u>Stipend</u>
Louise Gravina	Literacy Coach Great Neck Road	\$3,646

h. Appointment – Annual – Teaching Assistant – 2015/16

<u>Name</u>	<u>School/Assignment</u>	<u>Salary/Effective Date</u>
Lidia Knott	High School Special Education	Step 1 - \$22.67 per hour 3.5 hours per day 12/15/15 to on or before 6/23/16

Ms. Knott is a certified teacher and, as such, may serve as a per diem substitute. She will receive her current rate of pay for time spent as a teaching assistant, and should she work as a per diem sub, the remainder of the day will be paid at \$100 per day, prorated.

i. Appointments – Per Diem Substitute Teachers

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Stephanie Sutter	Per Diem Substitute Deauville Gardens East NYS Professional Certificates Childhood Ed. B-2 & 1-6 Student with Disabilities B-2 & 1-6 eff. 8/21/14 Literacy B-6 eff. 9/13/14	\$100 per day 2/1/16 to on or before 6/30/16
Cynthia Ruiz	Per Diem Substitute Deauville Gardens East NYS Initial Certificates Childhood Ed. 1-6 eff. 2/1/10 Students with Disabilities 1-6 eff. 9/1/11 Literacy B-6 & 5-12 eff. 2/1/13 Childhood Ed. & Students with Disabilities B-2 & Generalist in MS Ed. 5-9 eff. 9/1/13	\$100 per day 2/1/16 to on or before 6/30/16
Ilana Wolf	Per Diem Substitute Deauville Gardens West NYS Provisional Certificate School Counselor eff. 6/26/15	\$100 per day 12/15/15 to on or before 6/30/16
Kailee Hopkins	Per Diem Substitute NYS Provisional Certificate School Psychologist eff. 11/10/15	\$100 per day eff. 12/15/15

j. Appointments – Adult and Continuing Education Staff – Winter 2015-16

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
Rosette Verriotto	Registration	\$18.45 per hour 5 hours total January 5 & 6, 2016

Andrea O'Brien	Registration	\$18.45 per hour 5 hours total January 5 & 6, 2016
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Karen Calautti	Registration	\$18.45 per hour 5 hours total January 5 & 6, 2016
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k. Continuation of Appointment – Non-Teaching: Part-time Custodial Worker

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Marc Tsakis	Custodial Worker (part-time) Deauville Gardens	Step 1 - \$16.01 per hour 5 hours per day* eff. 12/29/15 (Step 2 – 4/29/16)

*To best support the daily custodial needs of the two elementary school configuration in place at Deauville Gardens, Mr. Tsakis' appointment has been increased by 1 hour a day to total 5 hours per day effective 12/15/15.

l. Appointment – Non-Teaching: Permanent – Clerk Typist

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Maresa Dealy	Clerk Typist Deauville Gardens East	Step 1 - \$34,217 eff. 12/29/15

m. Appointment – Non-Teaching: Probationary – Clerk Typist

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Diolly Gomez	Clerk Typist (10 month) High School	Step 1 - \$29,406 eff. 1/4/16 Probationary period to end 6/30/16

n. Appointments – Non-Teaching: Probationary – Cafeteria Aides

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Elizabeth Bryan	Cafeteria Aide Deauville Gardens West	Step 1 - \$13.43 per hour 2.75 hour per day eff. 12/15/15 Probationary period to end 6/13/16

Amber White	Cafeteria Aide Deauville Gardens West	Step 1 – 13.43 per hour 2.75 hours per day eff. 12/15/15 Probationary period to end 6/13/16
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o. Appointments – Student Workers

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Francis DelVecchio	Library Middle School	\$8.75 per hour 12/15/15
Messiah Reid	Library Great Neck Road	\$8.75 per hour 12/15/15

p. Appointments – Non-Teaching: Substitute Staff

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Christopher Taft	Custodial Worker District	\$9.43 per hour 12/15/15
Jonathan House	Custodial Worker District	\$9.43 per hour 12/15/15
Carl Jeffrey	Security Aide District NYS DOS Security Guard License through 8/13/16	\$16.25 per hour 12/15/15
Howard Q. Rice	Security Aide District NYS DOS Security Guard License through 1/4/17	\$16.25 per hour 12/15/15

Vote: 6 yes. Motion passed.

5. Motion by Mr. Greb, seconded by Mr. Newman to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010060856	Case #010061395	Case #010059549	Case #010061446
Case #010060548	Case #010060915	Case #010060914	Case #010061406
Case #010059581	Case #010061518		

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mr. Greb to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #010061249	Case #000072531	Case #73645	Case #010057312
Case #71574	Case #000071704	Case #010061434	Case #010057412
Case #010061351	Case #010061434	Case #61680	Case #000066543
Case #000068454	Case #000069822	Case #000072681	Case #000069599
Case #000068120	Case #010056605	Case #10058229	Case #010058974
Case #010061175	Case #010057158	Case #010060747	Case #010059958
Case #010060437	Case #010060438	Case #010060898	Case #000073515
Case #010056382	Case #73297	Case #010061472	Case #59286
Case #74287	Case #000074441	Case #010058893	Case #010056827
Case #010060639	Case #10058132	Case #010058774	Case #010058190
Case #010058533	Case #000061096		

Vote: 6 yes. Motion passed.

7. Motion by Mrs. Fischer, seconded by Mr. Greb to approve the following policy changes:

8150	Authorized Use of Cellular Phones
8150-R	Authorized Use of School-Owned Cellular Phones Regulation
8150-E	Cellular Telephone Service Agreement
8330.1	Authorized Use of School-Owned Computer Equipment
8505-R	Meal Charge Regulation
8505-E	Meal Charge Letter
8520	Free and Reduced Price Food Services
8650-R	School District Compliance with Copyright Law Regulation

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mr. Newman, seconded by Mr. Greb to approve the request for the High School Winterguard to travel out-of-state to West Orange, New Jersey to perform at the MAIN Winterguard Competition on January 30, 2016.

Vote: 6 yes. Motion passed.

2. Motion by Mr. Newman, seconded by Mr. Greb to approve (a) the 2016/17 Budget Calendar; (b) adoption of Budget Mission and Goals.

Vote: 6 yes. Motion passed.

3. Motion by Mr. Greb, seconded by Mrs. Fischer to approve the budget transfers that exceed \$10,000.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Fischer, seconded by Mr. Greb to approve that three lawnmowers be declared obsolete so they may be sold.

Vote: 6 yes. Motion passed.

REPORTS

1. Dropout Summary and Enrollment Report for the Period Ending November 20, 2015
2. Superintendent's Report:

Dr. Bannon announced the six teams that were awarded the Sportsmanship Award for the Fall 2015 season.

3. Presentation:

The presentation this evening highlighted the Susan E. Wiley Dance Club and the American Sign Language Club.

SECOND POLICY REVIEW

8415-E.2 Request for Out of State and/or Overnight Trip

FIRST POLICY REVIEW

1925	Interpreters for Hearing-Impaired Parents
1925-E.1	Interpreters for Hearing-Impaired Parents Request Form
1925-E.2	Interpreters for Hearing-Impaired Parents Response Form
9000	Personnel Policies Goals
9010	Equal Employment Opportunity
9010.1	Affirmative Action Plan
9020	Board-Staff Communications
9100	Staff Code of Ethics
9110.2	Sexual Harassment and Staff
9110.2-R	Sexual Harassment and Staff Regulation
9110.2-E.1	Sexual Harassment Formal Complaint Form
9110.2-E.2	Sexual Harassment Complaint – Appeal Form
9120	Staff Conduct
9125	Drug-Free Workplace
9125-R	Drug-Free Workplace Regulation
9125.1	Staff Substance Abuse
9125.1-R	Staff Substance Abuse Regulation
9125.1-E	Staff Substance Abuse Exhibit

CORRESPONDENCE

The Board received a holiday card from SCOPE. The Board also received a thank you card from Assemblywoman Jean-Pierre thanking them for their kind words on the birth of her baby girl.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, January 11, 2016, at 7:30 p.m. in the West Cafeteria at the Middle School.

All schools will be closed for the holiday recess from December 24, 2015 through January 1, 2016. Offices will be open on December 28, 29, and 30, 2015.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

There was no voice of the Board.

VOICE OF THE PEOPLE

There was no voice of the people.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mr. Greb to go into Executive Session to discuss personnel matters.

Vote: 6 yes. Motion passed.

The Board went into Executive Session at 8:02 p.m.

Motion by Mr. Greb, seconded by Mrs. Fischer to reconvene the meeting.

Vote: 6 yes. Motion passed.

The meeting was reconvened at 9:29 p.m.

ADJOURNMENT

Motion by Mr. Greb, seconded by Mrs. Fischer to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 9:30 p.m.

Mary Ellen Ruppert
District Clerk