

REGULAR MEETING OF THE BOARD OF EDUCATION

NOVEMBER 9, 2015

PRESENT:

Doris Fischer
Laura Gavey
Michael L. Greb
Rosemary Natoli
Everett E. Newman III
Peter Robinson

Dr. Kathleen Bannon
Superintendent of Schools

Assistant Superintendents:
Jeanette Altruda – Curric. & Intr.
Peter H. Michaelsen – Finance & Operations

ABSENT:

Brian J. Sales

Christopher J. Clayton, Esq.

Approximately 5 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mrs. Laura Gavey, Vice President, in the Board of Education Conference Room in the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

FOR ACTION

1. Minutes

Motion by Mrs. Natoli, seconded by Mr. Newman to approve the minutes of the Regular Board of Education Meeting of October 26, 2015.

Vote: 6 yes. Motion passed.

2. Resignations – Elementary, Building Substitutes, Part-time Custodian, Teaching Assistant

Motion by Mrs. Natoli, seconded by Mr. Newman to accept the following resignations:

| <u>Name</u> | <u>Assignment & School</u> | <u>Service in District</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------------|---|----------------------------|-----------------------|---------------|
| Margaret Bell | Elementary Teacher Great Neck Road School | 3/17/15-10/22/15 | 10/22/15 | Personal |
| Kyle Savage | Building Substitute High School | 9/22/15-6/30/16 | 10/29/15 | Personal |
| Mathew Martinez | Custodial Worker Part-time High School | 9/9/13-Present | 11/6/15 | Personal |
| Kimberly Mitchell | Teaching Assistant High School | 9/1/15-Present | 11/6/15 | Personal |
| Claire Goldfarb | Building Substitute Susan E. Wiley | 9/22/15-Present | 11/5/15 | Personal |

Vote: 6 yes. Motion passed.

3. Requests for Leaves of Absence – Elementary, Part-time Clerk Typist

Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following requests for leaves of absence, without pay:

| <u>Name</u> | <u>Assignment & School</u> | <u>Service in District</u> | <u>Effective Date</u> | <u>Reason</u> |
|------------------|--|----------------------------|---|---------------|
| Katianne Howe | Elementary Teacher Deauville Gardens West | 12/4/07-Present | 3/4/16 terminating on or about 6/30/16* | Child Care |

*January 8, 2016 through June 30, 2016 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

| | | | |
|-----------------------------|----------------|--------------------|---------|
| Dolores Rivera Clerk Typist | 6/5/07-Present | 10/7/15 | Medical |
| Guifarro Part-time | | terminating on | |
| Great Neck Road | | or about 11/9/15** | |

**This date will be adjusted if needed.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFF. DATE</u> |
|---------------------|------------------------------------|------------------|
| Alainio, Raffaella | Driver Attendant – Educational Bus | 11/10/15 |
| DuQue Cosia, Carlos | Driver Attendant – Educational Bus | 11/10/15 |
| Galvan, Emelyn | Driver Attendant – Educational Bus | 11/10/15 |
| Gomez, Yarilda | Driver Attendant – Educational Bus | 11/10/15 |
| Innocent, Pierre | Driver Attendant – Educational Bus | 11/10/15 |
| Lallemand, Wesdel | Driver Attendant – Educational Bus | 11/10/15 |
| Zapata-Marte, Maria | Driver Attendant – Educational Bus | 11/10/15 |

b. Appointments – Teaching: Regular Substitutes – Elementary (2)

| <u>Name</u> | <u>Certification</u> | <u>Service Area & Assignment</u> | <u>Effective Date & Salary</u> |
|---------------------|--|---|--|
| Andrea Alestra | NYS Initial Certificates Childhood Education Grades 1-6 eff. 6/7/14 Students with Disabilities Grades 1-6 eff. 9/18/14 | Elementary Deauville Gardens West | 11/10/15 and terminating on or before 1/4/16 Salary: Step 1 Column MA \$55,384 (prorated) of the 2015-16 Teachers' Salary Schedule |
| Samantha Kovalevich | NYS Initial Certificates Childhood Education Grades 1-6 eff. 6/27/14 Students with Disabilities Grades 1-6 Early Childhood Education Birth-Grades 2 Students with Disabilities Birth-Grades 2 eff. 7/16/14 | Elementary Deauville Gardens West | 11/10/15 and terminating on or before 1/4/16 Salary: Step 1 Column BA + 9 \$49,136 (prorated) of the 2015/16 Teachers' Salary Schedule |

c. Appointment – Teaching: Part-time (.1) Physical Education Teacher

| <u>Name</u> | <u>Certification</u> | <u>Service Area & Assignment</u> | <u>Effective Date & Salary</u> |
|-----------------|---|---|--|
| Jeanne Heinsman | NYS Professional Certificate Physical Education eff. 1/1/15 | Physical Education Deauville Gardens East | 11/10/15 and terminating on or before 6/30/16 Salary: Step 1 Column MA \$55,384 @ .1 (\$5,538.40) (prorated) of the 2015/16 Teachers' Salary Schedule |

d. Appointment – Per Diem Substitute Teacher

| <u>Name</u> | <u>Assignment & Certification</u> | <u>Salary & Effective Date</u> |
|----------------|---|---|
| Jenny E. Smith | Per Diem Substitute Deauville Gardens East NYS Professional Certificate Childhood Ed. 1-6 eff. 10/21/15 | \$100 per day 11/10/15 to on or before 6/30/16 |

e. Appointments – Extended Day – 2015/16

| <u>Name</u> | <u>Assignment</u> | <u>Salary/Stipend Effective Date</u> |
|---|-------------------|--------------------------------------|
| The following extended day stipend should be paid out of A2110.1506.87: | | |

| | | |
|------------------|-----------------------------|---------------------------|
| Christina Cutolo | Extended Day High School | \$35 per hour 11/10/15 |
|------------------|-----------------------------|---------------------------|

The following extended day stipend should be paid out of F2110.1204.00.9216:

| | | |
|------------------|--------------------------------|---------------------------|
| Marie Accettella | Home Visits to ESL Families | \$35 per hour 11/10/15 |
|------------------|--------------------------------|---------------------------|

The following extended day stipend should be paid out of F2110.1200.00.7016:

| | | |
|----------------|--------------------------------|---------------------------|
| Shannon McEvoy | Extended Day Susan E. Wiley | \$35 per hour 11/10/15 |
|----------------|--------------------------------|---------------------------|

The following extended day stipend should be paid out of F2110.1200.00.9216:

| | | |
|----------------|-------------------------------------|---------------------------|
| Rachel Collado | Newcomer Program Great Neck Road | \$35 per hour 11/10/15 |
|----------------|-------------------------------------|---------------------------|

| | | |
|-------------------|-------------------------------------|---------------------------|
| Nidia Vaz-Correia | Newcomer Program Great Neck Road | \$35 per hour 11/10/15 |
|-------------------|-------------------------------------|---------------------------|

The following extended day stipend should be paid out of F2110.1202.00.9216:

| | | |
|-----------------|-----------------------|---------------------------|
| Jessica Taveras | SIFE Middle School | \$35 per hour 11/10/15 |
|-----------------|-----------------------|---------------------------|

f. Appointment – Title III Grant Program – 2015/16

| <u>Name</u> | <u>Assignment & School</u> | <u>Stipend</u> |
|-------------|--|---------------------------|
| Andre Hosza | Saturday Program Substitute Teacher | \$35 per hour 11/10/15 |

g. Appointment – Annual – Mentor

| Name | Protegé | School |
|-------------|---------------|------------------------|
| Megan Moore | Marissa Pratt | Deauville Gardens West |

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,389 annual stipend in addition to 120 hours of professional development credit, these amounts will be prorated.

h. Appointment – Annual – Nurse Mentor

| Name | Protegé | School | Title |
|---------------|-----------------|-------------------|-----------------|
| Jeanne Mackey | Pauline Carlino | Deauville Gardens | Part Time Nurse |
| | Maria Bune | District | Per Diem Nurse |
| | Janet Palina | District | Per Diem Nurse |
| | Wendy Newman | District | Per Diem Nurse |

The Nurse Mentor will receive a \$250 annual stipend.

i. Appointment – Teaching Assistant – 2015/16 School Year

| Name | School/Assignment | Salary/Effective Date |
|---------------|------------------------------------|---|
| Michael Smeja | Middle School Special Education | Step 1 - \$22.67 per hour 3.5 hours per day 11/10/15 to on or before 6/23/16 |

Mr. Smeja is a certified teacher and, as such, may serve as a per diem substitute. He will receive his current rate of pay for the time spent as a teaching assistant, and should he work as a per diem substitute, the remainder of the day will be paid at \$100 per day, prorated.

j. Appointment – Non-Teaching: Continuation – Part-time Maintenance Mechanic

| Name | Assignment/School | Salary/Effective Date |
|-------------|---|---|
| Kevin Duffy | Maintenance Mechanic Part-time District | Step 1 - \$16.94 per hour 4 hours per day eff. 11/9/15 (Step 2 – 3/4/16) |

Vote: 6 yes. Motion passed.

5. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

| | | | |
|-----------------|-----------------|-----------------|-----------------|
| Case #010060601 | Case #010059828 | Case #010061232 | Case #010060856 |
| Case #010060076 | Case #010060548 | Case #010059998 | Case #010060918 |

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

| | | | |
|-----------------|-----------------|-----------------|-----------------|
| Case #010060448 | Case #010059727 | Case #62005 | Case #000069301 |
| Case #000067217 | Case #000067595 | Case #000069600 | Case #68871 |
| Case #010059335 | Case #010057139 | Case #69494 | Case #010061313 |
| Case #69050 | Case #000061424 | Case #000070701 | Case #010056294 |
| Case #69395 | Case #000070316 | Case #000067477 | Case #010058092 |
| Case #010061106 | Case #010059729 | Case #010060442 | Case #010056483 |
| Case #010058176 | Case #000074391 | Case #010058533 | Case #73171 |
| Case #000056819 | Case #000067694 | Case #000072449 | Case #010059400 |
| Case #010061380 | Case #010061330 | Case #010061224 | Case #010061407 |
| Case #000073234 | Case #010058204 | Case #000071591 | Case #70610 |
| Case #69905 | Case #000060374 | Case #000072103 | Case #000073622 |

Case #010059670 Case #000067731 Case #000070648 Case #000067756
Case #010059671 Case #000068859 Case #000067157 Case #000066381
Case #000067292

Vote: 6 yes. Motion passed.

7. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following policy changes:

6410 Authorized Signatures

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the request for students to attend the NYSSMA Winter Conference in Rochester, New York, on December 3-6, 2015.

Vote: 6 yes. Motion passed.

2. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following resolution authorizing Mr. Michaelsen to issue a Request for Proposal for an Energy Performance Contract:

RESOLUTION

WHEREAS, the District is in the need of facility capital improvements, and desires to incorporate energy efficient equipment and operational cost reduction technologies and strategies that result in annual operational savings, and

WHEREAS, in accordance with Article 9 of the New York State Energy Law, the District has the opportunity to implement facility improvement needs and energy conservation measures by means of an Energy Performance Contract, and

WHEREAS, on November 9, 2015, the School Board, discussed the opportunity of receiving Energy Performance Contract proposals from qualified companies that will identify opportunities to improve District owned facilities and reduce operating costs, now thereby be it

RESOLVED, the School Board hereby authorizes the Assistant Superintendent to issue a Request for Proposal for an Energy Performance Contract.

Vote: 6 yes. Motion passed.

3. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the budget transfers that exceed \$10,000.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following resolution regarding an increase in the 2015/16 budget:

RESOLUTION

BE IT RESOLVED that the Board of Education hereby approves an increase of \$155,119.55 to the 2015-2016 budget, said increase is due to monies needed in the general fund to payout staff members that left the District their unused sick and/or vacation days.

Vote: 6 yes. Motion passed.

REPORTS

1. EZ Pay Report – Mr. Michaelsen reported that the EZ Pay pilot project has been extremely successful.

2. Superintendent's Report:

Dr. Bannon commented that a tremendous amount of time and effort has been put into getting the word out about the Bond Referendum.

3. Presentation:

The KATS (Kids In The Spotlight) Club under the direction of Sylvia Walsh, gave an outstanding performance of who they are and what they do.

SECOND POLICY REVIEW

| | |
|--------|--|
| 8100 | Health and Safety Program |
| 8112 | Health and Safety Committee |
| 8112-R | Health and Safety Committee Regulation |
| 8122 | Accident Reporting |
| 8200 | Buildings and Grounds Management |
| 8210-R | Buildings and Grounds Security Regulation |
| 8211 | Access to Buildings |
| 8220 | Buildings and Grounds Maintenance and Inspection |
| 8411 | School Bus Scheduling and Routing |
| 8413 | Transportation for Nonpublic School Students |
| 8414 | School Bus Safety |
| 8414.1 | Bus Driver Qualifications and Training |
| 8414.2 | School Bus Maintenance |

FIRST POLICY REVIEW

| | |
|--------|---|
| 8150 | Authorized Use of Cellular Phones |
| 8150-R | Authorized Use of School-Owned Cellular Phones Regulation |
| 8150-E | Cellular Telephone Service Agreement |
| 8330.1 | Authorized Use of School-Owned Computer Equipment |
| 8417 | Student Transportation in Private Vehicles |
| 8500 | Food Service Management |
| 8505-R | Meal Charge Regulation |
| 8505-E | Meal Charge Letter |
| 8520 | Free and Reduced Price Food Services |
| 8613 | Telephone Service |
| 8650 | School District Compliance with Copyright Law |
| 8650-R | School District Compliance with Copyright Law Regulation |

CORRESPONDENCE

There was no correspondence.

COMMUNICATIONS AND ANNOUNCEMENTS

Voting on the Capital Project Bond will take place on Monday, November 23, 2015, from 10:00 a.m. to 10:00 p.m. at the Great Neck Road School.

Voter Registration: Any qualified person who wished to register to vote in the Capital Project Bond Vote may do so at the office of the District Clerk, Central Office Administration, located in the Middle School on Taylor Avenue. Hours are Monday through Friday from 9:00 a.m. to 3:00 p.m. The last day to register for the November 23rd vote will be Monday, November 16, 2015.

The next Regular Meeting of the Board of Education is scheduled for Monday, November 23, 2015, at 7:30 p.m. in the Board Conference Room in the Middle School.

Veterans Day will be celebrated on Wednesday, November 11, 2015. All schools and offices will be closed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

Mr. Greb reported on a Veterans Day Celebration he attended at the Melville Post Office over the weekend. The Madrigal Chorus performed at this event and the audience loved them.

VOICE OF THE PEOPLE

A resident said they were impressed this year at the push to try to educate the parents on the Bond Referendum.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Natoli to go into Executive Session to discuss particular persons and legal matters.

Vote: 6 yes. Motion passed.

The Board went into Executive Session at 7:53 p.m.

Motion by Mr. Greb, seconded by Mrs. Fischer to reconvene the meeting.

Vote: 6 yes. Motion passed.

The meeting was reconvened at 8:26 p.m.

ADJOURNMENT

Motion by Mr. Greb, seconded by Mrs. Fischer to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 8:27 p.m.

Mary Ellen Ruppert
District Clerk