

**PUBLIC HEARING AND
REGULAR MEETING OF THE BOARD OF EDUCATION**

May 11, 2015

PRESENT:

Doris Fischer

Laura Gavey

Michael L. Greb

Rosemary Natoli

Everett E. Newman III

Brian J. Sales

Charles A. Leunig

Superintendent of Schools

Dr. Kathleen Bannon

Associate Superintendent

Peter H. Michaelsen – Finance & Operations
Assistant Superintendent

Christopher Clayton, Esq.

Approximately 9 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

The Public Hearing on the 2015-2016 Proposed School Budget was held.

FOR ACTION

1. Minutes

Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the minutes of the Regular Board of Education Meeting of April 20, 2015 and April 28, 2015.

Vote: 6 yes. Motion passed.

2. Resignations – Cafeteria Aide, Per Diem Substitutes, Part-time Nurse, Music Teacher

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following resignations:

| Name | Assignment & School | Service in District | Effective Date | Reason Given |
|----------------------|---|------------------------|-------------------|-----------------|
| Lidilia Trujillo | Cafeteria Aide Deauville Gardens East | 10/5/10-5/8/15 | 5/9/15 | Personal |
| Eileen Liguori | Per Diem Substitute Susan E. Wiley | 12/3/13-4/24/15 | 4/25/15 | Personal |
| Gina Cornwall | School Nurse (R.N.) (part-time) Middle School | 3/26/14-5/8/15 | 5/9/15 | Personal |
| Josephine Fiumano | Per Diem Substitute High School/Middle School | 12/16/14-5/11/15 | 5/11/15 | Personal |
| Dennis Pettas | Music Teacher Great Neck Road/ Deauville Gardens East/ Deauville Gardens West/ Susan E. Wiley | 10/4/11-6/30/15 | 6/30/15 | Personal |

Vote: 6 yes. Motion passed.

3. Requests for Leaves of Absence

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following requests for leaves of absence, without pay:

| <u>Name</u> | <u>Assignment & School</u> | <u>Service in District</u> | <u>Effective Date</u> | <u>Reason Given</u> |
|----------------|------------------------------------|----------------------------|--------------------------------------|---------------------|
| Theresa Danna | School Nurse (R.N.) High School | 9/1/09-Present | 5/14/15 terminating on 6/5/15* | Medical |
| Lourdes Ciatto | Cafeteria Aide High School | 12/4/04-Present | 5/11/15 terminating on 6/30/15 | Medical |

*This date will be adjusted if needed.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFF. DATE</u> |
|-----------------|------------------------------------|------------------|
| Ancrum, Mamie | Driver Attendant – Educational Bus | 5/12/15 |
| Rollins, Daryll | Driver Attendant – Educational Bus | 5/12/15 |
| Ward, Kim | Driver Attendant – Educational Bus | 5/12/15 |

b. Appointment – Teaching: Probationary – ESL, Elementary (3), Special Education

| <u>Name</u> | <u>Certification</u> | <u>Service Area & Assignment</u> | <u>Probationary Period</u> | <u>Effective Date & Salary</u> |
|---------------------|---|---|----------------------------------|--|
| Alyssa Marino | NYS Initial Certificates English to Speakers of Other Languages eff. 4/23/14 English Language Arts 7-12 eff. 9/1/11 | English as a Second Language High School | 9/1/15 terminating 8/31/18 | 9/1/15 Salary: Step 2 Column MA \$56,304 of the 2015/16 Teachers’ Salary Schedule |
| Katie Dutton | NYS Initial Certificate Childhood Education Grades 1-6 eff. 9/1/12 | Elementary Susan E. Wiley | 9/1/15 terminating 8/31/18 | 9/1/15 Salary: Step 3 Column BA + 9 \$51,774 of the 2015/16 Teachers’ Salary Schedule |
| Jennifer Paraszczuk | NYS Initial Certificates Childhood Education Grades 1-6 eff. 9/1/11 Students with Disabilities Grades 1-6 eff. 2/1/13 | Elementary Deauville Gardens East | 9/1/15 terminating 8/31/18 | 9/1/15 Salary: Step 2 Column MA \$56,852 of the 2015/16 Teachers’ Salary Schedule |

| | | | | |
|-------------------|---|------------------------------------|----------------------------------|---|
| Crystal DiCioccio | NYS Professional Certificates Early Childhood Education B-Grade 2 Childhood Education Grades 1-6 Students with Disabilities Grades 1-6 eff. 9/1/13 | Elementary Susan E. Wiley | 9/1/15 terminating 8/31/18 | 9/1/15 Salary: Step 1 Column MA \$55,384 of the 2015/16 Teachers' Salary Schedule |
| Lauren Lupinacci | NYS Initial Certificates Childhood Education Grades 1-6 Early Childhood Education B-2 Students with Disabilities Grades 1-6 Students with Disabilities B-2 eff. 2/1/11 | Special Education Middle School | 9/1/15 terminating 8/31/18 | 9/1/15 Salary: Step 9 Column BA + 9 \$60,572 of the 2015/16 Teachers' Salary Schedule |

c. **Appointment – Teaching: Part-time (.6) Elementary, (.4) Guidance Counselor, (.4) Social Studies, (.8) Technology Education, (.8) Technology Trainer**

| <u>Name</u> | <u>Certification</u> | <u>Service Area & Assignment</u> | <u>Effective Date & Salary</u> |
|------------------|--|---|---|
| Stephanie Frias | NYS Professional Certificates Childhood Education Grades 1-6 Bilingual Education Extension English to Speakers of Other Languages eff. 2/25/15 | Elementary Middle School | 9/1/15 and terminating on or before 6/30/16 Salary: Step 12 Column MA \$73,850 @ .6 (\$44,310) of the 2015/16 Teachers' Salary Schedule |
| Lori Maccarrone | NYS Permanent Certificate School Counselor eff. 9/1/09 | School Counseling and Guidance Deauville Gardens West | 9/1/15 and terminating on or before 6/30/16 Salary: Step 2 Column MA + 9 \$57,588 @ .4 (\$23,035.20) + \$1,036.58 Guidance Counselor differential of the 2015/16 Teachers/ Salary Schedule |
| Kristin Alfarano | NYS Initial Certificate Social Studies 7-12 eff. 9/1/11 | Social Studies 7-12 Middle School | 9/1/15 and terminating on or before 6/30/16 Salary: Step 2 Column BA + 24 \$53,645 @ .4 (\$21,458) prorated of the 2015/16 Teachers' Salary Schedule |

| | | | |
|----------------|---|---------------------------------------|--|
| Brian Prochilo | NYS Initial Certificate Technology Education eff. 9/1/12 | Technology Education Middle School | 9/1/15 and terminating on or before 6/30/16 Salary: Step 2 Column BA \$47,230 @ .8 (\$37,784) of the 2015/16 Teachers' Salary Schedule |
| Dennis Pettas | NYS Professional Certificates Music eff. 9/1/10 School Building Leader eff. 9/1/11 | Technology Trainer High School | 9/1/15 and terminating on or before 6/30/16 Salary: Step 14 Column MA + 54 \$85,220 @ .8 (\$68,176) of the 2015/16 Teachers' Salary Schedule to be funded by Title IIA Grant |

d. Appointment – Per Diem Substitute Teacher

| <u>Name</u> | <u>Assignment & Certification</u> | <u>Salary & Effective Date</u> |
|----------------|---|------------------------------------|
| Danielle Haber | Per Diem Substitute NYS Initial Certificates Childhood Ed. B-2 & 1-6 Students with Disabilities B-2 & 1-6 eff. 6/5/14 | \$100 per day eff. 5/12/15 |

e. Appointments – Annual – Department Chairpersons – 2015/16 School Year

| <u>Name</u> | <u>Assignment</u> | <u>Experience</u> | <u>Stipend</u> |
|-----------------------|-------------------------------|-------------------|----------------|
| Eric Leibowitz | Mathematics High School | 2003-Present | \$10,500 |
| Renee Locker | Science High School | 2010-Present | \$10,500 |
| Michelle Penyy | Social Studies High School | 2013-Present | \$10,500 |
| Christopher Gaudio | English Middle School | 2011-Present | \$ 9,200 |
| Daniel Leccese | Science Middle School | 2001-Present | \$ 9,200 |
| Natasha Murray | Mathematics Middle School | 2010-Present | \$ 9,200 |

f. Appointment – Annual – Mentor Coordinator – 2015/16 School Year

| <u>Name</u> | <u>Assignment & School</u> | <u>Stipend</u> |
|----------------|--------------------------------|----------------|
| Allison Weller | Mentor Coordinator District | \$5,000 |

g. Appointment – Annual – Transition Coordinator – 2015/16 School Year

| <u>Name</u> | <u>Assignment & School</u> | <u>Stipend</u> |
|----------------|------------------------------------|----------------|
| Cheryl Feldman | Transition Coordinator District | \$3,500 |

h. Appointment – Annual – Site Based Home Instruction Program

| <u>Name</u> | <u>Position</u> | <u>2014/15 Rate of Compensation</u> |
|-------------|-----------------------|-------------------------------------|
| Linda Walsh | Substitute Supervisor | \$45 per hour |

i. Appointment – Annual – Director of Adult & Continuing Education

| <u>Name</u> | <u>Assignment</u> | <u>Stipend</u> |
|-------------|---|----------------|
| Arthur Koch | Director of Adult & Continuing Education 2015/16 school year | \$8,000 |

j. Increase in Hours – Non-Teaching: Food Service Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|---------------|---|--|
| Ronnett Price | Food Service Worker (part-time) High School | Step 5 - \$15.08 per hour 4 hours per day eff. 5/12/15 |

k. Continuation of Appointment – Non-Teaching: Food Service Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|-----------------|--|--|
| Patricia Lipira | Food Service Worker (part-time) Susan E. Wiley | Step 3 - \$14.21 per hour 3 hours per day eff. 5/11/15 |

l. Continuation of Appointment – Non-Teaching: Assistant Cook

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|--------------|---------------------------------|---|
| DeAnna Humdy | Assistant Cook Middle School | Step 4 - \$24,883 plus \$700 stipend eff. 5/18/15 |

m. Appointment – Non-Teaching: Provisional – Clerk Typist

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|-----------------|--|--|
| Yasmina Taveras | Clerk Typist (part-time 10 month) Deauville Gardens East | Step 1 - \$18.18 per hour 5 hours per day eff. 5/18/15 |

n. Appointment – Student Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|--------------|--------------------------------|------------------------------------|
| Davina Smith | Library Deauville Gardens | \$8.75 per hour 5/12/15 |

Vote: 6 yes. Motion passed.

5. Motion by Mrs. Fischer, seconded by Mr. Everett to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

| | | | |
|-----------------|-----------------|-----------------|-----------------|
| Case #010058774 | Case #010058802 | Case #010058772 | Case #010059776 |
| Case #010059010 | Case #010059058 | Case #010058774 | Case #010058802 |
| Case #010058772 | Case #010059776 | Case #010059010 | Case #010059058 |
| Case #010059568 | Case #010060076 | Case #010059718 | Case #010060142 |
| Case #010059853 | Case #010059962 | Case #010059641 | Case #010060076 |
| Case #010059562 | Case #010060503 | Case #010058974 | Case #010060507 |
| Case #010059843 | Case #010060149 | Case #010058041 | Case #010060142 |
| Case #010058763 | Case #010060670 | Case #010060673 | Case #010060674 |
| Case #010060697 | Case #010058870 | Case #010060767 | Case #010059821 |

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

| | | | |
|-----------------|-----------------|-----------------|-----------------|
| Case #010058160 | Case #010056220 | Case #010060153 | Case #000074441 |
| Case #010056220 | Case #010058814 | Case #010058847 | Case #010060258 |
| Case #010059317 | Case #010057786 | Case #010059317 | Case #000072801 |
| Case #000073451 | Case #010060444 | Case #010057503 | Case #010057866 |
| Case #010057672 | Case #010057866 | Case #010057672 | Case #010058098 |
| Case #000072506 | Case #010060157 | Case #010056087 | Case #10056632 |
| Case #010059508 | Case #010058601 | Case #010056861 | Case #000074234 |
| Case #010056099 | Case #010059508 | Case #000074144 | Case #010058601 |
| Case #010057314 | Case #010059144 | Case #010059248 | Case #010059312 |
| Case #010059312 | Case #000071876 | Case #010058954 | Case #000069086 |
| Case #000069086 | Case #010059672 | Case #000070448 | Case #010059566 |
| Case #010056273 | Case #68956 | Case #000067717 | Case #000066265 |
| Case #000067285 | Case #010060072 | Case #69220 | Case #000074369 |
| Case #61680 | Case #010057318 | Case #000069865 | Case #010056375 |
| Case #000067143 | Case #000074369 | Case #61680 | Case #010057318 |
| Case #000068550 | Case #000069865 | Case #000069362 | Case #000067756 |
| Case #010060563 | Case #000067292 | Case #010058190 | Case #61489 |
| Case #000067548 | Case #000071089 | Case #010060500 | Case #70915 |
| Case #62080 | Case #000068598 | Case #000068207 | Case #59244 |
| Case #000068280 | Case #70242 | Case #000070382 | Case #67351 |
| Case #000067082 | Case #000068650 | Case #000069909 | Case #000069599 |
| Case #000066925 | Case #61147 | Case #010059236 | Case #000068598 |
| Case #000068131 | Case #000060416 | Case #000071124 | Case #010059502 |
| Case #71501 | Case #000069296 | Case #000055882 | Case #000069296 |
| Case #000070957 | Case #000070253 | Case #000056819 | Case #000070958 |
| Case #000056419 | Case #000069362 | Case #000059819 | Case #000059782 |
| Case #000069302 | Case #010059400 | Case #000067218 | Case #000067287 |
| Case #000066374 | Case #000069362 | Case #73046 | Case #010060570 |
| Case #74236 | Case #73046 | Case #010060570 | Case #73344 |
| Case #74236 | Case #010058063 | Case #010057859 | Case #010058581 |
| Case #010058581 | Case #000073548 | Case #71501 | Case #000074095 |
| Case #000059816 | Case #010058428 | Case #010056959 | Case #010058113 |
| Case #010058084 | Case #010056073 | Case #000073370 | Case #010060747 |
| Case #000072801 | Case #000073370 | | |

Vote: 6 yes. Motion passed.

7. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following policy changes:

| | |
|----------|--|
| 5500 | Student Records |
| 5500-R | Student Records Regulation |
| 5500-E.1 | Notification of Rights Under the Family Education Rights and Privacy Act |
| 5500-E.2 | Objection to Release of Directory Information Designations |
| 6100 | Annual Budget |

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the request for the Madrigal Choir to participate in the "Music in the Parks" Festival scheduled for May 30, 2015 in Agawam, MA.

Vote: 6 yes. Motion passed.

2. Motion by Mrs. Natoli, seconded by Mrs. Gavey to approve the following resolution regarding the scheduling of the Copiague Board of Education Reorganizational Meeting:

RESOLUTION

BE IT RESOLVED, that the Annual Reorganizational Meeting of the Copiague Board of Education be scheduled for Tuesday, July 7, 2015, at 7:30 p.m. in the Board of Education Conference Room at the Middle School.

Vote: 6 yes. Motion passed.

3. Motion by Mr. Newman, seconded by Mrs. Fischer to approve the following designated Board Member to attend a function as a representative of the governing body of the Copiague School District: Brian J. Sales – Suffolk County School Superintendents' Association's Luncheon Honoring Suffolk Valedictorians, May 27, 2015.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Gavey, seconded by Mr. Newman to adopt the resolution from bond attorneys Hawkins, Delafield & Wood LLP, authorizing the President of the Board of Education to accept the most favorable quotation on Tax Anticipation Notes not to exceed a total of \$21,000,000 for the 2015/16 school year.

Vote: 6 yes. Motion passed.

5. Motion by Mr. Newman, seconded by Mrs. Gavey to accept the donation of \$1,000 from Donors Choose website to purchase a Microsoft Surface Pro to be used by the Middle School English Chairperson. The project was funded with a 50% match from the Gates Foundation and donations by individuals and District staff.

Vote: 6 yes. Motion passed.

6. Motion by Mr. Newman, seconded by Mrs. Fischer to approve the following resolution regarding the Multi-Year Service Agreement with Western Suffolk BOCES:

RESOLUTION

BE IT RESOLVED, that the Board of Education accept the Multi-Year Service Agreement with Western Suffolk BOCES for technology services, and

BE IT FURTHER RESOLVED, that the President of the Board of Education and Superintendent of Schools be authorized and directed to execute said Agreement.

Vote: 6 yes. Motion passed.

REPORTS

1. Extraclassroom Activity Funds Reports for the Period of July 2014 through March 2015
1. Dropout Summary and Enrollment Report for the Period Ending April 24, 2015
2. Superintendent's Report:

Mr. Leunig reported that the Middle School wrestling team won the Sportsmanship Award for the Late Winter Season. He also reported on the Fine Arts Honor Society Induction he attended last week. Finally, Mr. Leunig wanted to acknowledge the staff members who assisted in a tragedy that took place at the High School last week. The cook manager at the High School had a medical emergency and a number of staff members came to her aid.

SECOND POLICY REVIEW

| | |
|--------|--|
| 6240 | Investments |
| 6240-R | Investments Regulation |
| 6410 | Authorized Signatures |
| 6500 | Bonded Employees and Officers |
| 6620 | Type of Funds |
| 6635 | Funded Balance Reporting and Management |
| 6640 | Inventories (Property & Equipment) |
| 6645 | Fixed Assets Accounting |
| 6645-E | Asset – Location Move/Disposal/Sale Request Form |
| 6660 | Independent Auditor |

FIRST POLICY REVIEW

| | |
|--------|---|
| 6415 | Electronic or Wire Transfers |
| 6415-R | Electronic or Wire Transfers Regulation |
| 6710 | Purchasing Authority |
| 6720 | Bidding Requirements |
| 6720-R | Competitive Bidding Procedures Regulation |
| 6730 | Cooperative Purchasing |
| 6731 | State/County Contracts |
| 6740 | Purchasing Procedures |
| 6741 | Contracting for Professional Services |
| 6750 | Vendor Relations |
| 6760 | Payment Procedures |
| 6800 | Payroll Procedures |
| 6830 | Board of Education Expense Reimbursement |
| 6830-R | Board of Education Expense Reimbursement Regulation |
| 6830-E | Board of Education Conference Reimbursement Form |
| 6831 | Meals and Refreshments |
| 6831-R | Meals and Refreshments Regulation |
| 6850 | School District Credit Cards |
| 6850-R | School District Credit Cards Regulations |
| 6900 | Disposal of District Property |

CORRESPONDENCE

The Board received a thank you from Mr. Flynn, Chief Operating Officer, Western Suffolk BOCES, for the Copiague Board's support in the recent election of trustees and the administrative budget.

COMMUNICATIONS AND ANNOUNCEMENTS

Voting on the School Budget and Trustees will take place on Tuesday, May 19, 2015, from 10:00 a.m. to 10:00 p.m. at the Great Neck Road Elementary School.

Voter Registration: Any qualified person who wishes to register to vote in the School Budget and Trustee Election may do so at the office of the District Clerk, Central Office Administration, located in the Middle School on Taylor Avenue. Hours are Monday through Friday from 9:00 a.m. to 3:00 p.m. The last day to register for the May 19th Vote will be Tuesday, May 12, 2015.

The next Regular Meeting of the Board of Education is scheduled for Monday, June 1, 2015 at 7:30 p.m. in the West Cafeteria of the Middle School. It will be preceded by a reception honoring this year's retirees and newly tenured staff at 7:00 p.m. in the West Cafeteria of the Middle School.

School will be closed for Superintendent's Conference Day on May 22, 2015 for grades 9-12.

Memorial Day will be celebrated on Monday, May 25, 2015. All schools and offices will be closed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

There was no voice of the Board.

VOICE OF THE PEOPLE

There was no voice of the people.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Gavey to go into Executive Session to discuss particular persons.

Vote: 6 yes. Motion passed.

The Board went into Executive Session at 8:06 p.m.

Motion by Mrs. Gavey, seconded by Mrs. Fischer to reconvene the meeting.

Vote: 6 yes. Motion passed.

The meeting was reconvened at 8:56 p.m.

ADJOURNMENT

Motion by Mrs. Fischer, seconded by Mrs. Gavey to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 8:57 p.m.

Mary Ellen Ruppert
District Clerk