

REGULAR MEETING OF THE BOARD OF EDUCATION

December 15, 2014

PRESENT:

Doris Fischer

Laura Gavey

Michael L. Greb

Rosemary Natoli

Everett E. Newman III

Brian J. Sales

Charles A. Leunig

Superintendent of Schools

Dr. Kathleen Bannon

Associate Superintendent

Peter H. Michaelsen – Finance & Operations

Assistant Superintendent

Christopher Clayton, Esq.

Approximately 70 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Brian J. Sales, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

The Great Neck Road Chorus performed three holiday selections, under the direction of Mr. André Hosza.

FOR ACTION

1. Minutes

Motion by Mr. Newman, seconded by Mrs. Fischer to approve the minutes of the Regular Board of Education Meeting of November 17, 2014.

Vote: 6 yes. Motion passed.

2. Resignations – Teaching Assistants; Building Substitutes; Part-time Maintenance Mechanic

Motion by Mr. Newman, seconded by Mrs. Natoli to accept the following resignations:

Name	Assignment & School	Service in District	Effective Date	Reason
Jeffrey Negron	Teaching Assistant/ Building Substitute High School	11/6/13-11/25/14	11/25/14	Personal
Charlotte Kalista	Building Substitute Susan E. Wiley	9/3/13-12/8/14	12/8/14	Personal
Colleen Smith	Teaching Assistant Deauville Gardens West	11/5/08-12/19/08; 8/30/12-Present	12/15/14	Personal
Joseph Bruno	Teaching Assistant/ Building Substitute Middle School	11/18/14-Present	12/19/14	Personal
David Heerbrandt	Maintenance Mechanic (part time) District	4/8/14-12/15/14	12/16/14	Personal

Vote: 6 yes. Motion passed.

3. Declination of Appointment – Co-curricular

Motion by Mrs. Fischer, seconded by Mrs. Gavey to accept the following declination of appointment:

<u>Name</u>	<u>Assignment</u>	<u>Reason Given</u>
Kaitlin Schneekloth	Choral Director (HS Play) High School Appointed at Board of Education Meeting of 7/8/14	Personal

Vote: 6 yes. Motion passed.

4. Requests for Leaves of Absence – ESL, Part-time Maintenance Mechanic

Motion by Mrs. Gavey, seconded by Mr. Greb to approve the following leaves of absence, without pay:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Geraldine Baldwin	Guidance Counselor High School	2006-Present (Leave of Absence 8/28/14-1/4/15)	1/5/15 terminating on 2/27/15	Child Care
Lisa Key	Elementary Teacher Deauville Gardens East	1994-Present	12/2/14 terminating on or about 4/5/15*	Medical
Susanne Cesarski	Elementary Teacher Deauville Gardens East	2000-Present (Leave of Absence 2/10/14-1/29/15)	1/30/15 terminating on 6/30/15	Child Care
Tara Gelling-Kaplan	School Psychologist Deauville Gardens East/ Deauville Gardens West	2005-Present (Leave of Absence 5/16/14-1/29/15)	1/30/15 terminating on 6/30/15	Child Care
Rose Ann LaRocca	Food Service Worker (Part-time) Susan E. Wiley	1987-Present	1/5/15 terminating on or about 3/30/15*	Medical
Deanna Rittenhouse	Science Teacher High School	2003-Present (Leave of Absence 9/17/13-1/29/15)	1/30/15 terminating on 6/30/15	Child Care

*These dates will be adjusted if needed.

Vote: 6 yes. Motion passed.

5. Approval of Resolution - Memorandum of Agreement between the Copiague Union Free School District and the Copiague Cafeteria Workers and Part-time Aides Unit

Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following resolution ratifying the Memorandum of Agreement and authorizing the President of the Copiague Board of Education and the Superintendent of Schools to execute the formal Agreement:

RESOLUTION

BE IT RESOLVED, that the Copiague Board of Education approve the Memorandum of Agreement (July 1, 2013 through June 30, 2018) between the negotiating representatives of the Board of Education of the Copiague Union Free School District and the Copiague Cafeteria Workers & Part-time Aides Unit entered into on November 18, 2014 and ratified on December 10, 2014.

BE IT FURTHER RESOLVED, that the Board President and the Superintendent of Schools are authorized to execute the formal Agreement.

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Newsome, Tenasia	Cafeteria Aide – Deauville Gardens East	12/16/14
Ocasio, Luis	Substitute Custodian – District	12/16/14
Santos, Mauricio	Substitute Custodian – District	12/16/14
Sills, Tracey	Substitute Custodian – District	12/16/14

b. Appointments – Teaching: Regular Substitutes – Elementary, Guidance Counselor, Science 7-12

<u>Name</u>	<u>Certification</u>	<u>Service Area & Assignment</u>	<u>Effective Date & Salary</u>
Cynthia Ruiz	NYS Initial Certificates: Childhood Education Grades 1-6 eff. 2/1/10, extended Students with Disabilities Grades 1-6 eff. 9/1/11 Literacy – Grades 5-12 Literacy – Birth – Grade 6 eff. 2/1/13 Early Childhood Education Grades 5-9 Generalist in Middle Childhood Ed. Students with Disabilities Birth-Grade 2 eff. 9/1/13	Elementary Deauville Gardens East	12/1/14 and terminating on or about 4/5/15 Salary – Step 1 Column MA \$54,850 (prorated) of the 2014-15 Teachers’ Salary Schedule
Karen Seibert	NYS Initial Certificates: Childhood Education Grades 1-6 Students with Disabilities Grades 1-6 Early Childhood Education B-Grade 2 Students with Disabilities B-Grade 2 eff. 9/1/11	Elementary Deauville Gardens East	1/30/15 and terminating on or before 6/30/15 Salary – Step 1 Column BA + 9 \$48,661 (prorated) of the 2014-15 Teachers’ Salary Schedule

Lori Vasquez Legler	NYS Permanent Certificate School Counselor eff. 9/1/10	School Counseling and Guidance High School	1/5/15 and terminating on or before 3/1/15 Salary - \$ Step 1 Column MA \$54,850 + 2,468.25 (prorated) Guidance Counselor differential of the 2014-15 Teachers' Salary Schedule
Benjamin Schuerlein	NYS Initial Certificate Biology 7-12 eff. 2/1/12	Science 7-12 High School	1/30/15 and terminating on or about 6/30/15 Salary – Step 3 Column BA + 9 \$61,386 of the 2014-15 Teachers' Salary Schedule

c. Appointments – Per Diem Substitute Teachers

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Kyle Flynn	Per Diem Substitute High School NYS Initial Certificates Social Studies 7-12 eff. 6/6/14 Social Studies 5-6 extension eff. 8/21/14	\$100 per day 12/16/14 to on or before 6/30/15
Lawrence Teller	Per Diem Substitute High School NYS Permanent Certificate Social Studies 7-12 eff. 9/1/08	\$100 per day 12/16/14 to on or before 6/30/15
Jeanne Heinsman	Per Diem Substitute High School NYS Initial Certificate Physical Education eff. 9/1/12	\$100 per day 1/5/15 to on or before 6/30/15
John Fernandez Jr.	Per Diem Substitute High School NYS Permanent Certificate Pre K, K & 1-6 Special Education eff. 2/1/09	\$100 per day 12/16/14 to on or before 6/30/15
Josephine Fiumano	Per Diem Substitute High School NYS Provisional Certificate School Counselor eff. 6/5/14	\$100 per day 12/16/14
DeAnna Diamond	Per Diem Substitute NYS Permanent Certificates N, K & 1-6 Reading eff. 2/1/95	\$100 per day 12/16/14

d. Compensation for Additional Work – Credit Recovery Supervision

<u>Name</u>	<u>Assignment & School</u>	<u>Rate of Pay Effective</u>
Deborah Delaney	Special Education Teacher High School	\$41.59 per period 12/2/14

e. Appointments – Extended Day – 2014/15 School Year

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
Jane Watson	Teaching Assistant Extended Day Great Neck Road	\$26.57 per hour 12/16/14
Lisa Wilson	Extended Day Great Neck Road	\$35 per hour 12/16/14
Krystof Lipinski	Extended Day Deauville Gardens East	\$35 per hour 12/16/14
Cynthia Ruiz	Extended Day Deauville Gardens East	\$35 per hour 12/16/14

f. Appointment – Annual - Teacher Mentor

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Jacqueline Kelly	Karen Seibert	Deauville Gardens East

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,347 annual stipend in addition to 120 hours of professional development credit.

g. Appointment – Co-Curricular – 2014/15 School Year

<u>Name</u>	<u>School & Assignment</u>	<u>Stipend</u>
Gina Occhiogrosso	Choral Director (HS Play) High School	\$2,221

h. Appointment – Translator

<u>Name</u>	<u>Language</u>	<u>Stipend</u>
Anna Palumbo	Polish	\$15.00 per hour

i. Appointments – Annual – Teaching Assistants – 2014/15 School Year

<u>Name</u>	<u>School & Assignment</u>	<u>Salary & Effective Date</u>
Tina Finkel	Susan E. Wiley Special Education	Step 1 - \$22.67 per hour 3.5 hours per day 12/16/14 to on or before 6/25/15
Hayat Pineiro	High School Special Education	Step 1 - \$22.67 per hour 3.5 hours per day 12/16/14 to on or before 6/25/15
Nicole Bruhnke	Deauville Gardens West AIS	Step 1 - \$22.67 per hour 3.5 hour per day 12/16/14 to on or before 6/25/15

Ms. Finkel and Ms. Bruhnke are certified teachers and, as such, may serve as per diem (building) substitutes. They will receive their current rate of pay for the time spent as a teaching assistant, and the remainder of the day will be paid at \$100 per day, prorated.

j. Appointments – Adult and Continuing Education Teachers – Winter 2015

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
William Bennett	Weight Training	\$16.51 per hour Certified teacher paid an additional hour each session
Linda Lee Chase	Forensic Anthropology	\$16.51 per hour
Elizabeth Coniglio	Ceramics Ceramic Doll Making	\$16.51 per hour \$16.51 per hour
Ralph Espinal	Volleyball	\$16.51 per hour
Rochelle Green	Beginner Computers Microsoft Office Excel & Power Point Cake Decorating	\$16.51 per hour \$16.51 per hour \$16.51 per hour \$18 per student
Mary Haughey	Creative Writing	\$16.51 per hour
Joseph Panico	Tai Chi	\$16.51 per hour
Claudio Salesi	Stained Glass	\$16.51 per hour
Dr. Shirley Espinoza	Seminar – Nutrition Nature’s Way Stress Management	No Fee
Frank Tucci	Italian Intermediate Spanish Conversation Spanish Intermediate	\$16.51 per hour Certified teacher paid an additional hour each session
Jane Baldwin	Yoga	\$35 per session
Heather Casale	Yoga (substitute)	\$35 per session
Rochelle Devore	Yoga (Chair)	\$35 per session
Loretta Formes	Zumba – Substitute	\$30 per session
Joan Manzollillo	The Magical Art of Belly Dancing	\$30 per hour
Carmen Roberts	Zumba (4 sessions)	\$30 per session
Thomas Dodge	Boating Safety	Paid on a contractual basis with Copiague School District (\$40 per student)
Voice Coach Service	“Getting Paid to Talk”	Paid on a contractual basis with Copiague School District (\$87.50 for 2 - ½ hour seminar)
Richard Knox	Lights! Camera! Trivia!	Paid on a contractual basis with Copiague School District (\$6 per student)

Professional Training Consultants (Roland Grant)	Defensive Driving Adult CPR Community CPR Infant & Child CPR Pet First Aid Standard First Aid Pediatric First Aid Jetski & Waverunner NYS Approved Watercraft Boating Safety Course Professional Rescuer	\$30 per student \$30 per student \$45 per student \$35 per student \$65 per student \$45 per student \$35 per student \$60 per student \$35 per student
BOCES Staff	ABE/GED English as a Second Language	Paid on a contractual basis with Copiague School District
Suffolk County Police Department Police Athletic League	Ident-a-kid Workshop	No Fee
Allen Pelkonen	How in the World Can we Afford College? Financial Planning 101 – What Do We Need to Know.	No Fee
Jake Caramico	Money: The 60 Minute “Money Course”	No Fee
Jeffrey R. Silverman, JD, CFP	Seminar – Keep Income Flowing During Retirement	No Fee

k. Appointments – Adult and Continuing Education Staff – Winter 2015

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
Rosette Verriotto	Registration	\$18.18 per hour 5 hours total January 13 & 15, 2015
Andrea O’Brien	Registration	\$18.18 per hour 5 hours total January 13 & 15, 2015
Karen Calautti	Registration	\$18.18 per hour 5 hours total January 13 & 15, 2015

l. Appointment - Volunteer

<u>Name</u>	<u>Experience</u>
Richard Besemer	Mr. Besemer was the official scorer (basketball) for approximately 40 years.

Mr. Besemer will be volunteering for the high school basketball programs. He will be the scorekeeper for the Junior Varsity and Varsity Basketball games.

m. Continuation of Appointment – Non-Teaching: Courier

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Steven Pesapane	Courier (Part-time – a.m.) District	Step 1 - \$16.68 per hour 4.5 hours per day eff. 12/22/14

n. Appointment – Non-Teaching: Probationary – Clerk Typist

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Roseanna Guella	Clerk Typist Deauville Gardens	Step 2 - \$18.56 per hour 5 hours per day eff. 12/16/14 probationary period to end 6/15/15 (Step 3 – 2/1/15)

o. Appointment – Non-Teaching: Probationary – Full-time Custodial Worker

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Shaun Heiser	Custodial Worker Great Neck Road	Step 1 - \$42,070 + \$575 Night Differential eff. 12/16/14 probationary period to end 6/15/15

p. Appointments – Non-Teaching: Probationary – Part-time Custodial Workers

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Lisa Connor	Custodial Worker (part-time) Susan E. Wiley	Step 1 - \$15.77 per hour 4 hours per day eff. 12/16/14 probationary period to end 6/15/15
Thomas Farah	Custodial Worker (part-time) High School	Step 1 - \$15.77 per hour 4 hours per day eff. 12/16/14 probationary period to end 6/15/15
David Heerbrandt	Custodial Worker (part-time) High School	Step 1 - \$15.77 per hour 4 hours per day eff. 12/16/14 probationary period to end 6/15/15 (Step 2 – 4/8/15)

q. Appointments – Non-Teaching: Substitute Staff

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
James Mazza	Custodial Worker District	\$9.43 per hour 12/16/14
Tracey Sills	Custodial Worker District	\$9.43 per hour 12/16/14
Luis Ocasio	Custodial Worker District	\$9.43 per hour 12/16/14

Vote: 6 yes. Motion passed.

7. Motion by Mrs. Fischer, seconded by Mr. Greb to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010060213	Case #010059870	Case #010060142	Case #010059821
Case #010059609	Case #010060149	Case #010058877	Case #010058870
Case #010060176	Case #010060532	Case #010060178	Case #010060214
Case #010060497	Case #010059776	Case #010059730	Case #010060016

Case #010060213
Case #010059843

Case #010060507

Case #010060530

Case #010058975

Vote: 6 yes. Motion passed.

8. Motion by Mrs. Fischer, seconded by Mr. Greb to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #010058365	Case #010058990	Case #010058571	Case #000070448
Case #000066998	Case #000067357	Case #000074342	Case #010056256
Case #000070971	Case #000069476	Case #010058654	Case #010059276
Case #000071677	Case #000072783	Case #010058125	Case #010056655
Case #000067827	Case #010057393	Case #000067610	Case #000067030
Case #000067693	Case #010057690	Case #73552	Case #68619
Case #010057113	Case #010057673	Case #010057924	Case #010058150
Case #010059422	Case #010059901	Case #010056739	Case #000067756
Case #000070363	Case #010058249	Case #000069086	Case #000072085
Case #010058084	Case #010059248	Case #000070281	Case #000069233
Case #72672	Case #000071966	Case #010060435	Case #010059259
Case #010060429	Case #69629	Case #71898	Case #010059833
Case #000073331	Case #62080	Case #000072103	Case #70083
Case #69220	Case #010058126	Case #10058170	Case #000074436
Case #000069235	Case #61577	Case #000066280	Case #000069019
Case #010057254	Case #000072164	Case #000072164	Case #000073309
Case #010060074	Case #000072955	Case #010057520	Case #000070173
Case #010060538	Case #000071081	Case #72809	Case #70175
Case #72564	Case #010060083	Case #010058576	Case #010057266
Case #000073175	Case #000072057	Case #000068542	Case #000072449
Case #000070032	Case #000068124	Case #000070879	Case #000061695
Case #010056255	Case #010059465	Case #010058249	Case #010057555
Case #010059901			

Vote: 6 yes. Motion passed.

9. Motion by Mr. Newman, seconded by Mr. Greb to approve the updated listing of hearing officers who have been certified to serve in this capacity by the State Education Department.

Vote: 6 yes. Motion passed.

10. Motion by Mr. Greb, seconded by Mrs. Gavey to approve the following policy changes:

4511	Textbook Selection and Adoption
4526	Computer Technology
4528	Internet Safety Policy

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mr. Newman, seconded by Mr. Greb to pre-approve a trip for high school boys and girls varsity track teams to attend the Penn Relays scheduled for April 23 through April 25, 2015.

Vote: 6 yes. Motion passed.

2. Motion by Mrs. Fischer, seconded by Mr. Greb to accept the Summer Food Program Audit conducted in November by the New York State Education Office of Child Nutrition.

Vote: 6 yes. Motion passed.

3. Motion by Mrs. Gavey, seconded by Mr. Greb to accept the donation of \$317 from the Middle School Cheerleading Car Wash Fundraiser to purchase 24 tee shirts for the Middle School cheerleaders.

Vote: 6 yes. Motion passed.

4. Motion by Mr. Greb, seconded by Mr. Newman to approve the resolution regarding the increase in the approved budget due to monies received from the Microsoft Settlement in the amount of \$41,800.

Vote: 6 yes. Motion passed.

5. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the resolution regarding a change from our Employer Sponsored Tax Deferred Retirement Plan from Mass Mutual to the New York State Deferred Compensation Plan, effective January 1, 2015.

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Gavey, seconded by Mr. Newman to approval the resolution regarding the transferring on monies from the Restricted Insurance Fund Balance Account to the Restricted ERS Fund Balance Account in the amount \$107,840.

Vote: 6 yes. Motion passed.

REPORTS

1. Reports of the Claims Auditor – October 2014
 - a. General Fund
 - b. School Lunch Fund
 - c. Federal Fund
 - d. Trust & Agency Fund
2. Treasurer's Report – October 2014
3. Expenditure, Revenue and Investment Reports – October 2014
4. Cafeteria Operating Report – October 2014
5. Budget Transfers – October 2014
6. Dropout Summary and Enrollment Report for the Period Ending November 21, 2014
7. Superintendent's Report:

Mr. Leunig announced the four teams that won the Sportsmanship Awards for the Fall 2014 season. He also announced, new on our website is the Word on the Street button. The purpose of this is to address any rumors or answer questions residents may have, responding with factual information. Mr. Leunig will provide responses to any rumors or address questions that are received. Because of confidentiality and privacy laws, personnel or student matters cannot be discussed.

8. School Budget 2015/16 Work Session – Fund Balance Analysis

Mr. Michaelsen provided a Fund Balance Analysis. Mr. Leunig commented that we have major work ahead of us. This brings us back to the fight for the elimination of the GEA and fixing the Foundation Formula to ensure that low wealth/high needs districts like Copiague receive more appropriate levels of state aid.

SECOND POLICY REVIEW

- | | |
|--------|---|
| 4740-R | Honor Rolls Regulation |
| 4750 | Promotion and Retention of Students |
| 4750-R | Promotion and Retention of Students Regulation |
| 4773 | Diploma and Credential Options for Students with Disabilities |

FIRST POLICY REVIEW

5000	Goals for Student Policies
5020	Equal Educational Opportunities
5020.1	Sexual Harassment and Students
5020.1-R	Sexual Harassment and Students Regulation
5020.1-E.1	Sexual Harassment Formal Complaint Form – Students
5020.1-E.2	Sexual Harassment Complaint Appeal Form – Students
5040	Prayer in the Schools
5100	Comprehensive Attendance Policy
5100-R	Student Attendance Regulation
5110	School Attendance Areas
5130	Compulsory Attendance Ages
5140	Entrance Age
5140-R	Entrance Age Regulation
5140-E	Entrance Age Exhibit
5150	School Admissions
5150-R	School Admissions Regulation
5151	Homeless Children
5151-R	Homeless Children Regulation

CORRESPONDENCE

The Board received a holiday card from SCOPE. The Board also received two thank you letters. The first letter was from Friends of Karen for the thoughtful contribution made on behalf of the Copiague Board of Education. The second letter was from the Tanner Park Senior Center expressing their gratitude and appreciation for the wonderful holiday party given by Copiague High School seniors.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, January 12, 2015, at 7:30 p.m. in the West Cafeteria at the Middle School.

All schools will be closed for the holiday recess from December 22, 2014 through January 2, 2015. Offices will be open on December 22, 29, 30, 31, 2014 and January 2, 2015.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

Mr. Sales reported on the District Technology Meeting he attended.

VOICE OF THE PEOPLE

A resident had a question regarding the Word on the Street. She wanted to know if the answers to the questions asked to the Superintendent would be posted on the website. Mr. Leunig reassured her that the questions and responses would be posted on the website providing they are valid questions not having to do with personnel or student matters.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Gavey to go into Executive Session to discuss personnel matters.

Vote: 6 yes. Motion passed.

The Board went into Executive Session at 8:19 p.m.

Motion by Mrs. Gavey, seconded by Mr. Greb to reconvene the meeting.

Vote: 6 yes. Motion passed.

The meeting was reconvened at 9:29 p.m.

ADJOURNMENT

Motion by Mrs. Fischer, seconded by Mrs. Natoli to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 9:30 p.m.

Mary Ellen Ruppert
District Clerk