

REGULAR MEETING OF THE BOARD OF EDUCATION

December 16, 2013

PRESENT:

Doris Fischer
Laura Gavey
Michael L. Greb
Rosemary Natoli
Everett E. Newman III
Brian J. Sales

Charles A. Leunig
Superintendent of Schools

Dr. Kathleen Bannon
Associate Superintendent

Peter H. Michaelsen – Finance & Operations
Assistant Superintendent

ABSENT:

Henry Johnson

Christopher Clayton, Esq.

Approximately 40 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Michael Greb, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

The Deauville Gardens Select Chorus performed two holiday selections, under the direction of Ms. Chantall Charles.

FOR ACTION

1. Minutes

Motion by Mr. Newman, seconded by Mrs. Natoli to approve the minutes of the Special Board of Education Meeting of November 25 and the Regular Board of Education Meeting of December 2, 2013.

Vote: 6 yes. Motion passed.

2. Resignations – Elementary Day Head Custodian, Part-time Senior Account Clerk, Part-time Food Service Worker

Motion by Mr. Newman, seconded by Mrs. Natoli to accept the following resignations:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Thomas Tilton	Elementary Day Head Custodian District	2/25/74 – 1/23/14	1/24/14	Retirement
Theresa Barton	Senior Account Clerk (part-time) Business Office	8/22/13 – 12/6/13	12/7/13	Personal
Christopher Geackel	Food Service Worker (part-time) High School	5/25/10 – 12/16/13	12/16/13	Personal

Vote: 6 yes. Motion passed.

3. Requests for Leaves of Absence – ESL, Part-time Maintenance Mechanic

Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following leaves of absence, without pay:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Iwona Matuszewicz	ESL Teacher Susan E. Wiley	2/1/06 – Present (11/21/13 – 12/18/13) terminating	12/19/13 1/5/14	Child Care

Alisha Abreu	ESL Teacher High School	2004 – Present (6/4/13-6/30/13) (9/1/13-1/30/14)	1/31/14 terminating 6/30/14	Child Care
Christopher Doyle	Maintenance Mechanic (part-time) District	3/2/10-Present	11/4/13 terminating 2/28/14	Personal

Vote: 6 yes. Motion passed.

4. Motion by Mr. Sales, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Senzon, Barbara	Volunteer, High School	12/17/13
Watkins, Tony	Substitute Security	12/17/13

b. Appointments – Teaching: Regular Substitutes – ESL

<u>Name</u>	<u>Certification</u>	<u>Service Area & Assignment</u>	<u>Effective Date & Salary</u>
Betzabe Levine	NYS Initial Certificates: Spanish 7-12 eff. 9/1/12 English to Speakers of Other Languages eff. 9/1/09	English as a Second Language High School	1/31/14 and terminating on or about 6/30/14 Salary: Step 1 Column MA \$54,850 (prorated) of the 2013/14 Teachers' Salary Schedule
Ioanna Spyris	NYS Initial Certificates: English to Speakers of Other Languages eff. 2/1/13 Business and Marketing eff. 9/1/10	English as a Second Language Susan E. Wiley Susan E. Wiley/ Deauville Gardens East	12/4/13 and terminating on or before 1/5/14 1/6/14 and terminating on or about 3/24/14 Salary: Step 1 Column MA \$62,640 (prorated) of the 2013/14 Teachers' Salary Schedule

c. Appointments – Per Diem Substitute Teachers

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Anita Manfredi	Per Diem Substitute Deauville Gardens West NYS Initial Certificates Childhood Ed. B-2 & 1-6 eff. 9/1/13	\$100 per day 1/6/14 to on or before 6/30/14

B. Thomas Kostiw	Per Diem Substitute Susan E. Wiley NYS Initial Certificates Childhood Ed. B-2 & 1-6 eff. 2/1/11	\$100 per day 12/17/13 to on or before 6/30/14
Karin Tricarico	Per Diem Substitute NYS Initial Certificates Childhood Ed. B-2 & 1-6 eff. 9/1/13	\$100 per day (prorated) eff. 12/17/13

Ms. Tricarico, currently a teaching assistant, has recently become a certified teacher, and as such, may serve as a per diem substitute. She will receive her current rate of pay for time spent as a teaching assistant, and should she work as a per diem sub, the remainder of the day will be paid at \$100 per day prorated.

d. Appointments – Extended Day – 2013/14 School Year

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
Kevin Morgan	Extended Day High School	\$35 per hour 12/17/13
Christopher Porcellini	Extended Day High School	\$35 per hour 12/17/13
Cynthia Ruiz	Extended Day Deauville Gardens East	\$35 per hour 12/17/13
Jacqueline Kelly	Extended Day Deauville Gardens East	\$35 per hour 12/17/13

e. Appointments – Annual - Teacher Mentors

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Antoinette Spencer	Michael Olsen	High School
Iwona Matuszewicz	Ioanna Spyris	Susan E. Wiley

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,295 annual stipend in addition to 120 hours of professional development credit.

These teachers should receive 2/3 of the stipend.

f. Appointment – Coaching Staff – Winter 2014

<u>Name</u>	<u>School & Assignment</u>	<u>Salary & Effective Date</u>
Paul Harvey	Middle School Wrestling First Aid Pending	\$3,798 12/17/13

g. Appointments – Adult and Continuing Education Teachers – Spring 2014

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
William Bennett	Weight Training	\$16.51 per hour Certified teacher paid an additional hour each session
Gloria Bopp	Decorative One Stroke Painting	\$16.51 per hour
Linda Lee Chase	Forensic Anthropology	\$16.51 per hour

Elizabeth Coniglio	Ceramics	\$16.51 per hour
Percival Dyer II	Tai Chi Instructor Careers in the U.S. Foreign Service	\$16.51 per hour Paid on a contractual basis with Copiague School District (\$12 per student)
Ralph Espinal	Volleyball	\$16.51 per hour
Rochelle Green	Beginner Computers Microsoft Office Excel & Power Point "Funky" Cake Workshop	\$16.51 per hour \$16.51 per hour \$16.51 per hour \$18 per hour
Mary Haughey	Creative Writing	\$16.51 per hour
Claudio Salesi	Stained Glass	\$16.51 per hour
Frank Tucci	Italian Intermediate Spanish Conversation Spanish Intermediate	\$16.51 per hour Certified teacher paid an additional hour each session
Jane Baldwin	Yoga	\$35 per session
Loretta Formes	Zumba – Substitute	\$30 per session
Joan Manzollilo	The Magical Art of Belly Dancing	\$30 per hour
Carmen Roberts	Zumba (4 sessions)	\$30 per session
Thomas Dodge	Boating Safety	Paid on a contractual basis with Copiague School District (\$40 per student)
Richard Knox	Tribute to Rogers & Hammerstein	Paid on a contractual basis with Copiague School District (\$6 per student)
Voice Coach Service	Voice Coaching	Paid on a contractual basis with Copiague School District (\$87.50 for 2 - ½ hour seminar)
Professional Training Consultants (Roland Grant)	Defensive Driving Adult CPR Community CPR Infant & Child CPR Pet First Aid Standard First Aid Pediatric First Aid Jetski & Waverunner NYS Approved Watercraft Boating Safety Course Professional Rescuer	\$33 per student \$33 per student \$48 per student \$38 per student \$68 per student \$48 per student \$38 per student \$63 per student \$38 per student
BOCES Staff	ABE/GED English as a Second Language	Paid on a contractual basis with Copiague School District

Suffolk County Police Department Police Athletic League	Ident-a-kid Workshop	No Fee
Allen Pelkonen	How in the World Can we Afford College? Financial Planning 101 – What you need to Know.	No Fee
Jake Caramico	Money: The 60 Minute “Money Course”	No Fee
Dr. Shirley Espinoza	Seminar – What Your Feet Can Tell You About Your Health	No Fee
Jeffrey R. Silverman, JD, CFP	Seminar – Keep Income Flowing During Retirement	No Fee

h. Appointments – Adult and Continuing Education Staff – Spring 2014

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
Rosette Verriotto	Registration	\$17.91 per hour 5 hours total January 8 & 9, 2014
Andrea O’Brien	Registration	\$17.91 per hour 5 hours total January 8 & 9, 2014
Karen Calautti	Registration	\$17.91 per hour 5 hours total January 8 & 9, 2014

i. Appointment - Volunteer

<u>Name</u>	<u>Certification</u>	<u>Education</u>
Barbara Senzon	NYS Permanent Certification School Counselor NYS License Marriage & Family Therapy Nationally Certified Counselor Family Therapist – Clinical Status AAMFT	Professional Diploma 1982 Marriage & Family Therapy Hofstra University M.S. 1972, Guidance and School Counseling Brooklyn College

Ms. Senzon will be a volunteer facilitating Parent Effectiveness Training Workshops.

j. Appointment – Non-Teaching: Permanent – Clerk Typist

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Sylvia Greci	Clerk Typist (12 month) High School	Step 1 - \$33,213 eff. 1/7/14

k. Continuation of Appointments – Non-Teaching: Couriers

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Thomas Varley	Courier (Part-time – a.m.) District	Step 1 - \$16.43 per hour (Step 2 – 7/11/14) 4.5 hours per day eff. 1/9/14

Bridget Stocklmeier	Courier (Part-time – p.m.) District	Step 1 - \$16.43 per hour (Step 2 – 7/10/14) 4.5 hours per day eff. 1/8/14
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l. Appointments – Non-Teaching: Probationary - Part-time Custodial Workers

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
William George	Custodial Worker (Part-time) Middle School	Step 1 - \$15.54 per hour 4 hours per day eff. 12/17/13 probationary period to end 6/16/14
Christopher Geackel	Custodial Worker (Part-time) Deauville Gardens East	Step 1 - \$15.54 per hour 5 hours per day eff. 12/17/13 probationary period to end 6/16/14

m. Appointment – Non-Teaching: Probationary – Part-time Security Aide

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
George Tsistinas	Security Aide (Part-time) Middle School	\$22.94 per hour* 17.5 hours per week eff. 12/17/13 probationary period to end 6/16/14

*Based on 2012/13 Salary Chart.

n. Appointments – Non-Teaching: Substitute Staff

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Christopher Geackel	Food Service Worker District	\$9.30 per hour 12/17/13
Michael McClernon	Security Aide District	\$16.25 per hour 12/17/13
Tony Watkins	Security Aide District	\$16.25 per hour 12/17/13

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010058835 Case #010059466

Vote: 6 yes. Motion passed.

7. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #000070357	Case #000074020	Case #70175	Case #66912
Case #72535	Case #000072907	Case #000067592	Case #000072897
Case #010059527	Case #000073406	Case #000067897	Case #62017
Case #68239	Case #000067082	Case #67970	Case #000069965
Case #72239	Case #010059321	Case #010058477	Case #000072505
Case #010057711	Case #61147	Case #000074125	Case #000067387
Case #000074436	Case #010056300	Case #010056787	Case #000066280

Case #010058825	Case #000072070	Case #010058576	Case #000074392
Case #72228	Case #000061424	Case #000069233	Case #000068537
Case #000071613	Case #010058158	Case #000074391	Case #010058365
Case #000072637	Case #000072635		

Vote: 6 yes. Motion passed.

8. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following policy changes:

1230	Public Participation at Board Meetings
1420	Complaints About Curricula or Instructional Materials
1420-R	Complaints About Curricula or Instructional Materials Regulation
5420	Student Health Services
5420-R	Student Health Services Regulation

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mrs. Gavey, seconded by Mr. Newman to pre-approve the request for the high school winter guard to travel out-of-state to attend Winter Guard Competitions.

Vote: 6 yes. Motion passed.

2. Motion by Mr. Newman, seconded by Mrs. Natoli to pre-approve a trip for high school boys and girls varsity track teams to attend the Penn Relays scheduled for April 24 through April 26, 2014.

Vote: 6 yes. Motion passed.

3. Motion by Mrs. Gavey, seconded by Mr. Newman to accept a donation of approximately 1,000 – 3” binders.

Vote: 6 yes. Motion passed.

4. Motion by Mrs. Natoli, seconded by Mr. Newman to approve the budget transfers that exceed \$10,000.

Vote: 6 yes. Motion passed.

5. Motion by Mrs. Gavey, seconded by Mr. Newman to pre-approve the request for the Madrigal Choir to participate in the “Music in the Parks” Festival scheduled for Saturday, May 31, 2014 in Hershey, Pennsylvania.

Vote: 6 yes. Motion passed.

REPORTS

1. Reports of the Claims Auditor – November 2013
 - a. General Fund
 - b. School Lunch Fund
 - c. Federal Fund
 - d. Trust & Agency Fund
2. Treasurer’s Report – November 2013
3. Expenditure, Revenue and Investment Reports – November 2013
4. Cafeteria Operating Report – November 2013
5. Budget Transfers – November 2013
6. Dropout Summary and Enrollment Report for the Period Ending November 22, 2013

7. Superintendent's Report:

Mr. Leunig announced the five athletic teams that won the Section XI Sportsmanship Awards for the Fall 2013 season. This is the fifth year in a row that the Girls Varsity Field Hockey team has won this award. Additionally, Mr. Leunig read off the list of students who have been selected to participate in the annual SCMEA All-County Music Festival.

8. School Budget 2014/15 Work Session – Property Tax Cap & Preliminary Revenue Estimate

Mr. Michaelsen provided a preliminary revenue estimate, as well as a preliminary calculation of the tax cap (levy threshold), with a walk-through of the 8 steps in the calculation. Mr. Leunig commented that we have major work ahead of us. The reserves are drying up and the revenue growth rate is only 1%. This brings us back to the fight for the elimination of the GEA. If we could have the state eliminate this we could see \$4.5 million due to the district.

SECOND POLICY REVIEW

1510	Fund Drives and/or Sales on School Property for School-Related Organizations
1721-R	Student Teaching and Internship Regulation
1721-E.2	Administrative Internship Application
1800	Gifts from the Public
1900	Parental Involvement

FIRST POLICY REVIEW

2000	Board Operational Goals
2100	School Board Legal Status
2110	School Board Powers and Duties
2110-R	School Board Powers and Duties Regulation
2111	Board Member Authority
2120	School Board Elections
2120-R	School Board Elections Regulation
2120-R.1	School Board Elections – Poll Watcher Regulations
2120.1	Candidates and Campaigning
2120.2	Voting Procedures
2120.2-R	Voting Procedures Regulation
2120.3	Continuous Voter Registration
2121	Board Member Qualifications
2122	Board Member Oath of Office
2130	Board Member Resignation
2140	Board Member Removal from Office
2150	Unexpired Term Fulfillment
2160	School Board Member Ethics
2160-R	School Board Member Ethics Regulation

CORRESPONDENCE

The Board received holiday cards from SCOPE and JAG Architects.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, January 13, 2014, at 7:30 p.m. in the Board of Education Conference Room at the Middle School.

All schools will be closed for the holiday recess from December 23, 2013 through January 3, 2014. Offices will be open on December 23, 30, 31, 2013 and January 2-3, 2014.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

There was no voice of the Board.

VOICE OF THE PEOPLE

A resident voiced her concerns about the safety of crossing Warwick Avenue and Waldo Street by the Deauville Gardens School. The students, who attend Deauville Gardens East, enter and exit at that side of the building. The resident is asking for a crossing guard to be placed at that intersection.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Gavey to go into Executive Session to discuss negotiations and personnel matters.

Vote: 6 yes. Motion passed.

The Board went into Executive Session at 8:13 p.m.

Motion by Mrs. Gavey, seconded by Mrs. Natoli to reconvene the meeting.

Vote: 6 yes. Motion passed.

The meeting was reconvened at 9:17 p.m.

ADJOURNMENT

Motion by Mrs. Fischer, seconded by Mr. Sales to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 9:18 p.m.

Mary Ellen Ruppert
District Clerk