

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**December 17, 2012**

**PRESENT:**

Doris Fischer	Charles A. Leunig
Laura Gavey	Superintendent of Schools
Michael L. Greb	
Rosemary Natoli	Dr. Kathleen Bannon
Everett E. Newman III	Associate Superintendent
Brian J. Sales	

**ABSENT:**

	Christopher Clayton, Esq.
Henry Johnson	Approximately 16 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Michael Greb, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

The Middle School Chamber Chorus performed two holiday selections, under the direction of Mr. Marc Levenson.

**FOR ACTION**

**1. Minutes**

Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the minutes of the Regular Board of Education Meeting of December 3, 2012.

**Vote: 6 yes. Motion passed.**

**2. Resignations – Director of Cafeteria Services, Custodial Worker, Teaching Assistant/Per Diem Substitute, Food Service Worker**

Motion by Mr. Newman, seconded by Mrs. Natoli to accept the following resignations:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Linda Leonardi	Director of Cafeteria Services District	8/11/97 – 2/28/13	3/1/13	Retirement
Giacomo LaRosa	Custodial Worker High School	10/22/96 – 12/30/12	12/31/12	Retirement
Jose Salgado	Teaching Assistant/ Per Diem Substitute High School	8/30/12 – 12/3/12	12/4/12	Personal
Jodie McInerney	Food Service Worker (part-time) Great Neck Road	4/6/10 – 12/13/12	12/14/12	Personal

**Vote: 6 yes. Motion passed.**

**3. Termination of Appointment – Teaching Assistant**

Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the following termination of appointment:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>
Linda Penagos	Teaching Assistant High School	9/9/03 – 12/6/12	12/7/12

**Vote: 6 yes. Motion passed.**

**4. Requests for Leaves of Absence – Elementary, ESL**

Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following leaves of absence, without pay:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Lisa Ward	Elementary Teacher Susan E. Wiley	2000 – Present (Leave of Absence 9/5/12-1/27/13)	1/28/13 terminating 6/30/13	Medical
Alisha Abreu	ESL Teacher High School	2004 – Present	5/28/13* terminating 6/30/13	Child Care

\*April 16, 2013 through May 27, 2013 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

**Vote: 6 yes. Motion passed.**

5. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following staff appointments:

**a. Approval - Resolution - Emergency Conditional Appointments**

**RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Harris, Dieon	Educational Bus Transport, Attendant	12/18/12

**b. Appointment – Teaching: Regular Substitute – Elementary**

<u>Name</u>	<u>Certification</u>	<u>Service Area &amp; Assignment</u>	<u>Effective Date &amp; Salary</u>
Nicole Giannini	NYS Initial Certificates: Childhood Education Grades 1-6 eff. 9/1/10 Students with Disabilities Grades 1-6 Early Childhood Education Birth-Grade 2 Students with Disabilities Birth-Grade 2 eff. 9/1/11	Elementary Susan E. Wiley	12/18/12 and terminating on or about 6/30/13 Salary: Step 1 Column BA + 15 \$55,789 eff. 12/18/12- 1/31/13 of the 2012/13 Teachers' Salary Schedule Step 2 Column BA + 15 \$57,808 eff. 2/1/13 – 6/30/13 of the 2012/13 Teachers' Salary Schedule

**c. Appointment – Teaching: Probationary – Elementary**

<u>Name</u>	<u>Certification</u>	<u>Service Area &amp; Assignment</u>	<u>Probationary Period</u>	<u>Effective Date &amp; Salary</u>
Colleen McLinden	NYS Initial Certificates: Childhood Education Grades 1-6 eff. 9/1/08 Early Childhood Education Birth-Grade 2 eff. 9/1/09	Elementary Deauville Gardens West	12/18/12 terminating 8/29/15*	12/18/12 Salary: Step 3 Column MA \$66,025 eff. 12/18/12- 1/31/13 Step 4 Column MA \$69,040 eff. 2/1/13- 6/30/13 of the 2012/13 Teachers' Salary Schedule

\*Credit given for regular sub service at Copiague Schools.

**d. Appointments – Per Diem Substitute Teachers**

<u>Name</u>	<u>Assignment/Certification</u>	<u>Salary/Effective Date</u>
Jessica Schneider	Per Diem Substitute Susan E. Wiley NYS Professional Certificates: Literacy B-6 Childhood Education B-2 & 1-6 eff. 9/1/10	\$100 per day 1/2/13
Janel LaClair	Per Diem Substitute NYS Initial Certificates: Childhood Education B-2 & 1-6 Students with Disabilities B-2 & 1-6 eff. 9/1/12	\$100 per day 12/18/12

**e. Appointments – Extended Day – 2012/13 School Year**

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
Stacey Geyer	Extended Day Deauville Gardens East	\$35 per hour 12/18/12
Alyssa Moirano	Extended Day Deauville Gardens East	\$35 per hour 12/18/12
Jennifer Paraszczuk	Extended Day Deauville Gardens East	\$35 per hour 12/18/12
Jessica Zimmer	Extended Day Deauville Gardens East	\$35 per hour 12/18/12
Erica Galasso	Extended Day Great Neck Road	\$35 per hour 12/18/12

**f. Increase in Hours – Non-Teaching: Food Service Worker**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Tatiana Cipriani	Food Service Worker (Part-time) High School	Step 5 - \$17.48 per hour 4 hours per day eff. 12/18/12

**g. Appointment – Annual – Teaching Assistant – 2012/13 School Year**

<u>Name</u>	<u>School &amp; Assignment</u>	<u>Salary &amp; Effective Date</u>
MaryLynn Lalonde	Susan E. Wiley Special Education	Step 1 - \$25.37 per hour 3.5 hours per day 12/18/12 to on or before 6/21/13

Ms. Lalonde is a certified teacher and, as such, may serve as a per diem substitute. She will receive her current rate of pay for time spent as a teaching assistant, and should she work as a per diem sub, the remainder of the day will be paid at \$100 per day, prorated.

**h. Appointments – Adult and Continuing Education Teachers – Spring 2013**

<u>Name</u>	<u>Assignment</u>	<u>Salary &amp; Effective Date</u>
William Bennett	Weight Training	\$16.51 per hour Certified teacher paid an additional hour each session
Gloria Bopp	Decorative One Stroke Painting	\$16.51 per hour
Elizabeth Coniglio	Ceramics	\$16.51 per hour
Percival Dyer II	Tai Chi Instructor Careers in the U.S. Foreign Service	\$16.51 per hour Paid on a contractual basis with Copiague School District (\$12 per student)
Ralph Espinal	Volleyball	\$16.51 per hour
Mary Haughey	Creative Writing	\$16.51 per hour
Stephanie Kelly	Beginner Computers Microsoft Office Excel & Power Point Crocheting	\$16.51 per hour \$16.51 per hour \$16.51 per hour \$16.51 per hour
Carolyn Jones	Beginning Jewelry Making Intermediate Jewelry Making	\$16.51 per hour \$16.51 per hour
Tom Ophals	SAT Preparation	\$16.51 per hour
Claudio Salesi	Stained Glass	\$16.51 per hour
Frank Tucci	Italian Intermediate Spanish Conversation Spanish Intermediate	\$16.51 per hour Certified teacher paid an additional hour each session
Jane Baldwin	Yoga	\$35 per session
Loretta Formes	Zumba – Substitute	\$30 per session
Carmen Roberts	Zumba (4 sessions)	\$30 per session
Thomas Dodge	Boating Safety	Paid on a contractual basis with Copiague School District (\$40 per student)

Rochelle Green	Cake Decorating	Paid on a contractual basis with Copiague School District (\$18 per student)
Richard Knox	Jerome Kern Songbook	Paid on a contractual basis with Copiague School District (\$6 per student)
Kelly Herly	Voice Coaching	Paid on a contractual basis with Copiague School District (\$87.50 for 2 - ½ hour seminar)
Professional Training Consultants (Roland Grant)	Defensive Driving Adult CPR Community CPR Infant & Child CPR Pet First Aid Standard First Aid Pediatric First Aid Jetski & Waverunner NYS Approved Watercraft Boating Safety Course Professional Rescuer	\$30 per student \$30 per student \$45 per student \$35 per student \$65 per student \$45 per student \$35 per student \$60 per student  \$35 per student
BOCES Staff	ABE/GED English as a Second Language	Paid on a contractual basis with Copiague School District
Suffolk County Police Department	Ident-a-kid Workshop	No Fee
Allen Pelkonen	How in the World Can we Afford College? Financial Planning 101 – What you need to Know.	No Fee
Jake Caramico	Money – It’s Not How Much You Make, It’s How Much You Keep!	No Fee
Vincent Cirasole	Seminar “Organic Gardening”	No Fee
Dr. Shirley Espinoza	Seminars - Allergies Nutrition Nature’s Way	No Fee

**i. Appointments – Annual – Chaperone – 2012/13 School Year**

<u>Name</u>	<u>Position</u>
Nicholas Ricci	Teaching Assistant

**j. Appointment – Non-Teaching: Contingent Probationary – Senior Account Clerk**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Rosanne Cerniglia	Senior Account Clerk Business Office	Step 6 - \$45,524 1/14/13 Probationary period to end 7/2/13

**Vote: 6 yes. Motion passed.**

6. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010058449	Case #010057151	Case #010058343	Case #010058646
Case #010058581	Case #010058636	Case #010058449	

**Vote: 6 yes. Motion passed.**

7. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #010058533	Case #010058190	Case #000072881	Case #010058384
Case #59572	Case #10058507	Case #010058366	Case #010058373
Case #010058437	Case #000056410	Case #010058428	Case #000068277
Case #010057543	Case #010058529	Case #010058363	Case #010058521
Case #000068799	Case #010056959	Case # 000070281	Case # 67351
Case #010057426	Case #60340	Case # 010056300	

**Vote: 6 yes. Motion passed.**

8. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following policy changes:

8134	Emergency Closings
8150	Authorized Use of Cellular Phones
8150-R	Authorized Use of School-Owned Cellular Phones Regulation
8150-E	Cellular Telephone Service Agreement
8210-R	Buildings and Grounds Security Regulation
8211	Access to Buildings
8310	Receiving and Warehousing
8330-E	Permission Form for Authorized Use of School-Owned Materials and Equipment
8330.1	Authorized Use of School-Owned Computer Equipment

**Vote: 6 yes. Motion passed.**

### **FOR CONSIDERATION**

1. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the Corrective Action Plan for the External Audit that was prepared by Cullen and Danowski, LLP for the school year 2011-2012.

**Vote: 6 yes. Motion passed.**

2. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the request for the High School Winter Guard to travel out-of-state to attend Winter Guard Competitions.

**Vote: 6 yes. Motion passed.**

3. Motion by Mr. Newman, seconded by Mrs. Gavey to approve (a) the Middle School Math Writing Curriculum Project; and (b) the appointments to the Middle School Math Writing Curriculum Project.

**Vote: 6 yes. Motion passed.**

### **REPORTS**

1. Reports of the Claims Auditor – November 2012
  - a. General Fund
  - b. School Lunch Fund
  - c. Federal Fund
2. Treasurer's Report – November 2012
3. Expenditure, Revenue and Investment Reports – November 2012

4. Cafeteria Operating Report – November 2012
5. Budget Transfers – November 2012
6. Dropout Summary and Enrollment Report for the Period Ending November 30, 2012
7. Superintendent's Report:

Mr. Greb read a statement from himself and Mr. Leunig regarding the Connecticut tragedy. The statement can be found on the district website and facebook.

In light of the tragedy in Connecticut, Mr. Leunig reminded everyone that our district has solid security procedures and within the last year had a school safety audit performed. Additionally, Mr. Leunig mentioned receiving a phone call from the 1<sup>st</sup> Precinct letting him know that there would be increased police presence in the area.

Mr. Leunig shared an article from Newsday reporting that education officials and aides to the Governor announced that the state financial aid for school districts could be \$100 million less than expected for the 2013-14 school year. Mr. Leunig shared another story that was in the New York Post regarding the expectation that test scores will drop due to the new tougher standards.

Mr. Leunig announced that the Junior Varsity Football team, the Girls Varsity Field Hockey team and the Middle School Boys Soccer team all have won the Sportsmanship Award for the fall 2012 season.

The district is still receiving donations from all over. Mr. Leunig received a call today from Mr. Agosta letting him know that an elementary school and middle school from Maryland had adopted the Great Neck Road School and they were on their way to Copiague with 200 boxes of school supplies and non-perishable food. Mr. Leunig shared a partial list of where in the United States the donations to our district had come from.

8. Presentation:

Sheri Droz and Jacki Kelly gave a presentation on the Fountas & Pinnell Leveled Literacy Intervention Program.

### **SECOND POLICY REVIEW**

8415	Field Trips and Extracurricular Trips
8415-E.1	Local Field Trip Approval Form
8415-E.2	Request for Out of State and/or Overnight Trip
8650-R	School District Compliance with Copyright Law Regulation

### **FIRST POLICY REVIEW**

9000	Personnel Policies Goals
9010	Equal Employment Opportunity
9010.1	Affirmative Action Plan
9020	Board-Staff Communication
9100	Staff Code of Ethics
9110.2	Sexual Harassment and Staff
9110.2-R	Sexual Harassment and Staff Regulation
9110.2-E.1	Sexual Harassment Formal Complaint Form
9110.2-E.2	Sexual Harassment Complaint – Appeal Form
9120	Staff Conduct
9125	Drug-Free Workplace
9125-R	Drug-Free Workplace Regulation
9125.1	Staff Substance Abuse
9125.1-R	Staff Substance Abuse Regulation
9125.1-E	Staff Substance Abuse Exhibit
9130	Staff-Student Relations

**CORRESPONDENCE**

The Board received a holiday card from COPTA.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, January 14, 2013, at 7:30 p.m. in the Board of Education Conference Room at the Middle School.

All schools will be closed for the holiday recess from December 24, 2012 through January 1, 2013. Offices will be open on December 26-28, 2012.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**VOICE OF THE BOARD**

There was no voice of the Board.

**VOICE OF THE PEOPLE**

There was no voice of the people.

**ADJOURNMENT**

Motion by Mrs. Fischer, seconded by Mrs. Gavey to adjourn the meeting.

**Vote: 6 yes. Motion passed.**

The meeting was adjourned at 8:05 p.m.

---

Mary Ellen Ruppert  
District Clerk