

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**DECEMBER 3, 2012**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Michael L. Greb  
Henry Johnson  
Everett E. Newman III  
Brian J. Sales

Charles A. Leunig  
Superintendent of Schools  
  
Dr. Kathleen Bannon  
Associate Superintendent  
  
Christopher Clayton, Esq.

**ABSENT:**

Rosemary Natoli

Approximately 9 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Michael Greb, President, in the Board of Education Conference Room at the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

**FOR ACTION**

**1. Minutes**

Motion by Mr. Newman, seconded by Mrs. Fischer to approve the minutes of the Regular Board of Education Meeting of November 19, 2012.

**Vote: 6 yes. Motion passed.**

**2. Resignations – Full-time Custodial Worker, Teaching Assistant**

Motion by Mr. Newman, seconded by Mrs. Gavey to accept the following resignations:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Bryan Spencer	Full-time Custodial Worker Middle School	12/19/06 - Present	12/1/12	Personal
Kristen Ridgway	Teaching Assistant Susan E. Wiley	8/30/12 – 11/28/12	11/29/12	Personal

Ms. Ridgway wishes to resign the 3.5 hour Teaching Assistant portion of her annual appointment to accept a full time building substitute position.

**Vote: 6 yes. Motion passed.**

**3. Requests for Leaves of Absence**

Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following leaves of absence:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason Given</u>
Caren Steiger	Elementary Teacher Deauville Gardens	2000 – Present (Leave of Absence 4/27/10 to 1/27/13)	1/28/13 terminating 6/30/13	Child Care
Russell Simone	Maintenance Mechanic (Part-time) District	9/30/03 – Present	11/2/12 terminating 1/5/13	Personal

**Vote: 6 yes. Motion passed.**

**4. Tenure Recommendation – Professional Staff Member**

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following professional staff permanent tenure recommendation:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Tenure Area</u>	<u>End of Probationary Period</u>	<u>Effective Tenure Date</u>
Carly Lamson	English as a Second Language Teacher Deauville Gardens East/ Deauville Gardens West	English as a Second Language	2/8/13	2/9/13

**Vote: 6 yes. Motion passed.**

5. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following staff appointments:

**a. Approval - Resolution - Emergency Conditional Appointments**

**RESOLUTION**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Aldarondo, Brunilda	Clerk Typist, High School	12/4/12
Harris, Dieon	Educational Bus Transport, Attendant	12/4/12
Liotta, Margaret	Substitute Food Service Worker	12/4/12

**b. Appointments – Per Diem Substitutes**

<u>Name</u>	<u>Assignment &amp; Certification</u>	<u>Salary &amp; Effective Date</u>
Erika Galasso	Per Diem Substitute Great Neck Road NYS Initial Certificate Childhood Ed. 1-6 eff. 9/1/12	\$100 per day 12/4/12
Sara McAuley	Per Diem Substitute NYS Initial Certificates Childhood Ed. B-2 & 1-6 Students with Disabilities B-2 & 1-6 eff. 9/1/12	\$100 per day 12/4/12
Michael Sinclair	Per Diem Substitute NYS Initial Certificate Physical Education eff. 9/1/12	\$100 per day 12/4/12
Claire Graves	Per Diem Substitute NYS Initial Certificate Speech and Language Disabilities eff. 9/1/10	\$100 per day 12/4/12

**c. Appointment – Extended Day – 2012/13**

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend</u> <u>Effective Date</u>
Sheri Droz	Extended Day Deauville Gardens West	\$35 per hour 12/4/12

**d. Appointment – Home Tutor**

<u>Name</u>	<u>Assignment</u>	<u>Salary &amp; Effective Date</u>
Marie Guinta	Home Tutor	\$27.50 per hour 12/4/12

**e. Appointment – Staff Member – Plan to Improve Student Academic Achievement – “Project Interceptors”**

<u>Name</u>	<u>Assignment &amp; Certification</u>	<u>Salary &amp; Effective Date</u>
Alison Stritzl	Attendance Team Worker	\$35 per hour 12/4/12

This year’s program is expected to run from November 2012 through April 2013 with each team working approximately twice a week for approximately 21 weeks under the supervision of Ms. Karen Sheridan, Assistant Superintendent for Student Services.

**f. Appointments – Annual – Teaching Assistants – 2012/13 School Year**

<u>Name</u>	<u>School &amp; Assignment</u>	<u>Salary &amp; Effective Date</u>
Laura Hughes	Susan E. Wiley Special Education	Step 1 - \$25.37 per hour 3.5 hours per day 12/4/12 to on or before 6/21/13
Jennifer Sheehan	Deauville Gardens West AIS	Step 1 - \$25.37 per hour 3.5 hours per day 12/4/12 to on or before 6/21/13

Ms. Sheehan is a certified teacher and, as such, may serve as a per diem substitute. She will receive her current rate of pay for time spent as a teaching assistant, and should she work as a per diem sub, the remainder of the day will be paid at \$100 per day, prorated.

**g. Continuation of Appointment – Non-Teaching: Food Service Worker**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Cynthia DeLuna	Food Service Worker (Part-time) Middle School	Step 1 - \$13.97 per hour 4 hours per day* eff. 12/10/12

\*Starting 12/4/12, Ms. DeLuna has been recommended to fill the position vacated by the reassignment of Karla Hernandez. This will result in an increase of one hour per day for Ms. DeLuna.

**h. Appointment – Non-Teaching: Probationary – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Brunilda Aldarondo	Clerk Typist (10 month) High School	Step 1 - \$28,543 eff. 1/2/13 Probationary period to end 7/2/13

**i. Appointments – Members of the Committee on Preschool Special Education 2012-2013 School Year**

Committee on Preschool Special Education  
Erica Letts, Kindergarten Teacher

**Vote: 6 yes. Motion passed.**

6. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #010058125	Case #010058066	Case #000067738	Case#010058204
Case #010056903	Case #000059166	Case #000061802	Case #000066238
Case #000059871	Case #000061587	Case #000066521	Case #000071950
Case #000067731	Case #000066531	Case #000056674	Case #000061435

**Vote: 6 yes. Motion passed.**

7. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following policy changes:

8112	Health and Safety Committee
8112-R	Health and Safety Committee Regulation

**Vote: 6 yes. Motion passed.**

**FOR CONSIDERATION**

1. Motion by Mr. Newman, seconded by Mrs. Fischer to approve the request for the Madrigal Choir to participate in the “Music in the Parks” Festival scheduled for Saturday, June 1, 2013 in Jackson, New Jersey.

**Vote: 6 yes. Motion passed.**

2. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following resolution regarding the Intermunicipal Agreement to purchase natural gas with Suffolk County through Eastern Suffolk BOCES:

**RESOLUTION**

**WHEREAS**, subdivision (3) of section 103 of Article 5-A of the General Municipal Law provides, in part, that:

“[i]... any officer, board or agency of a political subdivision or of any district therein [is] authorized to make purchases of materials, equipment or supplies,...

when available, through the county in which the political subdivision or district is located or through any county within the state subject to the rules established pursuant to subdivision two of section four hundred eight-a of the county law...;”

and

**WHEREAS**, subdivision (2) of section 408-a of the County Law provides that “the board of supervisors may, in the case of any purchase contract or any contract for services, other than services subject to article nine of the labor law, ... authorize the inclusion of a provision whereby purchases may be made or such services may be obtained under such contract by any political subdivision or fire company (as both are defined in section one hundred of the general municipal law) or district ...;” and

**WHEREAS**, Suffolk County Resolution 921-2011 authorized political subdivisions and fire companies as defined by General Municipal Law § 100 to use County contracts to purchase natural gas; and

**WHEREAS**, it is the intention of the County to issue a request for proposals for a gas commodity price manager and a request for bids for the supply of natural gas, and after evaluation of the responses received, the County may award a contract to a natural gas price manager or a natural gas purveyor, or both; and

**WHEREAS**, it is the desire of the County to have political subdivisions and fire companies participate in the cooperative purchase of the natural gas commodity pursuant to GML § 103(3); County Law § 408-a and Suffolk County Resolution 921-2011; and

**WHEREAS**, the economic benefits resulting from a collaborative procurement effort and the combined purchasing needs of municipalities participating in the agreement benefits all taxpayers; and

**WHEREAS**, energy commodity market pricing is subject to frequent “real-time” (minute by minute) change based on free market conditions, and energy marketers will not guarantee pricing included in bid responses for more than a few hours after the official bid opening, therefore making it necessary for Suffolk County representatives to know with certainty which municipalities will participate in a gas purchase agreement and the respective consumption habits of all participants in order to properly evaluate a bid; and

**WHEREAS**, it is the desire of <municipality> to participate in the County’s request for proposals for a gas commodity price manager and the request for bids for the natural gas commodity, and to satisfy its natural gas needs via cooperative purchases of the commodity pursuant to the terms and conditions of the natural gas purchase agreement awarded by the County; now therefore be it

**RESOLVED**, the <executive officer of municipality> and/or his/her designee(s) is hereby authorized, directed and empowered, to cooperate and participate in the County’s request for proposals for a gas commodity price manager and the request for bids for the natural gas commodity, by supplying to the County all necessary information relating to <the municipality’s> natural gas consumption history and projected consumption needs and such other information as may be necessary for the County to develop complete requests for proposals or bids, or both; and it is further

**RESOLVED**, the <executive officer of municipality> and/or his/her designee(s) is hereby authorized, directed and empowered, to (i) utilize the services of the natural gas commodity price manager the County may retain to assist with the pricing and procurement of the natural gas commodity, and to (ii) commit to purchase and in fact purchase natural gas purchase for the <municipality> pursuant to the terms and conditions of any natural gas agreement the County may award; and be it further

**RESOLVED**, the execution and delivery on behalf of and in the name of the <municipality> by the <executive officer> and/or his/her designee(s) of such agreements, instruments and/or authorizations as may be contemplated by, or necessary or advisable to, consummate or otherwise give full effect to the transactions contemplated by this Resolution is hereby authorized and directed as the <executive officer> and/or his/her designee(s) may approve, and the execution and delivery of such agreements, instruments and/or authorizations shall be conclusive evidence of the approval, the authorization and the direction thereof by this <governing board>.

**Vote: 6 yes. Motion passed.**

3. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the transfer of \$1,750 from the Vending Machine fund to the Varsity Club in support of their program.

**Vote: 6 yes. Motion passed.**

4. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following resolution regarding an amendment of the approved budget due to a Legislative Grant Award from Senator Fuschillo’s office in the amount of \$40,000 to purchase technology equipment:

#### **RESOLUTION**

**BE IT RESOLVED**, that the Board of Education hereby approves an increase of \$40,000 to the 2012-2013 budget and whereas these funds will be spent to purchase technology equipment.

**Vote: 6 yes. Motion passed.**

5. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the declaration of obsolete projectors at the high school.

**Vote: 6 yes. Motion passed.**

6. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the budget transfers that exceed \$10,000.

**Vote: 6 yes. Motion passed.**

## **REPORTS**

1. Reports of the Claims Auditor – October 2012
  - a. General Fund
  - b. School Lunch Fund
  - c. Federal Fund
  - d. Trust and Agency Fund
2. Treasurer's Report – October 2012
3. Cafeteria Operating Report – October 2012
4. Expenditure, Revenue and Investment Reports – October 2012
5. Budget Transfers – October 2012
6. Annual Report – Committee on Preschool Special Education
7. Annual Report – Committee on Special Education
8. Superintendent's Report:

Mr. Leunig reported that recovery efforts from Superstorm Sandy are still going on. The kindness and generosity has been unbelievable. Recently Mr. Leunig heard from an old friend, who is a teacher in Santa Monica, whose school is sending 43 boxes full of clothing, food and school supplies. Mr. Leunig is hoping that it will be here by the end of the week to be distributed.

Mr. Leunig shared a recent article in *Newsday* reporting how costly the newly mandated teacher and principal evaluation (APPR) will be to school districts. He also shared an editorial that followed the story, accusing the Superintendents who were interviewed for the article of being whiners. Finally he shared that four Superintendents, including him, wrote letters rebutting the editorial, which apparently got the full attention of the Editorial Board.

There was a presentation given by Dr. Bannon and Mr. Andrews on the Annual Professional Performance Review Plan.

## **SECOND POLICY REVIEW**

8134	Emergency Closings
8150	Authorized Use of Cellular Phones
8150-R	Authorized Use of Cellular Phones Regulation
8150-E	Cellular Telephone Service Agreement
8210-R	Buildings and Grounds Security Regulation
8211	Access to Buildings
8310	Receiving and Warehousing
8330-E	Permission Form for Authorized Use of School-Owned Materials and Equipment
8330.1	Authorized Use of School-Owned Computer Equipment

## **FIRST POLICY REVIEW**

8415	Field Trips and Extracurricular Trips
8415-R	Field Trips and Extracurricular Regulation
8415-E.1	Local Field Trip Approval
8415-E.2	Request for Out of State and/or Overnight Trip
8417	Student Transportation in Private Vehicles

8613 Telephone Service  
8650 School District Compliance with Copyright Law  
8650-R School District Compliance with Copyright Law Regulation

**CORRESPONDENCE**

Mr. Greb read a letter from residents in the district commending the Copiague schools for doing an excellent job in the aftermath of Superstorm Sandy. The Board also received a holiday card from SCOPE and an invitation to an Open House at Assemblyman Sweeney's office.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, December 17, 2012, at 7:30 p.m. in the West Cafeteria of the Middle School. The agenda will include a work session for the development of the 2013/14 school budget.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**VOICE OF THE BOARD**

Mr. Greb reported that he and several other Board members attended the Western Suffolk BOCES Annual Board Dinner which was phenomenal. On this evening, the children that attend WSBOCES show off their talents.

**VOICE OF THE PEOPLE**

A resident had a question regarding a news report that some schools were adding additional time to the school day. Mr. Leunig explained that it is a pilot program in which you had to be selected to participate. We are not one of those school districts that were selected.

**ADJOURNMENT**

Motion by Mrs. Fischer, seconded by Mrs. Gavey to adjourn the meeting.

**Vote: 6 yes. Motion passed.**

The meeting was adjourned at 8:40 p.m.

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Mary Ellen Ruppert  
District Clerk