

REGULAR MEETING OF THE BOARD OF EDUCATION

OCTOBER 22, 2012

PRESENT:

Doris Fischer
Laura Gavey
Michael L. Greb

Henry Johnson
Rosemary Natoli
Everett E. Newman III
Brian J. Sales

Charles A. Leunig
Superintendent of Schools

Dr. Kathleen Bannon
Associate Superintendent

Peter H. Michaelsen – Finance & Operations
Assistant Superintendent

Christopher Clayton, Esq.

Approximately 7 Residents and Staff Members

The meeting was preceded by Board Recognition Night. Members of the Madrigal Choir, directed by Ms. Occhiogrosso, performed two musical selections. Mr. Greb thanked everyone for their heartfelt donations. Mr. Greb said, “Our goal is for the betterment of the children of Copiague and we couldn’t do it without you.”

Meeting was called to order at 7:47 p.m. by Mr. Michael Greb, President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

FOR ACTION

1. Minutes

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the minutes of the Audit Committee Meeting and Regular Board of Education Meeting of October 1, 2012.

Vote: 7 yes. Motion passed.

2. Resignations – Annual Per Diem Substitute, Per Diem Substitutes, Accountant, Clerk Typist

Motion by Mrs. Fischer, seconded by Mr. Newman to accept the following resignations:

Name	Assignment & School	Service in District	Effective Date	Reason
Kevin Cranmer	Annual Per Diem Substitute Great Neck Road	4/20/10-9/5/12	9/6/12	Personal
Carolyn Mejia	Per Diem Substitute Great Neck Road	9/21/10-10/4/12	10/5/12	Personal
Patricia Gullo	Clerk Typist (10 month) High School	10/5/10-10/12/12	10/15/12	Personal
Margaret Ryan	Accountant Business Office	3/7/11-10/23/12	10/24/12	Personal
Michael Connolly	Per Diem Substitute High School	9/1/11-9/28/12	10/1/12	Personal

Vote: 7 yes. Motion passed.

3. Request for Leave of Absence - Mathematics

Motion by Mrs. Gavey, seconded by Mrs. Natoli to approve the following request for leave of absence, without pay:

Name	Assignment & School	Service in District	Effective Date	Reason
Danielle Cioffi	Mathematics Teacher High School	2005 – Present	2/5/13* terminating 3/17/13	Child Care

*December 23, 2012 through February 4, 2013 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Vote: 7 yes. Motion passed.

4. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following staff appointments:

a. Resolution – Creation of Supervisory Position

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby creates a new supervisory position to be known as Coordinator of Elementary Special Education effective November 26, 2012.

Vote: 7 yes. Motion passed.

b. Appointment – Supervisory: Probationary – Coordinator of Elementary Special Education

Name	Certification	Service Area & Assignment	Probationary Period	Effective Date & Salary
Danielle Grandin	NYS Permanent Certificates: School District Administrator eff. 2/1/06 Special Education Reading Teacher Pre K, K & Grades 1-6 eff. 2/1/03	Coordinator of Elementary Special Education	11/26/12 terminating 11/25/15	11/26/12 Salary: Step 1 \$101,318 (prorated) of the 2012/13 Supervisory Salary Schedule

c. Appointment – Teaching: Part Time – (.6) Science

Name	Certification	Service Area & Assignment	Effective Date & Salary
Benjamin Schuerlein	NYS Initial Certificate Biology 7-12 eff. 2/1/12	Science 7-12 High School	10/1/12 and terminating 6/30/12 Salary: Step 1 Column BA \$53,565 @ .6 (\$32,139) prorated of the 2012/13 Teachers' Salary Schedule

d. Appointment – Annual Per Diem Substitute Teacher

Name	Assignment & Certification	Salary & Effective Date
Katie Dutton	Great Neck Road NYS Certificate Childhood Education Grades 1-6 eff. 9/1/12	\$120 per day 10/23/12

e. Appointments – Per Diem Substitutes

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Tammie Syon	Per Diem Substitute Deauville Gardens NYS Conditional Initial Childhood Education 1-6 NYS Provisional Certificate School Counselor eff. 9/1/12	\$100 per day 10/23/12
Nicole Corrado	Per Diem Substitute NYS Initial Certificates Childhood Education 1-6 Students with Disabilities 1-6 eff. 9/1/11	\$100 per day 10/23/12
Michelle Berardi	Per Diem Substitute NYS Permanent Certificate Pre K, K & 1-6 eff. 9/1/10	\$100 per day 10/23/12
Jacquelyn Marinello	Per Diem Substitute NYS Provisional Certificate Psychologist eff. 9/1/10	\$100 per day 10/23/12

f. Appointments – Per Diem Substitutes – School Nurses

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Josephine Kapilevich	School Nurse District NYS Registered Professional Nurse License through 7/31/15	\$110 per day 10/23/12
Maryellen Sessa	School Nurse District NYS Registered Professional Nurse License through 7/31/15	\$110 per day 10/23/12

g. Appointments – Compensation for Additional Work

<u>Name</u>	<u>Assignment & School</u>	<u>Days Worked</u>
Samantha Pedagno	ESL Teacher High School	10/23/12-end of year 1 extra period a day

In order to fill the instructional needs of our ELL Living Environment Level 1 students, and in an effort to support their language acquisition needs, Ms. Pedagno will co-teach this class with Mr. Sal Cimino; she will be teaching one additional period a day.

Kerry Insardi	Special Education Teacher Middle School	10/23/12-end of year 1 extra period a day
Stephanie Lanfranchi	Special Education Teacher Middle School	10/23/12-end of year 1 extra period a day

In order for the district to remain in compliance with New York State law regarding our grade 7/8 15:1 special education program, it has become necessary for Ms. Insardi and Ms. Lanfranchi to teach an additional period each day.

The rate of pay for one additional teaching period per day is one-eighth of the daily rate for the teacher.

h. Appointments – Annual – Teacher Mentors

<u>Mentor</u>	<u>Protégé</u>	<u>School</u>
Rose Bell	Sharon Huffman	Great Neck Road
Rosanne Wilson	Marie Giunta	High School
Denise Raimondi	Benjamin Schuerlein	High School

Jennifer Wolford was appointed as a mentor to Jennifer Esquenazi at the October 1, 2012 Board of Education meeting, she was appointed in error.

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,250 annual stipend in addition to 120 hours of professional development credit.

i. Appointments – Extended Day – 2012/13

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend Effective Date</u>
Jessica Percevejo	Extended Day Deauville Gardens East	\$35 per hour 10/23/12
Michelle Rush	Extended Day Deauville Gardens West	\$35 per hour 10/23/12
Nicole Antz	Extended Day Deauville Gardens West	\$35 per hour 10/23/12
Ryan Dobbins	Extended Day Great Neck Road	\$35 per hour 10/23/12
Katie Dutton	Extended Day Great Neck Road	\$35 per hour 10/23/12
Allison Barone	Extended Day Middle School	\$35 per hour 10/23/12
Willie Chaplin	Extended Day Middle School	\$35 per hour 10/23/12
Daniel Leccese	Extended Day Middle School	\$35 per hour 10/23/12
Nina Maslo	Extended Day Middle School	\$35 per hour 10/23/12
Jen Palazzo	Extended Day Middle School	\$35 per hour 10/23/12
Ben Schuerlein	Extended Day High School	\$35 per hour 10/23/12
Toni Clemens	Extended Day Teaching Assistant Great Neck Road	\$19.36 per hour 10/23/12

j. Appointments – Title III Grant Program – 2012/13 School Year

<u>Name</u>	<u>Assignment</u>	<u>Salary & Effective Date</u>
Meghan Nocella	Saturday Program Teacher	\$35 per hour 10/23/12
Jose Salgado	Saturday Program Teacher	\$35 per hour 10/23/12

k. Appointment – Head Chaperone – Winter 2012/13 School Year

<u>Name</u>	<u>Assignment & School</u>	<u>Stipend & Effective Date</u>
Yvan Garcia	Head Chaperone Winter Season High School	\$1,500 plus \$60 per athletic event attended

l. Appointments – Annual – Chaperones – 2012/13 School Year

<u>Name</u>	<u>Position</u>
Stephanie Ingenito	Teaching Assistant
Valeria Nevola	Teaching Assistant
Donna Powers	Cafeteria Aide

m. Appointments – Coaching Staff – Winter 2012/13

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Steven Rebholz	Varsity Boys Basketball First Aid Expires 6/3/13	\$7,880 + \$400 Longevity 10/23/12
Timothy Clare	JV Boys Basketball First Aid Expires 10/30/12	\$5,901 10/23/12
Carole Olsen	Varsity Girls Basketball First Aid Expires 3/5/14	\$7,880 + \$400 Longevity 10/23/12
Lisa Macchia	JV Girls Basketball First Aid Expires 6/8/14	\$5,910 10/23/12
Anthony Cipriano	Varsity Wrestling First Aid Expires 6/21/13	\$7,880 + \$400 Longevity 10/23/12
Nicholas Lorenzen	JV Wrestling First Aid Expires 9/24/14	\$5,910 10/23/12
George Schroeder	Boys Winter Track First Aid Expires 6/2/14	\$6,840 + \$400 Longevity 10/23/12
Antoinette Spencer	Girls Winter Track First Aid Expires 6/3/13	\$6,840 10/23/12
John Sack	Varsity Assistant Winter Track First Aid Expires 6/3/13	\$5,472 + \$400 Longevity 10/23/12
Michael Ferretti	Varsity Girls Bowling First Aid Expires 9/10/13	\$5,800 10/23/12
Jonathan Cutolo	Varsity Boys Bowling First Aid Expires 6/11/13	\$5,800 10/23/12

Joseph Napolitano	Middle School 7 th & 8 th Grade Boys Basketball	\$4,189 10/23/12
	Middle School Wrestling First Aid Expires 6/18/15	\$3,724
Kristin Havdoglous	Middle School 7 th & 8 th Grade Girls Basketball First Aid Expires 5/25/14	\$3,724 10/23/12
Daniel Broadbent	Middle School 7 th & 8 th Grade Girls Volleyball First Aid Expires 5/25/13	\$4,189 + \$400 Longevity 10/23/12

n. Appointments – Annual – Teaching Assistants – 2012/13 School Year

<u>Name</u>	<u>School & Assignment</u>	<u>Salary & Effective Date</u>
Erin Moody	Deauville Gardens East AIS	Step 1 - \$25.37 per hour 3.5 hours per day 10/23/12 to on or before 6/21/13
Michelle Williams	Deauville Gardens East Special Education	Step 1 - \$25.37 per hour 3.5 hours per day 10/23/12 to on or before 6/21/13
Tara Strani	Great Neck Road AIS	Step 1 - \$25.37 per hour 3.5 hours per day 10/23/12 to on or before 6/21/13
Jose Salgado	High School Special Education	Step 1 - \$25.37 per hour 3.5 hours per day 10/23/12 to on or before 6/21/13

Ms. Moody, Ms. Williams, Ms. Strani and Mr. Salgado are certified teachers and, as such, may serve as per diem substitutes. They will receive their current rate of pay for time spent as a teaching assistant, and should they work as a per diem sub, the remainder of the day will be paid at \$100 per day, prorated.

o. Continuation of Appointment – Non-Teaching: Security Aide

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Jerry Payne	Security Aide Part-time High School	\$22.94 per hour 17.5 hours per week eff. 10/15/12

p. Appointments – Non-Teaching: Probationary – School Security Guards

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Ray Harrison	School Security Guard Middle School/Central Office	\$22.94 per hour eff. 10/23/12 probationary period to end 4/22/13

James Memisha School Security Guard
Middle School \$22.94 per hour
eff. 10/23/12
probationary period
to end 4/22/13

Kenneth Rossiello School Security Guard
High School \$22.94 per hour
eff. 10/23/12
probationary period
to end 4/22/13

q. Appointment – Non-Teaching: Probationary – Part-time Food Service Worker

Name	Assignment & School	Salary & Effective Date
Vivian Alba	Food Service Worker Part-time Great Neck Road	Step 1 - \$13.97 per hour 3 hours a day eff. 10/23/12 probationary period to end 4/22/13

r. Appointment – Non-Teaching: Probationary – Full-time Food Service Worker

Name	Assignment & School	Salary & Effective Date
Karla Hernandez	Food Service Worker Full-time Middle School	Step 2 - \$16,580 6 hours a day eff. 10/23/12 probationary period to end 4/22/13

s. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

NAME	ASSIGNMENT	EFF. DATE
Harris, Dieon	Educational Bus Transport, Attendant	10/23/12
Lee, Michelle	Educational Bus Transport, Attendant	10/23/12
Martin, Megan	Student Observer	10/23/12

Vote: 7 yes. Motion passed.

5. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following resolution authorizing the Superintendent of Schools to submit section 211 waiver requests to the State Civil Service Commission:

RESOLUTION

BE IT RESOLVED, that the Board of Education authorizes the Superintendent of Schools to submit to the State Civil Service Commission the request to employ retirees: Michael Bopp, Edward Burns, William Estes, Carl Ferrigno, Lee Gaddy, Ray Harrison, Walter Lenski, Richard Lynch, James Memisha, Arenia Miller, Gregory Outsen, John Pascua, Paul Polito, Kenneth Rossiello, Sherranda Rush, Kevin Smith, Thomas Speed, Laura Stafford and Frederick Troise, as School Security Guards under section 211 of the New York State Retirement and Social Security Law.

Vote: 7 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #000068120	Case #000060871	Case #10056632	Case #010056367
Case #71560	Case #000069352	Case #000068280	Case #000067790
Case #000071849	Case #000073406	Case #010057321	Case #000070032
Case #000074084	Case #000070984	Case #010056640	Case #000073603
Case #000068454	Case #000061989	Case #000068128	Case #000070159
Case #000060552	Case #000060606	Case #000059984	Case #000060304
Case #000055693	Case #000062004	Case #000067248	Case #000073065
Case #000073039	Case #000059687	Case #000072618	Case #000062039
Case #010057002	Case #000070734	Case #000060416	Case #000060093
Case #000061522	Case #000061534	Case #000071477	Case #000061723
Case #000066806	Case #000072245	Case #000071950	Case #000073564
Case #000062179	Case #000074344	Case #000068895	Case #000070903
Case #000073468	Case #000072681	Case #000069362	

Vote: 7 yes. Motion passed.

7. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following policy changes:

3230-E	Organization Chart
4527-R	Computer Network and Internet Regulation
4528	Internet Safety Policy
4528-R	Internet Safety Policy Regulation
5280	Interscholastic Athletics
6700	Purchasing
6700-R	Purchasing Regulation
6700-E.1	Purchasing Exhibit
6700-E.2	Explanations of Other Methods of Competition for Non-Bid
6700-E.3	Vendor Recommendation

FOR CONSIDERATION

1. Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the 2012/2013 School District Tax Rate of \$177.51 per \$100 of assessed valuation as projected in the School District Budget.

Vote: 7 yes. Motion passed.

2. Motion by Mr. Newman, seconded by Mrs. Gavey to pre-approve the request for the DECA Club to attend the State Competition in Rochester, New York, on March 6-8, 2013.

Vote: 7 yes. Motion passed.

3. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the budget transfers that exceed \$10,000.

Vote: 7 yes. Motion passed.

REPORTS

1. Reports of the Claims Auditor – September 2012
 - a. General Fund
 - b. School Lunch Fund
 - c. Federal Fund
2. Treasurer's Report – September 2012
3. Cafeteria Operating Report – September 2012
4. Expenditure, Revenue and Investment Reports – September 2012
5. Extraclassroom Activity Funds Reports – July – September Quarter 1 2012

6. Budget Transfers – September 2012
7. Dropout Summary and Enrollment Report for the Period Ending September 28, 2012
8. Superintendent's Report:

Mr. Leunig began by reading excerpts from an article entitled, “Enrollment Losses Grow Worrisome”, which was featured in the October 15, 2012 edition of *On Board*. The article highlighted shrinking student enrollment in many districts. Eight in ten districts in New York State lost enrollment between the 2008/09 and 2011/12 school years, according to NYSSBA Senior Research Analyst Paul Heiser. Mr. Leunig reminded everyone that several districts around Copiague have closed school buildings due to low enrollment. However, he pointed out, Copiague’s enrollment is an anomaly, as it continues to grow, which could lead to the district running out of space in the not-too-distant future. Recently, Mr. Leunig met with Joan Townley, School Planning Coordinator, from WSBOCES, who will be conducting a comprehensive long range planning study of the Copiague School District. This study should take three to four months to complete. At that time, Mr. Leunig will invite Ms. Townley to come and share her findings. If the study data indicates that we need to add space, this will require the district to present a Capital Project to the voters. Mr. Leunig went on to add that if the district is putting forth a Capital Project, the deterioration of the infrastructure as noted in last year’s Building Condition Survey, should also be addressed in this Capital Project. While the buildings are in generally good shape, they are old and are in need of continual maintenance.

SECOND POLICY REVIEW

7360	Construction Contracts, Bidding and Awards
7365	Construction Safety

FIRST POLICY REVIEW

8000	Support Services Goals
8100	Health and Safety Program
8111	Reporting Hazards
8111-R	Reporting Hazards Regulation
8112	Health and Safety Committee
8112-R	Health and Safety Committee Regulation
8115	Pesticides and Pest Management
8120	Accident Prevention and Safety Procedures
8120.2	Safe Use of Hazardous Chemicals
8121	First Aid
8122	Accident Reporting
8122-E.1	Employee Accident Report
8122-E.2	Student Accident Report
8123	Hygiene Precautions and Procedures
8123.1	Contagious Diseases
8123.1-R	Contagious Diseases Regulation
8123.1-E	Contagious Diseases Exhibit

CORRESPONDENCE

Mr. Greb announced that the Board has received an invitation from Western Suffolk BOCES inviting them the Annual Board Dinner to be held on November 29, at 7:00 p.m.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, November 5, 2012, at 7:30 p.m. in the Board Conference Room in the Middle School.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

Mr. Sales spoke about the Testimony of the New York State School Boards Association to the New NY Education Reform Commission. Mr. Sales also congratulated Mr. Greb on his appointment to the Executive Board of R.E.F.I.T.

Mr. Greb announced that R.E.F.I.T. has a new Executive Director. The new Executive Director's mission is to get the word out and bring neighboring districts together to make a stronger impression to the state.

VOICE OF THE PEOPLE

A resident thanked the Board for their commitment to our children and community.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Gavey to go into Executive Session to discuss particular persons.

Vote: 7 yes. Motion passed.

The Board went into Executive Session at 8:15 p.m.

Motion by Mrs. Gavey, seconded by Mrs. Fischer to reconvene the meeting.

Vote: 7 yes. Motion passed.

The meeting was reconvened at 9:35 p.m.

ADJOURNMENT

Motion by Mrs. Gavey, seconded by Mr. Sales to adjourn the meeting.

Vote: 7 yes. Motion passed.

The meeting was adjourned at 9:36 p.m.

Mary Ellen Ruppert
District Clerk