

REGULAR MEETING OF THE BOARD OF EDUCATION

March 11, 2013

PRESENT:

Doris Fischer
Laura Gavey
Henry Johnson
Rosemary Natoli
Everett E. Newman III
Brian J. Sales

Charles A. Leunig
Superintendent of Schools

Dr. Kathleen Bannon
Associate Superintendent

Peter H. Michaelson- Finance & Operations
Assistant Superintendent

ABSENT:

Michael Greb

Christopher Clayton, Esq.

Approximately 13 Residents and Staff Members

Meeting was called to order at 7:32 p.m. by Mrs. Doris Fischer, Vice President, in the West Cafeteria of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

FOR ACTION

1. Minutes

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the minutes of the Audit Committee Meeting and Regular Board of Education Meeting of February 11, 2013.

Vote: 6 yes. Motion passed.

2. Resignations – Per Diem Substitute, Teaching Assistant

Motion by Mr. Newman, seconded by Mrs. Gavey to accept the following resignations:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Stephanie Kalish	Per Diem Substitute High School	11/20/12 - 2/22/13	2/23/13	Personal
Caitlin Carew	Teaching Assistant Susan E. Wiley	11/20/12 – 2/8/13	2/9/13	Personal

Ms. Carew wishes to resign the 3.5 hour Teaching Assistant portion of her annual appointment to accept a full time building substitute position.

Vote: 6 yes. Motion passed.

3. Request for Leave of Absence – Science

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Jennifer Gordon	Science Teacher Middle School	2/1/06 – Present	5/27/13* terminating 6/30/13	Child Care

*April 13, 2013 through June 30, 2013 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Vote: 6 yes. Motion passed.

4. **Approval of Memorandum of Agreement between the Copiague Union Free School District and the Copiague Teachers' Association**

Motion by Mr. Newman, seconded by Mrs. Natoli to approve the Memorandum of Agreement between the Copiague Union Free School District and the Copiague Teachers' Association which allows members of the unit to convert sick leave payout into a non-elective IRS 403(b) contribution.

Vote: 6 yes. Motion passed.

5. **Approval of Memorandum of Agreement – Copiague Union Free School District and the Civil Service Employees' Association, Inc., Local 1000, AFSCME, AFL-CIO with respect to the Copiague Supervisory Services Unit #8310-03 of Local 870 CSEA**

Motion by Mr. Newman, seconded by Mrs. Natoli to approve the following resolution ratifying the Memorandum of Agreement and authorizing the President of the Copiague Board of Education and the Superintendent of Schools to execute the formal Agreement:

RESOLUTION

BE IT RESOLVED, that the Copiague Board of Education approve the Memorandum of Agreement (July 1, 2013 through June 30, 2018) between the negotiating representatives of the Board of Education of the Copiague Union Free School District and the Civil Service Employees' Association, Inc., Local 1000, AFSCME, AFL-CIO with respect to the Copiague Supervisory Services Unit #8310-03 of Local 870 CSEA entered into on February 27, 2013 and ratified on March 6, 2013.

BE IT FURTHER RESOLVED, that the Board President and the Superintendent of Schools are authorized to execute the formal Agreement.

Vote: 6 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following staff appointments:

a. **Approval - Resolution - Emergency Conditional Appointments**

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Andino, Leticia	Attendant, Educational Bus Transportation	3/12/13
Carusso, Donna	Attendant, Educational Bus Transportation	3/12/13
Gutierrez, Dianica	Attendant, Educational Bus Transportation	3/12/13
Maravilla, Mayra	Attendant, Educational Bus Transportation	3/12/13
Saulter, Jouquem	Driver Asst., Educational Bus Transportation	3/12/13

b. **Appointments – Extended Day – 2012/2013**

<u>Name</u>	<u>Assignment</u>	<u>Stipend & Effective Date</u>
Jodi Foster	Extended Day Middle School	\$35 per hour 3/12/13
Frank Giebfried	Extended Day Middle School	\$35 per hour 3/12/13

c. Appointments – Per Diem Substitutes

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Yenifer Taveras	Per Diem Substitute Great Neck Road NYS Initial Certificates: Childhood Ed. 1-6 Bilingual Education Extension eff. 2/1/13	\$100 per day 3/12/13
Cassidy Wolfert	Per Diem Substitute Great Neck Road NYS Initial Certificates: Childhood Ed. 1-6 Students with Disabilities 1-6 eff. 9/1/11	\$100 per day 3/12/13

d. Appointment – Coaching Staff – Spring 2012/13

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Kyle Carroccio	JV Boys Assistant Lacrosse First Aid Pending	\$4,416 (prorated) 3/12/13

e. Appointments – High School Musical Play – Ancillary Staff – Spring 2013

<u>Name</u>	<u>Event</u>	<u>Stipend</u>	<u>Assignment</u>
Thomas Anderson	High School Musical Play	\$375*	Percussion
Paul Caputo	High School Musical Play	\$375*	Percussion
Christopher Rispoli	High School Musical Play	\$375*	Mallet Percussion
Brian Genua	High School Musical Play	\$375*	Woodwinds
Eric Vivelo	High School Musical Play	\$375*	Bass
Steven Altinel	High School Musical Play	\$375*	Keyboards
Larry Wurtzel	High School Musical Play	\$375*	Trumpet

*These stipends will be paid out of the student activity fund from the proceeds of the ticket sales of the High School Musical.

f. Compensation for Additional Work

<u>Name</u>	<u>Assignment & School</u>	<u>Days Worked</u>
Jonathan Cutolo	Special Education Teacher High School	3/12/13 – end of year 1 extra period every day

Mr. Cutolo will be teaching one additional period per day of Special Education Algebra/Intermediate Algebra. The additional instructional period is necessary to bring our Special Education class sizes in compliance with state regulations. The rate of pay for one additional teaching period is one-eighth of the daily rate for the teacher.

g. Appointment – Non-Teaching: Permanent – Secretarial Assistant

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Nancy Chieco	Secretarial Assistant Confidential Secretary to (split) Superintendent of Schools/Executive Director of Human Resources	Step 8 - \$61,644 eff. 3/12/13

h. Appointment – Non-Teaching: Probationary – Part-time Custodial Worker

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Shaun Heiser	Custodial Worker (part-time) Middle School	Step 1 - \$15.54 per hour 4 hours per day eff. 3/12/13 probationary period to end 11/18/13

i. Appointment – Walk-in Voter Registration

<u>Name</u>	<u>Assignment</u>
Donna Dorso	Walk-in Registration

j. Appointments – Election Workers – Copiague Memorial Public Library Trustee/Budget Vote - 2013

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
B'Ann Roth	Chief Inspector of Election	\$10.00 per hour
Joan Hauser	Assistant Clerk/Inspector of Election	\$8.75 per hour
Joan Powers	Assistant Clerk/Inspector of Election	\$8.75 per hour
Rita Soukup	Assistant Clerk/Inspector of Election	\$8.75 per hour

Alternate

Diane Golden

Walk-in Registration

Donna Dorso

Cecilia Fernandez

Rosette Verriotto

k. Appointments – Non-Teaching: Substitute Staff

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Christine Sayevich	Clerk Typist District	\$12.25 per hour 3/12/13

Vote: 6 yes. Motion passed.

7. Motion by Mrs. Natoli, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010057864 Case #010058677 Case #010056972 Case #010058776
Case #010057671 Case #010058734

Vote: 6 yes. Motion passed.

8. Motion by Mrs. Natoli, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #000074424 Case #000074349 Case #000074347 Case #000070197
Case #000066863 Case #000074346 Case #000071233 Case #000072851
Case #000072849 Case #010058125 Case #000072449 Case #010058522
Case #010058126 Case #010058190 Case #000072579 Case #000059480
Case #000062004 Case #000066522 Case #000061825 Case #000067063
Case #000069465 Case #000072188 Case #71457 Case #68347
Case #010056598 Case #000072628 Case #10058507 Case #000066335

Case #010056693	Case #000070896	Case #000059166	Case #000070382
Case #67133	Case #60217	Case #000073012	Case #68333
Case #000071602	Case #000071677	Case #000073451	Case #010058258
Case #000072512	Case #72970	Case #000070626	Case #000068605
Case #010056485	Case #000074416	Case #000070645	Case #010056593
Case #000070626	Case #000068605	Case #000074416	Case #000070645
Case #010058365	Case #000067738	Case #000068702	Case #010058265
Case #000069296	Case #74443	Case #010057443	Case #000068702

Vote: 6 yes. Motion passed.

9. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the following policy changes:

9282-E.1	Professional Staff Visitations and Conferences Request Form
9330	Support Staff Recruiting and Hiring
9330-R	Support Staff Recruiting and Hiring Regulation

Vote: 6 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mrs. Gavey, seconded by Mr. Newman to nominate Mrs. Mildred Browne, Mrs. Ilene Herz, Esq., and Mrs. Zupano to run for reelection to the Western Suffolk Board of Cooperative Educational Services for one three year term.

Vote: 6 yes. Motion passed.

2. Motion by Mr. Newman, seconded by Mrs. Gavey to adopt the 2013-2014 school calendar which includes three staff conference days and two emergency school closing days.

Vote: 6 yes. Motion passed.

3. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the request for a student to participate in the New York State Winter Track Championship.

Vote: 6 yes. Motion passed.

4. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the request for four students to attend the Angelo Del Toro Leadership Puerto Rican/Hispanic Youth Institute in Albany from March 23-25, 2013.

Vote: 6 yes. Motion passed.

5. Motion by Mr. Newman, seconded by Mrs. Gavey to accept the Internal Auditor's Reports prepared by R. S. Abrams & Co., LLP for the period July 1, 2012 to December 31, 2012.

Vote: 6 yes. Motion passed.

6. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the Corrective Action Plan for the Internal Audit that was prepared by R. S. Abrams & Co., LLP for the period for July 2012 to December 2012.

Vote: 6 yes. Motion passed.

7. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the budget transfers that exceed \$10,000.

Vote: 6 yes. Motion passed.

8. Motion by Mr. Newman, seconded by Mrs. Gavey to award the Request for Proposal for the Workers' Compensation Management Services to PMA Companies for a three year period (4/1/13 – 4/1/16).

Vote: 6 yes. Motion passed.

CORRESPONDENCE

There was no correspondence.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Meeting of the Board of Education is scheduled for Monday, March 25, 2013, at 7:30 p.m. in the West Cafeteria of the Middle School. The agenda will include a work session for the development of the 2013/14 school budget.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

Mr. Sales reported on the N-SSBA meeting he attended.

VOICE OF THE PEOPLE

There was no voice of the people.

ADJOURNMENT

Motion by Mrs. Gavey, seconded by Mr. Newman to adjourn the meeting.

Vote: 6 yes. Motion passed.

The meeting was adjourned at 8:56 p.m.

Mary Ellen Ruppert
District Clerk