

**REGULAR MEETING OF THE BOARD OF EDUCATION**

**February 11, 2013**

**PRESENT:**

Doris Fischer  
Laura Gavey  
Michael Greb  
Rosemary Natoli  
Everett E. Newman III  
Brian J. Sales

Charles A. Leunig  
Superintendent of Schools

Dr. Kathleen Bannon  
Associate Superintendent

Peter H. Michaelsen- Finance & Operations  
Assistant Superintendent

**ABSENT:**

Henry Johnson

Christopher Clayton, Esq.

Approximately 40 Residents and Staff Members

Meeting was called to order at 7:30 p.m. by Mr. Michael Greb, President, in the Auditorium of the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

At this time, Mr. Waidler and several other members from the Knights of Columbus presented certificates and gift cards to four Copiague students who won the Knights of Columbus Drug Abuse and Alcohol Abuse Poster Contest.

**FOR ACTION**

**1. Minutes**

Motion by Mr. Newman, seconded by Mrs. Gavey to approve the minutes of the Regular Board of Education Meeting of January 28, 2013.

**Vote: 6 yes. Motion passed.**

**2. Resignations – Part-time Clerk Typist, Teaching Assistant**

Motion by Mr. Newman, seconded by Mrs. Gavey to accept the following resignations:

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Carol Ann Wittmer	Clerk Typist – Part-time Susan E. Wiley	12/6/94 – Present	6/29/13	Retirement
Jennifer Paraszczuk	Teaching Assistant Deauville Gardens East	11/20/12-1/29/13	1/30/13	Personal

**Vote: 6 yes. Motion passed.**

**3. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the staff appointments 3a – m and table 3n:**

**a. Appointments – Teaching: Regular Substitutes - Elementary**

<u>Name</u>	<u>Certification</u>	<u>Service Area &amp; Assignment</u>	<u>Effective Date &amp; Salary</u>
Leigh Phillips	NYS Initial Certificates: Childhood Education Grades 1-6 Students with Disabilities Grades 1-6 eff. 9/1/11	Elementary Deauville Gardens West	3/6/13 and terminating on or before 5/28/13 Salary: Step 1 Column MA \$61,412 (prorated) of the 2012/13 Teachers' Salary Schedule

Jessica Schneider	NYS Professional Certificates: Literacy – B-Grade 6 Early Childhood Education B-Grade 2 Childhood Education Grades 1-6 eff. 9/1/10	Elementary Susan E. Wiley	2/18/13 and terminating on or before 6/30/13 Salary: Step 1 Column MA \$61,412 (prorated) of the 2012/13 Teachers’ Salary Schedule
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**b. Appointments – Extended Day – 2012/2013**

<u>Name</u>	<u>Assignment</u>	<u>Stipend &amp; Effective Date</u>
Minnett Hall	Extended Day High School	\$35 per hour 2/12/13
Scott Kuhn	Extended Day High School	\$35 per hour 2/12/13
Flor Melgar	Extended Day High School	\$35 per hour 2/12/13
Michelle Penyy	Extended Day High School	\$35 per hour 2/12/13
James Travis	Extended Day High School	\$35 per hour 2/12/13
Allison Weller	Extended Day High School	\$35 per hour 2/12/13
Rosanne Wilson	Extended Day High School	\$35 per hour 2/12/13
Joanna Bell Alexander	Extended Day Great Neck Road	\$35 per hour 2/12/13
Lori Ciborowski	Extended Day Great Neck Road	\$35 per hour 2/12/13
Jessica Schneider	Extended Day Susan E. Wiley	\$35 per hour 2/12/13

**c. Appointments – Per Diem Substitutes**

<u>Name</u>	<u>Assignment &amp; Certification</u>	<u>Salary &amp; Effective Date</u>
Ioanna Spyris	Per Diem Substitute Middle School NYS Initial Certificates: English to Speakers of Other Languages eff. 2/1/13 Business & Marketing eff. 9/1/10	\$100 per day 2/12/13
Alexandra Gandolfo	Per Diem Substitute NYS Initial Certificate Early Childhood B-2 eff. 2/1/13	\$100 per day 2/12/13

**d. Appointments – Annual – Teacher Mentors**

<u>Name</u>	<u>Assignment</u>	<u>School</u>
Sheri Droz	Leigh Phillips	Deauville Gardens West
Susan Bivona	Jennifer Fudal	Copiague Middle School

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,250 annual stipend in addition to 120 hours of professional development credit.

**e. Appointments – Coaching Staff – Spring 2012/13**

<u>Name</u>	<u>Assignment &amp; Certification</u>	<u>Salary &amp; Effective Date</u>
Kenneth Rittenhouse	Varsity Baseball First Aid Expires 6/3/13	\$6,840 + \$400 Longevity 3/4/13
Terrence Jablonski	JV Baseball First Aid Expires 3/17/14	\$5,130 + \$400 Longevity 3/4/13
Kenneth Berry	Varsity Boys Lacrosse First Aid Expires 2/12/13	\$7,360 + \$400 Longevity 3/4/13
James O'Brien	Varsity Boys Assistant Lacrosse First Aid Expires 3/3/14	\$5,888 3/4/13
William Imhof	JV Boys Lacrosse First Aid Expires 2/14/14	\$5,520 3/4/13
Christie Ruppert	Varsity Girls Lacrosse First Aid Expires 1/18/14	\$7,360 3/4/13
Pamela McGirr	JV Girls Lacrosse First Aid Expires 2/29/15	\$5,520 3/4/13
George Schroeder	Varsity Boys Track First Aid Expires 6/2/14	\$6,840 + \$400 Longevity 3/4/13
John Sack	Varsity Assistant Boys Track First Aid Expires 6/3/13	\$5,472 + \$400 Longevity 3/4/13
Antoinette Spencer	Varsity Girls Track First Aid Expires 6/3/13	\$6,840 + \$400 Longevity 3/4/13
Stephanie Ingenito	Varsity Assistant Girls Track First Aid Expires 9/27/14	\$5,472 3/4/13
Jean Ann Kohn	Varsity Softball First Aid Expires 9/9/14	\$6,840 3/4/13
Nicholas Ricci	JV Softball First Aid Expires 9/8/14	\$5,130 3/4/13
Paul Kounadis	JV Boys Tennis First Aid Expires 6/1/14	\$4,350 + \$400 Longevity 3/4/13

Matthew Pellettier	Middle School Baseball First Aid Expires 6/1/14	\$4,189 3/4/13
Jason Ross	Middle School Softball First Aid Expires 3/2/14	\$4,189 3/4/13
Ben Schuerlein	Middle School Boys Track First Aid 9/7/14	\$4,189 3/4/13
Nicholas Lorenzen	Middle School Girls Track First Aid Expires 9/24/14	\$4,189 + \$400 Longevity 3/4/13
Peter Casale	Middle School Boys Lacrosse First Aid Expires 10/3/13	\$4,189 + \$400 Longevity 3/4/13
Maryanne Sarro	Middle School Gymnastics First Aid Expires 6/12/14	\$4,728 + \$400 Longevity 3/4/13
Jessica Mattera	Middle School Gymnastics Assistant First Aid Expires 2/12/13	\$3,782 + \$400 Longevity 3/4/13
Jacqueline Fitzharris	Middle School Boys Tennis First Aid Expires 6/1/14	\$4,189 + \$400 Longevity 3/4/13
Marisa Perlongo	Middle School Girls Lacrosse First Aid Expires 7/27/13	\$4,189 3/4/13

**f. Appointment – Part-time – Increase in Hours**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Marie Guinta	Foreign Language Teacher High School	Step 1 – Column BA \$53,565 @ .4 (\$21,426) of the 2012/13 Teachers’ Salary Schedule eff. 2/11/13

Ms. Guinta was appointed as a part-time (.2) Foreign Language Teacher effective October 2, 2012 assigned to the Walter G. O’Connell Copiague High School. Since her appointment, it has become necessary to increase Ms. Guinta’s appointment to a (.4) Foreign Language Teacher due to the increase in students needing Native Language Arts instruction.

**g. Appointment – Non-Teaching: Permanent – Senior Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Deborah Van Florcke	Senior Clerk Typist Secretary to the Principal High School	Step 3 - \$40,711 eff. 2/25/13

**h. Appointment – Non-Teaching: Permanent – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Maria Peña	Clerk Typist High School	Step 1 - \$33,213 eff. 2/25/13

**i. Appointment – Non-Teaching: Permanent – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Carla Milana	Clerk Typist (10 month) Middle School	Step 1 - \$28,543 eff. 2/25/13

**j. Appointment – Non-Teaching: Permanent – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Olimpia Torres	Clerk Typist (10 month) Great Neck Road	Step 1 - \$17.91 per hour 5 hours per day eff. 2/27/13

**k. Appointment – Non-Teaching: Permanent – Clerk Typist**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Nancy Linardos	Clerk Typist (10 month) Middle School Reception Area	Step 1 - \$17.91 per hour 4 hour per day eff. 2/28/13

**l. Continuations of Appointments – Non-Teaching: Cook Manager, Assistant Cook, Full-time Food Service Worker, Part-time Custodial Workers**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Julie Frazzitta	Cook Manager Deauville Gardens	Step 4 - \$30,768 + \$800 Cook Manager Stipend eff. 2/27/13
Cindy Franz	Assistant Cook Middle School	Step 3 - \$25,723 + \$700 Assistant Cook Stipend eff. 2/28/13
Deanna Arkas Humdy	Food Service Worker (full-time) High School	Step 5 - \$19,836 6 hours per day eff. 2/28/13
Michael Atanasio	Custodial Worker (part-time) Middle School	Step 1 - \$15.54 per hour 4 hours per day eff. 2/18/13
Peter Buonavita	Custodial Worker (part-time) High School	Step 1 - \$15.54 per hour 4 hours per day eff. 2/18/13

**m. Appointments – Non-Teaching: Substitute Staff**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Kathryn Ludwig	Food Service Worker District	\$9.30 per hour 2/12/13
Maricela DeJesus	Food Service Worker District	\$9.30 per hour

**n. Appointment – Non-Teaching: Director of Cafeteria Services**

This item has been tabled.

**Vote: 6 yes. Motion passed.**

4. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #010057081      Case #010058630      Case #010057835      Case #010057723  
Case #010058639

**Vote: 6 yes. Motion passed.**

5. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #000056256      Case #000059150      Case #000070799      Case #000066543  
Case #000074012      Case #010058254      Case #000074444      Case #010056785  
Case #000061989      Case #010057813      Case #000067177      Case #010057688  
Case #61487      Case #000061665      Case #000074441      Case #010057002  
Case #000070493      Case #000072254      Case #000067472      Case #010057443  
Case #72556      Case #000060034      Case #000062039      Case #010057955  
Case #010056491      Case #000060800      Case #000070958      Case #000069065  
Case #000061802      Case #000061065      Case #000071439      Case #000059816  
Case #000070879      Case #000070173      Case #010056273      Case #000069018  
Case #000069909      Case #000067595      Case #000074012

**Vote: 6 yes. Motion passed.**

6. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following policy changes:

9250      Professional Staff Employment Status and Job Security

**Vote: 6 yes. Motion passed.**

### **FOR CONSIDERATION**

1. Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the request for a trip for the high school DECA Club students to attend the State Competition in Rochester, New York, on March 6-8, 2013.

**Vote: 6 yes. Motion passed.**

2. Motion by Mr. Newman, seconded by Mrs. Gavey to approve the revision to the 2012/2013 school calendar, closing of school for students in Grades 3-4 on April 29, Grades K-8 on May 6, and Grades 9-12 on May 24, 2013.

**Vote: 6 yes. Motion passed.**

3. Motion by Mrs. Natoli, seconded by Mrs. Fischer to accept the donations that were received to the Copiague School District community in the aftermath of Superstorm Sandy.

**Vote: 6 yes. Motion passed.**

4. Motion by Mrs. Fischer, seconded by Mr. Newman to pre-approve the request for two students to attend the Angelo Del Toro Leadership Puerto Rican/Hispanic Youth Institute in Albany from March 23-25, 2013.

**Vote: 6 yes. Motion passed.**

### **REPORTS**

1. Dropout Summary and Enrollment Report for the Period Ending January 25, 2013

2. Superintendent's Report:

Mr. Leunig commented that the list of individuals and organizations that donated to the Copiague Community in the aftermath of Superstorm Sandy was 3 pages with 2 columns on each page. He told everyone that all the names on the donation list would be incorporated into a placemat to be used at the Community Summit.

3. Presentation:

Mr. Leunig began by giving a little background as to why the Board had commissioned Western Suffolk BOCES to do a Long Range Planning Study. The Board noticed that over the past three years enrollment had grown especially at the elementary area. Mr. Leunig introduced Joan Townley from the Office of School Planning and Research, Western Suffolk BOCES. Ms. Townley conducted the Long Range Planning Study and presented her findings. She started by telling everyone that this district is unusual in that Copiague's enrollment is growing. All over New York enrollment is dropping, forcing districts to close schools. Ms. Townley went on to say that Copiague has creatively used every inch of space to accommodate the increase in enrollment. However, the elementary schools are already over capacity, the middle school is approaching capacity and the high school is at/over capacity. The conclusion of the study is that the district is in need of additional space.

4. School Budget 2012/13 – Work Session:

The budget work session this evening began with an updated expenditure side of the budget and a review of the district's transportation. At this point the district has a \$3 million hole to fill.

**SECOND POLICY REVIEW**

9282-E.1	Professional Staff Visitations and Conferences Request Form
9330	Support Staff Recruiting and Hiring
9330-R	Support Staff Recruiting and Hiring Regulation

**FIRST POLICY REVIEW**

9360	Support Staff Assignments and Transfers
9360-R	Support Staff Assignments and Transfers Regulation
9372	Support Staff Visitations and Conferences
9380	Support Staff Development
9381	Support Staff Orientation
9411	Board Negotiating Agents
9500	Miscellaneous Personnel Policies
9501	Conditional Appointment & Emergency Conditional Appointment Staff Members Subject to Such Appointments
9510	Personnel Records
9511	Staff Health
9520	Staff Complaints and Grievances
9520.2	Family and Medical Leave
9520.2-R	Family and Medical Leave Regulation
9530	Smoking on School Premises by Staff
9540	Employees with HIV-Related Illness
9540-R	Employees with HIV-Related Regulation
9580	Military Leaves

**CORRESPONDENCE**

The Board received a letter from Western Suffolk BOCES announcing the date of the Annual Meeting and the BOCES Budget Vote and Election.

**COMMUNICATIONS AND ANNOUNCEMENTS**

The next Regular Meeting of the Board of Education is scheduled for Monday, March 11, 2013, at 7:30 p.m. in the West Cafeteria of the Middle School. The agenda will include a work session for the development of the 2013/14 school budget.

All schools will be opened for the winter recess from February 18 through February 22, 2013 to make up instructional days lost due to Superstorm Sandy.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**VOICE OF THE BOARD**

Mr. Sales mentioned that several members of the Board and Mr. Leunig attended the N-SSBA's Joint Dinner Meeting on January 31.

**VOICE OF THE PEOPLE**

There was no voice of the people.

**EXECUTIVE SESSION**

Motion by Mrs. Fischer, seconded by Mrs. Gavey to go into Executive Session to discuss particular persons.

**Vote: 6 yes. Motion passed.**

The Board went into Executive Session at 8:55 p.m.

Motion by Mrs. Gavey, seconded by Mr. Newman to reconvene the meeting.

**Vote: 6 yes. Motion passed.**

The meeting was reconvened at 9:59 p.m.

Motion by Mrs. Gavey, seconded by Mr. Newman to take off the table Item 3n.

**Vote: 6 yes. Motion passed.**

3. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following appointment:

**n. Appointment – Non-Teaching: Probationary – Director of Cafeteria Services**

<u>Name</u>	<u>Assignment &amp; School</u>	<u>Salary &amp; Effective Date</u>
Sara Pizzinger	Director of Cafeteria Services (civil service title: School Lunch Manager Director)	\$90,000 per year eff. 2/26/13 Probationary period to end 8/26/13

**Vote: 6 yes. Motion passed.**

**ADJOURNMENT**

Motion by Mrs. Fischer, seconded by Mrs. Gavey to adjourn the meeting.

**Vote: 6 yes. Motion passed.**

The meeting was adjourned at 10:02 p.m.

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Mary Ellen Ruppert  
District Clerk