

AUDIT COMMITTEE MEETING

March 21, 2011

PRESENT:

Doris Fischer

Laura Gavey

Michael Greb

Henry Johnson

Rosemary Natoli

Everett E. Newman III

Brian J. Sales

Charles A. Leunig

Superintendent of Schools

Assistant Superintendent

Peter H. Michaelsen – Finance & Operations

Meeting was called to order at 6:30 p.m. by Mrs. Laura Gavey, President, in the Board of Education Conference Room at the Middle School.

The Internal Auditor, Marianne VanDuyne, and the Project Manager, Kristen Feldman, reviewed the specifics of the Audit Reports on Grants Administration, Periodic Duties and School Lunch completed by their firm, R. S. Abrams & Co., LLP.

The Audit Committee and Ms. VanDuyne discussed the findings and recommendations for the Grants Administration and Periodic Duties Audits. Ms. VanDuyne mentioned that Mr. Michaelsen had already implemented some of the recommendations that were made. Ms. Feldman reviewed and discussed with the Audit Committee the findings and recommendations for the School Lunch Audit which was still in a draft form. It was agreed that the School Lunch Report be brought back to the Audit Committee in a final form.

Ms. VanDuyne mentioned the next area her firm will be looking at will be the Extraclassroom Activities Fund.

Meeting was adjourned at 7:25 p.m.

Mary Ellen Ruppert
District Clerk