

REGULAR MEETING OF THE BOARD OF EDUCATION

November 23, 2009

PRESENT:

Doris Fischer
Laura Gavey
Michael Greb
Henry Johnson
Rosemary Natoli
Everett E. Newman III
Brian J. Sales

Charles A. Leunig
Superintendent of Schools

Assistant Superintendents
Dr. Kathleen Bannon – Curric. & Inst.
Peter H. Michaelsen – Finance & Operations

Christopher Clayton, Esq.

Approximately 13 Residents and Staff Members

Meeting was called to order at 7:32 p.m. by Mrs. Laura Gavey, President, in the Board of Education Conference Room at the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

FOR ACTION

1. Minutes

Motion by Mr. Newman, seconded by Mrs. Natoli to approve the minutes of the Regular Board of Education Meeting of November 2, 2009 and Audit Committee Meeting of November 16, 2009.

Vote: 7 yes. Motion passed.

2. Resignation – Teaching Assistant

Motion by Mrs. Natoli, seconded by Mr. Newman to accept the following resignation:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Colleen McLinden	Teaching Assistant Susan E. Wiley	2008 – Present	11/3/09	Offered another position in District

Vote: 7 yes. Motion passed.

3. Termination of Appointment – Senior Account Clerk

Motion by Mrs. Natoli, seconded by Mr. Newman to approve the following termination of appointment:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>
Joanne Phillips Sharrott	Senior Account Clerk Business Office	6/1/09 – Present	11/23/09

Vote: 7 yes. Motion passed.

4. Requests for Leaves of Absence – Elementary, ESL, Foreign Language, Physical Education, Food Service

Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the following requests for leaves of absence, without pay:

<u>Name</u>	<u>Assignment & School</u>	<u>Service in District</u>	<u>Effective Date</u>	<u>Reason</u>
Selena Marquardt	Elementary Teacher Deauville Gardens	2003 – Present	*1/25/10 terminating 6/30/10	Child Care

*December 14, 2009 through March 14, 2010 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Danielle Lagnese	Regular Substitute ESL Teacher Deauville Gardens	2007 – Present	*1/19/10 terminating 1/31/10	Child Care
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*December 29, 2009 through January 31, 2010 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Karen Greco	Foreign Language Teacher Middle School	1997 – Present	*3/12/10 terminating 6/30/10	Child Care
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*January 30, 2010 through March 12, 2010 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Patricia Stein	Physical Education Teacher High School	2005 – Present	*5/6/10 terminating 5/20/10	Child Care
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*March 26, 2010 through May 20, 2010 will be counted toward FMLA entitlement. These dates will be adjusted if needed.

Tatiana Cipriani	Food Service (part-time) High School	2008 – Present	11/5/09 terminating 12/16/09	Medical
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Edward Kelly	Food Service (part-time) High School	2002 – Present (Leave of Absence 9/14/09 to 11/23/09)	11/24/09 terminating 1/4/10	Medical
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Denise Tavitian	Food Service (part-time) Great Neck Road	3/2009 – Present	11/19/09 terminating 2/8/10	Child Care
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Vote: 7 yes. Motion passed.

5. Motion by Mr. Greb, seconded by Mr. Newman to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFF. DATE</u>
Allen, Michael	Educational Bus Transportation Attendant	11/24/09
Barrett, Regina	Substitute Food Service Worker	11/24/09
Belette, Ernesto	Educational Bus Transportation Attendant	11/24/09
Bodemer, Dianne	Clerk Typist	11/24/09
Dorso, Donna	Substitute Clerk Typist	11/24/09
Goldfarb, Roberto	Educational Bus Transportation Attendant	11/24/09
Ibrahimi, Sima	Educational Bus Transportation Attendant	11/24/09
Kuntz, Francis	Educational Bus Transportation Attendant	11/24/09
Kurre, Donna	Educational Bus Transportation Attendant	11/24/09
Mayowski, Terry	Substitute Custodial Worker	11/24/09
Poole, Hasan	Substitute Custodial Worker	11/24/09
Ramos, Celia	Student Observer	11/24/09
Santa Maria, Doris	Temporary Account Clerk	11/24/09

Thompson, Michael	Educational Bus Transportation Attendant	11/24/09
Tirino, Lisa	Educational Bus Transportation Attendant	11/24/09
Watson, Desiree	Educational Bus Transportation Attendant	11/24/09

b. Appointments – Teaching: Regular Substitutes - Elementary

<u>Name</u>	<u>Certification</u>	<u>Service Area & Assignment</u>	<u>Effective Date & Salary</u>
Shannon Gentile	NYS Initial Certificate Childhood Education Grades 1-6 eff. 9/1/07	Elementary Grades K-6 Deauville Gardens	10/16/09 and terminating on or before 1/14/10 Salary: Step 1 Column BA \$50,860 of the 2009/10 Teachers' Salary Schedule
Colleen McLinden	NYS Initial Certificate Childhood Education Grades 1-6 eff. 9/1/08	Elementary Grades K-6 Susan E. Wiley	11/4/09 and terminating on or before 6/30/10 Salary: Step 1 Column MA \$58,310 (prorated) of the 2009-10 Teachers' Salary Schedule
Shannon Picinich	NYS Initial Certificates: Childhood Education Grades 1-6 eff. 2/1/07 Literacy Birth – Grade 6 eff. 2/1/09	Elementary Grades K-6 Deauville Gardens	12/1/09 and terminating on or before 6/30/09 Salary: Step 2 Column BA + 15 \$54,889 of the 2009/10 Teachers' Salary Schedule

c. Appointments – Teaching: Per Diem Substitutes

<u>Name</u>	<u>Assignment & Certification</u>	<u>Salary & Effective Date</u>
Janna Banks	Per Diem Substitute High School NYS Initial Certificate Biology 7-12 eff. 2/1/09	\$100 per day 11/24/09
Edward Murray	Per Diem Substitute High School NYS Initial Certificate Social Studies 7-12 eff. 9/1/07	\$100 per day 11/24/09
Alex Stryjewski	Per Diem Substitute NYS Initial Certificates: Social Studies 7-12 Student w/Disabilities 7-12 eff. 9/1/09	\$100 per day 11/24/09

d. Appointments – Annual – Grant Programs – 2009/10 School Year

<u>Name</u>	<u>Assignment</u>	<u>Salary/Stipend & Effective Date</u>
Paul Kounadis	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Diana Rice	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Kerri Costadura	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Danielle Poletti	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Jennifer Wolford	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Christine Sklar	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Sylvia Dorsky	Title III Saturday Program Substitute Teacher	\$35 per hour 11/7/09
Monica Santaly	Title III Saturday Program Teacher	\$35 per hour 10/31/09
Aribelys Taveras	Title III ESL Extended Day Teaching Assistant	\$23.50 per hour 11/2/09
Staci Melnick	Extended Day ELA Middle School	\$35 per hour 11/2/09
Lizet Mandriota	Extended Day Math High School	\$35 per hour 11/2/09
Yolanda Ervin	Extended Day Math Tutor Middle School	\$35 per hour 11/2/09

e. Appointments – Staff – Plan to Improve Student Academic Achievement – “Project Interceptors”

<u>Name</u>	<u>Assignment/School</u>	<u>Salary & Effective Date</u>
Mary Monica Jordan	Attendance Team Worker	\$35 per hour 12/7/09 - 5/17/10
Ivette Moss	Attendance Team Worker	\$35 per hour 12/7/09 – 5/17/10
Armando Marcenaro	Attendance Team Worker	\$35 per hour 12/7/09 – 5/17/10

Lissette Perisco	Attendance Team Worker	\$35 per hour 12/7/09 – 5/17/10
Rosette Verriotto	Attendance Aide	\$17.73 per hour 12/7/09 – 5/17/10

f. Appointments – Annual – Teaching Assistants – 2009/10 School Year

<u>Name</u>	<u>School & Assignment</u>	<u>Salary & Effective Date</u>
Sarah Giglio	Susan E. Wiley Special Education	Step 1 - \$23.10 per hour 3.5 hours per day 11/24/09 to on or before 6/25/09
Abbie Brodtman	Susan E. Wiley Kindergarten	Step 1 - \$23.10 per hour 3.5 hours per day 11/24/09 to on or before 6/25/10

These teaching assistants are certified teachers and, as such, may serve as per diem substitutes. They will receive their current rate of pay for time spent as teaching assistants, and the remainder of the day will be paid at \$100 per day, prorated.

Stephanie Alfano	Middle School Special Education	Step 2 - \$23.50 per hour 3.5 hours per day 11/24/09 to on or before 6/25/10
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g. Appointments – Consultants

<u>Name</u>	<u>Event</u>	<u>Stipend</u>
Jeff Devine	Physical Education Dept. Superintendent's Conference Day	\$300
Dr. Thomas McIntyre	Training of Secondary Staff Members	\$500 per half day session

h. Appointment – Non-Teaching: Probationary – Clerk Typist

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Karen Danetiu	Clerk Typist (10 month) High School	Step 3 - \$31,541 11/24/09 Probationary period to end 5/24/10

i. Appointments – Non-Teaching: Substitute Staff

<u>Name</u>	<u>Assignment & School</u>	<u>Salary & Effective Date</u>
Loretta Decker	Food Service District	\$9.30 per hour 11/24/09
Regina Barrett	Food Service District	\$9.30 per hour 11/24/09
Donna Dorso	Clerk Typist District	\$12.25 per hour 11/24/09
Michele Del Pietro	Clerk Typist District	\$12.25 per hour 11/24/09
Terry Mayowski	Custodial Worker District	\$9.43 per hour 11/24/09

Matthew Silva	Custodial Worker District	\$9.43 per hour 11/24/09
Hasan Poole	Custodial Worker District	\$9.43 per hour 11/24/09

j. Appointment – Non-Teaching: Temporary Office Assistant

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
Doris Santa Maria	Business Office Central Office	\$33 per hour for a maximum of 100 hours

Vote: 7 yes. Motion passed.

6. Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities as listed below:

Case #7506 Case #7426 Case #7309 Case #7418 Case #7486

Vote: 7 yes. Motion passed.

7. Motion by Mrs. Fischer, seconded by Mrs. Natoli to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities as listed below:

Case #7474 Case #7189 Case #7469 Case #7435 Case #6016
Case #4736 Case #7457 Case #5859 Case #2980 Case #7470
Case #7452 Case #5239 Case #5583 Case #5297 Case #7468
Case #4052 Case #4174 Case #5613 Case #5480 Case #6051
Case #4823 Case #7405 Case #5678 Case #3641 Case #7091

Vote: 7 yes. Motion passed.

8. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following policy changes:

1240 Visitors to the Schools
1240-R Visitors to the School Regulation
4527-R Computer Network and Internet Regulation
4528 Internet Safety Policy
4528-R Internet Safety Policy Regulation
5300.60 Code of Conduct – Visitors to the Schools
7000 Facilities Development Goals
7050 Energy Management Conservation Policy
7100 Facilities Planning
7200 Financing Facilities Development
7310 Educational Specifications
7320 Selection of Architect, Engineer, or Construction Manager
7340 Plans, Specifications and Cost Estimates
7350 Site Acquisition
7360 Construction Contracts, Bidding and Awards
7365 Construction Safety
7365-E Construction Safety Exhibit
7810 Closing of Facilities

Vote: 7 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mrs. Fischer, seconded by Mrs. Natoli to accept the External Auditor's Reports prepared by Coughlin Foundotos Cullen and Danowski, LLP for the period July 1, 2008 through June 30, 2009.

Vote: 7 yes. Motion passed.

2. Motion by Mr. Newman, seconded by Mrs. Fischer to approve the following proposed trips for high school students:

Madrigal Choir	May 14-16, 2010	Virginia Beach, VA; Williamsburg, VA and Washington, DC
Advanced Placement Government and Advanced Placement United States History	May 20, 2010	Washington, DC

Vote: 7 yes. Motion passed.

3. Motion by Mrs. Natoli, seconded by Mr. Newman to adopt the following resolution authorizing serial bonds for the library capital improvement project:

RESOLUTION

BOND RESOLUTION OF THE COPIAGUE UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED NOVEMBER 23, 2009, AUTHORIZING THE PARTIAL RECONSTRUCTION OF, AND CONSTRUCTION OF ALTERATIONS AND IMPROVEMENTS TO, THE COPIAGUE MEMORIAL PUBLIC LIBRARY; STATING THE ESTIMATED MAXIMUM COST THEREOF IS NOT TO EXCEED \$1,865,000; APPROPRIATING SAID AMOUNT THEREFOR; INCLUDING \$365,000 IN FUNDS ON-HAND IN THE COPIAGUE MEMORIAL LIBRARY'S CAPITAL RESERVE FUND; AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$1,500,000 SERIAL BONDS OF SAID DISTRICT TO FINANCE THE BALANCE OF SAID APPROPRIATION.

Recital

WHEREAS, at the Special District Meeting duly held on October 27, 2009, in the Copiague Union Free School District, in the County of Suffolk, New York (the "District"), the qualified voters present and voting approved a proposition authorizing the partial reconstruction of, and construction of alterations and improvements to, the Copiague Memorial Library, at the estimated maximum cost of \$1,865,000, or so much as may be necessary; and such qualified voters further authorized the Board of Education to levy and collect a tax to be collected in annual installments to pay a portion of such cost;

Now, therefore,

THE BOARD OF EDUCATION OF THE COPIAGUE UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Education) AS FOLLOWS:

Section 1. The Copiague Union Free School District, in the County of Suffolk, New York, is hereby authorized to partially reconstruct and construct alterations and improvements to the Copiague Memorial Public Library substantially as referred to and described in a summary prepared with the assistance of John A. Grillo, Architects, including the construction of a partial second floor within the existing Library structure to provide for additional adult room reading space, computer space, group meeting space and individual study spaces; the foregoing to include associated HVAC, handicapped accessibility and structural improvements, and all original furnishings, equipment, machinery, apparatus and all ancillary or related work required in connection therewith. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$1,865,000 and said amount is hereby appropriated therefore, including the appropriation of \$365,000 in funds on-hand in the Copiague Memorial Library's capital reserve fund. The plan of financing includes the expenditure of said \$365,000 and the issuance of \$1,500,000 bonds or notes of the District to finance the balance of said appropriation, and the levy and collection of taxes on all the taxable real property in the District to pay the principal of said bonds or notes and the interest thereon as the same shall become due and payable.

Section 2. Serial bonds of the District in the amount of \$1,500,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law") to finance a portion of said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the purpose for which serial bonds are authorized to be issued pursuant to this resolution, within the limitations of Section 11.00 a. 12. (a)(1) of the Law, shall not exceed twenty-five (25) years.

(b) The proceeds of the bonds herein authorized and any bond anticipation notes issued in anticipation of said bonds may be applied to reimburse the District for expenditures made for the purpose or purposes for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds and any notes issued in anticipation of said bonds shall be general obligations of the District, payable as to both principal and interest by general tax upon all the taxable real property within the District without limitation of rate or amount. The faith and credit of the District are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds and any notes issued in anticipation of the sale of said bonds and provision shall be made annually in the budget of the District by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 of the Law, the powers and duties of the Board of Education relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of all bonds herein and heretofore authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, are hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

(a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or

(b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary hereof, are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

(c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the District Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by §81.00 of the Law in "*The Beacon*" and "*The Amityville Record*" two newspapers each having a general circulation within the District and hereby designated the official newspapers of said District for such publication.

Vote: 7 yes. Motion passed.

4. Motion by Mrs. Natoli, seconded by Mr. Greb to approve the Agreement between the Copiague Union Free School District and Federation Employment and Guidance Service, Inc. (F.E.G.S.) and authorize the Board President to sign the Agreement.

Vote: 7 yes. Motion passed.

REPORTS

1. Receipt of Claims Auditor Reports:
 - a. General Fund - 10/28; 11/10/09
 - b. School Lunch Fund - 10/28; 11/10/09
 - c. Federal Fund - 10/28; 11/10/09
 - d. Capital Fund - 10/28/09
2. Dropout Summary and Enrollment Report for the Period Ending October 30, 2009
3. Superintendent's Report:

Mr. Leunig spoke briefly about the stalemate going on in Albany. He also reported that Mr. Michaelsen is in the process of forming a Transportation Committee. Finally, the state has moved the dates for administering and scoring the ELA and Math Assessment tests to the end of April and the first few weeks in May. Mr. Leunig reported how it would affect many of the Spring activities that go on in the schools, such as the Spring Concerts and Educational Fairs. Dr. Bannon presented a proposed calendar for the administering and scoring of these tests to best fit the limited time frame the state has given.

Mrs. Dunn, Social Studies Chairperson 7-12 and Supervisor of the GED Program, gave a presentation on the new GED Program.

SECOND POLICY REVIEW

8100	Health and Safety Program
8111	Reporting of Hazards
8111-R	Reporting of Hazards Regulation
8112	Health and Safety Committee
8112-R	Health and Safety Committee Regulation
8115	Pesticides and Pest Management
8120	Accident Prevention and Safety Procedures

FIRST POLICY REVIEW

0320	Evaluation of Superintendent
3230	Organization Chart
3230-E	Organization Chart Exhibit
4531	Field Trips and Excursions
5710	Violent and Disruptive Incident Reporting
6685	False Claims, Fraud Prevention and Detection Policy
8122	Accident Reporting
8122-E.1	Employee Accident Report
8122-E.2	Student Accident Report
8123	Hygiene Precautions and Procedures
8123.1	Contagious Diseases
8123.1-R	Contagious Diseases Regulation
8123.1-E	Contagious Diseases Exhibit
8130	Emergency Management Plans
8131	District Safety Plan
8132	Fire Drills
8133	Bomb Threats
8134	Emergency Closings

CORRESPONDENCE

There was no correspondence.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board of Education Meeting is scheduled for Monday, December 7, 2009 at 7:30 p.m. in the Board Conference Room in the Middle School.

Superintendent's Conference Day will be held on November 25, 2009. Schools will be closed for students.

Thanksgiving Recess will be celebrated on Thursday and Friday, November 26 and 27, 2009. All schools and offices will be closed.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

Mr. Sales reported on the N-SSBA Legislative and Financial Committee Meetings, which he attended.

VOICE OF THE PEOPLE

There was no voice of the people.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mrs. Natoli to go into Executive Session to discuss particular persons.

Vote: 7 yes. Motion passed.

The Board went into Executive session at 8:23 p.m.

Motion by Mrs. Fischer, seconded by Mr. Greb to reconvene the meeting.

Vote: 7 yes. Motion passed.

The meeting was reconvened at 9:46 p.m.

ADJOURNMENT

Motion by Mrs. Natoli, seconded by Mr. Greb to adjourn the meeting.

Vote: 7 yes. Motion passed.

The meeting was adjourned at 9:47 p.m.

Mary Ellen Ruppert
District Clerk