

REGULAR MEETING OF THE BOARD OF EDUCATION

DECEMBER 15, 2008

PRESENT:

Doris Fischer
Laura Gavey
Michael Greb
Henry Johnson
Rosemary Natoli
Everett E. Newman III
Brian J. Sales

Charles A. Leunig
Superintendent of Schools

Assistant Superintendents
Dr. Kathleen Bannon – Curric. & Instr.
Allan W. Frank – Finance & Operations

Christopher Clayton, Esq.

Approximately 10 Residents and Staff Members

Meeting was called to order at 7:33 p.m. by Mr. Brian J. Sales, President, in the West Cafeteria in the Middle School, with the opening exercises and a moment of silent meditation.

Roll Call of Board Members by the District Clerk.

The Madrigal Choir, under the direction of Mr. Wurtzel performed several holiday selections.

FOR ACTION

1. Minutes

Motion by Mrs. Gavey, seconded by Mrs. Fischer to approve the minutes of the Audit Committee Meeting and Regular Board of Education Meeting of November 17, 2008.

Vote: 7 yes. Motion passed.

2. Resignation – Teaching Assistant

Motion by Mrs. Fischer, seconded by Mr. Greb to accept the following resignation:

| <u>Name</u> | <u>Assignment & School</u> | <u>Service in District</u> | <u>Effective Date</u> | <u>Reason</u> |
|-----------------|---------------------------------------|----------------------------|-----------------------|---------------|
| Catherine Ehnle | Teaching Assistant Great Neck Road | 10/21/08 – Present | 11/12/08 | Personal |

Vote: 7 yes. Motion passed.

3. Request for Leave of Absence – ESL

Motion by Mrs. Gavey, seconded by Mrs. Fischer to approve the following request for leave of absence, without pay:

| <u>Name</u> | <u>Assignment & School</u> | <u>Service in District</u> | <u>Effective Date</u> | <u>Reason</u> |
|--------------|----------------------------------|---|----------------------------------|---------------|
| Hilary Starr | ESL Teacher Deauville Gardens | 1994 – Present (Leave of Absence 9/1/08 to 1/30/09) | 2/2/09 terminating 6/30/09 | Child Care |

Vote: 7 yes. Motion passed.

4. Approval of Memorandum of Agreement between the Copiague Union Free School District and the Association of Principals

Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following resolution ratifying the Memorandum of Agreement between the Copiague Union Free School District and the Copiague Association of Principals and authorizing the President of the Copiague Board of Education and the Superintendent of Schools to execute the formal agreement:

RESOLUTION

BE IT RESOLVED, that the Copiague Board of Education approve the Memorandum of Agreement (July 1, 2009 through June 30, 2014) between the negotiating representatives of the Board of Education of the Copiague Union Free School District and the Copiague Association of Principals entered into on November 19, 2008 and ratified on December 4, 2008.

BE IT FURTHER RESOLVED, that the Board President and the Superintendent of Schools are authorized to execute the formal Agreement.

Vote: 7 yes. Motion passed.

5. Approval of Memorandum of Agreement among the Copiague Union Free School District, the Copiague Association of Principals, and an Administrator

Motion by Mrs. Fischer, seconded by Mrs. Gavey to approve the following Resolution and Memorandum of Agreement between the Copiague Union Free School District, the Copiague Association of Principals, and Robert Donnellan:

RESOLUTION

BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between the Board of Education of the Copiague Union Free School District, the Copiague Association of Principals, and Robert Donnellan, entered into on November 19, 2008 and ratified on December 4, 2008.

BE IT FURTHER RESOLVED, that the Board President and the Superintendent of Schools are authorized to execute the formal Agreement.

Vote: 7 yes. Motion passed.

6. Approval of Memorandum of Agreement between the Copiague Union Free School District and the New York State Nurses Association

Motion by Mrs. Gavey, seconded by Mrs. Fisher to approve the following resolution ratifying the Memorandum of Agreement between the Copiague Union Free School District and the New York Nurses Association on behalf of the Local Bargaining Unit and authorizing the President of the Copiague Board of Education and the Superintendent of Schools to execute the formal Agreement:

RESOLUTION

BE IT RESOLVED, that the Copiague Board of Education approve the Memorandum of Agreement (July 1, 2008 through June 30, 2013) between the negotiating representatives of the Board of Education of the Copiague Union Free School District and the New York Nurses Association on behalf of the Local Bargaining Unit entered into on November 26, 2008 and ratified on December 4, 2008.

BE IT FURTHER RESOLVED, that the Board President and the Superintendent of Schools are authorized to execute the formal Agreement.

Vote: 7 yes. Motion passed.

7. Motion by Mr. Greb, seconded by Mrs. Gavey to approve the following staff appointments:

a. Approval - Resolution - Emergency Conditional Appointments

RESOLUTION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Copiague Union Free School District hereby appoints the following individuals on an emergency conditional basis pursuant to applicable provisions of the New York State Education Law:

| <u>NAME</u> | <u>ASSIGNMENT</u> | <u>EFF. DATE</u> |
|--------------------|--|------------------|
| Ancrum, Mamie | Educational Bus Transportation Attendant | 12/16/08 |
| Arkanoff, Anthony | Student Observer | 12/16/08 |
| Barry, Ann Marie | Educational Bus Transportation Attendant | 12/16/08 |
| Gray, Tameko | Educational Bus Transportation Attendant | 12/16/08 |
| Hassell, Darice | Educational Bus Transportation Attendant | 12/16/08 |
| Klein, Mary | Director of Guidance | 12/16/08 |
| Kurre, Donna | Educational Bus Transportation Attendant | 12/16/08 |
| Piering, Donna | Educational Bus Transportation Attendant | 12/16/08 |
| Raynor, Katie | Educational Bus Transportation Attendant | 12/16/08 |
| Richardson, Trina | Educational Bus Transportation Attendant | 12/16/08 |
| Roth, Elise | Educational Bus Transportation Attendant | 12/16/08 |
| Shepherd, Kathleen | Educational Bus Transportation Attendant | 12/16/08 |
| Stefanelli, Tracey | Per Diem Substitute Nurse | 12/16/08 |
| Watson, Desiree | Educational Bus Transportation Attendant | 12/16/08 |

b. Appointments – Teaching: Regular Substitutes – Elementary, ESL

| <u>Name</u> | <u>Certification</u> | <u>Service Area & Assignment</u> | <u>Effective Date & Salary</u> |
|------------------|--|--|---|
| Shannon Picinich | NYS Provisional Cert. Childhood Education (Grades 1-6) eff. 2/1/07 | Elementary Grades K-6 Deauville Gardens | 1/31/09 and terminating on or before 6/30/09 Salary: Step 1 Column BA \$49,259 (prorated) of the 2008/09 Teachers' Salary Schedule |
| Eleni Stamatinos | NYS Provisional Cert. Pre K, K, and Grades 1-6 eff. 9/1/03 NYS Initial Cert. English to Speakers of Other Languages eff. 9/1/04 | English as a Second Language Deauville Gardens | 1/31/09 and terminating on or before 6/30/09 Salary: Step 1 Column MA \$56,475 (prorated) of the 2008/09 Teachers' Salary Schedule |

c. Appointments – Teaching: Grant Programs – 2008/09 School Year

| <u>Name</u> | <u>Assignment</u> | <u>Salary & Effective Date</u> |
|------------------|--|------------------------------------|
| Frank Giebfried | Extended Day Middle School | \$35 per hour 10/20/08 |
| Donna Frescott | Extended Day Read 180 Middle School | Contractual 12/3/08 |
| Katianne Bosnan | Title III ESL Newcomer Program Susan E. Wiley | \$35 per hour 11/3/08 |
| Michael D'Angelo | Title III ESL Newcomer Program Great Neck Road | \$35 per hour 9/30/08 |
| Stephen Phillips | Character Education Robotic Club Advisor Middle School | \$1,410 2008/09 |

d. Appointment – Annual - Mentor

| <u>Name</u> | <u>Assignment</u> | <u>School</u> |
|-------------|-----------------------------------|--------------------------------|
| Sarah Rowan | Eleni Stamatinos eff. 12/15/08 | Deauville Gardens Half Year |

Mentors are assigned to new teachers holding New York State Initial Certificates in order to provide a one-year mentoring experience during their first year of employment. Mentors receive a \$2,000 annual stipend in addition to 120 hours of professional development credit.

e. Appointments – Home Tutors

| <u>Name</u> | <u>Assignment</u> | <u>Salary & Effective Date</u> |
|-----------------|-------------------|------------------------------------|
| Lisa Wandling | Home Tutor | \$27.50 per hour 12/16/08 |
| Monica Krawczyk | Home Tutor | \$27.50 per hour 12/16/08 |

f. Appointment – Teaching: Per Diem Substitute

| <u>Name</u> | <u>Assignment & Certification</u> | <u>Salary & Effective Date</u> |
|----------------|--|------------------------------------|
| Rachael Wilger | Elementary Ed. Initial NYS Cert. Childhood Ed. 1-6 | \$100 per day 12/16/08 |

g. Appointment – Per Diem Substitute - School Nurse

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|-------------------|--|------------------------------------|
| Tracey Stefanelli | School Nurse District NYS Registered Professional Nurse License through 2/28/11 | \$85 per day 12/16/08 |

h. Appointments – Annual – Chaperones – 2008/09 School Year

| <u>Name</u> | <u>Assignment</u> |
|------------------|-------------------|
| William Bennett | Teacher |
| Kerri Costadura | Teacher |
| Christian Koenig | Teacher |
| Francis Salazar | Teacher |

i. Continuation of Appointment – Non-Teaching – Custodial Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|------------------|--------------------------------------|---|
| Terrance Spencer | PT Custodial Worker Middle School | \$13.98 per hour 3 hours per day eff. 12/29/08 (Step 2 – 5/09) |

j. Appointment – Non-Teaching: Probationary – Food Service Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|--------------|--------------------------------------|---|
| Esther Scott | Food Service Worker Middle School | Step 1 - \$12.35 per hour 3 hours per day 12/16/08 Probationary period to end 6/15/09 |

k. Increase in Hours – Non-Teaching – Food Service Worker

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|------------------|---|---|
| Joanne Andreotti | Food Service Worker PT Great Neck Road | Step 1 - \$12.35 per hour 4 hours per day 12/16/08 (Step 2 – 2/09) |

l. Adjustment in Hours – Non-Teaching – Cafeteria Aides

| <u>Name</u> | <u>Assignment & School</u> | <u>Salary & Effective Date</u> |
|-----------------|-----------------------------------|---|
| Donna Caggiano | Cafeteria Aide Great Neck Road | Step 2 - \$15.95 per hour 2.5 hours per day 11/8/05 |
| Carmela D’Amico | Cafeteria Aide Great Neck Road | Step 2 - \$15.95 per hour 3.5 hours per day 9/6/05 |

m. Appointment – Alternate Chairperson: Committee on Special Education, the Committee on Preschool Special Education, and the 504 Committee for the 2008/09 School Year

| <u>Name</u> | <u>Assignment</u> |
|-----------------|---------------------------|
| Bethany Pokorny | Alternate CSE Chairperson |

Vote: 7 yes. Motion passed.

8. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Preschool Special Education for the identification and placement of students with disabilities:

| | | | | | |
|------------|------------|------------|------------|------------|------------|
| Case #7255 | Case #7184 | Case #7013 | Case #7137 | Case #6044 | Case #7246 |
| Case #7248 | Case #7274 | Case #7002 | Case #7247 | Case #7208 | Case #7267 |
| Case #5837 | Case #7121 | Case #7272 | Case #6027 | Case #6018 | Case #7057 |
| Case #7273 | Case #6076 | Case #7276 | | | |

Vote: 7 yes. Motion passed.

9. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the Recommendations of the Committee on Special Education for the identification and placement of students with disabilities:

| | | | | | |
|------------|------------|------------|------------|------------|------------|
| Case #7241 | Case #5737 | Case #7238 | Case #3610 | Case #7236 | Case #5702 |
| Case #5613 | Case #7240 | Case #7122 | Case #4960 | Case #3280 | Case #6084 |
| Case #5910 | Case #6038 | Case #5527 | Case #3153 | Case #7243 | Case #7244 |
| Case #3348 | Case #5819 | Case #7239 | Case #5800 | Case #7231 | Case #5913 |
| Case #7253 | Case #5520 | Case #7114 | Case #5750 | Case #5192 | Case #4402 |

Vote: 7 yes. Motion passed.

10. Motion by Mrs. Gavey, seconded by Mr. Greb to approve the following policy changes:

| | |
|---------|--|
| 4321.2 | Preschool Special Education |
| 4321.4 | Special Education Personnel |
| 5020.1 | Sexual Harassment and Students |
| 5300.5 | Code of Conduct – Definitions |
| 5300.25 | Code of Conduct – Prohibited Student Conduct |

Vote: 7 yes. Motion passed.

FOR CONSIDERATION

1. Motion by Mrs. Fischer, seconded by Mrs. Gavey to accept the following donations:
 - a. Floor Hockey Equipment from the New York Islanders
 - b. \$500 from PexSupply to be used for the High School Band

Vote: 7 yes. Motion passed.

2. Motion by Mrs. Gavey, seconded by Mr. Newman to approve the following proposed trips for the Walter G. O'Connell High School students during the spring and summer of 2009:

| | |
|-------------------|-------------------------|
| February 7, 2009 | Newton, Connecticut |
| February 28, 2009 | Trumbull, Connecticut |
| March 4-6, 2009 | Rochester, New York |
| April 25, 2009 | Jackson, New Jersey |
| April 26, 2009 | Old Bridge, New Jersey |
| July 31, 2009 | Allentown, Pennsylvania |

Vote: 7 yes. Motion passed.

3. Motion by Mrs. Fischer, seconded by Mr. Newman to approve the following resolution adopting the 403-b Retirement Plan Document and the Omni Group, Inc. Model 403-b Retirement Plan Adoption Agreement:

RESOLUTION

WHEREAS, on or about April 7, 2008, the Board of Education of the Copiague Union Free School District entered into an agreement with Omni Financial Services Group ("Omni") for the provision of third party administrator services in connection with the School District's 403-b Plan;

WHEREAS, said agreement required Omni to prepare a written plan document; and

WHEREAS, the District Administrators have received the 403-b Retirement Plan Document and the accompanying Omni Group, Inc. Model 403-b Retirement Plan Adoption Agreement prepared by Omni;

WHEREAS, the District Administrators recommend that the Board of Education adopt said Plan Document and Plan Adoption Agreement;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby adopts the attached 403-b Retirement Plan Document and the Omni Group, Inc. Model 403-b Retirement Plan Adoption Agreement;

BE IT FURTHER RESOLVED that the Board of Education authorizes the President of the Board of Education to execute the Plan Document and Plan Adoption Agreement.

Vote: 7 yes. Motion passed.

REPORTS

1. Receipt of Claims Auditor Reports:
 - a. General Fund - 11/19; 12/3/08
 - b. School Lunch Fund - 11/19; 12/3/08
 - c. Federal Fund - 11/19; 12/3/08
 - d. Capital Fund - 11/19; 12/3/08
 - e. Vending Fund - 12/3/08
2. Treasurer's Report for the Month of October 2008
3. Cafeteria Operating Report – October 2008

4. Budget Transfers – October 2008
5. Expenditure, Revenue, Investment, and Extracurricular Reports – October 2008
6. Enrollment Report for the Period Ending November 28, 2008
7. Superintendent's Report:

Mr. Leunig reported that Governor Paterson was going to reveal his budget proposal on Tuesday. He also reported that on Wednesday he is meeting with the other administrators to start to discuss an action plan in preparing the district's budget.

SECOND POLICY REVIEW

| | |
|-----------|--|
| 5300.26 | Code of Conduct – Drug and Alcohol Abuse |
| 5300.26-R | Code of Conduct – Drug and Alcohol Abuse Regulation |
| 5300.35 | Code of Conduct – Disciplinary Penalties, Procedures and Referrals |
| 5300.45 | Code of Conduct – Discipline of Students with Disabilities |
| 5300.50 | Code of Conduct – Corporal Punishment |
| 5300.55-R | Code of Conduct – Student Searches and Interrogations Regulations |
| 5300.65 | Code of Conduct – Public Conduct on School Property |
| 5300.70 | Code of Conduct – Dissemination and Review |
| 8130 | Emergency Management Plans |

FIRST POLICY REVIEW

| | |
|----------|---|
| 4321.5 | Provision of Special Education Services in the Least Restrictive Environment |
| 4321.6 | School-Wide Pre-Referral Approaches and Interventions |
| 4321.7 | Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans |
| 4321.8 | Availability of Alternative Format Instructional Materials for Students with Disabilities |
| 4321.9 | Districtwide and Statewide Assessments of Students with Disabilities |
| 4321.10 | Impartial Hearing Officer Appointment and Compensation |
| 4321.11 | Declassification of Students with Disabilities |
| 5305 | Eligibility for Extra-Curricular Activities |
| 5305-E | Eligibility for Extra-Curricular Activities Exhibit |
| 5311.3 | Grievance Process for Student Discrimination Complaints |
| 5311.3-R | Grievance Process for Student Discrimination Complaints Regulation |
| 5415 | School Wellness |
| 5415-R | School Wellness Policy Regulation |
| 5420 | Student Health Services |
| 5420-R | Student Health Services Regulation |
| 5420-E | Student Health Services Exhibit |

CORRESPONDENCE

The Board received a thank you from John McCollough and several holiday cards.

COMMUNICATIONS AND ANNOUNCEMENTS

The next Regular Board of Education Meeting is scheduled for Wednesday, January 14, 2009, at 7:30 p.m. in the Board of Education Conference Room at the Middle School.

All schools will be closed for the holiday recess from December 22, 2008 through January 2, 2009. Offices will be closed December 24-26, 2008 and January 1, 2009.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

VOICE OF THE BOARD

There was no voice of the Board.

VOICE OF THE PEOPLE

There was no voice of the people.

EXECUTIVE SESSION

Motion by Mrs. Fischer, seconded by Mr. Newman to go into Executive Session to discuss a particular person.

Vote: 7 yes. Motion passed.

The Board went into Executive session at 8:08 p.m.

Motion by Mr. Sales, seconded by Mr. Newman to reconvene the meeting.

Vote: 7 yes. Motion passed.

The meeting was reconvened at 9:30 p.m.

ADJOURNMENT

Motion by Mrs. Fischer, seconded by Mr. Newman to adjourn the meeting.

Vote: 7 yes. Motion passed.

The meeting was adjourned at 9:31 p.m.

Mary Ellen Ruppert
District Clerk