Return to Learn
2021-2022
Collinsville Community Unit School District #10

Collinsville Community Unit School District 10

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Kahok Families,

Collinsville Community Unit School District #10 has developed a Return to Learning Plan for the 2021 – 2022 school year.

The district has reviewed our previous Return to Learning Plan that governed the 20-21 school year and reviewed the document based on guidance from the Center for Disease Control (CDC). Additionally, input from stakeholders was taken into account to ensure the district properly utilizes American Rescue Plan resources to provide our students with a safe environment, appropriate academic programs, social emotional supports, and current technology. Each of which will allow our students to grow academically and socially as our district recovers from living through the COVID-19 pandemic.

Areas identified in the Return to Learning Plan include: ***American Rescue Plan, Wellness***, ***Human Resources***, ***Technology, Instruction,*** *and* ***Operations***. The areas will guide the day to day practices and procedures that occur in each school facility from entrance, exit, classroom instruction, lunch, etc. for our anticipated Return to Learning in the weeks ahead. While the plan is comprehensive, the district will be forthcoming if changes and adjustments are needed as we travel down uncharted waters.

Thank you for your time, effort and constant dedication to our students!

Mark B. Skertich, Ed. D.
Superintendent

*This set of guidelines and protocols was submitted to the Board of Education to be approved February 14, 2022 This document is an ever changing outline based upon the recommendations and guidelines set forth by the CDC and may be updated based on school community, and county positivity numbers. Modifications to this plan could include increased mitigation measures to decrease the spread of COVID-19, including but not limited to requiring all individuals to wear a mask in the school building, increasing social distancing and other appropriate mitigation measures. The plan will be regularly reviewed, but no less frequently than every six months, taking into consideration the timing of significant changes to CDC guidance on reopening schools. In determining whether revisions are necessary, and in making any revisions, the District will seek public input and take such input into account. If the CDC Guidance has been updated at the time the District revises this plan, the revised plan will address the District's policies for each of the CDC's safety recommendations.

TABLE OF CONTENTS

AMERICAN RESCUE PLAN REQUIREMENTS **5**
Overview 5
Committee Members 5

WELLNESS **6**
Maintaining the Health and Safety of Students, Educators, and Other Staff 6
Physical Distancing 6
Face Coverings and P.P.E. 6
Hand Hygiene 7
Training 7
Facilities Cleaning Plan 7
Routine high touch cleaning mitigation 7
Supplemental cleaning mitigation 8
Personal area cleaning mitigation 8
School bus cleaning mitigation 8

HEALTH **9**
COVID-19 Positive or Symptomatic Students 9
Student Health Checklist 10
Staff Checklist 10
Instructions for Staff Self-certification 10
Staff Health Certification Checklist 11
Visitor Plan 11
COVID – 19 Visitor Health Certification Checklist 12
Rapid Point-of-Care Antigen Testing 12
Return to School Flowchart 14
Promoting Vaccination 14
Disabilities or Other Health Care Needs 14
Coordinate with Public Health Officials 15
Communication Plan 15

HUMAN RESOURCES **16**
Staff Return Plan 16
Staffing Levels 16
Professional Travel and Field Trip Requests 16

TECHNOLOGY **18**
Devices & Web Access 18
Device Distribution Plan 18

INSTRUCTION **19**
Overview 19
Assessment 19
Classroom Instruction 19
Quality over Quantity 20
Intervention Services 20
Social Emotional Support 21
Enrichment Programs 22
Community Partnerships 22
Overview 23
Attendance 23
Grading 23
Incomplete 23
Communication and Engagement 24
Students with Special Education Services 24
Homeless Students 25
ESL Students 25
SEL and Relationships 25
Activities to Promote Wellbeing 26

Student Enrollment & Registration **27**
Student Enrollment 27
Student Registration 28
Important Information Posted on Website 28
Class Schedule and Bus Assignment Information 29

Transportation **30**

AMERICAN RESCUE SPENDING PLAN **31**
Overview 31
Access 31
Timeline 31
Programs/Curriculum 31
Capital Improvement 32

AMERICAN RESCUE PLAN REQUIREMENTS

Overview

Sweeping through the world in early 2020, the COVID-19 pandemic resulted in major upheaval to all aspects of life, including unprecedented school closures in the spring and fall of 2020. To open schools for in-person instruction required strict health and safety protocols which created barriers and limitations to teaching and learning.

Recognizing that students across remote and in-person settings faced significant academic, social, emotional, and mental health challenges as a result of the interrupted education and the trauma caused by the COVID-19 pandemic, the U.S. Congress made emergency funds available to local school districts to prevent, prepare for, and respond to COVID-19.

Most recently, funds available through the American Rescue Plan (ARP) Act require that school districts develop a *Plan for Safe Return to In-Person Instruction and Continuity of Services.* As such, this plan has been developed in accordance with the ARP Act; the Centers for Disease Control and Prevention (CDC); and addresses adjustments needed in response to evolving COVID-19 pandemic circumstances.

Taking the public's input into account, this plan was also developed through meaningful consultation with a collaborative of students, parents, school and district administrators (including special education administrators), teachers, school staff, food service staff, transportation service staff, and labor association leaders.

Opportunity for the public to provide input was provided from July 23rd - 26th through a web-based comment platform and public hearing. Upon request, this plan will be provided in an alternative format accessible to parents who are individuals with a disability as defined by the ADA. This plan will also be made publicly available on the district's website. A public meeting was held on February 14, 2022 with opportunity for public input.

School strategies in this plan may be removed or increased based upon local conditions, levels of community transmission (i.e., low, moderate, substantial, or high), local vaccine coverage, and use of screening testing to detect cases in K-12 schools, to determine the prevention strategies needed. School officials will communicate any changes in plans to staff members, students, and parents through the district's regular communication platforms.

Committee Members

LaToya Berry-Coleman, Alison Underwood, Julie Haake, Chelsea Clark, Kevin Stirnaman, Carla Cruise, Angie Schneidewind, John Parciak, Tina Houck, Leah Milton, Emily Matthews, Robin Schomber, Michele Sheahan, Jennifer Keene, Kim Peek, Lisa Calvert, Andrea Suess, Madonna Harris, Christine Petroff, Stephanie Digiralomo, Jessica Schmittling, Marylynn Schaffer, Alison Pyatt, Brandi Howard**,** Dan Toberman, Heather Johnson, Tracey Schmidt, Brad Skertich, Brad Hyre, Derek Turner, Kevin Robinson, Josh DeWitte, Lisa Sabatino, and Carla Terry.

WELLNESS

Maintaining the Health and Safety of Students, Educators, and Other Staff

In accordance with the Illinois State Superintendent of Schools July 9, 2021 declaration, all Collinsville CUSD #10 schools will be open fully for in-person learning for all student attendance days for the 2021-22 school year. Remote instruction will be made available for students who have tested positive for COVID-19 or are awaiting test results. If a student does not meet the above criteria, but requests remote learning due to a medical condition, the request for remote learning will be evaluated under Section 504 of the Rehabilitation Act. If the student has a qualifying medical condition, the student may be provided homebound instruction. This guidance is based on recommendations by the CDC.

Physical Distancing

To the extent possible within school and classroom structures so that it does not exclude students from full day in-person learning, school staff are to help students commit to physical distancing to the extent possible by:

- arranging furniture, play spaces and naptime materials to model and reinforce physical distancing of at least 3 feet and movement, when possible
- maintain seating charts
- coordinate bathroom/restroom breaks to eliminate high levels of congestion
- providing assigned seating for students and encourage students to remain in these seats to the greatest extent possible; and
- developing marked paths of travel in classrooms and corridors.
- School staff will maximize physical distance as much as possible when moving through food service lines and while eating indoors. Aside from the cafeteria, additional spaces for mealtime seating will be utilized when available and feasible (e.g., weather permitting).
- The release of classrooms to the cafeteria may be considered to help ensure social distancing while students wait in line.
- Physical distancing measures are to be done in an equitable manner that does not perpetuate academic, racial, or other tracking (e.g., separating people into fully vaccinated and non-fully vaccinated cohorts).

Face Coverings and P.P.E.

- *Masks are strongly **recommended** to be worn indoors by all teachers, staff, students, and visitors to Pre-K-12 schools who are two years of age or older and medically able to tolerate a mask, regardless of vaccination status.*
- During school transportation: CDC's Order applies to all public transportation conveyances including school buses. Regardless of the mask policy at school, passengers and drivers must wear a mask on school buses, including on buses operated by public and private school systems, subject to the exclusions and exemptions in CDC's Order.
- Masks will be provided to students on school buses to students that forget one.
- Reasonable accommodations (clear masks, shields, etc.) will be made for students with disabilities in accordance with CDC guidelines and the ADA.
- While the district is strongly recommending masks per the CDC, District personnel will review appropriate accommodations and policy modifications for staff and students who have underlying health conditions. District personnel will be in contact to discuss varied mitigation strategies that may be used in these situations.

Hand Hygiene

School staff will monitor and reinforce frequent handwashing and respiratory etiquette by

- continuing to teach handwashing with soap and water for at least 20 seconds;
- assisting young children with handwashing;
- reminding everyone in the facility to wash hands frequently;
- using hand sanitizer containing at least 60% alcohol (for teachers, staff, and older students who can safely use hand sanitizer) when hand washing is not possible;
- continuing to teach respiratory etiquette (e.g., covering coughs and sneezes); and
- providing adequate handwashing and hand sanitizer supplies that are safely stored (up, away, and out of sight of young children and used only with adult supervision for children under 6 years of age).

Training

Each staff member will be required to complete safety training related to our physical distancing, face covering, hand hygiene procedures and protocols for a symptomatic staff member, student or visitor. Each building will provide training to staff that is specific to their unique circumstances. Hand hygiene and physical distancing will be included in our curriculum to help educate our students on the importance of proper hand hygiene and personal safety. Additionally, employees will be trained on the proper way to disinfect their workspace.

Students will be receiving grade level appropriate education and guidance for proper social distancing, the use of PPE and proper hand hygiene during the first two (2) weeks of school and reinforced throughout the year. Each school will develop a plan for providing our students with building specific safety measures to follow and why these measures are important.

Facilities Cleaning Plan

School custodial staff and transportation staff will continue to clean surfaces daily. To further reduce the risk of spreading infection, these staff will also use disinfectants on the U.S. Environmental Protection Agency COVID-19 “List N” to disinfect spaces occupied by someone who tested positive for COVID-19 within the last 24 hours.

Custodial staff will continue to regularly replace school ventilation system filters throughout the school year.

When possible, staff will open doors and windows and have activities, classes, or lunches outdoors when circumstances allow.

When it does not pose a safety risk, transportation staff will keep vehicle windows open at least a few inches to improve air circulation.

Routine high touch cleaning mitigation

- Restroom stalls and dispensers
- Cafeteria tables
- Toilets, sinks and faucets
- Food preparation surfaces

- Drinking Fountains
- Wiping down of desks by students after use each hour or multiple times a day

Supplemental cleaning mitigation

- Door handles and knobs (including exterior doors)• Elevator buttons • Handrails
- Recreation equipment/playground equipment • Vending machines • Countertops
- Light switches
- Copier, printer and fax control buttons • Front desk and lobby surfaces

Personal area cleaning mitigation

- Teacher Desks
- Computer keyboards and mouse
- Phones
- Chair arms
- Remote controls
- Cabinet and file drawer handles
- Microwave, refrigerator, appliances, coffee machines

School bus cleaning mitigation

The transportation sanitation plan will include daily disinfection of the First Student Bus Company fleet. Bus company facilities will be cleaned daily (or between use on all vehicles) with emphasis on high touch surfaces and restrooms. A physical distancing and PPE plan has been developed for the transportation staff when they are at the bus garage. School buses will be disinfected daily at the end of routes using only products that meet the EPA criteria and manufacturers' guidelines and allowed to sit overnight for maximum disinfectant dwell time.

HEALTH

COVID-19 Positive or Symptomatic Students

Students and staff who have symptoms of infectious illness, such as influenza (flu) or COVID-19, should stay home and contact their healthcare provider for testing and care.

Individuals in our school environments who show symptoms of COVID-19 are to immediately report to or be escorted to the school's health care professional's office to be either sent home or kept in a safe area while awaiting pickup/evaluation. **Students and staff are required to wear masks when visiting the health staff offices.**. Parents should ensure that ill students are picked up from school within 30 minutes of being notified. Ill students will not be allowed to utilize the school bus to return home. To facilitate COVID-19 diagnosis a rapid COVID-19 test can be administered on site by a school health staff member only with parental consent.

Students and staff should provide updated vaccination cards following any primary series or booster shots received.

Student absences related to COVID-19 from school will be recorded as excused. To ensure continuity of services, school work missed during such an absence can be requested and made up in accordance with the school's policy (refer to student handbook); social, emotional, mental health, or other needs will be provided in accordance with a student's IEP or 504 Plan. Parents of students who have social, emotional, mental health, or other needs outside of an IEP or 504 Plan should contact their child's principal to discuss needs. Remote instruction will be made available to students who have tested positive for COVID-19 or are awaiting test results.

If a student is not excluded from school or quarantined by IDPH, per their regulations, but requests remote learning due to a medical condition, the request for remote learning will be evaluated under Section 504 of the Rehabilitation Act. If the student has a qualifying medical condition, the student may be provided homebound instruction.

Staff absences related to COVID-19 will be recorded in accordance with the district's sick leave policy and related collective bargaining agreements. To ensure continuity of services, staff members should contact their principals to discuss support for social, emotional, mental health, or other needs.

To the extent allowable by privacy laws and other applicable laws, school health care professionals will continue to collaborate with area Health Department officials to confidentially provide information about people diagnosed with or suspected to have COVID-19, including making notifications to staff and parents as soon as possible.

The school's health care professional will inform the school community of outbreaks while maintaining student and staff confidentiality rights.

Students and staff suspected of having COVID-19, whether they were tested or not, are to follow the CDC guidelines to determine when they can return to school. Please see the COVID-19 Return to School Flowchart on page 16.

Students and staff returning from illness related to COVID-19 are to call to check in with the school's health care professional.

Student Health Checklist

In order to attend school, all students must be screened by their parents for symptoms of COVID-19 and other criteria. All staff must also screen themselves for this criteria prior to reporting to work. By attending school, all students and staff are certifying that they meet the following criteria:

1. They do not have a temperature ~~over~~ 100.4℉ or higher.
2. They are not taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce his/her fever.
3. They have not been directed to self-quarantine by a healthcare provider.
4. They have not been directed to self-quarantine by the County or State Department of Public Health.
5. They do not have any of the following symptoms:

- New Cough
- Shortness of breath
- Fatigue from unknown cause
- Muscle or body aches from unknown cause
- New onset of moderate or severe headache
- New loss of taste or smell
- Sore throat
- Vomiting
- Diarrhea

Students and staff who tested positive for COVID-19 or have COVID-19 symptoms are to follow the CDC guidelines to determine when they can return to school. Please see the COVID-19 Return to School Flowchart found on page 14.

Staff Checklist

Instructions for Staff Self-certification

- Employees are required to screen each day for COVID-19 symptoms and other criteria prior to entering a school building. You should screen yourself each day prior to reporting to work.
- If you do not meet all the following criteria, you should STAY HOME and immediately contact your supervisor. If you start feeling sick while at work or experience symptoms listed below, report your symptoms to your supervisor immediately.
- By reporting to work you are certifying you have screened yourself and you meet all the following criteria to report to work.

Staff Health Certification Checklist

Name: _____ Date: _____

Question	Yes	No
Do you have a temperature ~~over~~ 100.4℉ or higher?	☐	☐
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	☐	☐
Are you experiencing any of the following symptoms?		
· New Cough	☐	☐
· Shortness of breath	☐	☐
· Fatigue from unknown cause	☐	☐
· Muscle or body aches from unknown cause	☐	☐
· New onset of moderate to severe headache	☐	☐
· New loss of taste or smell	☐	☐
· Sore throat	☐	☐
· Vomiting	☐	☐
· Diarrhea	☐	☐

Visitor Plan

Visitors will be restricted to essential personnel only during the school day. Masks are strongly recommended and encouraged while in the school building. Visitors to any building must report directly to the main office for a wellness screening.

Nonessential visitors, volunteers, and activities involving external groups or organizations with people who are not fully vaccinated are discouraged from visiting schools.

COVID – 19 Visitor Health Certification Checklist

Every visitor must be screened according to this checklist prior to entering school property.

Visitor Name: _____ Visitor Company: _____

Date: _____ Time: _____ Phone Number: _____

Question	Yes	No
Do you have a temperature 100.4℉ or higher?	☐	☐
Are you taking fever-reducing medicines, such as those that contain aspirin, ibuprofen or acetaminophen, in order to reduce your fever?	☐	☐
Are you experiencing any of the following symptoms?		
· New onset of moderate to severe headache, chills and/or muscle aches from unknown cause	☐	☐
· New Cough and/or Shortness of breath (not activity related)	☐	☐
· Sore throat or fatigue from unknown cause	☐	☐
· New loss of taste or smell	☐	☐
· Vomiting, and/or diarrhea	☐	☐

*If the visitor replied YES to any of the questions above, do not permit the visitor to enter school property.
*Upon entry to school property instruct the visitor to:

- Wash their hands or use alcohol-based hand sanitizer.
- Observe social distancing by avoiding close contact with other individuals.

Rapid Point-of-Care Antigen Testing

Collinsville Community Unit School District 10 was provided an opportunity to provide free COVID-19 Rapid Point-Of-Care Antigen Testing to students and staff in our district. The tests will be available to symptomatic individuals at school.

BiNaxNow and GenBody COVID-19 Ag are approved by the Food and Drug Administration (FDA) as quick nasal swab tests designed to give our trained health staff results within fifteen (15) minutes. Our tests are administered by school nurses, Achieve Health Management Staff or athletic training staff who have been specially trained.

Information about BiNaxNow testing (English)
Information about BiNaxNow testing in Spanish
Information about GenBodyCOVID-19 Ag testing (English)

This free COVID-19 testing option is used only when a student or staff member is symptomatic at school or has symptoms when completing the self-certification health check.

THE POTENTIAL BENEFITS OF THE POC ANTIGEN TEST IN SCHOOLS INCLUDE:

- Rapid confirmation of suspected COVID-19
- Helping your child's healthcare provider make a timely informed decision about your child's plan of care
- Assisting for an expedited and safe return to the classroom for students
- Help mitigate the spread of COVID-19 in school and community

Click HERE to complete Parent/Guardian Authorization and Consent for COVID-19 Testing (English)
Click HERE to complete Parent/Guardian Authorization and Consent for COVID-19 Testing (Spanish)

Click HERE for a printable Parent/Guardian Authorization and Consent for COVID-19 Testing (English)
Click HERE for a printable Parent/Guardian Authorization and Consent for COVID-19 Testing (Spanish)

CUSD #10 Staff Guidelines for COVID-19 Testing

COVID-19 Point-Of-Care (POC) Antigen testing is available at no cost for CUSD 10 Staff who meet the following criteria:

- Staff must have COVID-19 symptoms between 24 to 48 hours prior to the test being administered. Test availability for each staff member is at the nurses discretion.

Staff must schedule an appointment with their building nurse to get tested

- Please contact your building's nurse through email or by phone call to schedule your appointment
- Appointments must be made in order to prepare for the test and properly disinfect the area after the test has been completed

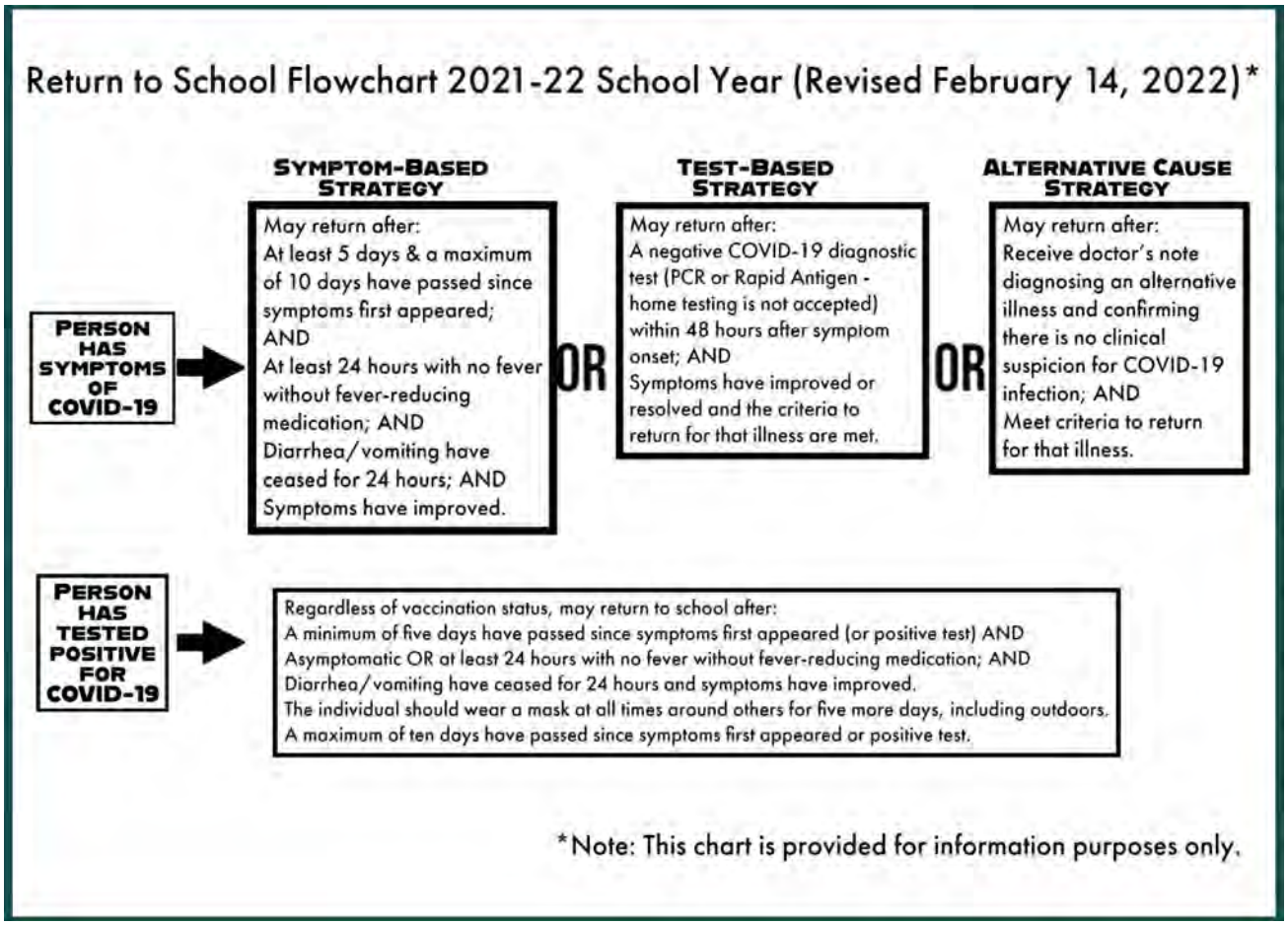
Staff must sign the consent form in order to be tested. Consent forms will be located in the nurse's office along with information regarding the two types of antigen tests utilized by the district. For information regarding tests, click for BinaxNOW COVID-19 FACT SHEET or GenBody COVID-19 Ag FACT SHEET.

Results from the Rapid Tests will be available within 15-30 minutes.

Staff will be given a copy of the assessment/results page and will be asked to share this information with the Human Resources Department.

Please note: Only CUSD 10 staff and students may be given the COVID-19 POC Antigen Test at school.

Return to School Flowchart



Promoting Vaccination

Working with the Madison County Health Department (MCHD) and Illinois Department of Public Health (IDPH) COVID-19 vaccination clinics have been held for those eligible to receive the vaccine. Vaccination clinics dates and locations included: June 28, August 11 and September 1 at Collinsville Middle School (MCHD); November 15 and December 6 at Renfro Elementary, January 10 and 31 at Webster Elementary (IDPH). In addition, we shared the MCHD vaccination clinic finder link with families in April (16+ eligible) and May (12+ eligible) as students became eligible to receive the vaccine.

Respectful of peoples' varying levels of vaccine confidence, those who want to get vaccinated against COVID-19 can visit vaccines.gov to find out where they can get vaccinated in our community.

Disabilities or Other Health Care Needs

Parents of students who need accommodations, modifications, or assistance related to COVID-19 safety protocols, disabilities, underlying medical conditions, or weakened immune systems should contact their student's case manager and/or IEP Coordinator to discuss their child's specific need(s). If your child does not have an IEP, you should contact the building principal.

Staff members who need accommodations, modifications, or assistance related to COVID-19 safety protocols, disabilities, underlying medical conditions, weakened immune systems, or a sincerely held religious belief or practice (covered by Title VII of the Civil Rights Act of 1964) should contact their school's principal to discuss the need(s). Staff members with weakened immune systems are advised to contact their healthcare professional about the need for continued personal protective measures after vaccination.

Coordinate with Public Health Officials

Once learning of a COVID-19 case, Collinsville CUSD #10 will notify the respective Health Department regarding the positive individual and other information deemed necessary.

District officials will continue to collaborate and consult with Madison and St. Clair Counties Health Department officials throughout a pandemic on various logistics and decision-making including, but not limited to, quarantines, screening testing, vaccine clinics, a change in learning setting or emergency school closings.

Communication Plan

Collinsville CUSD #10 will coordinate with the LocalPublic Health Departments to communicate dismissal decisions and the possible COVID-19 exposure.

Communication to families and staff will align with the communication methods already in use (SkyAlert, District website, social media, district app, etc.) In such a circumstance, Collinsville CUSD #10 will maintain confidentiality of the student or staff member as required by the Americans with Disabilities Act and the Family Education Rights and Privacy Act. Families will be notified of any upcoming changes to the district's learning setting in a timely fashion.

HUMAN RESOURCES

Labor unions will be instrumental in developing any semblance of a workable in-person instruction in the fall. Both parties (i.e. District & labor unions) will work cooperatively and collaboratively in finding solutions. The District will operate by mostly developing guidelines and protocols for employees. The District will continue to monitor input from the PRESS Policy Organization, as well as from professional organizations such as IASA, IASB, and others to make appropriate changes leading up to and throughout the 21-22 school year.

Staff Return Plan

The District will follow CDC guidelines.

Employees will be expected to use their accrued time bank for their absence from work (sick time, personal, vacation time, etc.) for COVID-19 related absences, unless such absences are covered under state law.

Staffing Levels

The district will monitor staffing levels within each building to ensure optimal operations for teaching and learning. In the event that staffing levels drop below the ability for the building to maintain optimal operations, the district will consider varied options to ensure a five day a week, full day schedule for the 21-22 school year.

Professional Travel and Field Trip Requests

District sponsored travel may be limited. All travel will align with CDC guidelines.

School Sponsored Off-Site, Overnight Event, Competition, or Trip ("Event") Guidelines

In accordance with Board of Education policy 6:240 (Field Trips and Recreational Class Trips), field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.

Collinsville Community Unit School District No. 10 is closely monitoring information concerning SARS- CoV-2, the virus causing the COVID-19 illness. In order to help reduce student and staff exposure to COVID-19, Collinsville Community Unit School District No. 10 requires Health Checks as safety protocols prior to student/staff participation in experiences taking place beyond Unit 10 school campuses. Those approved events requiring bus transportation will be subject to bus availability during the school day or on Saturday.

Students and staff attending an event will be required to wear a mask while riding the bus to and from the event venue and follow all required COVID-19 related protocols for the host site while attending the event.

Parents and guardians of all students are required to screen their student according to this checklist prior to sending their child on an off-sight, overnight event, competition, or trip ("event") and take the student's temperature before sending a student to a school sponsored event.

Parents/Guardians of students attending an off-site, overnight event, competition, or trip (“event”) will be required to complete the “Waiver of Liability” permission form and the “Educational Tour (field trip) Consent Form” prior to the student’s participation in the event.

Students and staff attending a school sponsored approved off-site, overnight event, competition, or trip(“event”) will be required to show printed or digital proof of full COVID-19 vaccination or a negative COVID-19 PCR or antigen test with Emergency Use Authorization by the FDA administered by a healthcare professional within 72 hours prior to the scheduled event.

Class/Club/Organization sponsors will submit a COVID-19 Student Safety plan to address any student who might become symptomatic during the off-site, overnight event, competition, or trip (“event”). This plan will outline safety measures to be put in place to protect the health and safety of participating students and event sponsors/chaperones.

As the Unit 10 School District continues to monitor data regarding the health of our students and staff with regards to SARS-CoV-2, any trip requests requiring overnight stays will be considered on a case by case basis.

TECHNOLOGY

We believe that device availability along with access to the internet are key to students' success. Therefore, all students will be provided a device for the 21-22 school year and an opportunity to acquire web access.

Devices & Web Access

A device and web access are necessary throughout the school year. The district will provide a device for every student. Parents will need to maintain this device and web access in their homes for student access to lessons, personalized learning, and assignment retrieval. In the event of a COVID-19 related closure, paper packets may be made available as needed. Internet access will be provided for those students who do not have access at home. All district-issued devices are filtered and monitored by technology staff whether at home or at school.

Device Distribution Plan

Collinsville High School - Devices will be distributed at CHS Registration

Collinsville Middle School - Devices will be distributed at CMS Move-in Day

Dorris Intermediate School - Devices will be distributed at the open house and the first week of school

All Elementary Schools - Devices will be assigned the first week of school and sent home as needed

These devices will be the responsibility of the student and the parent while at home. The parent may be financially responsible for any lost, damaged, or stolen devices, including the power cords. Collinsville Community Unit School District #10 will communicate the device return date to parents. If a family leaves the district, all district property must be returned to the home school. Technical support will be provided by the home school. Parents can contact their home school with any questions regarding their device. For additional information, please refer to the Chromebook Student User Agreement found in the handbook.

INSTRUCTION

Overview

The impact of lost instructional time and social emotional development on children should be anticipated and our schools will need to be prepared to adjust curriculum and instructional practices accordingly without the expectation that all lost academic progress can be caught up. Plans to make up for lost academic progress due to school closures and distress associated with the pandemic should be balanced by a recognition of the likely continued distress of educators and students that will persist as our schools re-open to full capacity. If the academic expectations are unrealistic, school will likely become a source of further distress for students (and educators) at a time when they need additional support. It is also critical to maintain a balanced curriculum with continued physical education, fine arts, extracurricular activities, and other learning experiences rather than an exclusive emphasis on core subject areas.

The Collinsville School District Return to Learn Plan will outline academic, social, and emotional supports that will be implemented to their fullest ability as a means to get students back on track and support their continued academic and social growth.

Assessment

District reopening plans will include a diagnostic assessment component for all students returning to school to determine learning loss, to inform modifications to curriculum standards and expectations and to identify support services that may be required.

A. A kindergarten screening tool will be implemented and given to all incoming kindergarten students.
B. Elementary students in grades K-6 will be assessed using aimswebPlus and STAR Reading and Math. These tools will identify students needing tier 2 and tier 3 intervention services. The data will also be used to group students for small group instruction within the classroom, determine after school tutoring groups, and provide enrichment opportunities for those students meeting benchmarks.
C. Middle school students in grade 7-8 will be assessed using MAP, STAR Reading and Common Formative Assessments to identify those needing additional academic support, RTI services, tutoring, and enrichment.
D. High school students in grades 9 and 10 will be assessed using MAP in reading and math and common formative assessments in all other subjects. High school English and Math departments will also analyze 8th grade data to determine course placements and additional supports, such as RTI, learning strategies, and tutoring services.
E. ELL students will be assessed in both their native language and English to address deficiencies in language acquisition and academic skills.

Classroom Instruction

Each student will have had a unique remote learning experience. Students will enter the 2021-22 school year with various levels of mastery from prior coursework. For this reason, it is recommended that students are assessed in each content area to inform teachers of current student achievement and needs. It is recommended that the reintegration assessments are teacher-developed “quick checks” to help inform vertical articulation and help teachers identify focus areas in specific standards for individual

students. The recommendation to assess is not meant to replace existing screening or placement assessments that are currently being administered at the district/school level.

Teachers should also identify the standards that were not covered during remote learning. When making determinations to fill in learning gaps consider the following questions:

Quality over Quantity

- Which standards were missed or partially covered?
- What are the essential standards at the current grade level?
- What are the skills required to master the missed or partially covered standards?
- Will the standard stand alone in instruction or can it be layered in the current grade-level standard?

Classroom instruction in CUSD #10 will emphasize quality over quantity, be data-driven and based on the student's individual needs and abilities. Teachers will use instructional strategies to differentiate and address students' needs through small group instruction and course placements. Technology integration will be consistent in every classroom to provide resources to meet those needs. At the elementary level, instructional coaches will provide support and resources to assist teachers by modeling lessons, analyzing data, and implementing professional development.

Intervention Services

A. Tier 2 students who are slightly below grade level in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will also have access to enrichment activities if they choose to participate. Transportation will be provided for after-school programs.

<u>These services will include:</u>

1. Elementary School: small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs
2. Intermediate School: use "power 40" minutes to provide instruction in deficiency areas, small group/differentiated instruction, before/after school tutoring, push-in supports and digital programs
3. Middle School: small group/differentiated instruction, before/after school tutoring, digital programs, check-in/check-out, learning strategies, reading enrichment, RTI services/Freckle Math
4. High School: after school tutoring, remote tutoring, check-in/check-out, learning strategies, credit recovery, writing lab, math lab

B. Tier 3 students who have significant deficits in reading/writing and/or math will receive intervention services to monitor progress towards grade level skills. These students will focus on supporting progress toward grade-level skills with intense interventions.

These services will include:

1. Elementary School: Title 1/Intervention Services
2. Intermediate School: Intervention Services
3. Middle School: RTI services/Read 180, Freckle Math, Summer Learning Program
4. High School: RTI Services, Jumpstart Program, Summer Learning Program

C. Students who receive special education services will continue to receive those services as outlined and agreed upon in their most recent annual reviews. Additionally, they will continue to be benchmarked as often as their non-disabled peers and progress monitored more frequently in Reading and Math using Aimsweb Plus, NWEA MAP, teacher created assessments, and other formative assessments as determined by their IEP Goals and Objectives. Parents may request IEP Meetings at any point to discuss their child's progress and any concerns they may have in order to collaborate with the multidisciplinary team of educators who work with their child.

Social Emotional Support

Students in grades K through 12th grade who are identified as needing social skill development or social-emotional support will continue to have access to mentors and/or social workers throughout the school year. In K-6 classrooms, teachers will be required to spend 15 minutes per day on SEL activities. During the 2021-2022 school year, the following programs and services will continue to be implemented to provide students with social emotional support.

Elementary/Intermediate	Middle School	High School
PATHS SEL Curriculum	AIM Curriculum	Teachers as Mentor
PBIS	Trauma Informed/Restorative Practices	Targeted Study Hall
SEL Coaching	Health Curriculum	During/After-School Support Groups
Trauma Informed/ Restorative Practices	SEL/Academic After-School Program	Health Curriculum
Social Work Services	Social Work Services	Social Work/Guidance Counselors
	Jumpstart to 7th Grade	Jumpstart to 9th Grade
	PBIS	Trauma Informed/ Restorative Practices

Enrichment Programs

An enrichment program is a specialized program for students who need to learn at a higher level than in a typical classroom. It allows students who need an extra challenge in the classroom to stay engaged and interested in learning. We will offer enrichment opportunities for students who were able to stay caught up and/or advance during the remote learning experience.

Elementary/Intermediate: Renzulli Learning Program and differentiation in the classroom including project-based instruction

After school options for K-6 students: STEM Club, Spanish Camp, Cooking, Knitting, Legos, Yoga, ART Club

Middle School: Advanced Placement classes, Art, Music, and Spanish classes, FUSION, PLTW, Extracurricular Opportunities

High School: AP and Dual Credit classes, Saturday Scholars, SAT prep, Extracurricular Options

Community Partnerships

A. Chestnut Health Systems provides mental health counseling services to students who have struggled with depression and suicidal ideations. They provide school based services/counseling as well as in home services during extended breaks such as winter break or summer vacation.
B. Meadow Heights - Volunteers, including certified staff members, provide after school tutoring to any interested students 2 nights a week for 60 minutes per night.
C. SIUE Upward Bound
D. Collinsville Library, Fairmont City Library, Maryville Library and Caseyville Library provide clubs, events and enrichment programs for students during the summer, after school/evenings and partner with schools to share resources.
E. Collinsville Food Pantry provides weekly Tote Me Home Bags for students and families who have an unstable food source.
F. St. Louis Area Foodbank- Monthly Mobile Markets to distribute food to families in need
G. Universidad- College and Career Readiness Program for hispanic students
H. Give 30 is a free mentoring program which provides at risk students positive support. Members of the community volunteer 30 minutes each week, meeting with the students during their study hall period. Give30 training is provided by the ROE.
I. Heartlinks is a Grief Counseling Group for students who have experienced a loss or death of a family member or friend.
J. Hoyleton-Spanish speaking counselor
K. YMCA & Fairmont Library

POSITIVE/SYMPTOMATIC STUDENT SCHEDULE

Overview

Remote learning is only to be provided to students who have tested positive for COVID-19 or are awaiting test results or students. If a student does not meet the above criteria, but requests remote learning due to a medical condition, the request for remote learning will be evaluated under Section 504 of the Rehabilitation Act. If the student has a qualifying medical condition, the student may be provided home/hospital instruction. Collinsville School District 10 will implement Remote Learning opportunities for students who meet the above criteria in accordance with CDC guidance. These days will be similar to traditional school days in that students will engage in learning activities facilitated by teachers. When applicable, the remote learning activities will reflect the State learning standards. When applicable, the remote learning activities will reflect the State learning standards. The lessons will focus on essential course skills and content appropriate for an extended period of remote learning.

Attendance

Students are expected to attend daily unless experiencing illness symptoms. Students experiencing symptoms will be marked as an excused absence. We encourage and suggest several ideas for how classroom teachers can collect and count a student as present when the one-to-one daily connection is not practical:

- Video conference “check-ins.”
- Wellness checks coupled with a question on student engagement/participation in lessons.
- Phone calls coupled with a question on student engagement/participation in lessons.
- Text messages or emails coupled with a question on student engagement/participation in lessons.
- Packet collections by school personnel.

Grading

Collinsville School District will use the district’s traditional grading policy when students are engaged in remote learning. Students will be expected to complete all assignments, assessments, and projects in a timely manner. All assignments will be graded when appropriate and students will be provided with feedback on each graded assignment. The district will provide teachers and students with the appropriate resources to engage in remote instruction, when necessary.

Incomplete

Students can only receive an incomplete grade when a situation occurs that is beyond their control.

Students who encounter long-term illness while engaged in remote learning may be evaluated under 504 of the Rehabilitation Act and be provided home/hospital instruction. Students with a medical condition that are anticipated to be unable to attend school for a period of 2 or more consecutive weeks or on an ongoing

intermittent basis may receive homebound instruction and should start this process with their guidance counselor or assistant principal.

Communication and Engagement

Teachers will provide students with a daily schedule while they are excluded from school or quarantined in accordance with IDPH regulations. Students will be expected to engage in synchronous and asynchronous instruction.

Students with Special Education Services

Students who receive Special Education services in the General Education setting will continue to receive assignments from their General Education teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and the Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive Special Education services in the General Education and Special Education setting will receive assignments and activities from their General Education Teacher and from the Special Education Teacher. The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The General Education Teacher and the Special Education Teacher should collaborate to ensure the assignments support the student's progress towards their IEP goals and objectives.

Students who receive Special Education services in the Special Education setting will receive all of their assignments and activities from their Special Education Teacher(s). The Special Education Teacher will continue to make modifications and accommodations for the students based on each of their individual IEPs. They will continue to check in with the students in their classes to check for understanding and provide assistance in completion of assignments and learning activities. The assignments and activities assigned should all support the student's progress towards their IEP goals and objectives.

Related Services: Speech, Social Work, Occupational Therapy, Physical Therapy, Adapted PE

Each student's case manager and related service provider(s) should collaborate with the parents/guardians of the students on their caseloads to determine the service delivery model that will work best for the student including teletherapy on an approved teletherapy platform. Additional resources may be posted to the District backpack and/or emailed/mailed to parents/guardians which may include home practice activity resources, including videos, website links, etc. These team decisions should be based upon the student's goals and objectives outlined in their IEPs and take into consideration available technology as well as the amount of time the student will need to dedicate to their core academics. The related service provider and

parents/guardians will develop an agreed upon schedule and mode to deliver the services. These plans should be revisited often and adjusted as necessary to meet each student's individual needs.

IEP Meetings
Will continue as scheduled via Google Meets. Please watch your emails for invitations and any important changes to the schedule from your IEP Coordinator.

Homeless Students

The District will comply with the McKinney-Vento Homeless Assistance Act and Board Policy for education of homeless students. The District will coordinate with the homeless liaison and evaluate the unique needs of homeless students on a case-by-case basis.

ESL Students

The District will evaluate and assess the unique needs of ESL students on a case-by-case basis.

SEL and Relationships

The health and mental well-being of students is our top priority. Accommodations and modifications can and should be done when appropriate for students and their mental health.

Activities to Promote Wellbeing

Suggestions for Additional Activities				
Mind	**Body**	**Spirit**	**Environment**	**Family**
● Reading, e.g., independent reading, listening to someone else read, audiobooks ● Puzzles, Word Searches ● Write a story or in a journal ● Count money ● Draw a map of your neighborhood ● Building with blocks or Legos ● Listen to a podcast ● Watch a documentary ● Practice another language ● Invent something	● Take a walk ● Dance ● Exercise ● Fine/gross motor activities ● Stretch or do yoga ● Play a sport	● Listen to music or sing ● Playing (inside or outside) ● Creative arts ● Coloring or drawing ● Imaginative play ● Meditate ● Do something you've been avoiding	● Clean up your room ● Do age-appropriate chores ● Gardening ● Fix something broken ● Take care of pets or plants ● Cook or bake	● Write a letter to someone ● Play board games with a family member ● Tell jokes or riddles ● Build a fort and tell stories in it ● Offer to help someone

Student Enrollment & Registration

Students who are NEW to the Collinsville School District (did not attend last year) are required to ***enroll*** online through Skyward Family Access or in person at the Student Services Office, 123 West. Clay Street, Collinsville. When completing the enrollment process in-person, a parent or guardian must be present and will be asked for proof of residency and a copy of the child's birth certificate. (For proof of residency requirements, See Enrollment Information below).

Registering during the summer (Online Registration is only available during the summer)

Once enrolled, students are required to ***register*** each year for the upcoming school year.

Student Enrollment

Families may enroll NEW STUDENTS TO THE DISTRICT for the 2021-2022 school year ONLINE through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: New Student Enrollment Account Request to sign up for an account and begin the enrollment process. Please note that a valid email address is required. If you do not have a valid email address, you may obtain a free one through Gmail, Yahoo mail or Outlook. **If you currently have a student attending school in the Collinsville Unit 10 School District**, please use your Skyward Login to complete the New Student Online Enrollment Application (NSOE). For assistance, SEE the NSOE Online Enrollment Guide under Related Documents on the Enrollment/Registration website page.

NOTE: Students who attended school in the Collinsville School District in 2020-2021 are not required to re-enroll in the school District. Students will be placed in their appropriate grade in the student's elementary school attendance area based upon enrolled residence address or at the appropriate grade at DIS (5th/6th grade), CMS (7th/8th grade) or CHS (9-12 grade).

If you do not have a student attending school in the Collinsville Unit 10 School District, please request a temporary Skyward Login and Password by clicking here New Student Enrollment: Account Request.

If you currently have a student attending school in the Collinsville Unit 10 School District, please use your current Skyward Login to complete the New Student Online Enrollment Application.

As you are completing the enrollment process, you will have the opportunity to scan and attach (as pdf or photo) the required documents as part of the enrollment application. This step is required to complete the enrollment application.

- Parent/Guardian Photo ID
- Child's Birth Certificate (Official)
- Parent/Guardian Proof of Residence within the CUSD10 School Boundary (Evidence from Category I and Category II – See Document Attached).

Additional Documents to Provide if Applicable

- Parenting Plan/Court Order
- Proof of guardianship (or completed Affidavit) if the child is living with an adult other than the legal guardian(s).
- Foster Parent Placement Forms

Student Registration

The Online Registration window opened at 6:00 PM on Monday, July 12, 2021.

Parents/Guardians of new students who have enrolled into the Collinsville School District (attending school in the District for the first time this school year) will receive a letter that will outline directions for completing the Online Registration process and include your Family Access Username and Password for your child's Skyward Family Access Account.

Parents/Guardians of returning students to the Collinsville School District (students who attended a school in Unit No. 10 last year) should complete the registration process through your existing Family Access Account.

Parents/Guardians will need the Family Access Username and Password to log into the Skyward Family Access Account. If you have forgotten your username and/or password, you may retrieve this information via the Family Access Link on the Kahoks.org website (See Skyward icon on top of website page).

Families new to the District who have not completed the enrollment process must enroll your child into the Collinsville Community Unit School District No. 10. This may be completed online through Skyward Family Access. **If you do not already have a Skyward Family Access account**, please create an account by clicking here: New Student Enrollment Account Request to sign up for an account and begin the enrollment process.

Collinsville High School Students must attend Collinsville High School on their assigned materials pick up date in order to receive their class schedule as well as PE Uniforms, Athletic Participation Information, CHS Bands Information, Parking Assignments (Qualified students in grades 11 and 12), Driver's Education Information, Photo IDs, Textbooks and Chromebooks.

Collinsville Middle School Students: Class Schedules will be available via the Skyward Family Access Portal on August 13, 2021 (after 3:30PM). Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the Schedule Tab (from the menu options on the left) on August 13.

Dorris Intermediate School and Elementary School Students may access their teacher assignment via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the Schedule Tab (from the menu options on the left) on August 13, 2021 (after 3:30PM).

Important Information Posted on Website

Please note that the following information may be accessed via the CUSD #10 website at www.kahoks.org

- Bus Transportation information (Bus Assignment Information available on August 13, after 3:30 PM)
- The 2021-2022 School Calendar
- Medical and Health requirements and forms

- Student and Parent Handbooks for 2021-2022
- The Open House schedule for schools in CUSD #10
- School Supply Lists for students in grade Pre-K through grade 8
- Information regarding Student Fees for the 2021-2022 school year
- Free/Reduced Illinois Lunch Applications (Forms may be completed via Skyward Family Access)
- Teacher Assignment for students in grades K-6 (Available on August 13 after 3:30PM)
- PE Uniform Orders may be completed online using THIS LINK.

Class Schedule and Bus Assignment Information

When can I find out who my child's teacher is and/or my child's class schedule?

Collinsville High School Students must attend Collinsville High School on their assigned materials pick up date in order to receive their class schedule as well as PE Uniforms, Athletic Participation Information, CHS Bands Information, Parking Assignments (Qualified students in grades 11 and 12), Driver's Education Information, Photo IDs, Textbooks and Chromebooks.

Collinsville Middle School Students: Class Schedules will be available via the Skyward Family Access Portal on August 13, 2021 (after 3:30PM). Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the Schedule Tab (from the menu options on the left) on August 13.

Dorris Intermediate School and Elementary School Students may access their teacher assignment via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's teacher information via the Schedule Tab (from the menu options on the left) on August 13, 2021 (after 3:30PM).

When can I find out my child's bus information?

Students may access their bus transportation information via the Skyward Family Access Portal. Parents/Guardians may log into their account (using their Username and Password) and access their child's bus information via the Student Information menu link (on the left). On the Student Information screen, parents/guardians will click View Bus Schedule to view the assigned bus number. Parents/Guardians should then click the View Pickup/Dropoff Bus Stops link to see detailed information regarding the bus stop. This information will be available on August 13 (after 3:30PM).

Transportation

Since the beginning of the COVID-19 pandemic, First Student has worked tirelessly to fill driver and substitute driver positions to ensure thousands of students throughout our district get to school daily.

However, to be prepared in the event First Student should encounter a COVID-19 outbreak among their staff, or other situation that would diminish their availability to run our normal bus route schedules, CUSD 10 has prepared an alternate school schedule for our district.

An altered schedule would be necessary in an emergency situation only and would be used to ensure our district is able to continue face-to-face instruction and provide equitable access to school for all students.

PLEASE NOTE: This schedule would be activated in response to a situation at First Student that impedes their ability to staff our standing bus schedule. If a school day schedule change becomes necessary, families would be provided advance notice. All parents should become familiar with the possible schedule changes and make contingency plans for their family.

Alternate School Day Schedule in Case of Bus Staffing Shortage

	SCHOOL	ALTERED DAY SCHEDULE
Tier I	Collinsville High School	7:15 am - 1:30 pm
Tier 2	Elementary Schools	8:05 am - 2:20 pm
Tier 3	Collinsville Middle School	8:55 am - 3:10 pm
Tier 4	Dorris Intermediate School	9:45 am - 4:00 pm
Hollywood Heights		7:30 am -1:30 pm (No Change)
CHS Success Center		9:00 am - 2:00 pm (No Change)

AMERICAN RESCUE SPENDING PLAN

Overview

The district has utilized student attendance data, discipline data, students grades and progress monitoring data to determine areas of greatest need while educating students during a pandemic. As a result of this information, the district is utilizing funding to provide applicable technology, access to online resources, current curriculum with online components, and programs/interventions to meet students academic and social emotional needs during the school years 22, 23 and 24. Additionally, ample PPE has already been purchased with ESSER I and II funding to provide as clean an environment as available for students and staff.

Data

Students will complete AIMS or STAR Assessment in grades K-6 and the MAP Assessment in grades 7-12 to determine individualized learning gaps. Small group instruction, tutoring and interventions will be utilized to help close the gap, along with intervention programs. Additionally students' social emotional competencies, attendance and their grades to analyze the impact of programs and resources made available because of the American Rescue Plan Funds.

Access

Funds will be used to purchase 1:1 devices and software to allow students to participate in remote instruction and daily interaction with their teacher regardless of the setting or the curriculum.

Timeline

The proposed timeline for implementation of services to assist students is 8/18/2021 until 6/30/2024.

Programs/Curriculum

The following programs will be funded with American Rescue Plan Resources:

- The CHS Success Center and Trailblazer Academy will offer an alternate environment to students who are struggling socially, emotionally or academically transitioning back into a normal routine during the school year.

- Ed assistants will work with primary age students who have not been exposed to early childhood programs during the pandemic to help improve their skills.

- The Check-In Program will provide a mentor, safe space and support system for students struggling to transition back to a normal setting both academically or socially.

- The Summer School and JumpStart Programs will offer transportation to ensure all students have equal access to core subject and social emotional activities that have been impacted after living in a pandemic for over 18 months.

- Core academic and English Language adoptions will occur in math, science, english and social studies to ensure students are exposed to a relevant curriculum with an online component.

Capital Improvement

CUSD 10 has proposed construction of a new Caseyville Elementary Facility that will aid in the district's efforts to prepare, prevent and respond to COVID-19 by improving the air quality in the classrooms as well as the square footage students currently navigate with American Rescue Plan Resources. The current facility has inadequate ventilation, bathrooms, cafeteria and classroom space. An increase in square footage and a new HVAC system will provide a modern facility for students with a healthy environment and replace a building in need of dire repairs and upgrades.