



## PERMISSION FOR EARLY DISMISSAL ON FINAL EXAM TESTING

Dear Parent/Guardian:

Final Exams will take place at Collinsville High School on December 19, 20 and 21. Parents wishing to have their child/children excused before the regularly scheduled end of day on exam days **MUST** complete this form for each child and return it to the high school office ON OR BEFORE December 15, 2017.

Your signature below signifies your permission for your student to be released early on December 19th, 20 or 21, 2017 following their required scheduled exam(s).

Please check the date(s) and time your student will be dismissed early from school (4<sup>th</sup> hour on December 19th, or 3<sup>rd</sup> hour on December 20th, or 5<sup>th</sup> hour on December 21st).

Tuesday, December 19, 2017

Wednesday, December 20, 2017

Thursday, December 21, 2017

\_\_\_ 1:25PM (4<sup>th</sup> period lunch/study hall)

\_\_\_ 11:15AM (3<sup>rd</sup> period lunch/study hall)

\_\_\_ 11:15AM (5<sup>th</sup> period lunch/study hall)

Grade \_\_\_\_\_

Please Print Student Name Here \_\_\_\_\_

Please Print Parent/Guardian Name \_\_\_\_\_

\_\_\_ I give permission for my child to drive himself/herself home (Students with parking permits).

\_\_\_ I will pick my child up from the CHS campus and escort him/her home.

Parent/Guardian Signature of Approval \_\_\_\_\_

Parent/Guardian Contact Phone No. \_\_\_\_\_

Please note:

- \*Students are required to be in attendance for all academic final exams: 1) during the class periods(s) and 2) on the days(s) assigned.
- \*Students may leave the CHS campus at the scheduled time of the student's assigned lunch/study hall class period as long as they submit a parent/guardian signed permission form to the high school office. (No handwritten notes or requests via phone will be accepted for early dismissals).
- \*Students are expected to be in class for the duration of the entire exam period.
- \*Documentation from a medical physician is required for students missing any final exams.
- \*If a student misses the first semester final exam(s) with a documented absence, he/she will be expected to make up these exams no later than the first three days of the second semester.
- \*Students will not be permitted to complete semester exams before the scheduled exam period.
- \*Students may not be permitted to make up final exams for unexcused absences that occur on a final exam day.

**Collinsville High School Final Exam Schedule On Back Of This Page!**

### Collinsville High School Mission Statement

*The Kahok Family offers and embraces opportunities for everyone to reach his/her fullest potential.*

BELL SCHEDULE FINAL EXAMS

**TUESDAY, DECEMBER 19, 2017**

7:55-8:45-6th Period (50)  
8:45-8:50-Passing  
8:50-9:38-7th Period (48)  
9:38-9:43-Passing  
9:43-10:31-1st Period (48)  
10:31-10:36-Passing  
10:36-11:25-2nd Period (49)  
11:25-11:30-Passing  
11:30-12:25-3rd Period  
11:30-11:55-3a (25)  
12:00-12:25-3b (25)  
12:25-12:30-Passing  
12:30-1:25-5TH Period & Lunch/Study  
12:30-12:55-5a (25)  
1:00-1:25-5b (25)  
1:25-1:30-Passing  
**1:30-2:55-4th Period Final Exam (85)**  
1:30-1:55 All 4th hour lunch (25)  
2:00-2:55 All 4th hour study (60)

**WEDNESDAY, DECEMBER 20, 2017**

7:55-9:30 – **1st Period Final**  
9: 30-9:40 - Passing  
9:40-11:15 – **2nd Period Final**  
11:15-11:25 - Passing  
11:25-12:55 - **3rd Period Final**  
11:25-11:50 All 3rd hour lunch  
11:55-12:55 All 3rd hour study  
VOC – Sec A Final 9:40-12:55  
Break 11:15-11:25

**THURSDAY, DECEMBER 21, 2017**

7:55-9:30 – **7th Period Final**  
9: 30-9:40 - Passing  
9:40-11:15 – **6th Period Final**  
11:15-11:25 - Passing  
11:25-12:55 – **5th Period Final**  
11:25-11:50 All 5th hour lunch  
11:55-12:55 All 5th hour study  
VOC Sec.B Final: 9:40-12:55  
Break: 11:15-11:25

**STUDENT DISMISSAL IS  
12:55 ON WEDNESDAY AND  
THURSDAY**