



Mind, Body and Spirit

“At Nelson Elementary, we promote a nurturing environment that instills continuous learning. As a community of students, parents, and staff, we create a partnership to build every student’s success.”

Tom Brocklebank, Principal
Mandeep Rai-Brar, Guidance Instructional Specialist
Michelle Perkins, Guidance Instructional Specialist
1336 W. Spruce, Pinedale, CA 93650
(559) 327-7600

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For detailed information on Board Policies, please visit [CUSD.com](https://nelson.cusd.com/). For more information on Nelson school programs and procedures, or to get contact information for your child's teacher, please go to <https://nelson.cusd.com/>

SCHEDULES AND ATTENDANCE

Monday, Tuesday, Thursday, Friday

TK/Kindergarten AM Schedule

7:35 am - 11:05 am Class

TK/Kindergarten PM Schedule

11:05 am - 2:35 pm Class

GRADES 1-2

7:50 am - 9:45 am CLASS
9:45 am - 10:00 am RECESS
10:00 am - 11:00 am CLASS
11:00 am - 11:50 pm LUNCH/RECESS
11:50 pm - 2:35 pm CLASS

GRADE 3

7:50 am - 9:45 am CLASS
9:45 am - 10:00 am RECESS
10:00 am - 11:30 pm CLASS
11:30 pm - 12:20 pm LUNCH/RECESS
12:20 pm - 2:35 pm CLASS

GRADE 4

7:50 am - 9:45 am CLASS
10:00 am - 10:15 am RECESS
10:15 am - 11:30 pm CLASS
11:30 pm - 12:20 pm LUNCH/RECESS
12:20 pm - 2:35 pm CLASS

GRADES 5-6

7:50 am - 9:45 am CLASS
10:00 am - 10:15 am RECESS
10:15 am - 12:00 pm CLASS
12:00 pm - 12:50 pm LUNCH/RECESS
12:50 pm - 2:35 pm CLASS

Wednesday (Minimum Day)

TK/Kindergarten AM Schedule

7:35 am - 10:20 am Class

TK/Kindergarten PM Schedule

10:20 am - 1:05 pm Class

GRADES 1-2

7:50 am - 9:45 am CLASS
9:45 am - 10:00 am RECESS
10:00 am - 11:00 am CLASS
11:00 am - 11:50 pm LUNCH/RECESS
11:50 pm - 1:05 pm CLASS

GRADE 3

7:50 am - 9:45 am CLASS
9:45 am - 10:00 am RECESS
10:00 am - 11:30 am CLASS
11:30 am - 12:20 pm LUNCH/RECESS
12:20 pm - 1:05 pm CLASS

GRADE 4

7:50 am - 10:00 am CLASS
10:00 am - 10:15 am RECESS
10:15 am - 11:30 am CLASS
11:30 am - 12:20 pm LUNCH/RECESS
12:20 pm - 1:05 pm CLASS

GRADES 5-6

7:50 am - 10:00 am CLASS
10:00 am - 10:15 am RECESS
10:15 am - 12:00 pm CLASS
12:00 pm - 12:50 pm LUNCH/RECESS
12:50 pm - 1:05 pm CLASS

The complete calendar for the school year 2024-2025, including holidays and Elementary Conference Day can be viewed anytime on the CUSD website at <https://www.cusd.com/Calendars.aspx>

ARRIVAL/DISMISSAL

Students not riding a bus or walking to school should be dropped off no earlier than 7:25 a.m. and picked up at 2:35 pm. unless involved in a supervised before or after-school activity. School is in session from 7:50 am until 2:35p.m.. Morning kindergarten is in session from 7:35 a.m. to 11:05 a.m. and afternoon kindergarten from 11:05 a.m. to 2:35 p.m..

EARLY RELEASE DAYS

Every Wednesday is Early Release. Every Wednesday, school ends at 1:05 p.m. for students in grades 1-6 as well as PM Kindergarten. AM Kindergarten dismissal is at 10:20 a.m.

PERFECT ATTENDANCE

There will be perfect attendance awards issued for the 2024-2025 school year. To get this award your student must have no tardies and no absences.

ABSENCES

Regular school attendance is important to your child's progress. When it is necessary for your child to be absent from school or come to school late, he/she must have a note or a phone call from the parent or guardian explaining the reason. For your convenience, you may clear absences through the Nelson Website (<https://nelson.cusd.com>). **All absences must be cleared within 24 hours after the occurrence.** Uncleared absences are considered truancies. Excessive absences/tardies may result in a referral to a School Attendance Review Board (SARB) meeting.

TARDINESS

When your child is late, he/she must report to the school office before going to class. This is necessary to prevent your child from being marked absent when he/she is actually present. Being tardy not only prevents your child from receiving critical instruction, it also interrupts the learning process of other children. We ask that parents make every effort to have their children to school on time.

MOVING

A student's school assignment is based upon the residence of the parent or legal guardian. If you move, you must notify the school within five days. If you are found to be out of the Nelson attendance area and have not notified the office, your child can be immediately withdrawn and a request for an intra- or inter-district transfer for your child to remain at Nelson may be denied.

PICKING UP STUDENTS EARLY

For the safety of your child, parents need to pick up students from the main office and they must sign them out. Upon returning, parents must also sign their children back into school. Students are not allowed to walk out to the parking lot unescorted and without first being signed out in the office.

PERSONS AUTHORIZED TO PICK UP STUDENTS

Students may be signed out of school only by those people who have been specifically named on the Student Release Authorization online forms by parents with legal custody or legal guardians. If you need to add or change Authorized Release contacts at any time during the school year, you will need to update your student's contact information through Parent Connect. You may come to the main office for technology access when needed, or call the registrar for assistance if you are updating from home.

WRITTEN PERMISSION

Any request for permitting your child to leave early, go home with another pupil, or deviate from the regular mode of transportation must be written and signed by the parent. This note needs to be submitted to the office before departing from school.

COMMUNICATION

NEWSLETTERS

The *Roadrunner Review* is sent home every Friday. We communicate school news and important dates through this newsletter. Please ask your student for this important newsletter each week. In addition, teachers send home monthly newsletters updating you about assignments, upcoming deadlines, and other important information.

THE NELSON WEBSITE

The Nelson website (www.nelson.cusd.com) is full of practical information and pictures of Nelson events. On the site, you will be able to find email addresses for all staff members. This is an effective way to communicate with the office staff and your child's teacher.

CLASSROOM WEBSITES

Most teachers maintain a website on which you can find current assignments, helpful links for homework help, classroom news, and information. You can find a direct link to these websites through the Nelson Elementary home page (www.nelson.cusd.com).

CLASSROOM APPS

Many Teachers use the Remind app, Bloomz, PeachJar, etc to communicate with parents and students. The app allows teachers to text reminders, assignments, and messages directly to your cell phone. If your student's teacher uses these apps, they will provide directions on how to sign up.

PARENT CONNECT

Parents with children in grades K-6 will be able to monitor their child's progress on the Internet. At the beginning of the school year, parents will receive a letter with a password to log in to Parent Connect. This program allows parents to monitor grades, cafeteria accounts, and attendance.

Kindergarten and first-grade teachers are not recording grades in Parent Connect. Progress reports and report cards for all students (K-6) will continue to be sent home four times per year. (*K only sends home 3 times a year.*)

CUSD TODAY

Clovis Unified publishes a monthly District newspaper with articles regarding District news, school events, and information helpful to parents. It is mailed directly to all CUSD families once per month and is financed by the advertisers in the newspaper. It is an excellent resource for information regarding national, state, and local education issues, as well as practical information to help all parents support their children in school.

FACEBOOK and INSTAGRAM

Nelson Elementary uses a Facebook and Instagram page to communicate with our community. Reminders, notices of events, postings of the events, and postings of student achievement can be found on our Facebook and Instagram pages. To find us on Facebook, search for Nelson Elementary-Fresno, CA. The Nelson Parent Teacher Club also maintains a FB page – “Nelson PTC.”

BEHAVIOR EXPECTATIONS AND DISCIPLINE

CHARACTER COUNTS!

The six pillars of Character COUNTS! (Trustworthiness, Respect, Responsibility, Fairness, Caring, Citizenship) are infused into the education program at Nelson. These pillars serve as the guiding principles for student conduct.

DISCIPLINE

Nelson has a school-wide policy for behavior expectations. These expectations and school processes are communicated to students and then practiced with the classroom teacher. Once students have practiced and are clear on the school-wide rules, they are held accountable for following school rules. Our expectations can be found in BEEP:

B – Be the Best you Can Be (Be responsible, Do your job, & Do better every day.)

E – Everyone is Respectful (Be kind, Choose words carefully, Treat others the way you want to be treated.)

E – Everyone Acts Safely (Hands & Feet to Yourself, ThinkBefore you Act, Look out for each other)

P – Protect This House (Take care of your school)

Maintaining student conduct is necessary to achieving our goals of providing a safe school environment and improving student achievement. Each class, under the direction of the teacher, will develop a set of classroom rules. These rules are posted in the classroom. Adherence to these rules, and redirection of students when necessary, will be conducted by the classroom teacher. If students don't correct their behavior, they will then be assigned consequences. Repeated behaviors or major infractions will result in parent contact, serious consequences, and possibly referral to the office.

ZERO TOLERANCE

Clovis Unified School District has a Zero Tolerance Policy applicable to battery, possession of a weapon, possession of any dangerous device, sale/possession of controlled substances, vandalism (\$100 or more), repeated mutual combat, robbery/extortion, gang-related incidents, hate-motivated behavior, and assault/threat of a school employee. Students committing any of these offenses will be immediately suspended and may be recommended for expulsion.

GENERAL RULES OF CONDUCT

- All students are expected to display courteous behavior at all times.
- Personal items, such as toys, Pokemon cards, or electronic devices (Cell Phones, Video Game Devices, Smart Watches, etc.) are not permitted at school.
- Gum, seeds, candy, or snack food (such as Cheetos, Takis, chips, etc.) are not allowed on the playground or in the classrooms. If snack foods are brought from home, they must be eaten with lunch and eaten only in the cafeteria.
- Students are to walk (not run) in the hallways, on the walkways, and indoors.
- Bicycles, skateboards, scooters, and rollerblades are not to be ridden on the school grounds, walkways or hallways at any time, including weekends, after-hours, and vacations.

BUS CONDUCT

It is a privilege to ride the school bus. Appropriate behavior is expected at all times, including at the bus stop. When a student violates a District bus regulation, the bus driver will report the incident to the Principal or GIS. Student and Parent Contact will be made. If a Student receives multiple citations, he/she may be suspended from riding the bus for a specified period of time.

Bus Violations include: 1. Leaving the seat while the bus is in motion 2. Putting any part of the body out of the bus 3. Using profanity/vulgar language or gestures 4. Eating/drinking on the bus 5. Having dangerous object(s) on the bus 6. Not following proper bus procedures 7. Being defiant or needing constant correction 8. Fighting 9. Damaging or defacing the bus 10. Making unnecessary noise or commotion

DRESS CODE

Clovis Unified maintains a student dress code to provide a safe school environment targeted at learning. Dress or grooming that draws undue attention detracts from the educational process and is, therefore, unacceptable. For a complete listing of Board Policy A.R. No. 2105 please refer to <http://www.cusd.com/board/policies.htm>, or stop by the school office.

A few helpful reminders:

All clothing shall be neat, clean, and acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for school.

- Articles of clothing which display gang symbols, profanity, or products or slogans which promote tobacco, alcohol, drugs, or sex; materially interfere with schoolwork; or create disorder or disrupt the educational process are not allowed.
- Jackets and other apparel depicting professional sports teams shall not be worn. Jackets or other apparel depicting college or university teams are acceptable unless such team designations are associated with gangs or otherwise conflict with the standards for acceptable apparel.
- Underwear-type sleeveless shirts, athletic tank tops, beach wear, swimwear, halter-tops, tube tops, spaghetti straps, bare midriffs or chests, see-through or fishnet outfits, or off-the-shoulder and low-cut tops are not appropriate or acceptable. Clothing that exposes bare midriffs or cleavage is

prohibited at any time during school or school-sponsored activities or events. Shoulder straps on tops and other clothing must be a minimum of two inches (2") wide.

- Dresses and skirts are to be worn no shorter than five inches (5") above the top of the kneecap, but no shorter than mid-thigh.
- Shorts are to have an inseam of at least five inches (5"). Shorts are to be stitched evenly around, and if frayed, must be stitched to avoid further fraying.
- Holes revealing skin or undergarments are not allowed. Spandex or Lycra shorts are not permissible.
- Straps on shoes and clothing must be fastened at all times and have backs.
- For safety reasons, students in grades preschool through 6 are not allowed to wear flip-flops, shoes, or sandals without a heel strap. See Exhibit No. 5132(2).
- No slippers will be allowed.
- Excessively baggy pants are not allowed. Pants cannot exceed five inches (5") when measured out from the kneecap of the straightened leg. Pants must fit and be worn at the natural waist. The bottom of the pant leg may not drag on the ground. Pant hems must not be stapled or pinned.
- Sleepwear is not permissible.
- If hats (including visors) are worn, students are only permitted to wear their specific school or high school area-related hats. All hats must be worn facing forward at all times.
- Frayed clothing is permissible so long as frays are stitched to prohibit further fraying
- Pro logos on school materials of any kind are not acceptable (binders, folders, backpacks, pens, pencils).

"NO LOVE" AT NELSON

Boyfriend/girlfriend relationships that involve holding hands, kissing, hugging, or other visible signs of overt affection should not occur at school. There will be plenty of time for these types of relationships when students grow older. The emphasis at Nelson will be on learning and developing appropriate social relationships with all students.

Cell Phones and Smart Watches

Students may not use cell phones or smart watches during the school day. This includes before and after school co-curricular activities and at ELC. Cell phones and smart watches must be stored in backpacks, and powered off, but can be accessed after the school day or after school activity ends. In the case of an emergency, students are allowed to use the classroom/office telephone with the permission of the teacher or office personnel. Students found using a cell phone or smartwatch will have it taken and held by the

GIS or Principal in the office. First offense, parents will be contacted and the student can retrieve the phone at the end of the day. Second offense, parents will be contacted and required to retrieve the phone. Any other times after that, the parent will be contacted, and required to retrieve the phone and the student will receive consequences.

GRADING AND STUDENT AWARDS

GRADES

In grades K-1 effort grades and skill level will be indicated. No letter achievement grades will be given. State Education Code states clearly that the only person who may assign a grade to a student is that student’s teacher. Grades may not be altered or changed by anyone other than the student's teacher.

Students in grades 2-6 are graded utilizing the A, B, C, D, and F Criteria. Teacher Calculate grades on the following percentage basis:

A = 90 – 100% (excellent work) B = 80 – 89% (above average work) C = 70 – 79% (average work) D = 60 – 69% (below average work) F = below 59% (failing work)

AWARDS AND HONORS

At each quarterly awards ceremony, students are recognized for their efforts and achievements. The following awards are earned monthly, but presented at awards assemblies

:

Student Recognition Program

Honor Roll Award {3rd-6th}	Students earning this award must achieve one of these overall Grade Point Averages quarterly: 4.0 GPA receives Principal’s Honor Roll, 3.0-3.99 to receive Honor Roll. A “D” or “F” on the report card automatically disqualifies a student from Honor Roll Principal’s Honors.
Student of the Month {K-6th}	Monthly, one student (primary/sp.ed.) and two students (upper grade) are selected by each classroom teacher's Student of the Month. These are students who have demonstrated good behavior, worked hard, and have been a good example for others to follow. Presented at Quarterly Awards Assembly.
Character of the Month {K-6th}	This award is presented at the Quarterly Awards Assembly to the student who exemplifies the Character Pillar of the Month from the Character Counts Program.
Reader of the Month {K-6th}	Selected by the classroom teacher and awarded the Quarterly Awards Assembly to the student in their classroom who has shown the greatest progress in reading.

Writer of the Month {K-6th}	Selected by the classroom teacher and awarded the Quarterly Awards Assembly to the student in their classroom who has shown the greatest progress in Writing.
Reading Medallion	See next page for A/R Reading awards and medallion.
The Big Four Math Award {3rd-6th}	Students who master the 100 addition, subtraction, and multiplication sheets, and the 90 division fact sheets in three-minute timed tests are awarded the Big Four Award certificate. These are given at the Quarterly Awards Assembly. Based on classroom performance on the paper version at 3 Minutes.
Site Word Master Award {K-3rd}	Students in first, second, and third are given a certificate after completing their grade level's site word list. These are given at the Quarterly Awards Assembly.
Vocabulary Master Award {4th -6th}	Students are given a certificate after the student has shown understanding of their grade level's list. These are given at the Quarterly Awards Assembly.
Computer Lab Award {1st -6th}	All first, second, third, and fourth-grade students who complete their grade level standard for typing will be given the computer lab typing award at the Quarterly Awards Assembly. All fifth and sixth graders who meet a standard score on the computer vocabulary test and major projects will be given a certificate at the last Quarterly Awards Assembly.
Perfect Attendance Award for the Year {K-6th}	Students in grades K –6 are eligible for this award. The Perfect Attendance Award is given at the end of the year. A student must be present every day of the school calendar year or successfully complete an Independent study contract in order to receive the award and have no unexcused tardies.
President's Education Award Program 6th Grade Only	This award is given to any existing elementary school 6th grade student who meets the criteria set for by the U.S. Department of Education, in partnership with the National Association of Elementary School Principals. These students will receive a framed certificate signed by the President and the secretary of Education and Presidential Seal Pin. Students must have a GPA of 3.5 and score proficient or higher on state tests since 4th grade.
District Physical	At the end of the year, those students who meet the District standards for Fitness will receive an award. Certificates will be given in class.

Fitness Award	
Special Awards	Occasionally, local businesses donate certificates for our awards assemblies and incentive programs. Some examples are Baskin-Robbins, Me-N-Eds, McDonald's, MiMi's Café, Wahoo's, Cold Stone, Elephant Bar, Red Robin, John's Incredible Pizza and In-and-Out.
Parents Notes	Parents will be notified when their son/daughter has been selected so that they may attend the awards assembly.

BLOCK "N" AWARD

The Block "N" award is the highest award a student may earn at Nelson. The Block "N" is available to fourth, fifth, and sixth-grade students, and is awarded at the end of each semester. The criteria for this award is designed to recognize students who exemplify the qualities that Nelson hopes to foster in all of its students, namely: (1) the desire for self-improvement: (2) dedication and commitment in reaching for goals: (3) concern for and service to others: and (4) the willingness to be a positive role model to others. Individuals earning this prestigious award will receive a Block "N" plaque. Block N criteria forms will be passed out to all upper-grade students during the first week of each semester.

NELSON ACCELERATED READER PROGRAM 2022-2023

Accelerated Reader, or AR, is a computerized program that tests reading comprehension and provides personal feedback to achieve maximum success. An extensive body of research confirms the effectiveness of Accelerated Reader and best classroom practices in helping educators dramatically improve student reading skills. The research consistently demonstrates that computerized curriculum management systems such as AR enable teachers to target instruction and accelerate reading growth for students of all ability levels.

- 1st grade: DRA level 12 by the end of the first semester and 18 by the end of the second semester.
- 2nd grade: 25 points with 80% comprehension
- 3rd grade: 36 points with 80% comprehension
- 4th-6th grade: BRONZE: 40 points with 80% comprehension
SILVER: 70 points with 80% comprehension
GOLD: 100 points with 80% comprehension

PARTICIPATION IN CO-CURRICULAR ACTIVITIES

Nelson offers a full range of co-curricular activities in sports and the arts. Our co-curricular program is aimed at developing well-rounded students. "Winning" is secondary to this goal. Parents and students must understand that participation is allowed only for those students who meet the following criteria:

- 2.00 average on the last report card or progress report with no "F's"
- Proper classroom/playground behavior and citizenship. Suspensions from school will result in a period of "non-privilege" (no participation) for 5 days upon return from suspension.

In addition, students participating in co-curricular activities automatically agree to comply with guidelines in accordance with the Code of Participation. All participating students will be expected to review and sign the Code of Participation. Parents must also review and sign the Code of Participation before their child(ren) participates in any co-curricular activities. Below you will find a list of co-curricular activities in which your child(ren) may participate at each grade level.

STUDENT SAFETY AND WELLNESS

SAFETY CONCERNS

Please notify the office staff or an administrator if you have any safety concerns that may impact the well-being of our students. Please remind your child to follow all safety rules. If your child is a walker, discuss the walking route he/she will take, including using only the crosswalks when crossing the street. Advise your child to walk with a friend and go straight home after school. Speak to him/her about obeying traffic signals. If your child is a bike rider, review all bike safety rules including the ones mentioned for walkers. Remember that students riding bikes, skateboards, and scooters are required by law to wear helmets. In addition, **bikes, skateboards, rollerblades, and scooters should never be ridden on the school campus.**

SCHOOL MEALS

Breakfast and lunch are available at Nelson Elementary School. This year all students are eligible to receive a free breakfast or lunch at school. No applications are necessary.

POLICY FOR BALLOONS, FOOD, AND FLOWER DELIVERIES

Food delivery services are not accepted (e.g. DoorDash) on the Nelson Campus. Balloons, flowers, food, and gifts cannot be delivered to students, and such deliveries will not be accepted by the school. Vendors will be turned away, with the delivery.

LOST AND FOUND

Students often lose their coats, jackets, and lunch boxes. It helps if personal belongings are marked on the inside label with your child's name so that your child can identify his/her articles easily. Students may claim lost items by checking with their teacher and then checking the lost-and-found box in the cafeteria. Periodically, unclaimed items are given to a charitable organization.

PETS / ANIMALS ON CAMPUS

Per Board Policy, pets/live animals are not allowed on CUSD campuses. **Dogs are not to be on campus.**

This is a health and safety issue for all. The only exception is a certified service animal.

NURSING SERVICES

AVAILABLE STAFF

A School Health Services Assistant (HSA) will be in the health office 5 days a week. When necessary HSA will contact parents/guardians regarding illness and injuries that occur during the school day. All HSAs are CPR/First Aid certified.

Credentialed School Nurses are on campus for the following:

- Mandated vision and hearing tests.
- Complete special education and 504 health assessments.
- Ensure immunizations are compliant with CA state law.
- Provide health education resources for school staff, students, and parents/guardians.
- Maintain student health records.
- Contact parents/guardians regarding health problems and/or excessive absences.
- Communicate with healthcare providers regarding health issues and impact on education (within HIPAA regulations).
- Develop health/safety plans for students with high-risk medical diagnoses.

FIRST AID, ILLNESS, INJURIES

- If a student is injured or ill at school he/she will receive every care and consideration.
- Parents/guardians will be contacted for serious injury or illness.
- School nurses are available to consult with parents/guardians regarding health problems upon request.
- After extended illness or injury parents/guardians should follow up with a school nurse for any needed care or accommodation.
- Injuries and illnesses occurring at home should be cared for at home.

☑ Upon the student's return to school, parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school.

LICE

Clovis Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found.

Students may not return until treatment has been completed and hair/scalp is free from live lice.

Students must check with the health office and be cleared to return. Class checks are no longer part of district guidelines.

MEDICATIONS

ALL medications (even over-the-counter medications including Tylenol, Advil, cough drops, and eye drops) must be checked in through the Health Office.

California Education Code 49423 defines certain requirements for administration of medication "...**any pupil who is required to take, during the regular school day, medication prescribed for him/her by a physician, may be assisted by the school nurse or other designated school personnel if the school**

district receives (1) a written statement from such physician detailing the method, amount, and time schedules by which medication is to be taken, and (2) a written statement from the parent or guardian of the pupil indicating the desire that the school district assist the pupil in the matter set forth in the physician statement.”

CUSD Board Policy No. 2401 does not allow students to administer their own medication without written permission as stated above.

Additionally, CUSD Administrative Regulation No. 2401 indicates that school personnel are prohibited from administering any over-the-counter or prescription medications including, aspirins, vitamins, antihistamines, etc. unless the medication is accompanied with written permission from both the parent/guardian and physician. The medication must be clearly labeled and sent to school in a container from the pharmacy and will be kept in the school office unless otherwise directed by the physician.

All medication orders will be automatically discontinued at the end of the school year after summer school. New orders are required each school year.

CHILD PROTECTIVE SERVICES

It is important parents understand that all school personnel are “Mandated Reporters” of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

PARENT INVOLVEMENT

Parent involvement is critical to the success of any school. Parents are encouraged to become involved in the many opportunities available to them at Nelson. Below is a partial listing of how parents can team up with the school as vital partners in their child's educational success.

- **PARENT VISITATIONS**

Parents are welcome & encouraged to visit the school. Visits ***MUST*** be scheduled with the teacher in advance. In the interest of safety, ***ALL VISITORS MUST SIGN IN AT THE OFFICE UPON ARRIVAL AT WHICH TIME A TEMPORARY I.D. BADGE WILL BE ISSUED AND MUST BE WORN DURING THEIR STAY.*** No drop-in classroom visits are allowed during the school hours. Parents wishing to speak to teachers can arrange conferences by calling the office or emailing the teacher. (For further volunteer and school visits clarification, see Board Policy 9202 & 9212).

- **VOLUNTEERS**

Volunteers are always needed in the classroom to make instructional materials and help the classroom teacher by copying or running errands around the school. ***Volunteers must complete a CUSD Volunteer Form and provide picture identification at the front office prior to volunteering. The form must be completed for every school year.*** If you want to learn more about parent volunteer opportunities please come by the school office or talk with your child's teacher. All chaperones must complete a CUSD Volunteer Form before school field trips.

- **PARENT TEACHER CLUB (PTC)**

Please consider joining our Parent Teacher Club(PTC). Your support ensures participation in an

organization that provides our students with activities and raises money for special purchases for the school. Meetings are announced in the *Roadrunner Review* and are held on the second Tuesday of each month. Should you need more information, please contact the school.

- **SCHOOL ASSESSMENT REVIEW TEAM (SART)**

The School Assessment Review Team (SART) is a team of parents and staff who meet quarterly to provide a forum for school communication among all groups in the school community. The committee also coordinates the annual SART Parent Survey and selects a site representative for the district and area levels of the SART process. We encourage all parents to join us at the SART meetings.

Student Performance that includes 1) focus on student achievement; 2) staff development; 3) hiring practices; and 4) community outreach.

- **SCHOOL SITE COUNCIL (SSC)**

School Site Council is composed of elected parents and school personnel and is responsible for developing, implementing, and evaluating the Single Plan for Student Achievement (SPSA), which includes the categorical program budget. SSC meets at least four times yearly.

- **ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)**

The ELAC is composed of Nelson staff members and parents of English learners. Members learn more about school programs, provide input, and make recommendations to the principal, staff, and SSC regarding services for English Learners. The Committee meets four times per year (quarterly).

PARENT-TEACHER CONFERENCES

Teachers are available for conferences either in person, by email, or by phone. Conferences may be scheduled by calling the teacher. If canceling a conference appointment, please call at least 24 hours in advance. Parents will be invited to attend a parent-teacher conference in October/November to discuss student progress.

PARTIES

Nelson students will have three classroom-sponsored parties during the year: a Winter Holiday Party (day before Winter Break), a Valentine's Day Party, and an End of the Year Party (the last day of school). **These parties will be conducted during the last 90 minutes of school.** We do not allow birthday parties at school. However, a treat at the end of the day may be arranged with a student's teacher. A nice way to acknowledge your child's birthday at school is to donate a special book to the Nelson Library. The donated book will have a sticker placed in the front noting the contribution on behalf of the student's birthday.

TELEPHONE

The office will not transfer calls to classrooms. We will take a message for the student and make sure the student receives the message. Student use of school phones will be reserved for emergencies only. Nelson is charged for every phone call made.

SUPPLIES

Most basic student supplies are provided at school. However, often teachers will suggest a few items that are helpful and an added convenience to the student. Students are responsible for the care of the textbooks and other non-consumable items issued to them. Students are responsible for replacing all lost books.

FIELD TRIPS

Any field trips will be standards-based to enhance student learning. Teachers at each grade level work together to select and plan field trips for their students. An approved permission slip must be signed by a parent before a student can go on a field trip. Telephone permission is not allowed. If a parent plans to chaperone, a volunteer form must be one file. Please check with the main office for the proper volunteer application.

TITLE I PARENT INVOLVEMENT POLICY AND SCHOOL COMPACT

Annually, the Title I Parent Involvement Policy and School Compact is developed between parents and staff among the various parent committees. The compact describes all stakeholders' commitment to providing a high-quality educational experience for all students. A copy of the Nelson Title I Parent Involvement Policy and School Compact can be found in the front office.



CUSD CATEGORICAL FUNDING PROGRAM **INFORMATION** **FOR THE 2022-2023 SCHOOL YEAR**

“Children Are Our Most Precious Resource”

On an annual basis, Clovis Unified School District (CUSD) submits the Application for Funding Consolidated Categorical Aid Programs commonly called the Con Ap. The application is submitted in two (2) parts: Part I, which contains program and demographic information, is submitted by June 1 each year; and Part II, which contains the budget information and additional program data, is submitted by January 31 each year. The categorical programs included in the application are Title I, Part A – (Improving the Academic Achievement of the Disadvantaged Improving, Title I, Part C – Migrant Education, Title II, Part A – Preparing, Training and Recruiting High-Quality Teachers and Principals, and Title III – Language Instruction for Limited English Proficient and Immigrant Students. Essentially, these funds are designed to assist students in mastering state standards.

Clovis Unified Schools are committed to establishing a true partnership with all facets of the Clovis Learning Community. CUSD values feedback and input. Parents continue to make positive differences in the lives of the children we all support. We know from research that participation in your child's education will not only bring success to your child but other children in the school. Our parents truly make a difference in the lives of Clovis kids!

CUSD is proud and pleased to offer a variety of parent involvement opportunities that improve our overall program. Depending on the type of categorical funding a site may receive, district or school parent councils and committees are required under certain requirements and guidelines. Such advisory committees in the CUSD include:

School Site Council (SSC)
English Learner Advisory Committee (ELAC)
District Advisory Committee (DAC) and School Advisory Committee (SAC)
District Learner Advisory Committee (DELAC)
District Indian Education Parent Advisory Committee (IPAC)
School and District level School Assessment Review Team (SART)
Intercultural and Diversity Advisory Council (IDAC)

We encourage all parents and guardians to become involved with their child's education, at the classroom level, the school-wide level as well as the district level. Each school's Single Plan for Student Achievement (SPSA) describes the school's basic educational program and the categorical supplementary programs/services that are designed to support student achievement of each and every student. Parental involvement is a necessary and vital part of developing the SPSA as well as our overall program. At the district level, parent committees provide input into each of the site's SPSA and to the District's Local Education Agency Plan (LEAP). If you would like additional information on any of the District Parent Councils or Committees, please call your child's school. The Principal, Learning Director, or Guidance Instructional Specialist (GIS) would be happy to assist you, or go to <https://www.cusd.com/SupplementalServices.aspx>. These two school committees meet on a quarterly basis. The committees are comprised of administration, staff and parents. Students are also involved at the intermediate and secondary level.

Listed below are several parent committees that assist with categorical programs and funding. For more information, please call your school or go to <https://www.cusd.com/SupplementalServices.aspx>.

School Site Council (SSC): All schools receiving categorical funds are required to form an SSC. The SSC is composed of parents, students at the secondary level, and school personnel. It is responsible for developing, implementing, and evaluating the Single Plan for Student Achievement programs. Members serve for two years and are elected by their peers.

District Advisory Committee (DAC) & School Advisory Committee (SAC): The entirety of the SSC acts as the SAC. The SAC serves as an advisory committee for the purpose of advising schools regarding supplemental education programs and acting as a liaison for their school community. They serve to share information and comments both at the district and site level. These education programs are supplemental education opportunities provided to students who are disadvantaged, English learners, foster youth and/or at-risk. The SSC has approved to designate our SSC pursuant to California Education Code (EC) Section 52852 to function as the School Advisory Committee.

English Learner Advisory Committee (ELAC): All schools enrolling 21 or more English learners are required to form an ELAC. The ELAC is composed of parents and school personnel. The ELAC provides input and makes recommendations to the principal, staff and SSC regarding services for English learners as well as conducts an annual survey. Members serve for two years.

District English Learner Advisory Committee (DELAC): Whenever there are 51 or more EL students in the district, there shall be a functioning District English Learner Advisory Committee (DELAC). It is important that each school site ELAC elect a DELAC representative and arrange to have that

representative attend every DELAC meeting. Currently, the DELAC bylaws require each DELAC representative to be 1) a parent/guardian of an EL or former EL (i.e., a reclassified fluent English proficient student) currently enrolled at the site he/she represents, and 2) elected to serve as the DELAC representative by the site ELAC.

The following is an overview of the categorical funding and programs in CUSD. These funds are further discussed and outlined in each school's SPSA and at the committee meetings.

Rationale

General District funds provide support for the District's base/core curriculum program. Some children have special characteristics, not reflective of the general school population, that affect their success in the base/core programs. Some come from economically disadvantaged homes; some are educationally disadvantaged or lack English language proficiency because they have a primary language other than English. Children, such as those described above, require supplemental services and materials not generally provided through the base/core curriculum program. The needs of our children are identified and supplemental services and materials are planned and targeted to meet their special needs. Categorical funds are to be used to provide the financial support to meet these special needs.

Philosophy

All CUSD schools offer students with special needs the same kinds of high-quality learning opportunities and access to the core curriculum in all curricular areas. Categorical funds are designed to support additional assistance to help students succeed in the regular classroom program (base/core curriculum) and address any learning gaps. The focus is on the effective utilization of supplementary materials, personnel, and staff development. Staff development activities are used to improve instructional practices and strategies to increase the ability of teachers and other staff to challenge and assist all students to reach their fullest potential.

Categorical Program Descriptions

1. **After-School Safety and Education Funds (ASES):** This state-funded and administered program provides three-year grant funding to establish or expand after-school programs that provide students with academic support and intervention, enrichment opportunities, and supportive services to help the students meet state and local standards in core content areas. The purpose of the ASES program is to create additional educational and recreational opportunities for students within the learning community while providing a safe environment for students. The goals of this program are to: 1) improve academic achievement, and 2) provide enrichment opportunities that reinforce and complement the academic program.
2. **Title I, Part A (Improving the Academic Achievement of the Disadvantaged):** A federal-funded program to provide high-quality opportunities for students in high-poverty schools to meet district and state content and performance standards.
3. **Title I, Part A, Title X, Part C, Education for Homeless Children and Youths:** Title I, Part A funds provide comparable services to homeless children that assist them to effectively take advantage of educational opportunities as provided to children in schools funded under Title I, Part A. These comparable services shall be provided to homeless children in public and private schools, shelters, and other locations where children may live, institutions for neglected children, and, where appropriate, local institutions such as local community day school programs. This reservation requirement is not formula-driven.
4. **Title I, Part C (Migrant Education Program):** A federal-funded program focused on providing services for migratory students and their families.
5. **Title II, Part A (Preparing, Training, and Recruiting High-Quality Teachers and Principals):** A federal-funded program focused on teacher and principal training and recruitment programs.
6. **Title III (Language Instruction for English Learners (ELs) and Immigrants):** A federal-funded program focused on assisting school districts in teaching English to limited English proficient students (English learners) and immigrants and helping these students meet the same challenging State standards required of all other students.
7. **Title VI (Indian Education Formula Grant):** A federal-funded program focused on helping Native American/Alaskan Native students meet the same challenging state standards required of all other students.

The goal of the CUSD staff is to create and maintain the best educational environment possible. This can be accomplished with your support and input. If you have any questions, or concerns, or would like to become more involved in the educational process at your school, please contact your school principal. Your school can assist you in learning more about categorical programs. You may want to become involved in your school's School Site Council (SSC), English Learner Advisory Committee (ELAC), and/or attend the Annual Title I Parent Meeting. During the fall each school will send additional information about these activities. At the district level, we encourage you to become involved with our DELAC. We encourage and look forward to your involvement in the programs we offer our learning community.



INFORMACIÓN DEL PROGRAMA CUSD DE FONDOS CATEGÓRICOS PARA EL AÑO ESCOLAR 2022-2023

If you have any questions, please call your child's school or the CUSD Department of Supplemental Services @ 327.9086, additional information may be found @ <http://www.cusd.com/specialprojects>.



“Los Niños Son Nuestro Recurso Más Preciado”

Anualmente el Distrito Escolar Unificado de Clovis(CUSD)envía la solicitud de Ayuda Financiera Consolidado de Programas Categóricos comúnmente llamado el Con Ap. La solicitud representen dos 2 partes:Parte I, que contiene el programa y la información demográfica, se presenta el 1 de junio de cada año; y Parte II, la cual contiene la información de presupuesto y más datos del programa, se presenta hasta el 31 de enero de cada año. Los Programas categóricos incluidos en la solicitud son Título I, Parte A – (Mejorando el rendimiento académico de la mejora de recursos económicos), Título I, Parte C – Educación Migrante, Título II, Parte A – Preparación, Capacitación Reclutamiento de Maestros de Alta Calidad y Principales, y el Título III – Instrucción de Idiomas para Estudiantes con Dominio Limitado del Inglés y Los Inmigrantes. Esencialmente, estos fondos están diseñados para asistir a los estudiantes en las normas estatales de dominio.

Las Escuelas Unificadas de Clovis se comprometen a establecer una verdadera asociación con todas las facetas de la Comunidad de Aprendizaje de Clovis. Padres siguen haciendo diferencias positivas en las vidas de los niños que todos apoyamos. Sabemos, por medio de investigación, que la participación en la educación de su hijo no solo traerá éxito a su hijo, pero otros niños en la escuela. Nuestros padres realmente hacen una diferencia en las vidas de los niños de Clovis!

CUSD está orgulloso y complacido de ofrecer una variedad de oportunidades de participación para los padres que mejoran nuestro programa general Según el tipo de fondos categóricos que un sitio puede recibir, la mesa directiva y comités de padres del distrito o de la escuela son requeridos bajo ciertos requisitos y directrices. Tales consultivos en el CUSD incluyen:

Concilio Escolar (SSC)

Comité Asesor de Aprendices de Inglés (ELAC)

Comité Consultivo Distrital (DAC) y Comité Consultivo Escolar (SAC)

Comité Distrital Consultivo de Aprendices de Inglés (DELAC)

Comité Distrital de Educación Migrante Asesor de Padres (DMEPAC)

Comité del Distrito Consultivo de Educación de Indios (IPAC) Equipo

Asesor del Distrito y Escolar de Revisión (SART)

Consejo Asesor de la Diversidad Intercultural (IDAC)

Animamos a todos los padres y guardianes a que se involucren en la educación de sus hijos, en la clase, el nivel de toda la escuela, así como el nivel del distrito. Cada Plan Individual para el Aprovechamiento del Estudiante (SPSA) de cada escuela describe el programa educativo básico de la escuela y los programas categóricos suplementarios /servicios que están diseñados para apoyar el rendimiento estudiantil de cada estudiante. Participación de los padres es una parte necesaria y vital para el desarrollo del SPSA y nuestro programa en general. A nivel del distrito, provee aportación a cada SPSA de escolar y al Plan de Agencia Local de Educación Distrital (LEAP). Si desea información adicional sobre cualquiera de los Consejo de Padres del Distrito o el Comité, por favor llame a la escuela de su hijo. El Principal, Director de Aprendizaje, o Especialista de Instrucción de Guía (GIS) les encantaría ayudarle o puede visitar: <https://google.com/a/clovisusd.k12.us/deptspecialprojects/> Estos dos comités escolares se juntan en una base trimestral. Los comités se componen de la administración, el personal, y los padres. Los estudiantes también participan en el nivel intermedio y secundario.

A continuación se enumeran varios comités de padres que asisten a los programas categóricos y la financiación. Para obtener más información, por favor llame a la escuela o visite: <https://google.com/a/clovisusd.k12.us/deptspecialprojects/>

Concilio Escolar (SSC): Cada escuela que recibe fondos categóricos se requiere formar un SSC. El SSC se compone de padres, estudiantes en el nivel secundario, y personal de la escuela y es responsable del desarrollo, implementación, y evaluación del Plan Único para los programas de rendimiento estudiantil. Los miembros son elegidos por dos años y son elegidos por sus pares.

Comité Asesor del Distrito (DAC) y Comité Asesor Escolar (SAC): La totalidad de SSC actúa como el SAC. El SAC actúa como un comité consultivo con el fin de asesorar a las escuelas con respecto a los programas de educación suplementaria y de actuar como enlace para su comunidad escolar. Sirven para compartir información y comentarios, tanto a nivel de distrito y el sitio. Estos programas educativos son oportunidades de educación suplementarios proporcionados a los estudiantes con desventajas, Aprendices de Inglés, Juventud Foster y/o en situación de riesgo. El SSC ha aprobado designar nuestro SSC de acuerdo al Código de Educación de California (EC) Sección 52852 para funcionar como el Comité Asesor Escolar.

Comité Asesor de Aprendices de Inglés (ELAC): Cada escuela que tenga 21 o más estudiantes Aprendices de Inglés deberá formar un Comité ELAC. El ELAC se compone de padres y el personaje de las escuelas. El ELAC provee información y hace recomendaciones al principal, el personaje y SSC en de servicios para los Aprendices de Inglés y lleva a cabo una encuesta anual. Los miembros son elegidos por dos años.

Comité Asesor del Idioma Inglés del Distrito (DELAC): Cuando hay 51 o más estudiantes EL en el distrito, se procederá un Comité de Aprendices de Inglés en el Distrito (DELAC) que funcione. Es importante que cada ELAC escolar elija un representante DELAC y hacer arreglos para que dicho representante asista a todas las juntas del DELAC. 1) un padre/guardián de un EL o ex-EL (p. ej. un estudiante con dominio fluido reclasificado Inglés) actualmente inscrito en el sitio que él/ella representa, y 2) 2) elegidos para servir como representante de DELAC por el ELAC.

El siguiente es un resumen de los fondos categóricos y programas de CUSD. Estos fondos se discuten y describen en el SPSA de cada escuela y en las juntas del comité.

Justificación

Fondos del Distrito generales proporcionan apoyo para la base del Distrito/programa de estudio básico. Algunos niños tienen características especiales, no reflexiva de la población escolar general, que afectan a su éxito en los programas de base. Algunos vienen de hogares en desventaja económica, algunos están en desventaja educativa o la falta de dominio del idioma Inglés, ya que tienen una lengua primaria que no sea Inglés. Los niños, como los descritos anteriormente, requieren los servicios y materiales suplementarios no previstos por lo general a través del programa curricular base. Las necesidades de nuestros niños se identifican y servicios y materiales suplementarios son planeados y orientados a satisfacer sus necesidades especiales. Fondos categóricos deberán utilizarse para proporcionar el apoyo financiero para cumplir con estas necesidades especiales.

Filosofía

Todas las escuelas de CUSD ofrecen a los estudiantes con necesidades especiales, la misma clase de alta calidad de las oportunidades de aprendizaje y de acceso al currículo básico en todas las áreas curriculares. Los fondos categóricos se han diseñado para apoyar la asistencia adicional para ayudar a los estudiantes a tener éxito en el programa salón de clase regular (Currículo base) y abordar las deficiencias de aprendizaje. El enfoque está en la utilización eficaz de los materiales suplementarios, el personal y el desarrollo del personal. Actividades de desarrollo del personal se utilizan para mejorar las prácticas de los maestros y otros empleados para desafiar y ayudar a todos los estudiantes alcanzar su máximo potencia.

Descripciones de Programas Categóricos

2. **Seguridad Después de Clases y Fondos de Educación (ASES):** Administrado y financiado por el estado, este programa ofrece subvenciones de tres años para establecer o ampliar programas después de clases que proporcionan a los estudiantes oportunidades de enriquecimiento académico y servicios de apoyo para ayudar a los estudiantes a cumplir las normas estatales y locales en las áreas de contenido básico. El propósito del programa ASES es de crear oportunidades educativas y recreativas adicionales para los estudiantes dentro de la comunidad de aprendizaje al tiempo que provee un ambiente seguro para el estudiante. Los objetivos de este programa son: 1) mejorar el rendimiento académico, y 2) proporcionar oportunidades de enriquecimiento que refuerzan y complementan el programa académico.
3. **Título I, Parte A (Mejorando el Rendimiento Académico de los Estudiantes con Desventajas):** Un programa de fondos federales para proveer oportunidades de alta calidad para los estudiantes en escuelas de alta pobreza del distrito y para cumplir con el contenido del estado y los estándares de desempeño.
3. **Título, Parte A, Título X, Parte C, Educación para Niños y Jóvenes sin Hogar:** Título I, Parte A, los fondos para proveer servicios comparables a los niños sin hogar que les ayudan a aprovechar eficazmente las oportunidades educativas que se ofrecen a los niños en las escuelas financiadas con arreglo Título I, parte A. Estos servicios comparables se proveen a los niños sin hogar en las escuelas públicas privadas, centros de acogida y otros lugares donde los niños puedan vivir, instituciones para niños abandonados, y en su caso, las instituciones locales, como los programas de la escuela comunitaria diurna locales. Este requisito de reserva no es impulsado por fórmula.
4. **Título I, Parte C (Programa Educación Migrante):** Un programa financiado federalmente con el enfoque de proporcionar servicios para estudiantes migratorios y sus familias.
5. **Título I, Parte D: (Programas Delincentes Locales):**
Un programa financiado que sirve a estudiantes que son abandonados, delincentes, o en situación de riesgo, incluidos los programas que implican la colaboración con instituciones correccionales operadas localmente.
6. **Título II, Parte A (Preparación, Capacitación, y Reclutamiento de Maestros y Directores de Alta Calidad):** Un programa financiado federalmente con el enfoque en programas de capacitación y reclutamiento de directores y maestros.

7. **Título III (Instrucción de Idioma para Aprendices de Ingles (ELs) y los Inmigrantes):** Un programa financiado federalmente con el enfoque de asistir distritos escolares en la enseñanza de Inglés a estudiantes con dominio limitado en Inglés (Aprendices de Ingles) y los inmigrantes y ayudar a estos estudiantes lograr los mismos estándares académicos desafiantes del Estado como todos los demás estudiantes.
8. **Título VII (Formula Subvención para Educación de Nativos Americanos):** Un programa financiado federalmente con el enfoque de asistir a estudiantes Nativos Americanos/Nativos de Alaska lograr los mismos estándares académicos desafiantes del Estado como los demás estudiantes.

La meta de los empleados de CUSD es de crear y mantener el mejor ambiente educativo posible. Esto se puede lograr con su apoyo. Si usted tiene alguna pregunta, duda, o desea participar más en el proceso educativo en su escuela, por favor contacte a su director escolar. Su escuela puede asistirle en aprender más acerca de los programas categóricos. Es posible que desee participar en el Concilio Escolar (SSC), Comité Asesor de Aprendices de Ingles (ELAC), y/o asistir la Junta Anual del Título I de Padres. Durante el otoño cada escuela enviara información adicional sobre estas actividades. Al nivel del distrito, le animamos que se envuelva con nuestro DELAC. Le animamos y esperamos, con interés, su participación en los programas que ofrecemos a nuestra comunidad de aprendizaje.

Si tiene alguna pregunta, por favor llame a la escuela de su hijo(a) o al Departamento de Servicios Suplementarios al: 327.9086, información adicional se puede encontrar en <https://google.com/a/clovisusd.k12.us/deptspecialprojects/>



