

Dear Parent/Guardian of Clovis Community Day School Students,

We are again having “7th hour” from 3:15 – 4:15, Tuesday – Thursday for all students who do not achieve Level 3 by their fifth day of attendance at CCDS, or any student whose level falls below 3 during their time at our school. They will continue to stay for 7th hour until such time as they reach Level 3. Students are aware of their levels and should be able to tell you what level they are and how many days they have at that level. Therefore, there should not be a reason for us to contact you daily to advise you that your child will need to stay for 7th hour.

Since 7th hour, if assigned, is a continuation of their school day; students who do not stay will be considered as having left campus without permission and will be dealt with based on the following consequences:

1st offense—3 day drop, all day in the SRC ,parent contact

2nd offense— Saturday School, all ay in the SRC, parent conference, 2 level drop

3rd offense -one day suspension, all day in the SRC, 2 level drop, parent contact

There is bus transportation at 4:15 for all students who ordinarily ride the bus home from school. Please let your child know before coming to school if other arrangements need to be made. The office staff leaves by approximately 4:30, and all students must have left campus by this time. Please feel free to contact me with any questions about this policy.

Sincerely,

*Marcia Sieckowski
Guidance and Learning Director
Clovis Community Day School*