



STUDENT TRAVEL INFO & PROCEDURES

AIRLINE INFO

Google “flights from Fresno” is a good resource to research flights

Fares

Fare on airline and/or third party website is misleading
The fare listed represents only a couple of seats

Group Travel

10 + passengers qualify for group travel
Please do not contact the airline directly and create a group contract
Since the school district credit card is used, the airline requires me to be on the contract
Group travel reservations have a very precise & specific deadline timeline
If the contract deadlines aren't met, the contract is cancelled and seats are released

Passenger List

Passenger list on an Excel spreadsheet requires the following:
Name of passenger as it appears on driver's license / Student ID
Birthdate
Male/Female

Baggage

Baggage fees cannot be covered with the school district credit card

Thank you. I appreciate your cooperation.

Please contact me with any questions. I'm here to help!

April Morris, Travel Analyst
327-9369 or aprilmorris@cusd.com

5/2018