



KEEPING YOUR WEBSITE

ADA-COMPLIANT

with eSchoolView

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WHAT IS ADA COMPLIANCE?



- ADA Compliance refers to the Americans with Disabilities Act standards for accessible design.
 - All electronic and information technology (like websites) must be accessible to people with disabilities.
- All website content must be accessible to people with disabilities, particularly those who are blind or deaf.

As a public school district, we must comply with all A and AA-level ADA standards (low- and mid-tier ADA-compliance standards).

[Visit this W3C Web Content Accessibility Guidelines \(WCAG\) page](#) for a resource that explains these standards in detail.

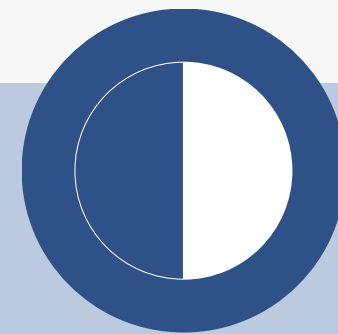
BASIC REQUIREMENTS



- All images must have alt text so people who use screen readers can access.
- Do not use text-heavy images.
- If you must, ensure all text is captured in alt text or is available as RTF.



- Always include an RTF version of PDF uploads.
- Word & PPT files are text based, so RTFs are not required in addition.
- Use Downloads component for file uploads.



- Make sure text colors and fonts are clear and have enough contrast with the background color.
- Also, ensure color-coding is not the only way a concept is communicated so people who are color-blind can still access.



- Empty links have no text content attached, making it difficult or impossible for screen readers to acknowledge what that link is for.
- Make sure all links have text content attached.

READING YOUR MONTHLY ADA REPORT SCAN

1. An average of how many errors per page exist on the site.

a. These REQUIRE fixing.

2. An average of how many alerts per page exist on the site.

a. These are concerns that should be checked, but not confirmed errors.

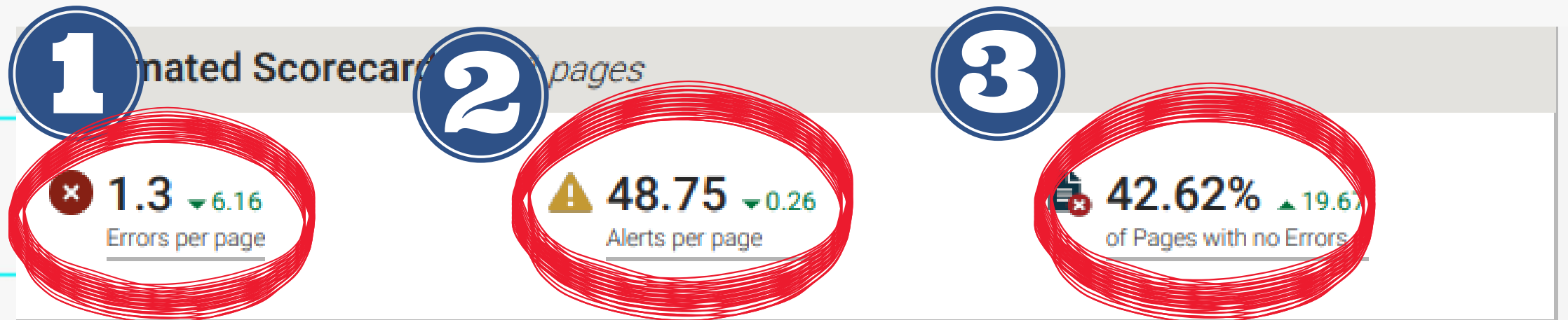
3. Percentage of pages with 0 errors.

4. List of pages with errors/alerts.

5. Hyperlink to the page in question.

6. Summary of total errors/alerts on the page.

7. Opens the webpage along with labels of each ADA-compliance component of the page.



[Result Documentation](#) | [About Pope Tech Reports](#)

Websites Detailed

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Pages	Title	URI	Errors	Alerts	Most Common Error	Page Test
	Article Not Available	/PrintArticle.aspx?dashid=43GAY	0	2	N/A	WAVE
	About	/About.aspx	9	58	Very low contrast	WAVE

The image shows a web accessibility tool interface. On the left, a 'Details' sidebar lists various error types: '1 X Very low contrast', '6 X Redundant alternative text', '2 X Suspicious alternative text', '1 X A nearby image has the same alternative text', '2 X Orphaned form label', '1 X Redundant link', and '47 X Redundant title text'. The main content area displays the page structure with headers like 'ABOUT US' and 'Mission Statement', a photo of a school building, and a navigation menu. Red circles highlight specific elements: the 'Details' sidebar, the 'About Us' menu item, the 'ABOUT US' header, the 'Mission Statement' header, and the 'Oraze Elementary' logo. Blue circles denote page components: the '1' in the sidebar, the '2' in the error list, the '3' in the alerts list, the '4' in the navigation menu, the '5' in the 'ABOUT US' header, and the '6' in the 'Oraze Elementary' logo. A green icon in the logo area indicates an in-compliance component.

1. Menu tabs to switch from Summary of errors/alerts to Details about each to References explaining each error/alert.
2. Errors section detailing all errors on the page. Click the "i" for details about each error type.
3. Alerts section detailing all alerts to review. May not need correcting. Click the "i" for details about each alert type.
4. Red boxes are errors on the page - these tell you exactly where the error is occurring.
5. Blue circles denote page components - "h" is for "header".
6. Green icons denote in-compliance components - an image icon is for alternative text.

MAKING YOUR SITE ADA-COMPLIANT

- Images/Graphics
 - Add alt text in ALL file types
 - Embedded/uploaded images are required to have alt text added.
 - Files uploaded to your site (PDF, Word, PowerPoint, etc.) should also have alt text added.

[Adding alt text in PDF](#)

[Adding alt text in Word & PowerPoint](#)



MAKING YOUR SITE ADA-COMPLIANT

- Text & Background Contrast
 - Text and images of text must have a contrast ratio of at least 4.5:1
 - Large text can have a ratio of at least 3:1
 - Text that is part of a logo or brand name has no contrast requirements
 - Use a text color that sufficiently contrasts against the background.
 - When designing posters, flyers, homepage sliders, etc., choose fonts that are easy to read.

[How to check contrast](#)

[Online color contrast checker](#)



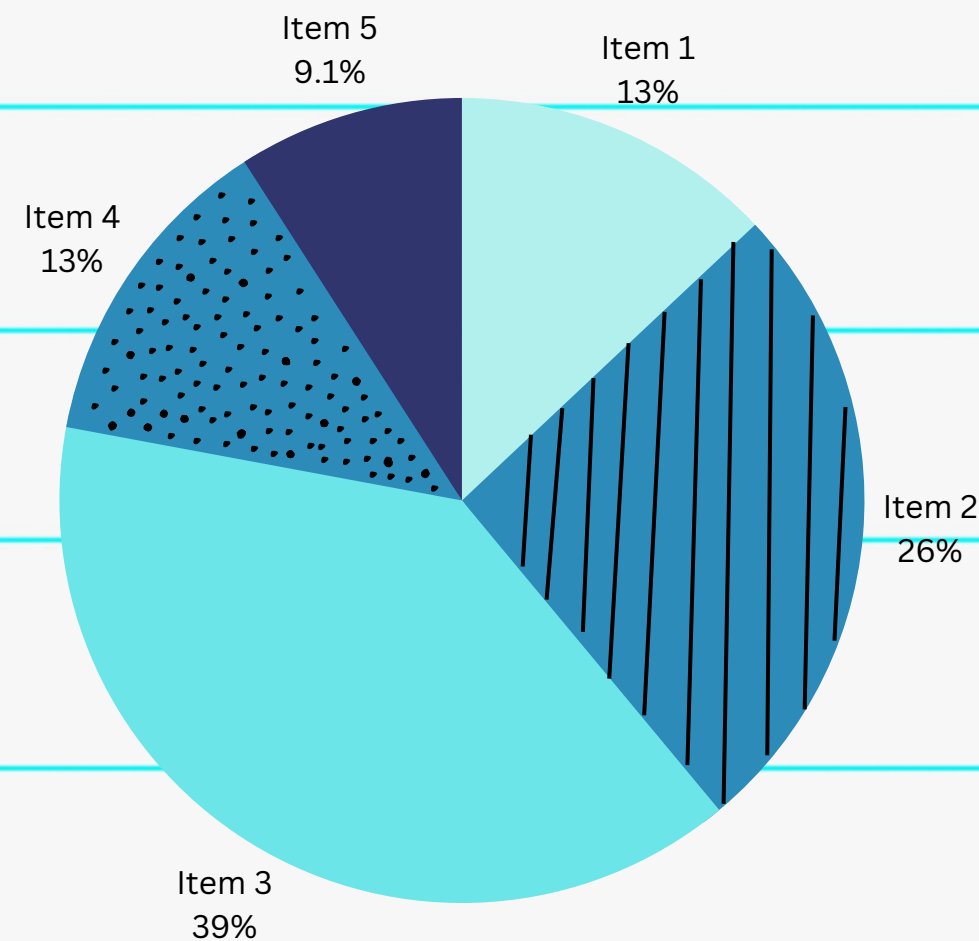
Good!



Poor.

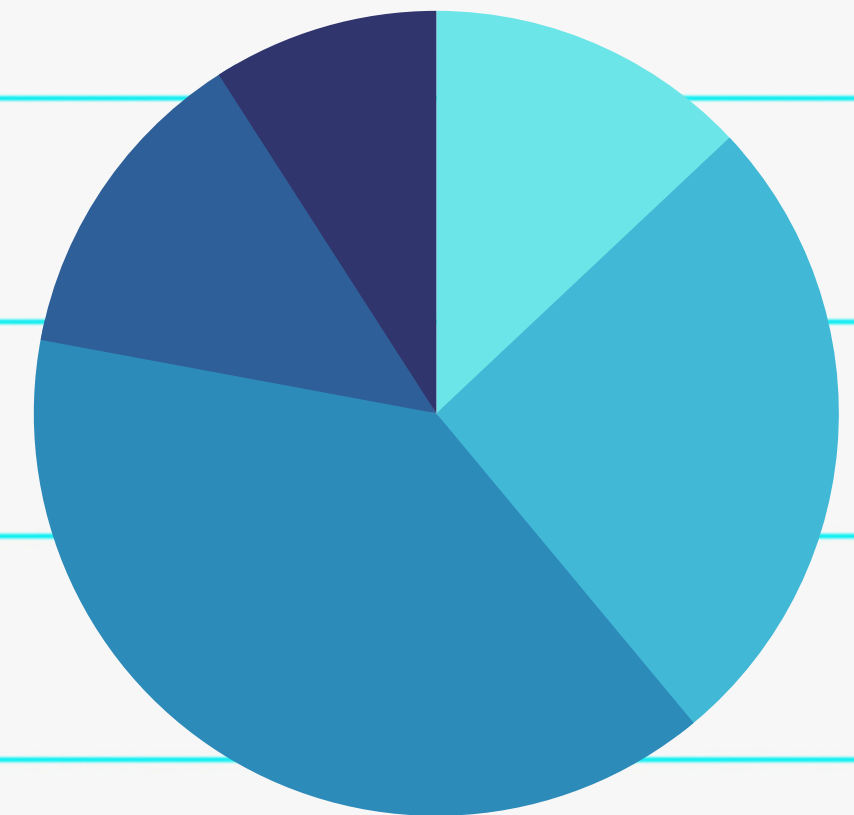
MAKING YOUR SITE ADA-COMPLIANT

- Color-Coding Alternatives
 - Color should not be the only indicator of a difference between two things
 - Label charts clearly, underline links, mark required items with asterisks, use stripes and patterns, etc.



GOOD

POOR



MAKING YOUR SITE ADA-COMPLIANT

- Run Accessibility Reports
 - Double-check file accessibility by running a report to flag potential problem areas.

[Report in PDF](#)

[Report in Word & PowerPoint](#)

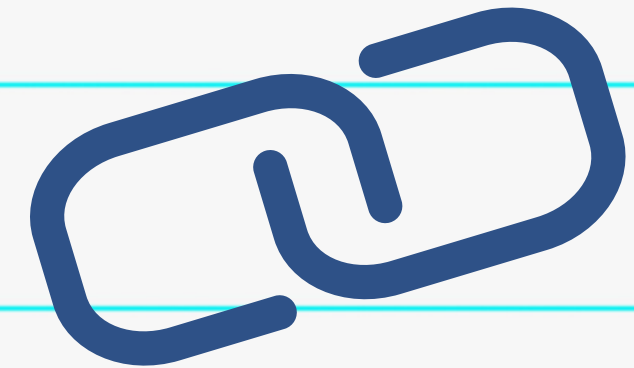


FIXING BROKEN LINKS

1. Remove links before deleting text.

a. Click on hyperlinked text and click the “Unlink” icon.

b. THEN delete/replace text (and add new link if needed)



2. Remove spaces from edges of linked text.

a. Do not type (or highlight to hyperlink) empty spaces at the beginning or end of text.

3. Paste copied text as “clean text”.

a. If source of copied text has an empty link, it will transfer over to your Text Window.

b. 3 options to fix:

i. Select “clean” if prompted when pasting text

ii. Type text directly into text window

iii. Paste text into Word first to strip all formatting, then copy/paste from Word.

HAVE QUESTIONS?
LET ME KNOW!



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