

Sierra Vista Elementary School

Parent - Student Handbook



“Wherever you go, whatever you do... We believe in you!”
2024 - 2025

Clovis Unified School District
Corrine Folmer, Ed.D., Superintendent

Sierra Vista Elementary School

510 Barstow Avenue – Clovis, CA 93612

Principal.....*Jennifer Thao*
Sr. GIS/Sr. Resource Teacher.....*Nick Boris*
Sr. GIS/Sr. Resource Teacher.....*Mandy Howland*
School Psychologist..... *AnaLisa Luna*
Office Manager.....*Staci Ramirez*
Student Activities Specialist.....*Carisa Mayorga*
Home Liaison IA & Clerical Specialist..... *Marcia Booth*
School Nurse.....*Sarah Roberts*
Health Services Assistant..... *Dena Gilroy*
Kitchen Supervisor..... *Jennifer Jauregui*
Plant Supervisor..... *Steve Soma*

Sierra Vista Office Telephone	327-7900
Sierra Vista Fax Number	327-7990
Sierra Vista Cafeteria	327-7983
Sierra Vista Nurse's Office	327-7977
Sierra Vista Health Center	327-7976
Sierra Vista State Pre-School	327-7985

Clovis Unified District Office	327-9000
Transportation	327-9700
Student Services & Attendance	327-9200

School Hours

TK/Kindergarten (extended day)	7:45 – 12:55
Grades 1 – 6	7:45 – 2:25

Early Dismissal – Every Wednesday as follows:

Transitional Kindergarten / Kindergarten	7:45 – 12:45
Grades 1 – 6	7:45 – 12:55

2024-2025 Clovis Unified School District Governing Board Members

David DeFrank, Board President
Hugh Awtrey, Board Vice President
Steven G. Fogg, Board Clerk
Clinton Olivier, Board Member
Deena Combs-Flores, Board Member
Tiffany Stoker Madsen, Board Member

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Parent-Teacher Communication

Sierra Vista Teachers and Staff are committed to enabling students to achieve their maximum educational potential. We enthusiastically enter into a partnership with parents in working toward student success. Our goal is to develop opportunities for students to become productive citizens who will in turn contribute to a successful community. Please don't hesitate to contact your child's teacher or the school office with your questions. We welcome parent input, feedback, and support. Our communication policy is to respond within 72 hours. Our school hours and office is open from 7:00 AM to 4:00 PM for communication.

Parent Involvement

Parent participation is critical to the success of the school and to the children. Studies have found that children whose parents are involved in their children's school tend to perform better and learn more. As partners in education, parents/guardians are welcome at Sierra Vista. Please take the time to get to know about your child's school and staff. All parent participating in the classrooms, during school activities/events, during field trips, during the supervision of students, etc. will be required to complete the electronic online parent volunteer verification application as well as completing their TB risk assessment form and TB reading with an approved, certified school nurse or through a primary care provider.

Parents can become involved by participation in the Sierra Vista Parent/Teacher Club (PTC), School Site Council (SSC), the Student Assessment and Review Team (SART), Intercultural Diversity Advisory Committee (IDAC) or the English Language Advisory Committee (ELAC). Please discuss options with your child's teacher, school administration or Parent/Teacher Club members.

Adults/Parents/Visitors/Volunteers on Campus

The Clovis Unified School District has implemented a security check-in/check-out system, Raptor, for all adults wanting to come on any CUSD campus during normal school business hours. The Raptor system requires each adult to present an official, active (not expired) state identification card/Driver's License. I.D.'s are processed through the security systems checking Megan's Law, and other law enforcement agencies. Once the system has determined there are no issues, an official badge is printed for the adult on campus. The adult must be wearing the badge while on our school's campus. Adults must then check out with the office and surrender the printed badge prior to leaving campus.

Telephone Use

Students are allowed to use the telephone in their classrooms only in the event a teacher directs them to do so. Students are not allowed to call their parents/guardians unless it is an emergency and the office has been notified. Telephone calls from parents/guardians will not be put through to the student. In the event of an emergency, and at the request of a parent, messages may be delivered to students by office personnel. Non-emergency messages from parents/guardians and any related family members or friends will be delivered to the teacher and student via email or direct messaging via our digital communication platform (e.g., Parent Square, Remind, Bloomz, etc.).

Cell phones may NOT be used or visible during school hours, or during after school supervised activities unless given permission by an administrator, a teacher, main office staff, or an activity supervisor/coach.

Arrival Time at School

Supervision is provided only during the school day, starting at **7:15am**. Students should not be on campus until that time. Students arriving on campus **MUST** report to the blacktop area with all the other students and staff members who are supervising students OR report to the MPR (cafeteria) for morning breakfast. Morning breakfast session is at 7:15 AM to 7:35 AM. Due to the start of our instructional day (at 7:40am, bell rings), we will stop serving breakfast at 7:35 AM to allow students to clean up and walk to their class lines to start their school day with their peers and teachers.

****NOTE: A warning bell will ring at 7:40am for students to line up on the blacktop to prepare to walk to class. Students must line up with their peers while waiting safely for their teachers to pick them up from the blacktop area.***

Students must be in classrooms by 7:45am or they will be considered “tardy”. All students who are “tardy” must check in at the front office for a “We’re Glad You Made It to School” tardy slip. This slip is the ticket to enter their classrooms.

Dismissal and Pick-up of Children

All students must go home immediately at the end of the school day, or be picked up within 10 minutes of school dismissal unless they are involved in a **supervised** after school activity. Please note that every Wednesday is an Early Release Dismissal Day, with students released at 12:55pm. (Transitional Kindergarten / Kindergarten is released at 12:45pm.). **NOTE:** Any students who are not picked up by 10 minutes after the dismissal bell will be directed to stay at the front office. Students **MUST** be picked up within 30 minutes from the dismissal bell. If parent/guardian is late to pick up, it is the responsibility of the student’s family members and/or the emergency release adult to call the school’s front office at (559) 327-7900 to arrange support for students. Preschool, Transitional Kindergarten, Kindergarten, and 1st Grade students are to wait by the classroom doors for their pick up or to walk with the students and staff member to the bus line to be picked up. Special Education programs (e.g., Special Day Classes) are allowed to be picked up by the classroom doors.

***NOTE:** Parents may not be on campus loitering in the hallways, on campus, on the blacktop, between classrooms grassy quad areas, and at any unsupervised locations on campus prior to a few minutes before the dismissal time. This is a safety protocol and expectation that is being requested by the school staff, parents/guardians, and the community to support safety of all students and school staff. Parents/guardians **MUST STAY IN THEIR VEHICLES** at all times if waiting. No one should be on campus and in vehicles early to block traffic or to park at no-parking curbs or no-parking zones. Traffic violations may occur if this becomes an issue on campus.

Attendance and Tardy Policy

If your child is absent from school for any reason, call the school office or send a note stating the reason for the absence when your child returns to school. **All absences must be cleared within five days. Absences not cleared within 5 days are considered trancies.** All absences can be cleared by calling the front office at (559) 327-7900, by emailing our attendance specialist at carisamayorga@cusd.com, or by going to the Sierra Vista website at <https://sierravista.cusd.com> to clear your student’s absences.

If your child reports to school after 7:45am, he/she must first report to the office to obtain a tardy slip to be given to the teacher (see details about tardies at “Arrival Time to School” paragraph). Due to school safety and district mandated expectations, all classroom doors will

be locked per our district's locked door policy. All unmanned doors will be closed at all times and will not be accessible to non-school staff individuals.

***NOTE:** Students with excessive tardies or absences may be assigned catch-up responsibility club during lunch sessions (not to impede the 30-minute recess during regular days and 15-minute recess during early release dismissal days) or assigned after school detention with supervised study time to make up any missed class work. Our goal is to achieve 90% positive attendance to achieve success at school as well as school incentives. The bonus is to work towards achieving 100% attendance!

Withdrawing Your Child From School

If you and your family move out of Clovis Unified School District or moved to another CUSD area, please follow the steps below to make it easier in regard to withdrawing your student from Sierra Vista Elementary.

1. Notify the school at least 2-3 days prior to your student's last day at school.
2. Communicate by calling the office and/or sending a note to the school's office.
3. Return all library and textbooks, including any obligations or loans including but not limited to uniforms, co-curricular equipment, etc.

Homework for Students Who are Absent

If your child is absent from school and you wish to obtain his/her homework, please email your child's teacher to request or receive information on homework by 11:00am. This will give the teacher time to gather materials and send the homework to the office for pick-up after 2:25pm.

Independent Study

If a student is going to be absent from school (other than illness), the student should be placed on an Independent Student Contact. Independent study is available for students who plan to be absent for **a minimum of 1 or more consecutive school days**.

- Parents must request the Independent Study Contract **at least one week and/or prior to the day when the student will be absent** from school. This will allow time for the teacher and staff to prepare the work for the student to be successful.
- The Independent Student Contract is to be signed by the student and parents. All assignments are to be written on the contract and handed in once the student returns. **All assignments must be completed upon returning to school and when handed to the teacher/office.**
- The last day for independent study contracts during the month of December will be **no later than three school days before the beginning of Winter Break.**
- The last day for independent study contracts during the month of June will be **no later than three school days before the last day of school.**
- Independent Study Contracts are subject to state guidelines and may include, but is not limited to, rules regarding minimum duration, maximum duration, and virtual distance learning support and/or participation. Details to be provided at the time of request.
- Approval is subject to principal's discretion.
- Students that do not return from Site Based Independent Study after the completion date will be marked unexcused and are subject to being dropped from enrollment after several days. Please note that this may result in a negative impact

on grades, credits, school of enrollment, teacher assignment(s), and/or unforeseen missed opportunities.

Dress Code

Please refer to the Clovis Unified School District Dress Code Policy available at <https://www.cusd.com/DressCode.aspx> and the [***Clovis Unified Parents Rights and Responsibilities Handbook***](#).

Communication

Sierra Vista Elementary will provide communication in various ways:

- Teachers will have the opportunity to send home weekly/monthly newsletters.
- A weekly calendar will be posted on the Sierra Vista website and emailed home to parents/guardians.
- (NEW) Parent Square is the CUSD and school's digital application and website that is used by teachers and staff to communicate with families. Parent Square works on smart phones as well as computers. You will receive quick updates and photos of school/community activities. All parents/guardians of students **MUST USE THEIR EMAIL ADDRESSES AND PHONE NUMBERS AS LISTED IN PARENT CONNECT** to be able to receive and interact with Parent Square to communicate to Sierra Vista teachers and staff.
- Refer to the Sierra Vista Elementary website for more information regarding calendars, schedules, and more.

Health Information

Your student's health and well-being are important to us at Sierra Vista Elementary. Notify the health office and the school nurse regarding your student's health/well-being, medication, medical concerns, allergies, asthma, crutches, cast, etc. All over-the-counter medication including cough/sore throat drops, aspirin, etc. will be required to have a doctor's note for approval and communicated to our school's nurse, health assistant, and health office prior to having it at school. Students are not allowed to carry medication, inhalers, or any OTC medication without a doctor's note with information. Please review the Nursing Services information on our CUSD website.

Emergency Plan – Comprehensive School Site Safety Plan

Sierra Vista has a written plan of action that outlines specific courses of action in the event that student safety is threatened. If a crisis situation exists this document informs and mandates procedures that immediately provide consistent responses from school employees. Throughout the year, planned drills are conducted to insure appropriate reactions from all students and school employees.

Safety Plan on Campus

Due to the security and safety of our students and staff, classrooms will follow the district's security plan of keeping all doors locked. When school is in session, all doors will be locked. Any students who are tardy to school will need to report to the front office. No parent/guardian and/or adult visitor are allowed to interrupt the classrooms, teachers, and students from 7:00 AM to 6:00 PM (after school programs start after school to 6:00 PM).

Parents/guardians or any relatives or friends will not be allowed into the classrooms without clearance and approval from the administration. Any guests or visitors on campus must also

be approved by the administration team. All parents/guardians and visitors on campus must check in the front office. A check-in verification system called Raptor will be used to verify all visitors for safety and security. All visitors will be asked to show their driver's license and ID cards. **All visitors, including parents/guardians, are required to wear a visitor's badge.** Parent/guardian volunteers must be listed as the students primary parents/guardians. All volunteers will need to complete the parent volunteer application, the safety process, fingerprinting, and complete/pass a TB skin assessment prior to volunteering in the classroom. **All volunteers are required to wear a visitor's badge when on campus and/or working with teachers and students on campus.**

Due to security reasons, all classrooms may not be opened after teachers have left the campus. Students are responsible for taking all of their belongings/classwork and homework before leaving their classrooms. Notify the front office staff and administration if you have any questions or concerns regarding on-site or off-site situations that may impact the safety and well-being of our students. Please encourage and advise your student to practice safety when walking on and off campus, use the crosswalks, stay away from traffic, wait for guidance from staff on supervision duties, using traffic signals, use helmets if riding a bike or scooter, and always travel with a friend when heading home after school is dismissed.

(NEW) Safety Expectations starting the 2024-2025 school year:

- **7:15-7:40am Before School** - Only students are allowed in the MPR for breakfast. Parents may drop off their students at the MPR doors and school staff on duty will support. No parents are allowed in the MPR. Breakfast closes at 7:35am to allow students to make it on time to line up with their classes and to line up by the 7:40am bell. Additionally, no parents are allowed during lunch.
- **7:15-7:40am Before School** - Parents are only allowed to stand at the parent zones which are: the concrete area/big tree at the Pollasky bus lot and the concrete area at the bike racks & concrete in front of the water/drinking fountain by the blacktop area (do not block the restroom doors and block the walkways/hallways by the fence/office/north D-wing and south D-wing area). At 7:40am when the bell rings, parents/families must leave campus to allow students and teachers to walk to their classrooms to start their school day. No parents should be walking with students due to all students in line and safety. Parents may watch from afar but will leave once their students' lines are on their way to class. No parents/adults are allowed to stand or block the hallways.
- **7:00am-6:00pm SV School/Instructional Day** - No one is allowed to loiter or stand around in the hallways or loiter anywhere on campus. If visible/seen or if addressed by someone, the individual will be addressed by school staff and administration to leave campus.
- **Grades Preschool/TK/Kindergarten Dismissal Time** - Parents are allowed to wait in front of the classrooms at 5 minutes prior to the dismissal bell (see bell schedule; SV TK/K and Preschool, for dismissal times) to pick up our little ones who still need the support of parents/guardians. If daycare vans are picking up, be sure to communicate to the teachers. Parents are not permitted to wait by the classroom doors or in hallways for more than 5 minutes prior to dismissal bell due to other students and school that are still in session.
- **Grades 1-6 Dismissal Time** - Parents are allowed to wait in their vehicles and outside the front office at least 10 minutes earlier **BUT NOT IN HALLWAYS/ON CAMPUS GROUNDS/IN FRONT OF CLASSROOMS OR BUILDINGS** of campus until the bell rings. Do not block traffic, do not park in red-painted zones or any zones where vehicles are not allowed to park and wait. **Note:** Pollasky red curbs are for slow moving vehicles with the parent/driver to drop off/pick up students only. There is no parking, no loitering, and no waiting in vehicles for a period of time.

- **Handicapped Zone/Parking Stalls/Crosswalks:** Do not block handicapped stalls, handicapped crosswalks, or park in handicapped stalls without an active, legal handicapped parking permit visible inside the vehicle.
- **Our Pollasky bus lot (red-painted curb) IS NOT A WAIT/DROP OFF/PICK UP ZONE.** Buses and daycare vans are only allowed to park and wait for students during 7:00am - 4:30pm. If a bus or daycare van is parked after 4:30pm at the bus lot on Pollasky, drivers in vehicles must make space for them to pick up students safely. Safety comes first.
- **No Visitors Allowed at Classrooms and Classroom Doors** - All visitors must check in at the front office. No visitors, including parents/guardians and families, are permitted to visit, knock on doors/windows, loiter at the classrooms at any time during school. All classroom doors are mandated to be locked during the school day and closed at all times. Any parent/guardian who wants to talk or meet with teachers must email the teachers or call the front office to schedule an appointment in advance. No one is allowed to visit or observe the class without prior arrangements and approval due to the safety of all students.

Bus Conduct

It is a privilege to ride a Clovis Unified school bus, van, or vehicle. Appropriate behavior is expected at all times while waiting or riding on a bus. When a student violates a district bus, van, or vehicle regulation, the bus driver will report the incident to the principal or G.I.S. The student and parent will be notified of an infraction. If a student receives multiple citations, he/she may be suspended from riding the bus for a specified period of time.

Violations include:

- Leaving the seat while the bus is in motion
- Putting any part of the body outside of the bus
- Using profanity, vulgar language, or gestures
- Eating or drinking on the bus
- Having dangerous objects on the bus
- Not following proper bus procedures
- Being defiant or needing constant correction
- Fighting
- Damaging or defacing the bus
- Making unnecessary noise or commotion

Please note:

- Glass of any type, balloons, or pets are not allowed on the bus.

Foggy Day Schedule

During the winter months dense morning fog may interfere with normal bus schedules. On foggy mornings, the announcement of an initial Schedule A or B delay will be broadcast over most local radio and television stations. Therefore, if your student rides the bus, their normal pickup time will be delayed based on Schedule A or B. Even though buses are delayed, classes will start at the usual time.

Note: Schedule A is a two-hour delay. Schedule B is longer. A foggy day schedule does not interfere with our regular school starting time.

Sierra Vista's first bell rings at 7:40am and all students who are not using bus transportation are expected to be at school at the normal time.

Breakfast & Lunch Program

Sierra Vista offers breakfast for all students before school and hot lunches during the regular lunch period for each grade level. Students may bring their own breakfast and/or lunch.

Students who plan to eat breakfast may line up in front of the cafeteria at 7:20am. Breakfast is served from 7:20am to 7:40am.

All students in grades Preschool and TK – 6th Grade are eligible to receive breakfast and lunch free of charge. Sierra Vista does not allow parents in the MPR (cafeteria) during the students' breakfast and lunch sessions due to safety of all students.

Lunch Recess

Transitional Kindergarten/Kindergarten students have a thirty (30) minute lunch and fifteen (15) minutes of recess time. Students, grades first – sixth, have a forty-five (45) minute lunch period; fifteen (15) minutes to eat lunch and thirty (30) minutes of lunch recess time.

School Meals

Breakfast and lunch are available at Sierra Vista Elementary School. Meals are free for all students at Sierra Vista Elementary. Students are expected to eat their own breakfast and lunch meals. They may not share meals or steal from others. It is

Library Policy:

Books will be checked out for one week. Students will not be able to check out if they have any overdue books. Students will be held responsible for any lost or damaged library books. If student loses or damages a library book, they will be expected to pay for it. If a student has an outstanding obligation (fines) from the previous school year, he or she will lose their library privileges the next school year until their obligation (fines) is met. All obligations (fines) stay on student accounts throughout Clovis Unified until paid. The same obligations apply to textbooks and technology that are lost, stolen, or damaged.

Grading Policy

Sierra Vista students in grades 2-6 are graded according to the following scale:

Effort

O = Outstanding
S = Satisfactory
N = Needs to Improve

Achievement

A = 90-100 %
B = 80-89 %
C = 70-79 %
D = 60-69 %
F = 59 % and below

Both of these criteria scales provide a way to inform parents and assist them to understand student academic progress. Students in grades first through sixth receive four report cards based on a quarterly calendar schedule. In addition to the report cards, students receive progress reports after five weeks in each quarter.

Transitional Kindergarten and Kindergarten students receive three progress reports throughout the school year monitoring student progress based on the Clovis Unified School District Transitional Kindergarten or Kindergarten Assessment Profile.

Physical Education Code Policy

According to Education Code section 51210(a)(7), the District is required to provide, in the elementary setting, not less than 200 minutes each 10 school days, exclusive of recesses and the lunch period, physical education. Any complaints related to the failure of the District to adhere to this requirement may be filed under the District Uniform Complaint Procedures, BP/AR 9208, which is included in this handbook.

Co-Curricular Activities

There are many opportunities for students to be involved in co-curricular activities at Sierra Vista. Parent and teacher permission is required for involvement. Students must be current with all class work and homework; and maintain a minimum 2.0 grade point average. Appropriate behavior is mandatory. Students may be required to participate in After School Tutoring, Homework Assistance Programs, Lunch or After School Tutoring or Responsibility Room, or Intervention Programs to maintain eligibility to participate in co-curricular activities. The eligibility process is reviewed on a weekly basis with teachers, coaches, students, and communicated to families if student is ineligible to participate in sports, non-sports, academic programs, and co-curricular activities including clubs.

School Awards

Students at Sierra Vista Elementary will be recognized academically and through co-curricular programs, including but not limited to Block SV, Principal's Medallion, High Honor Roll, Honor Roll, Positivity Project Character Traits, Reading, Math, Sparthenian, Valiant Viking, and more. Encourage your student to be their very best in mind, body, and spirit. Encourage your student to attend school daily and practice a growth mindset, perseverance, and positive behavior. The awards ceremonies will take place on campus in the cafeteria (or multi-purpose room – MPR). See the calendar and the Sierra Vista website for more information about academic and sports award recognition.

After School Sports Programs

Students in grade 4-6 can participate in seasonal after school sports throughout the year. Uniforms are provided by the school. Students are responsible for the return of uniforms in clean and good condition at the end of each sports season. The replacement cost of lost or damaged uniforms or equipment is the responsibility of parents of participating students. Students must be eligible to participate in practices, competitions, and tournaments. If ineligible, the teachers and coaches will communicate to students and their parents.

<u>Fall:</u>	Grades 5, 6	-Football and Girls Volleyball
	Grades 4, 5, 6	-Cross Country
<u>Winter:</u>	Grades 5, 6	-Boys and Girls Basketball
	Grades 4, 5, 6	-Wrestling
<u>Spring:</u>	Grades 5, 6	-Baseball, Softball, Boys Volleyball
	Grades 4, 5, 6	-Track

Classroom Music

All students in first through third grade will receive 30 minutes of general classroom music instruction per week.

Music – 4th Grade Music

All fourth-grade students will receive 30 minutes of classroom/beginning choir instruction per week. Fourth grade students will also receive 30 minutes of intro to instrumental music instruction per week.

Music – 5th and 6th Grade

All students in fifth and sixth grade will chose from three different music programs offered at Sierra Vista. Each student will have the opportunity to join one of the following music programs – Choir, Orchestra or Band.

Student Council

Students in grades 4, 5, and 6 may participate in student council each semester. Elections are held at the beginning of the Fall and Spring Semester for the following offices:

President (Sixth Grade Students Only)

The President presides over Student Council meetings, selected school assemblies, and rallies as directed by the Principal, and represents the Sierra Vista Student Body at all times. This person needs to be responsible and must maintain a minimum 2.0 GPA.

Vice-President (Fifth or Sixth Grade Students)

The Vice-President presides over the meetings when the President is not there and assists when needed for rallies, game days, and school assemblies. This person needs to be responsible and must maintain a minimum 2.0 GPA.

Class Representatives

Class representatives will be chosen/elected by each classroom grades 4 – 6. These students will provide input and share information with their homeroom classmates.

Other Student Council Representatives

Students can also run for other leadership positions including but not limited to Rally Commissioner, Athletic Commissioner, AVID Coordinator, etc. Students will be chosen/elected by the student body in grades 4-6.

Celebrations

Sierra Vista students will have (4) themed celebrations or parties tentatively to be held at the end of October, Winter Holiday, Valentine's Day, and End of the Year. Celebration activities will take place during the last hour of the day. **We do not allow and encourage celebration of student's birthday at school.** However, a special way to acknowledge your child's birthday can be books, individual gift baggies of items and treats (no food allowed in the gift bags, candies are okay but nothing with peanut allergies and other allergies per classroom or per parent notification) that can be given to the class/students when approved by the classroom teacher and administration. **Check with your student's teacher and regarding any allergies.** Due to the health and safety practices, along with food allergies, birthday treats of any kind are not allowed. Parents may not bring food to cafeteria for classroom including any form of food being brought to the cafeteria during breakfast, lunch, or specifically for a classroom. **Balloons are not allowed in the classroom or on school buses.** No deliveries are allowed to the main office and or classrooms (including but not limited to stuffed animals, balloons, floral gifts, wrapped

presents, live pets/animals/creatures, etc.) Special rides in limousines and/or vehicles that will disrupt the school campus and learning environment are also not allowed.

Lost and Found

Please mark every item of clothing your child may take off while at school with his/her full name. Label any other items sent to school such as binders and lunch pails. The lost and found clothing will be displayed outside near the playground for the week. Unclaimed items will then be placed in a bag of unclaimed clothing for the following week. The unclaimed items for two weeks will be discarded and/or donated to a local charity.



CLOVIS UNIFIED STUDENT CALENDAR 2024-2025

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
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October 2024						
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IMPORTANT DATES
<u>School Starts</u> Aug 19
<u>School Ends</u> Jun 6
<u>Elem Conference Day</u> (No school for elementary students) Nov 1
<u>Intermediate/Secondary Grading Period *</u> Sept 27 Nov 1 Dec 20 Feb 21 April 11 June 6
<u>Elementary End of Quarter #</u> Oct 25 Jan 17 March 21 June 6
HOLIDAYS
Jul 4 - Independence Day
Sept 2 - Labor Day
Nov 11 - Veterans Day
Nov 25 - 29 - Thanksgiving Break
Dec 23 - Jan 6 - Winter Break
Jan 1 - New Year Holiday
Jan 20 - Martin Luther King Day
Feb 10 - Lincoln's Birthday
Feb 17 - Washington's Birthday
Apr 14 - Apr 21 - Spring Break
May 26 - Memorial Day
June 19 - Juneteenth
No School
January 6
March 10
Every Wednesday 90-minute early dismissal for Elementary students only

January 2025						
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March 2025						
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April 2025						
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May 2025						
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June 2025						
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22	23	24	25	26	27	28
29	30					

CUSD Calendar of Events 2024-2025

August 19School Begins
September 2 Labor Day – No School
October 25..... End of 1st Quarter
October 27..... Parent Conference Day – (No School for Students)
November 11..... Veterans Day – No School
November 25 - 29 Thanksgiving Recess – No School
December 23 – January 3.....Winter Recess – No School
January 6 No School/Staff PD – (No Students for Students)
January 20 Martin Luther King Holiday – No School
January 17 End of 2nd Quarter
February 10 Lincoln’s Holiday – No School
February 17 Washington’s Holiday – No School
April 14 – April 21 Spring Break – No School
March 21 End of 3rd Quarter
May 26..... Memorial Day – No School
June 6 End of 4th Quarter – Last Day of School

Keep Connected and Up to Date by Visiting Our Website at:
<https://sierravista.cusd.com/>

CUSD Appendix of Students Rights and Responsibilities

Information regarding the rights and responsibilities of all Clovis Unified School District parents and students is available on the District’s Web site at www.clovisusd.k12.ca.us. The link to the “District Handbook of Student and Parents Rights and Responsibilities” is: <https://qweb.clovisusd.k12.ca.us/ParentPortal/Documents/Parent%20Handbook.pdf>

The Clovis Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person’s actual or perceived ancestry, color, disability, gender, gender identity, gender expression, immigration status, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. For questions or complaints, contact: Equity Compliance Officer - Norm Anderson, Deputy Superintendent, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, NormAnderson@cusd.com; Title IX Coordinator - Shareen Crosby, Risk Manager, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, SharenCrosby@cusd.com; Assistant Title IX Coordinator – Steve France, Assistant Superintendent of Education Services, 1450 Herndon Ave., Clovis, CA 93611, (559) 327-9380, SteveFrance@cusd.com; Section 504 Coordinator - Wendy Karsevar, 1680 Herndon Avenue, Clovis, CA 93611, (559) 327-9400, WendyKarsevar@cusd.com



NURSING SERVICES

School Nurse & School Health Services Assistant

Health Services Assistant will be in the health office 5 days a week. When necessary, the site H.S.A. will contact parents/guardians regarding illness and injuries that occur during the school day. All H.S.A.'s are CPR/First Aid certified. H.S.A.'s are also LVNs or RNs.

Credentialed School Nurses are on campus for the following:

- Mandated vision and hearing tests.
- Complete special education and 504 health assessments.
- Ensure immunizations are compliant with CA state law.
- Provide health education resources for school staff, students, and parents/guardians.
- Maintain student health records.
- Contact parents/guardians regarding health problems and/or excessive absences.
- Communicate with health care providers regarding health issues and impact on education (within HIPPA regulations).
- Develop health/safety plans for students with high risk medical diagnosis.

Reasons to keep students' home:

Temperature 100.0F or greater within 24 hours.

Illness affecting child's ability to learn.

Vomiting/Diarrhea.

Starting antibiotics within 24 hours.

Sore throat with headache and/or upset stomach.

Coughing that will not stop.

RETURN TO SCHOOL

If a student is sent home with fever, they may not return the next day.

Student may not return until the following criteria are met:

- Symptom free for 24 hours. This includes fever, vomiting, diarrhea, cough, and rash.
- Free from fever for 24 hours without use of fever reducing medication such as Tylenol or Motrin.
- Student should complete 24 hours of any prescribed antibiotic treatment prior to returning to school.

First Aid, Illness, Injuries

- If a student is injured or ill at school, he/she will receive every care and consideration.
- Parent/guardian will be contacted for serious injury or illness.
- School nurse is available to consult with parents/guardians regarding health problems upon request.
- After extended illness or injury parent/guardian should follow up with school nurse for any needed care or accommodation.
- Crutches, wheelchairs, and other devices require a doctor's prescription indicating directions for use and that the student has been educated to use the device.
- Injuries and illnesses occurring at home should be cared for at home.
 - Upon student's return to school parents are to provide documentation from health care providers indicating any limitations or special considerations/equipment necessary to the student's continued care at school.

LICE

Clovis Unified School District operates on NO LICE guidelines. Students will be sent home if evidence of live lice is found. Student's must be treated within 48 hours and hair/scalp are free from live lice. After 48 hours, absences will be unexcused. Students must check in with the Health Office and be cleared to return to class. Class checks are no longer part of district guidelines. Refer to **Head Lice Guidelines** on the *CUSD Nursing Services website*.

ALL Medications - even over the counter medications (including Tylenol, Advil, cough drops, eye drops, essential oils) must be checked in through the Health Office and require a physician order that must be updated at the Beginning of each School Year.

- CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:
 - A written statement from the physician detailing the name of medication, amount, method, and time medication is to be taken.
 - A written statement from the parent/guardian indicating their desire for the school to assist the pupil in the matters set forth in the physician's statement.
 - Medication must be clearly labeled and sent to school in the *original container from the pharmacy*.
- The **Medication at School form** is available from the school or on the *CUSD district website – under Parent*.
- The Health office does not keep medication for general student use.

Immunizations – Refer to School Board Policy 5141.31

First Grade Physical

California State Law requires that all children entering first grade have a Child Health and Disability (CHDP) physical examination within 18 months of beginning first grade. It is necessary to provide the health office with proof of this physical. **CHDP Form** is on the *CUSD website – Parent*.

Child Protective Services

It is important parents understand that all school personnel are “Mandated Reporters” of child abuse. Should a staff member have even the slightest suspicion that a child has been abused, they must report it to Child Protective Services (CPS).

Physical Education Excuse

Parent Notes- Students will be limited to 3 days per quarter for handwritten parental note excusals from PE Doctor's note will be required after the 3 days.

This note should include a diagnosis and specific date for returning to PE, as well as any limitations that might apply.

Doctor's note: If your child has an injury that requires student to remain out of PE they will also be held out of recess and sports.

AIR QUALITY PRECAUTIONS

Refer to School Board Policy 3514

EMERGENCY CONTACT

In case of an emergency parents/guardians will be contacted. It is very important that the Health Office have updated contact information.

If there is a change in contact information, please contact the Health Office to ensure the correct information is on your student's health information card.