## ORAZE LIBRARY CHECKOUT RULES

FIRST GRADERS: A first grader may check out 1 to 3 library books, the books must remain in the classroom. First grade students may not take books home.

Note: If a parent is present at the time of checkout or has spoken to the librarian, a First Grader may checkout 1 library book to take home. The book must be returned within 1 to 2 days from when it was checked out.

**SECOND GRADERS**: A second grader may checkout 3 library books. (2 E Everybody books and 1 Non-Fiction book) The books must remain in the classroom. Second grade students may not take books home.

Note: If a parent is present at the time of checkout or has spoken to the librarian, a Second Grader may checkout 1 library book to take home. The book must be returned within 1 to 2 days from when it was checked out.

**THIRD GRADERS:** A third grader may checkout 3 library books. (1 E Everybody book, 1 FIC Fiction book and 1 Non-Fiction book) Third grade students can take books home. The books must be brought back each day. (They do not stay at home)

**FOURTH-SIXTH GRADERS:** A fourth – sixth grader may checkout 2 library books 1 non-fiction and 1 fiction, fourth – sixth grade students can take books home. The books must be brought back each day. (They do not stay at home)

Note: A 3<sup>rd</sup> library book may be checked out if it is for a classroom project.

**DUE DATES:** Library books should be returned or renewed each week. Even if you are not finished, RENEW, RENEW! DO NOT TURN IN BOOKS IF YOU HAVEN'T FINISHED THEM. No new books will be checked out until all books are returned or a fine has been paid.

LOST BOOKS: If a student loses or damages a library book, the student will need to pay the replacement cost for that book. Oraze library books are all LIBRARY BOUND. Please note that books purchased from stores or Amazon are not the same quality as a Library Bound book.

If you can find the lost library book, your money will be refunded. The book must be found in the current school year.

**SPECIAL NOTE:** Students that take library books home are encouraged to keep the books in their backpacks to avoid loss.