

Kastner Intermediate School Student & Parent Handbook



2024-2025

“Where Legends Are Made”

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The Clovis Unified School District prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, gender, gender identity, gender expression, immigration status, nationality, race or ethnicity, religion, sex, sexual orientation, or association with a person or a group with one or more of these actual or perceived characteristics. For questions or complaints, contact: Equity Compliance Officer - Norm Anderson, Deputy Superintendent, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, NormAnderson@cusd.com; Title IX Coordinator - Shareen Crosby, Risk Manager, 1450 Herndon Avenue, Clovis, CA 93611, (559) 327-9000, ShareenCrosby@cusd.com; Assistant Title IX Coordinator – Steve France, Assistant Superintendent of Education Services, 1450 Herndon Ave., Clovis, CA 93611, (559) 327-9380, SteveFrance@cusd.com; Section 504 Coordinator - Wendy Karsevar, 1680 Herndon Avenue, Clovis, CA 93611, (559) 327-9400, WendyKarsevar@cusd.com.

KASTNER

INTERMEDIATE SCHOOL 2024-2025 BELL SCHEDULE

Regular Schedule Monday/Friday		
Period	Time	Total Minutes
0	7:20 AM - 8:10 AM	50
1	8:15 AM - 9:11 AM	56
2	9:16AM - 10:12 AM	56
Break	10:12 AM - 10:27 AM	15
3	10:32 AM - 11:28 AM	56
4	11:33 AM - 12:29 PM	56
Lunch	12:29 PM - 1:08 PM	39
6	1:13 PM - 2:09 PM	56
7	2:14 PM - 3:10 PM	56

Advisory Schedule Tuesday		
Period	Time	Total Minutes
0	7:20 AM - 8:10 AM	50
1	8:15 AM - 9:06 AM	51
ADVISORY	9:06 AM - 9:36 AM	30
2	9:41 AM - 10:32 AM	51
Break	10:32 AM - 10:47 AM	15
3	10:52 AM - 11:43 AM	51
4	11:48 AM - 12:39 PM	51
Lunch	12:39 PM - 1:18 PM	39
6	1:23 PM - 2:14 PM	51
7	2:19 PM - 3:10 PM	51

Modified Block Schedule Wednesday (even) / Thursday (odd)		
Period	Time	Total Minutes
0	7:20 AM - 8:10 AM	50
Break	8:10 AM - 8:20 AM	10
1 or 2	8:25 AM - 10:00 AM	95
Break	10:00 AM - 10:15 AM	15
3 or 4	10:20 AM - 11:55 AM	95
Lunch	11:55 AM - 12:35 PM	40
6 or 7	12:40 PM - 2:15 PM	95
T-BIRD TIME	2:20 PM - 3:10 PM	50

LAST DAY OF SCHOOL		
Period	Time	Total Minutes
0	7:20 AM - 8:05 AM	45
Break	8:05 AM - 8:10 AM	5
1	8:15 AM - 8:45 AM	30
2	8:50 AM - 9:20 AM	30
Break	9:20AM - 9:30 AM	10
3	9:35 AM - 10:05 AM	30
4	10:10 AM - 10:40 AM	30
Lunch	10:40 AM - 11:00 AM	20
6	11:05 AM - 11:35 AM	30
7	11:40 AM - 12:10 PM	30

Rally Schedule		
Period	Time	Total Minutes
0	7:20 AM - 8:05 AM	45
Break	8:05 AM - 8:10 AM	5
1	8:15 AM - 9:00 AM	45
2	9:05 AM - 9:50 AM	45
Break	9:50 AM - 10:02 AM	12
3	10:07 AM - 10:52 AM	45
4	10:57 AM - 11:42 AM	45
Lunch	11:42 AM - 12:17 PM	35
6	12:22 PM - 1:07 PM	45
7	1:12 PM - 1:57 PM	45
Load Gym	1:57 PM - 2:05 PM	8
RALLY	2:10 PM - 2:45 PM	35
7	2:50 PM - 3:10 PM	20



Principal's Message

Dear Thunderbird Students and Families!

Welcome to Kastner Intermediate, home of the Thunderbirds! I am honored to be the principal of Kastner Intermediate School. Kastner is an unbelievable place to learn and grow, especially in the quick two years we call junior high school. It is here that you will make new friendships with students from around the Clovis West Area and beyond, find your niche of interest and mature into a young adult.

A little about me. I had the pleasure of attending Cole Elementary School, Fort Washington Elementary School, Kastner and Clovis West. Yes, I too walked the halls of Kastner many years ago! My husband and I have lived in the Fresno area most of our lives and have three amazing daughters. Two have previously attended Kastner, one is now in college and the other is at Clovis West. Our youngest daughter attends Valley Oak and will be a Thunderbird in the next few years. Being a parent in the area will bring a unique lens into Kastner and one that will be a support to all.

I started my career in education twenty-six years ago and have enjoyed each step in my career. I started as a classroom teacher at Tarpey Elementary, teaching 3rd and 5th grades, Guidance Instructional Specialist at Valley Oak, Lincoln and Maple Creek, a learning director here at Kastner, and for the past ten years I have had the pleasure of being the principal at Valley Oak Elementary School. I am thrilled to continue my journey in the Clovis West Area with the Thunderbirds as Principal and hope to bring my skills and experiences as an educational leader to Kastner Intermediate. I look forward to working with you as a partner in education to ensure your child's success.

I genuinely believe that education is an honorable profession that can have a profound impact on a child's life. As educators, we have the opportunity to not only teach academic subjects, but also instill a love of learning and help students reach their full potential. By fostering a growth mindset and valuing the unique qualities of each individual, we can create a supportive and inclusive learning environment. I am excited to bring my experience, passion for learning, and student-centered approach to Kastner. I believe that strong relationships between families and the school are essential for the success of our students. I encourage you to get involved in any way they can. I look forward to meeting all of you soon and working together to support each and every student on their educational journey.

Sincerely,
Julie Duwe

Principal
Kastner Intermediate School

Parent Participation

Education will be successful if it is a team effort between home and school. Your sustained involvement with your student's learning and teachers is the best way to ensure that your student's needs are being met and will continue to be met. We encourage parents to become involved at school and maintain an open line of communication. Parent involvement is crucial to a student's academic success.

Parent-Teacher Club

A Message from the Kastner Parent Teacher Club for the 2024-2025 School Year...

The Kastner Parent Teacher Club would like to take this opportunity to welcome you to the approaching 2024-2025 school year.

The Kastner Parent Teacher Club will build on the successful years of devoted parents and teachers who have been committed to providing students with the necessary support to enrich their educational experiences.

Our mission is to support the Teachers, Administrators, and Students in two main ways:

- To recognize priority items and supplement district funds to fulfill these goals.
- To create a sense of community by furthering communication

The Kastner Parent Teacher Club organizes and supports a variety of activities throughout the year to advance the academic and social welfare of all students. Most of the financial support is achieved through Kastner PTC membership fees. More important than funding are the many volunteers of Kastner PTC, who support many of the activities.

The Kastner Parent Teacher Club wants to help you find ways to connect with your school and kids through school wide projects and volunteer opportunities. We hold regular monthly meetings throughout the school year to discuss concerns, issues, and suggestions. All members of the school community are encouraged to attend, and all ideas are welcome.

We sincerely hope you will become an active member of the Kastner Parent Teacher Club. We always encourage volunteers to participate in the numerous projects we support. You, our parents, teachers, and administrators are what make Kastner the successful school that it is. We look forward to all of us joining together to make school the most positive and exciting experience possible for our entire school community.

Sincerely,

Kastner Parent Teacher Club

2024-2025

School Assessment Review Team (SART Committee)

SART is designed to provide an ongoing system of evaluation of district programs. Parents and staff work together to analyze programs both at the district and school levels. All Kastner parents are invited to become active participants in the Kastner SART Committee. Our SART meetings are structured workshops and always include student groups who perform for the parents at each meeting. During the workshops, we hope to inform, educate, and encourage you to get involved in your child's education and development. We encourage you to check our bi-weekly newsletter, "The Thunderbird Flyer," for dates, times, and agendas of all our SART meetings and workshops. The committee also coordinates the annual SART parent Survey.

The Kastner SART Committee elects a parent representative(s) who attends quarterly district SART meetings and reports back information to the school site committee. Parents who are interested in attending SART, or who would like more information, are always welcome to attend our bi-monthly meetings, workshops, or call the school at 327- 2500.

School Site Council

The School Site Council (SSC) is required for all schools receiving categorical funds. Kastner receives the following categorical funds: Local Control Accountability Plan (LCAP), Title III Immigrant, and Title III LEP. These funds are co-mingled in the School Based Coordinated Program (SBCP). Categorical funding is used to supplement the regular school program.

The purpose of the SSC is to develop a program that is responsive to the needs of the students in the school. To accomplish this goal, the SSC meets on a quarterly basis to assess the effectiveness of the school improvement program by planning, developing, and approving the School Site Plan. The SSC also reviews and updates the School Based Categorical Program (SBCP) budget. The School Site Council is comprised of parents, students, and staff members. Parents who are interested in becoming involved in the School Site Council should reach out to the Guidance Instructional Specialist.

Visitors Policy

Parents are allowed to visit the school or classes (with the correct volunteer form completed) with a 24-hour advance notice. All visitors must check into the main office to receive approval and a visitor's pass. Our school day begins at 8:15 a.m. and ends at 3:10 p.m. **Students may not bring non-Kastner students on campus during the school day.** This restriction is due to space availability at the school, insurance requirements, as well as legal liability. Student activities are for Kastner students only.

Kastner reserves the right for approval or denial of visitor's passes. Visitor's passes must be clearly visible at all times.

Kastner Group Visitation Policy

This policy is designed to allow for student involvement in local community groups. All groups wishing to have a representative visit the Kastner campus must strictly adhere to the following:

- No group will be granted access to the Kastner campus that exposes hatred, intolerance or influences students to disobey the rules, guidelines, or policies of Kastner and CUSD.
- Any group wishing access to the Kastner campus must complete an application and meet with the principal prior to acceptance or denial of request.

Kastner Intercultural and Diversity Advisory Council (IDAC)

Kastner has developed a site Intercultural and Diversity Advisory Committee (IDAC) by which parents and staff work collaboratively to advise Kastner regarding issues related to student achievement. This council was chartered by our school principal to identify barriers and contributors to the success of students from different backgrounds. The vision of the council is to ensure the development of all students regarding academic achievement, co-curricular involvement, and social competence. The Site IDAC Committee will develop action plans to ensure the academic and social development of students, by focusing on equity and access to the core curriculum and co-curricular programs.

CUSD Intercultural and Diversity Advisory Council (IDAC)

The Intercultural Advisory and Diversity Council was created at the district level, with six sub-committees: Affirmative Action, Complaint Handling, Nondiscrimination Policy, School Site, Staff Development, and Student Human Relations. The goal of the Intercultural Advisory and Diversity Council is to actively pursue programs that will assist in the accomplishment of the district's mission in providing equal educational opportunities for all students and to create a workplace and school environment that is intolerant of bias based on gender, race, religion, or handicap and to make recommendations to the Governing Board.

HOME/SCHOOL COMMUNICATION

Parent involvement at Kastner has been identified as a key component for improving student achievement and success. A key form of parent involvement common to all schools is communication between school and home. Many efforts are made to provide information to parents regarding student academic performance, school activities, special events, calendar information and other items helpful to the parents. As students become older, the traditional avenues of communication used in elementary school (i.e. - newsletters, memo's, etc.,) are less effective. Middle school students become more focused with peer relationships and seek to exert more independence than their elementary aged counterparts.

To help keep parents informed of school activities, Kastner posts a bi-monthly newsletter online called "The Thunderbird Flyer" every other Friday. Our website is where you will find the most up to date information and can be accessed on the Kastner website at: Kastner.cusd.com. Students or parents may pick up a copy of the newsletter in the front office.

Telephone Calls and Items Left for Students

Telephone messages to teachers that are left in cluster offices should be responded to within 24 hours. If not, please call the cluster office and leave a message with the LD or administrative assistant.

Due to the importance of classroom instructional time, phone calls, and/or items left for students will **not** be routed directly to the classroom. However, as a courtesy, if you do need to leave something for your child, go to the front office. Label the item and place it on the table outside the office. PLEASE NOTE: It is each student's responsibility to pick up the items left for them on the table. The school is not responsible for lost or stolen items. For this reason, we strongly suggest that parents and students double check their preparedness and communication prior to the start of school each day rather than rely on drop offs.

In the event of an emergency only, messages to students will be delivered as soon as possible to the classroom by the cluster office. For the message to be delivered, parents must state the nature of the emergency. **Part of the development of student responsibility is dealing with the consequences of forgotten items. PE clothes, lunches and assignments will not be delivered to students.**

Email

Staff members may also be reached using email. Email addresses can be obtained directly through the Kastner Web Site Kastner.cusd.com. Depending upon your e-mail service provider, rather than clicking on the e-mail link, copy and paste the e-mail address into your personal e-mail account. The links only work with specific e-mail programs (i.e., Outlook, Lotus Notes, Hotmail, etc.)

Kastner Web Site

The Kastner Web Address is Kastner.cusd.com and can be accessed to gain current information about the school, upcoming activities, special notifications, and copies of current and past Thunderbird Flyers. The site also provides direct links to teacher's e-mail accounts to offer an alternative method of communication.

Special Note: Kastner's website has a link to Parent Connect which is a program you may access (with an assigned username and password) to keep track of your student's progress at Kastner. For help with your username and password please visit the main office in person with ID.

Teacher Web Sites

Many teachers at Kastner maintain their own web sites. Website addresses can be obtained directly from teachers, and students should write these addresses on the inside cover of their student planner. We at Kastner believe that communication is essential to student success in school, but we give teachers the professional latitude on how to convey this communication. Many of our teachers maintain a web site where they post information for parents. Others produce a timely newsletter to help inform parents of class events and projects. This choice is strictly up to the individual teacher. Please check with your child's teachers to see which communication avenue they intend on using during the school year.

Q Parent Connect

All teachers at Kastner will be using Q Web Teacher Connect. Q Web is connected to the district's student information system. Teachers will keep grades, assignments, and attendance on Q Web. Parents will have access to their student's information at any time via Parent Connect. Parents must keep their access code/password to enter the system. If more information is needed, please see the Attendance/Registrar office.

ATTENDANCE

It is well established that faithful and regular attendance in school is related to student progress and achievement. For your child to do his or her absolute best, it is important that he/she be in school as many days as possible. For both educational and financial reasons, we need your help in making sure your child has good attendance. There are times when it is necessary for a child to miss school. For example, we do not recommend that a child come to school if he/she is ill or could spread his/her illness to others. **We need your help in minimizing all other absences.**

Attendance Procedure

When a student is absent from school

A telephone call should be made by the parent or guardian to the school (327- 2500) by 11:00AM that day.

The following information is required:

- a. Parent or guardian's name
 - b. Student's name
 - c. Reason for absence
 - d. Estimated date of return
 - e. Whether assignments are needed if absence is more than two (2) days.
- If a student has been absent and **NO** call has been made, then the student must bring a written note (date, reason, days of absence, and signature) to the attendance office prior to the start of school.
 - When the student returns, an admit slip will be issued at the attendance office.
 - Kastner students with excessive absences may be subject to discipline, loss of privilege, and may be referred to the School Site SARB (Student Attendance Review Board).
 - **Please be aware that the District sends out excessive absence letters** three times throughout the year to comply with state law. The letter reports the number of absences your child has accumulated regardless of the reasons for the absences. Please understand we often know about your specific situation and have no control over the sending of these letters and their content.
-

Tardy Policy

Unexcused Tardy Policy

1. Students arriving at school 30 minutes or more late for a scheduled class must go to the attendance office for an admit slip.
2. Students arriving at school less than 30 minutes late will go directly to class and those that are late arriving to class throughout the day will be marked TARDY by that period teacher.
3. Unless the student has a note from an adult on campus the tardy within the day will be unexcused.
4. Once a student is tardy to the same class four times or more, he/she is considered habitually tardy, and that period teacher will refer the student to the Thunder Cluster for after school detention. The 5th tardy and after will result in additional detentions and consequences. The teacher that has the student coming late will send them to the Thunder Cluster and enter the tardy into Q.
5. **Additional Offenses: Parent and Thunder Office Staff will have a conference and consequences will be assigned.**

Excused Tardy Policy

Student must check into front office with:

1. Note from the Doctor.
2. Note or call from parent stating student had a doctor's appointment.
3. Note or call from parent stating student was ill.

Truancies

If the teacher or Attendance Office suspects a student's non-attendance to be truancy, the student involved will be referred to his/her cluster office. Full day truancies or single period cuts will result in parent contact and assigned an appropriate consequence.

Independent Study Information

- Parents or Legal Guardian must request the Independent Study Contract at **least one week before the student will be absent from school.** This will allow time for the teacher and staff to prepare the work for the student to be successful.
- If a student is going to be absent from school (other than illness), the student should be placed on an Independent Student Contact.
- This contract is to be signed by the student and parents. All assignments are to be written on the contract and handed in complete once the student returns.
- The last day for independent study contracts during the month of December will be no later than three school days before the beginning of Winter Break.
- The last day for independent study contracts during the month of June will be no later than three school days before the last day of school.
- Intermediate Students are subject to final exam guidelines. Please refer to those guidelines prior to requesting Independent Study during a final(s).
- Independent Study Contracts are subject to state guidelines and may include, but is not limited to, rules regarding minimum and maximum duration. Details to be provided at the time of request. Approval is subject to the principal's discretion.
- Students that do not return from Site Based Independent Study after the completion date will be marked unexcused and are subject to being dropped from enrollment after several days. Please note that this may result in a negative impact on grades, credits, school of enrollment, teacher assignment(s), and/or unforeseen missed opportunities.

If a student requests more than three weeks of Independent Study, they may be temporarily assigned to Enterprise High School for the completion of an Independent Study contract. Upon the student's return, they will be transferred back to their school of residence. There can be no guarantee that a student will be placed in the same classes they were in prior to their extended absence.

Permission to Leave Campus During School Day

In non-emergency situations, students will only be allowed to leave campus with an individual listed on the student's emergency release list. The Attendance Office, prior to departure, will verify permits issued by the School Nurse. Off-campus permits will be issued for the following reasons:

1. Illness verified by the School Nurse. At no time is a student to leave and go home ill without first clearing through the Nurse and the Attendance Office.
2. Medical appointment. The signature of the doctor or dentist must be obtained on the permit at the appointment. This permit should be returned to the attendance office.
3. Sudden illness and/or a death in the family or funeral attendance when verified by parent or guardian.

CLOVIS UNIFIED SCHOOL DISTRICT
STUDENT SERVICES RIGHTS AND RESPONSIBILITIES
Rights & Responsibility
OPEN/CLOSED CAMPUS, LEAVING THE CAMPUS

PURPOSE: To establish policy for student permission to leave campus during the school day.

Students are not authorized to leave any campus of the Clovis Unified School District during the school day without a valid off campus pass. Off campus passes are issued under the supervision of the building principal.

Upon receipt of a written request of the student's parents/legal guardians, confirmed by personal contact, the principal may authorize students with senior standing to leave campus at noon time subject to the following rules and regulations:

1. Permission slips shall be signed by both parents and/or guardians and be placed on file with the high school administration.
2. Parental permission, in writing, shall exempt the school district from all liability during the period of absence from the campus.
3. This privilege is granted to seniors in good standing as determined by the principal.
4. For good and sufficient reasons, the building principal may revoke the off-campus privilege for any and all senior students.
5. Conditions of this policy may be changed if factors such as commercial development and related matters become an issue.
6. This policy shall be reviewed annually.

Nothing in this policy shall impact a student's right to leave campus for an authorized medical appointment pursuant to law and Board policy.

A student violation of this policy is termed willful defiance of the valid authority of the school principal and the Governing Board directs that the principal may administer any appropriate disciplinary action, including suspension.

Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any student during such time as the student has left the school grounds pursuant to this policy and Education Code Section 44808.5.

Adopted: 07/23/1975 Reviewed: 05/25/1994, 06/14/2006, 05/23/2007, 05/28/2008, 05/27/2009, 05/26/2010, 06/09/2021, 06/08/2022, 05/24/2023 Amended: 01/04/1978, 12/12/1979, 06/08/1992, 04/10/1996, 01/19/2005, 11/18/2020 (BP 2107 renumbered as BP 5112.5) EDUCATION CODE 44808.5 Permission for students to leave school grounds; notice Doc# 43398-13 (05/2023, 07/2018)

Academic Policies

Program Changes

No student or parent-initiated program changes will be considered for the first three weeks of school except in the case of a student being placed at an inappropriate instructional level. An appointment should be made with your students' counselor for consideration of program changes due to inappropriate placement.

Please note, with approximately 1200 students to place in classes we cannot honor the requests for specific teacher(s) or specific PE periods (other than zero period or lunch PE when necessary).

Kastner Students Two Year Educational Program – Required Coursework

4 Semesters of Academic Block 4 Semesters of Math
4 Semesters of Science
4 Semesters of Physical Education 4 Semesters of Electives*

Academic Block Classes

AB Classes are designed to transition students from the self-contained classrooms of elementary schools to the departmentalized classes of secondary education. Kastner AB classes cover Language, Literature, and Social Studies.

Honors or Advanced Classes

Students who are taking honors or advanced classes at Kastner Intermediate School are required to maintain a minimum grade of 70% or higher in the class during the course of the year. If a student is not able to maintain a 70% or higher, they will be moved to a general education course.

Math Classes

All students at Kastner are enrolled into a two-year math program. Students are placed in advanced math 7 classes based on multiple years of SBAC scores, a CUSD math placement test and elementary math letter grades. Advanced Math 7 students must earn a 70% or higher to be moved on to Advanced Math 8.

There are two Math programs at Kastner, and three pathways students can take:

	7th Grade	8th Grade
Program 1	Math 7	Math 8
*Program 2	Advanced Math 7	Math 8
*Program 3	Advanced Math 7	Advanced Math 8

*Takes into consideration that the student meets the necessary requirements for Advanced Math 7 & Advanced Math 8. (Placement testing each year)

The Math Department has a policy for all 7th and 8th grade students to ensure that students are practicing the skills being taught on a nightly basis and not falling behind on their assignments. The Kastner Math Department will be holding students accountable when they have three or more missing assignments in the teacher's grade book. Students who have three or more missing assignments will be assigned mandatory t-bird time, instructional labs, and/or detention.

Science Classes

There are two science programs at Kastner, and four pathways students can take:

	7 th Grade	8 th Grade
Program 1	General Science 7	General Science 8
*Program 2	Advanced Science 7	Science 8
*Program 3	Advanced Science 7	Honors Science 8 or Biology

*Takes into consideration that the student meets the necessary requirements for Advanced Science 7 & Honors Science 8. (Placement testing each year)

Elective Classes

Elective Classes: Kastner offers courses in Art, Drama, Film Studies Ceramics, Peer Counseling, Band, Orchestra, Choir, Yearbook, Color guard, AVID, Percussion, Spanish 1, Computer Applications, Interactive video game animation, Robotics, Collaborative Mentoring, Broadcasting, Robotics, Math Strategies, Academic Support and Leadership/School Service. Elective classes are not offered every period, and some are assigned by grade. Several of our electives require students to apply the prior year for acceptance into the class. Seventh grade students are given the chance to apply when they turn in their elective preference sheet at the end of their 6th grade year. Eighth grade students apply at the end of their 7th grade year during the advisory period. Check with your child's counselor if you have any questions about Kastner's elective program.

Grading Scale

Kastner Intermediate School adheres to the following grading scale:

PERCENT	GRADE	PERCENT	GRADE
94 - 100	A	74 - 76	C
90 - 93	A-	70 - 73	C-
87 - 89	B+	67 - 69	D+
84 - 86	B	64 - 66	D
80 - 83	B-	60 - 63	D-
77 - 79	C+	00 - 59	F

Promotion/Retention

Purpose

Students attending Kastner are expected to meet the following minimum academic standards.

A grade of "D" or better must be earned in all the following classes:

Coursework	Semesters Required	Classes affecting Promotion/Retention
Language	4 Semesters	7 th & 8 th Grade AB Class
Social Studies	4 Semesters	7 th & 8 th Grade AB Class
Mathematics	4 Semesters	Two years of math classes
Science	4 Semesters	Two years of science classes

If a student receives three or more "F" semester grades, promotion to the next grade may be "conditional" and may require a student to attend, and successfully pass, summer school coursework.

Progress Reports

Progress reports are mailed home following the 6th and 12th weeks of each semester. **Progress reports are not report cards.** They are meant to be a form of communication to parents and students about the current status of the student in each class. **Parents are strongly encouraged to contact and work with the student's teacher if a grade of "D" or "F" is currently being earned on any progress report.** Additionally, Q Parent Connect may be accessed to monitor your child's academic progress (access instructions previously discussed on page 14 of this handbook).

Final Report Cards

Report cards are issued to students **two times** per year. The semester report cards will be available online through parent and student connect.

Notice of Failure

When a student is in danger of earning a below average grade (D or F), the classroom teacher will discuss the problem with the parent either by telephone, email or in a conference. Our goal is to contact parents with adequate time, so to provide an opportunity for the student to improve their grade. **Parents are encouraged to contact their child's teacher if their child's grade drops to a "D" or "F."** Students keep track of their grades in their Academic Planner and should share this information on a regular basis with their parents. **Parents - we request that you check with your child weekly to make sure they are using the planner and that you are aware of their grades.**

Reminder- Parents have access to their child's most up-to-date grades via the Parent Connect Web link. Please use this resource to keep up with your child's progress (access instructions previously discussed on Page 14 of this Handbook). Teachers will be updating in Q a minimum of every 2 weeks.

Homework Policy

At Kastner, we believe that homework is an integral part of the educational process and that students should record their homework DAILY in their planners. Experience tells us that students typically have up to two hours (or more) of homework per weeknight. If you are concerned about your child's homework load, or lack of homework, please contact your child's teacher(s).

Homework Procedures

Each academic subject (Math, Language, Science, Social Studies, Literature, etc.) usually requires homework most school nights. If a student manages his/her time wisely and that they begin long term projects when they are first assigned, students should find their homework challenging, but not overwhelming. Please be sure that students are using school provided planners and that they are staying on schedule with assigned work.

Types of homework assignments may be, for example:

- A specific assignment (extension of the class work)
- Class work needing completion.
- A review for a test
- A project or research paper

Homework will be incorporated into each student's grades.

Homework can be made up if absences are "excused." **Excused absences include illness, bereavement, and participation in co-curricular events.** The student has an additional day for each day absent to make up the

homework. Make-up work for “non-excused” absences is accepted at the discretion of each individual teacher. Homework requests are available through the cluster offices for absences of two (2) or more days. However, please realize that this is a request and that teachers may not be able to provide work for students if the work they missed involved group participation, lectures, etc. Please call in homework requests as early in the morning as possible. (or homework may be online, depending on the teacher and/or class)

STUDENT CONDUCT

Kastner Intermediate School prides itself on the conduct of its students. A safe, well-disciplined, and clean atmosphere provides the best environment for students to take full advantage of their educational opportunities.

In this section of the handbook, you will find a discussion of your rights and responsibilities as a member of the Kastner “Thunderbirds.”

If questions concerning these areas arise, contact the Thunder Cluster Office for clarification.

Classroom Behavior Code

Timeliness and Preparedness:

1. Students should enter the room in an orderly manner and be in their assigned area, quiet, and ready to work by the time the tardy bell rings.
2. Students are responsible for bringing required books/assignments, and recommended supplies, pencils, and equipment to each of their classes.

Classroom Behavior

1. Students are to show good character, courtesy and respect for other students, teachers, and staff.
2. It is our belief that students have the right to learn, and teachers have the right to teach – students should refrain from talking and behavior that disturbs classmates.
3. It is expected that students will listen attentively, remain in their assigned seats, and work with a minimum amount of visiting.
4. Students may not bring or eat any type of food in class unless prior approval by the teacher has been given.
5. Potentially dangerous behavior such as throwing and/or shooting of any objects such as paper, paper clips, staples, pencils, etc. is not allowed.
6. Fighting or hitting (even if the student considers it “horseplay”) is not allowed and will result in referral to the Student Responsibility Center or Thunder Cluster.
7. Students are to know and follow class procedures, rules, and standards.
8. Students may not mark, write, or deface themselves or school property (books, etc.), parents will be held responsible and required to pay for damaged school property.

Dismissal/Classroom Passes

1. Students are required to get a hall pass prior to leaving the classroom. Appropriate consequences will be assigned if a student fails to do so.
2. Teachers dismiss students, not the bell. Students must wait for the teacher to dismiss in an orderly manner.

Students/parents are financially responsible for lost, stolen or damaged school materials or equipment.

Campus Conduct

Kastner campus rules are designed to promote a safe and attractive learning environment.

Kastner Campus

1. Students must carry their school issued ID card with them at all times.
2. Students are not to write on, mark or deface private and/or school property.
3. Students should *walk* on designated walkways. ***RUNNING IS NOT ALLOWED.***
4. Horseplay is not allowed.
5. Students should respect campus landscape by staying out of flowerbeds and not damaging plants.
6. Vandalism will not be tolerated.
7. Students may not sell candy as part of a fund-raising project for their own profit, or for another school or organization on the Kastner campus.
8. Any game that may cause bodily injury or is otherwise unauthorized may result in serious disciplinary action.
9. Students must stay within the red lines during break and lunch.

Public Displays of Affection (PDA)

1. Good judgment should always be used in personal relationships.
2. Public displays of affection (PDA), holding hands, and putting arms around each other, kissing, lying, or sitting together in an inappropriate manner or any other acts not in good taste will not be allowed at school or during school functions.

Skateboards/Scooters/Rollerblades

1. Skateboards must be secured on/in the student's backpack or in the skateboard/scooter lockers that have been installed. Students MAY NOT carry skateboards or scooters around with them during the day. Locks are not provided; students must provide their own locks.
2. Skateboards may NOT be ridden on campus.
3. Rollerblades must be secured in the student's backpack while on Kastner's campus.

Electronic Devices

1. Cell phones are allowed on Kastner's campus with the following guidelines:
 - a. Cell phones are not allowed in restrooms.
 - b. Cell phones must be turned off and stored away during class time unless the teacher has given permission for cell phones to be used.
 - c. Cell phones are the responsibility of the student and should be kept on your person or securely in your backpack during school hours.
 - d. Listening to music with or without earbuds during the school day is not permitted.
 - e. Due to student privacy and safety, **students are not allowed to record videos, take pictures, nor post to social media while on the Kastner campus.**
2. Blue tooth speakers, iPods, MP3 players, digital/video photography devices (cameras), any other type of paging device and all electronic games are not allowed.
3. Any above items found will be confiscated by staff and the Kastner discipline matrix will be followed. Electronic devices that are confiscated will be held in the Thunder office. Students may pick up their device at the end of the day or in some situations a parent may need to pick up the device.

4. **Kastner is not responsible or liable for any lost or stolen electronic devices. Kastner will NOT investigate or replace lost or stolen electronics. Cell phones are included in this group.**

Toys/Athletic Equipment

Games, toys, and athletic equipment (basketballs, footballs, soccer balls, etc.) are not allowed on campus. Intramural sports programs occur at lunchtime; Kastner equipment is provided at that time.

Cafeteria / Snack Bar Rules

Cafeteria/snack bar rules are designed to promote a safe and conducive lunchroom environment for Kastner students.

1. Students may not borrow money, or charge for lunches in the cafeteria.
2. Students **MUST** have their ID cards to purchase any food items (break & lunch).
3. Running and horseplay are not permitted.
4. Saving seats, buying food for another student, or crowding in line is not permitted.
5. Students should respect the facilities by picking up their own leftover trash.
6. Students are not allowed to loiter in the cafeteria and snack bar area.
7. Students are not allowed to wear hats in the cafeteria.
8. Food is restricted to designated eating areas.
9. Inappropriate behavior in the cafeteria will result in disciplinary action.

Pedestrian Safety

Due to the congestion on First Street before and after school, students are not allowed to cross the street other than at the crosswalk at El Paso Avenue and Nees Avenue. Students jaywalking will be issued appropriate consequences. Cars parked in restricted areas may be cited.

Bicycle Safety

Bicycle riders should adhere to the rules and regulations as outlined in the California State Motor Vehicle Code. Students may **NOT** ride their bikes on campus. Students must walk their bikes to and from the bike rack until off campus. Student bicycle riders are required by law to use helmets, use the bike lanes provided and always ride with the traffic. If students are going against traffic, they should walk their bike well off the roadway. Due to the congestion on First Street before and after school, **students are not allowed** to cross the street other than at the crosswalks at El Paso Avenue and Nees Avenue. Students are required to have locks on their bicycles.

THE SCHOOL IS NOT RESPONSIBLE FOR THEFT OF OR DAMAGE TO BICYCLES.

Restricted Areas

No students are to be in any unsupervised building, classroom, or hallway areas at any time. Students are restricted from areas outside of designated red lines. This includes the following areas: parking lots, swim complex, tennis courts, baseball fields, bicycle racks, and locker areas during break and lunch.

Student Loitering

The following areas are off-limits to Kastner students:

- Kastner campus before 7:30 a.m. and after 3:30 p.m. (unless attending a Kastner function).
- Other CUSD school campuses (Lincoln, Clovis West etc.)
- **Fast food restaurants and shopping centers in the Kastner community (unless accompanied by their parent or an employee of Kastner)**

*Our experience tells us that parents **put their children at risk and in danger** when they condone loitering in the shopping centers adjacent to Kastner Intermediate. Please do not use these shopping centers as a pickup or drop off point before or after school. **Students are not supervised in these locations.** Kastner administration highly discourages students from walking to these locations after school. Administration encourages all parents to pick up their children immediately after school.*

Further guidelines for students:

BEFORE SCHOOL

- Upon arrival to the Kastner campus in the morning, students are to report to the interior of the campus and are not allowed to leave campus.

AFTER SCHOOL

- Students are to stay out of the apartment complex immediately adjacent to the El Paso crosswalk.
- Students that leave the campus are expected to go home and not return to the Kastner Campus unless accompanied by their parent or employee of Kastner.
- **Students not involved in a school-sponsored activity are expected to leave campus or be picked up no later than 3:30 p.m. each afternoon. Students that remain on or about the campus will be considered loitering and may be issued appropriate consequences.**
- **Students loitering after school may be detained in a supervised area on campus, parents will be notified, and appropriate consequences will be issued.**

We **STRONGLY** advise parents **NOT** to use the shopping centers near the school as drop off and pickup points. Experience tells us that this is **NOT SAFE**. Please, for the safety of your child, **DON'T allow** your child to loiter at the shopping center, McDonald's, Taco Bell, etc.

Please Note:

Students loitering in restricted areas are subject to arrest by the Fresno police department.

Student Code of Dress

The purpose of dress regulations is to help each student set a standard for personal appearance that is appropriate within the accepted standards of Kastner Intermediate School. Each student is expected to demonstrate pride in their personal appearance, for it reflects individually on each student and collectively on the school they attend.

Part of career planning is learning to dress appropriately for the job or for certain occasions. We realize that fashion changes, but guidelines and limitations must be set in the best interest of all students. Extreme fashions, which are considered inappropriate and are distracting to the educational process, will not be allowed.

The first check of dress code each day should occur at home. If a student is found to be out of dress code, they will receive a dress code violation. The student will call home to have appropriate clothing brought to school. All dress code infractions are considered office referrals that require disciplinary actions. The consequences for dress code violations are:

- | | |
|----------------------------------|---|
| 1st violation: | Thunder staff gives warning and calls home to correct. If not corrected, student will remain in transition until corrected. |
| 2nd violation: | Parent contact by Thunder staff and lunch detention assigned. |
| 3rd violation: | Parent contact by Thunder staff and After school detention assigned. |

CUSD District Dress Code Policy (Board Policy 5132)

The Governing Board believes that education is one of the most essential functions of state and local governments and that only by bringing together children of various races, colors, cultural, ethnic, and environmental backgrounds can the public school become the effective "marketplace of ideas" for the benefit of all students. Common sense dictates that some uniform regulations are necessary to maintain order, spirit, scholarship, pride, and discipline in the operation of such a school system.

The Board recognizes the students' mode of dress and grooming is a manifestation of their personal style and individual preference. The Board will not interfere with the right of students and parents to make decisions regarding appearance, except when choices affect the educational program of the schools. It is recognized that any apparel that draws undue attention to the wearer tends to detract from the education process and is therefore inappropriate. It is a mark of maturity when students can freely choose apparel that demonstrates individuality without deviating from the standards of appropriateness.

The Board shall authorize school regulations that prohibit student dress or grooming practices which:

1. Present a hazard to the health or safety of the student or to others in the school.
2. Materially interferes with schoolwork, creates disorder, or disrupts the educational program.
3. Cause excessive wear or damage to school property.
4. Prevent the student from achieving his own educational objectives because of blocked vision or restricted movement.

The dress code will be reviewed each May by a committee of students, faculty, parents, and administration with a revised version being re-submitted to the Governing Board for approval for use during the next school year.

A student violation of this policy is termed willful defiance of the valid authority of the school principal, and the Governing Board directs that the principal or their designee may administer any appropriate disciplinary action including suspension.

Dress Code and Grooming Policy

We believe that attention to appearance and a students' attitude toward themselves and their school are related. Good taste, good grooming, and appropriateness of attire are a part of learning for all students.

The following is the dress code for all students, grades K-12, enforced in the Clovis Unified School District. Sound judgment should prevail in interpreting the Dress and Grooming Policy. Remember the purpose of the policy is to specify the standards of dress and grooming that promote a safe school setting conducive to a positive learning environment to foster students' pride in them and to promote self-discipline.

Baggy attire is not allowed at Kastner Intermediate School. Any clothing that allows excessive space between the clothing and the body will not be allowed for reasons of safety. Clothing should be worn as it is designed to be worn (i.e., waistband at the waist, suspenders or straps on shoulders, belt in belt loops.) Kastner or Clovis West hats should be worn only as they were designed to be worn (bills facing forward.) Hats are not to be worn indoors. **The dress code is enforced at all school functions.** Exceptions to the dress code may be made for special days or dedicated events as approved by the administration. **Kastner administration shall have the discretion to suspend the wearing of certain article of clothing by individuals because of habitual student violations.**

CLOVIS UNIFIED SCHOOL DISTRICT
STUDENT SERVICES RIGHTS AND RESPONSIBILITIES
Rights and Responsibilities
DRESS AND GROOMING

This administrative regulation specifies standards of dress and grooming promoting a safe school setting conducive to a positive learning environment consistent with Board Policy No. 5132.

A. Apparel

All clothing shall be neat, clean, and acceptable in repair and appearance and shall be worn within the bounds of decency and good taste as appropriate for school.

1. Articles of clothing which display gang symbols, profanity or products or slogans which promote tobacco, alcohol, drugs, or sex; materially interfere with schoolwork; or create disorder or disrupt the educational process are not allowed.
2. Any clothing or apparel that a student or group of students wears to identify themselves for the purpose of harassing, threatening, or intimidating others will not be allowed.
3. Extreme fashion that draws undue attention to the student will not be allowed. This includes any clothing and extreme make-up that disrupts the learning environment.
4. Jackets and other apparel depicting professional sports teams shall not be worn. Jackets or other apparel depicting college or university teams are acceptable unless such team designations are associated with gangs or otherwise conflict with the standards for acceptable apparel.
5. Underwear-type sleeveless shirts, athletic tank tops, beach wear, swim wear, halter-tops, tube tops, spaghetti straps, bare midriffs, or chests, see-through or fishnet outfits, or off the shoulder and low-cut tops are not appropriate or acceptable. Clothing that exposes bare midriffs or cleavage is prohibited at any time during school or school-sponsored activities or events. Shoulder straps on tops and other clothing must be a minimum of two inches (2") wide.
6. Dresses and skirts are to be worn no shorter than five inches (5") above the top of the kneecap, but no shorter than mid-thigh.
7. Shorts are to have an inseam of at least five inches (5"). Shorts are to be stitched evenly around, and if frayed, must be stitched to avoid further fraying. Holes revealing skin or undergarments are not allowed. Spandex or Lycra shorts are not permissible. Shorts worn during physical education may not be worn during regular class time at secondary sites.
8. Straps on shoes and clothing must be fastened at all times.
9. Leggings and jeggings are permitted but cannot be see-through or have mesh or ruching above the knee. Tops worn with leggings and jeggings must not expose bare midriffs at any time during school or school-sponsored activities or events.

10. Shoes must be worn by all students. No hard-toed or steel-toed shoes/boots will be allowed. No high top, laced up, combat, or military style boots will be allowed. Shoes or sandals without heel straps that do not present a safety concern may be worn by students in grades 7 through 12, except during physical education classes, recess, while participating in school-related athletic competitions, events, or activities, or while participating in other activities where safety is a concern. Backless shoes commonly known as "flip-flops," "beach shoes," "soccer sandals," "zories," and/or thongs are inappropriate and will not be allowed. See Exhibit No. 5132(2).
11. For safety reasons, students in grades pre-school through 6 are not allowed to wear flip-flops, shoes, or sandals without a heel strap. See Exhibit No. 5132(2).
12. No slippers will be allowed.
13. Excessively baggy pants are not allowed. Pants cannot exceed five inches (5") when measured out from the kneecap of the straightened leg. Pants must fit and be worn at the natural waist. The bottom of the pant leg may not drag on the ground. Pant hems must not be stapled or pinned.
14. Sleepwear is not permissible.
15. Oversized shirts that present a safety concern or reflect gang style are not acceptable.
16. If hats (including visors) are worn, students are only permitted to wear their specific school or high school area related hats. All hats must be worn facing forward at all times. All other hats are unacceptable. Hats and/or caps and/or sunglasses must be removed from the classrooms or offices. Specific clothing and hats determined by the District or school site to be gang-related or inappropriate apparel are not acceptable. Articles of sun-protective clothing, including, but not limited to, hats and sunglasses, may be used outdoors. Subject to these provisions, sun-protective clothing, headwear, other than caps or hats, will not be allowed at school. School sites may add other restrictions on the type of hats to be worn.
17. Frayed clothing is permissible so long as frays are stitched to prohibit further fraying.
18. Distressing is allowable. Holes on clothing must be patched from behind so that undergarments or bare skin are not exposed.
19. Clothes shall be worn as intended and be sufficient to conceal undergarments, which shall be worn and covered at all times.
20. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which are crude, vulgar, profane, or sexually suggestive; shall not bear drug, alcohol, or tobacco company advertising, promotions, or likenesses; shall not promote violence, illegal activity, or relate to gang affiliation or activity; and shall not advocate discrimination or harassment of race, religion, or sexual orientation.
21. Pro logos on school materials of any kind are not acceptable (binders, folders, backpacks, pens, pencils).

B. Grooming

1. Hair shall be clean and neatly groomed.
2. Hair, beard, or mustache styles which disrupt the learning environment are not acceptable, e.g., unusual designs, colors, symbols, messages, mohawks, Faux-Hawks, or unusual razor cuts. Complete razor shaving of the head is allowed.
3. Bangs or other hairstyles must not obstruct nor interfere with vision.
4. For those courses where long hair may pose a safety risk, such as where mechanical equipment with moving parts are used or where there is an open flame, long hair must be in a protective head covering, such as a hair net or cap, or hair must be securely bound behind the head, consistent with rules established by the instructor.
5. Tattoos, permanent or temporary, must be covered at all times.

C. Jewelry

Piercing jewelry is acceptable in the ears only. Piercing jewelry that is intended to alter the natural shape of the ear is prohibited. Other body piercing jewelry (e.g., that for piercings in the eyebrows, nose, lips, or tongue) is not acceptable. Jewelry, including piercing jewelry that disrupts the learning environment, is not allowed.

D. Exemptions

1. Religious beliefs, bona fide medical reasons, or other good cause based on legal requirements, when verified, may be grounds for an exemption to a specific portion of Board Policy No. 5132.
2. A petition for an exemption from enforcement of a specified portion of Board Policy No. 5132 (see Exhibit No. 5132(1) – Petition for Waiver of Dress and Grooming Compliance) may be submitted to the Student Services and School Attendance office. An appeal of a denial of any exemption shall be submitted in writing to the Associate Superintendent of School Leadership within 30 calendar days of the denial.
 - a. In the event that an appeal does not raise allegations within the District's uniform complaint procedures (UCP) in Board Policy No. 1312.3, then, within 30 calendar days of receipt of the appeal, the Associate Superintendent of School Leadership or designee shall gather facts and make a written determination, which shall be provided to the complainant. The gathering of facts shall include but may not be limited to meeting with the complainant, if deemed appropriate to do so. Any decision of the Associate Superintendent of School Leadership shall be final.
 - b. If the allegations raised in the appeal are determined to fall within the District's UCP in Board Policy No. 1312.3, the District will use the District's UCP process to investigate and respond to the appeal rather than the above appeal process. Consistent with law and Board Policy and Administrative Regulation No. 1312.3, any appeal of that decision may be appealed to the California Department of Education.

E. School Uniform Policy

1. The decision to pursue a school uniform policy must be initiated by parents and approved by the school SART committee and the site principal.
2. A school uniform committee will develop a survey to be sent to all parents regarding their position on a school uniform policy by January 15 of the school year prior to the implementation of a school uniform policy. Prior to the distribution of the survey, the committee must sponsor at least one parent forum or meeting open to all parents for the purpose of information and input.
3. For a school site to further consider a school uniform, at least a majority of the surveys distributed must be returned and a majority of the surveys returned must support a uniform policy. These majorities are considered minimums and school sites have the discretion to establish more stringent standards of returns and support.
4. The Board must be notified by February 1 of the school year prior to the implementation of a school uniform policy.
5. The school site shall notify all parents or guardians no less than six months prior to the time the uniform policy is implemented.
6. Should a school adopt a uniform policy, resources shall be available to assist economically disadvantaged students and a procedure for parents/guardians to opt out of the policy shall be in place.

Adopted: 06/04/1975

Reviewed: 05/28/2008, 05/27/2009, 05/26/2010

Amended: 05/23/1984, 05/28/1986, 06/28/1989, 01/04/1978, 05/28/1980, 05/22/1985, 06/08/1988, 07/08/1992, 06/25/1993, 01/26/1994, 06/08/1994, 05/24/1995, 03/27/1996, 03/17/1997, 06/18/1997, 01/28/1998, 01/09/2002, 06/26/2002, 08/24/2005, 06/14/2006, 05/23/2007, 03/08/2011, 06/12/2013, 01/15/2014, 04/06/2016, 10/24/2017, 07/01/2019, 07/21/2021 (AR 2105 renumbered as AR 5132), 01/12/2022

Doc# 46564-7 (01/2022, 05/2019)

DRESS CODE CLARIFICATION

Hair

- Hair should be clean and neatly groomed.
- No outlandish shaved heads (including lines/designs), sculpturing, Mohawks, writing in hair, multicolored or two-toned hair is allowed. Hair must not be shaved more than one inch above the top of the ears.
- Bangs must not obstruct or interfere with vision. Hair may not be kept back by artificial means of any kind, to include sprays, gels, hairpins or tucking behind the ears.
- Excessive hair style that obstructs the view of others will not be allowed

Shorts & Skirts

- Shorts & skirts must fall within five (5) inches above the knee (not to exceed mid- thigh).
- Excessively baggy shorts are not allowed. Pants must fit in the waist and have no more than 5 inches of extra "bag" when measured at the knee area.
- Bike shorts (*spandex*) and shorts with holes are unacceptable.
- Athletic shorts are allowed.
- Shorts with holes in them are not permissible.

Tops/Dresses

- Students must wear tops with shoulder straps at least two (2) inches wide, that are not too revealing. Each garment is treated separately when measured.
- Halter-tops are not allowed.
- See-through outfits or tops that show excessive cleavage are not allowed.
- Tops must be sufficiently long enough to completely cover the midriff area at all times.
- Open or unbuttoned shirts are allowed if they are worn with a t-shirt underneath the shirt.

Additional Items:

- Excessively baggy pants will not be tolerated. Pants must fit in the waist and have no more than five (5) inches of extra "bag" when measured at the knee.
- Clothing which displays slogans or products, which promote any professional sports team (or professional facsimile), tobacco, drugs or drug paraphernalia, gang affiliation, violence or alcohol is not allowed. Sexual or gang references, hate motivated behavior or illegal activity are also not allowed.
- Bandanas which are believed to be displaying gang affiliation will not be allowed on the Kastner Campus.
- Flags will not be allowed to be worn as clothing items or capes.

Shoes

- Footwear must be worn at all times.
- Shoes commonly called "flip-flops", "beach shoes," "soccer sandals," "slides," and/or thongs are inappropriate and not allowed.
- Military style lace-up boots are not permitted.
- Bed slippers are not appropriate footwear for school.

Earrings/Piercings

- Piercings in the ears only and they cannot alter the natural shape of the ear. No gauges, barbs, or spikes.
- Exposed "body jewelry" is prohibited (i.e., belly rings, nose, tongue piercings, etc.)

Hats

- ❑ Only Kastner or Clovis West hats may be worn at school. These hats may not be worn inside school buildings.
- ❑ Bandanas or Doo Rags are not allowed on boys or girls which are believed to have gang affiliation.
- ❑ Beanies are allowed in the wintertime but must be solid colored and school colors only (maroon, gold, black, or plain white). No writing or insignias. Beanies cannot be artificially altered.

Make-Up/Jewelry

- ❑ Excessive make-up/jewelry is not allowed.
- ❑ Face painting/decals are not permitted.
- ❑ Writing on the body or tattoos of any kind is not allowed.

EXTREME FASHIONS OF ANY KIND THAT MAY DRAW UNDUE ATTENTION WILL NOT BE ALLOWED.

Bus Guidelines and Rules

Kastner students are expected that their bus behavior always be appropriate when riding to and from school on the bus.

The following bus passenger guidelines are presented in order that each student who rides the bus will arrive safely, on time, and in the proper frame of mind to learn.

Suggestions

1. Leave home early enough to arrive at your bus stop five minutes before the school bus arrives.
2. Wait for the bus in a safe place - well off the roadway.
3. If you have arrived at your bus stop on time, and the bus is running late, please be patient.
4. Assist in keeping your bus clean.
5. Be courteous to your school bus driver and to fellow passengers.
6. Be alert for traffic when leaving the bus.

All School and CUSD regulations apply while students are on the school or charter bus and at all bus stops.

Bus Drivers can and will issue referrals to the Student Support Services Cluster for offenses committed on the bus. Bus referrals can and will result in the loss of bus riding privileges.

Requirements

1. **ID Cards will be required to ride the bus.**
2. Students will not be allowed to ride the bus unless they participate in co-curricular activities, intervention, or supervised study.
3. Follow the instructions of your bus driver.
4. Board your bus in an orderly manner and take your seat immediately.
5. Students must face forward with both feet on or toward the floor.
6. Animals (dead or alive), smoking, weapons (real or simulated) are forbidden on buses.
7. Each person will be held financially responsible for any property which he/she defaces or damages.
8. Spitting or throwing objects on the bus is forbidden.
9. Fighting or scuffling is forbidden.
10. Eating, drinking, gum chewing, and candy sales are prohibited. Alcoholic beverages are forbidden by state law on school buses or SPAB buses.
11. No portion of the body (hand, arm, head, etc.) may be extended outside the bus at any time.
12. Profane or inappropriate language is prohibited in or near the bus.
13. Loud and boisterous noises, singing, or whistling are prohibited. Safety procedures require that the driver must be able to hear sirens or other noises warning of dangerous driving conditions.
14. A student may board or leave his/her assigned school bus only at his/her authorized bus stop. Exceptions to this regulation will be permitted only when the student has a written statement bearing the parents signature and signed by a school administrator.
15. No glass objects, inflated balloons, skateboards, portable TVs, or speakers are permitted on the bus.

The laws governing school buses and school pupil activity buses (SPAB) "Holds the driver responsible for the orderly conduct of pupils while aboard the bus" (5CCR 14103). It also states "a school bus or SPAB bus shall not be put into motion until all passengers are seated. All passengers must remain seated while the bus is in motion. This shall not apply to an adult acting upon a request by a driver to supervise or assist a pupil." (13CCR 1217). This means that students cannot use the restroom facilities aboard a SPAB bus while the bus is in motion.

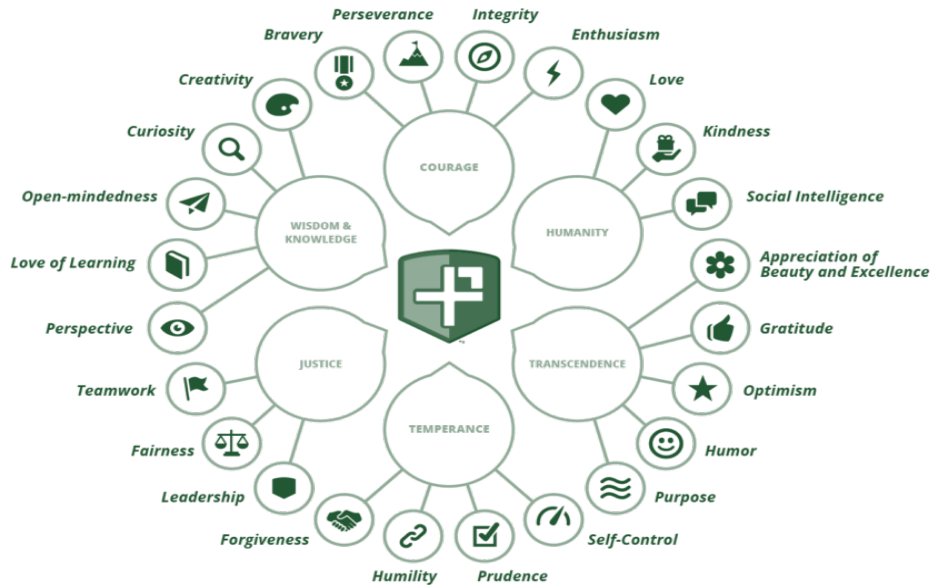
All field trips shall be supervised by certificated teachers of the district and said teachers will accompany the students on the bus. The principal will determine the number of teachers for such supervision. Adult chaperones should be provided for every eight to ten students. Only authorized chaperones and participating students are permitted transportation on field trips.

KASTNER DISCIPLINE POLICY

Positivity Project (P2)

The Positivity Project is grounded in positive psychology's 24-character strengths. These strengths apply to all individuals and align with school values nationwide.

Every single character strength is important and they provide classrooms, schools, and districts with a broad common vocabulary to discuss the good in individuals. P2's grade-level differentiated resources provide scaffolded definitions, examples, and activities to empower students from PreK-12 to understand and apply character strengths in their lives.



Detentions

Lunch Detention, After School Detention, and Thursday School may be assigned by Kastner staff and administration. Parent notification is always given prior to after school detention is assigned. After School Detention is Monday through Wednesday from 3:15-4:15. Thursday School is 3:15-5:15 every Thursday. Students are responsible for bringing enough work for the duration of detention. Teachers may assign students to their own classroom after school, providing parent notification has been obtained prior to staying after school.

Please note: Failure to complete an assigned detention will result in an additional documented rules violation.

Cheating / Plagiarizing Policy

1. Any student determined to be cheating or plagiarizing on any test or assignment *may* receive a zero for that test or assignment and the student's grade will be affected accordingly.
2. Parent contact will be made by the teacher, and the student's record of cheating or

plagiarizing will be noted in the Thunder Cluster. Plagiarizing includes the use of internet materials without appropriate citation. Cheating includes the theft or sharing of academic property by written form, photographing, and distributing images of assignments or assessments.

3. Disciplinary action will be taken as deemed appropriate by The Thunder Cluster
 - First offense – After School Detention, Thursday School, or Saturday School.
 - Second offense and beyond – Saturday School, Code of Ethics when applicable.

Loss of Privilege Policy

Kastner enforces a Loss of Privilege program. Student privileges will be revoked for the following reasons:

1. Students receiving a conduct referral that results in suspension will lose the privilege of attending the next dance.
2. Students receiving a conduct referral may also lose other privileges as deemed appropriate by the student's Learning Director or GIS.
3. Students receiving two or more F's during the prior grading period will lose the privilege of attending the next dance.
4. **Any suspension will automatically result in 10 days of non-privilege (all privileges during those ten school days).**

GENERAL POLICIES AND PROCEDURES

Identification Cards (IDs)

ID CARDS ARE MANDATORY, AND MUST BE IN STUDENT'S POSSESSION AT ALL TIMES. Kastner administration/teachers will conduct random ID card checks throughout the year. Students not in possession of their card at that time are subject to discipline. ID cards are required for students to attend school activities, fully use the school's library, and take advantage of other student services. The first ID card is provided free of charge to the student. A specific picture-taking schedule will be announced at the beginning of the year. Replacement cards will cost \$5.00 each and will be issued by the school's attendance clerk in the front office.

Yearbook

Yearbooks will be sold in August prior to school starting. Please listen to the daily bulletin for details as to when and where the books will be sold during the last month. Depending on availability, a limited number of books may be sold at the end of the school year. Yearbooks will be handed out to students who have pre-ordered them in June. Yearbooks will not be handed out before that time.

THE YEARBOOK IS A SCHOOL PUBLICATION. ANY STUDENT DEFACING A YEARBOOK WILL BE SUBJECT TO FINANCIAL AND DISCIPLINARY ACTION.

Student Insurance

There is no school insurance provided by Kastner Intermediate. However, all Kastner students can choose to be included in a voluntary accident insurance program to assist in the payment of doctor and hospital services for injuries occurring on campus or while participating in activities or sports under school supervision. Details are available in are required to have insurance to participate in athletics, activities, and off campus events.

Lockers / Locker Security

Student book lockers are provided for the convenience of the student. **Students are required to provide their own combination lock for their lockers. The lock combination must be given to the student's Cluster Office.** Even though the lockers are assigned to students, the school does not relinquish control over lockers at any time. **School administrators have the right to search lockers. Students are responsible for articles in their lockers and are to keep them locked at all times.** If a locker does not function properly, make a report of it to your Cluster Office. **The school is not responsible for lost or stolen articles (schoolbooks included) and students are advised to use their lockers for the storage of books only, and not to keep items of value in their lockers (See Textbooks).**

Your student's Academic Block teacher will issue lockers. Students should be careful not to overload their lockers, to ensure the locker closes properly. Students should not permit anyone else to know their locker combination. Students should report all lost books, lost items, locker trouble or damage to their cluster secretary. **STUDENTS SHOULD NOT LEAVE SUMS OF MONEY OR VALUABLES IN LOCKERS.**

Laptop computers should NOT be left in a locker overnight. Kastner is not responsible for materials left in lockers overnight or on weekends.

** It is encouraged that student lockers be emptied every evening and on weekends.*

Textbooks

The Library Technician will issue textbooks. **Students are responsible for the care of each text assigned to him or her.** No writing, marking, or defacing a book or its cover will be allowed. Texts that are lost or stolen and books that show excessive wear and/or damage are charged to the pupil and parents. It is the responsibility of students to ensure that textbooks are kept safe from the elements (i.e., water, mud, sun exposure, etc.) **STUDENTS ARE REQUIRED TO KEEP ALL TEXTBOOKS COVERED.** Heavy wrapping paper or any commercial cover is adequate. Teachers will check regularly on textbooks, their ownership and condition. **A student must turn in the same textbook that was issued to him/her.**

Internet Access

Kastner has internet access in all classrooms and through computers in the LMC. The use of the internet will primarily be used as part of class projects or class assignments, e-mail, and cooperative projects. As with other class activities, students will be instructed and supervised in the use of the internet. **Social media of any kind should not be used at school.** Students must have parental permission to use the internet on an individual basis. The technology use agreement is a required position of the annual update.

Students that violate education and penal code guidelines are subject to school and law enforcement repercussions. **(see Student and Parent Rights and Responsibilities Acceptable Use of Information Resources (Policy #7203)**
the Kastner main office. Students

"The Bird Feeder" - Game Day Snack Bar

The snack bar located in front of the Kastner Gymnasium will be open after school. This is a fund-raiser for the Kastner Parent Club. In accordance with California law, soft drinks that contain caffeine and/or carbonation are not sold until ½ hour after the close of school.

Daily Bulletin

The Bulletin will be read daily at the beginning of 2nd period. In addition, it will be posted in the offices, library, and on our website. Items to appear in the bulletin should be submitted to the receptionist by 3:00 p.m. for the following day. All announcements must have a faculty signature and be approved by the principal's office. **If the bulletin cannot be heard in a classroom, the teacher will make every attempt to read it during first period.** Items read over the daily announcement must be related to school activities and organizations.

Patriotic Observance

A patriotic observance will be conducted school-wide every morning prior to reading the daily bulletin. Students, while not required to participate, must refrain from disrupting or detracting from this observance.

Lost And Found

The Lost and Found is located in the MPR. Any lost articles should be turned into any cluster office or the main office. Valuable items such as purses, watches, jewelry, etc. will be kept in the main office or cluster office. A student who has lost something should go to the lost and found for assistance. Anything left in the Lost and Found, unclaimed, at the end of each grade reporting period will be donated to a charity organization.

Policy for Messages, Balloon and Flower Deliveries

1. No personal messages between friends will be taken at the office to be delivered (e.g., ex-students, friends, etc.).
2. **Forgotten homework assignments, PE clothes, books and binders will not be delivered; our students need to rely on themselves to remember their homework/materials.**
3. In the case of an emergency, messages will be delivered to the classroom as soon as possible. No personal messages will be given to students unless the person calling is on the student's emergency card. Messages to the classroom cause a disruption to the educational environment.
4. Balloons, flowers, and gifts cannot be delivered to students. Students are not allowed to ride school buses with balloons or flower arrangements.
5. Students are **NOT** allowed to have food delivered to them at lunch or any other time from outside organizations. **Students are not to order or receive anything via Door Dash, Uber Eats etc....Students who do not abide by this policy will have consequences.** Parents, please help us to refrain from any outside deliveries. Parents may deliver food to their students by placing the items on the drop off table.

Kastner will not deliver any balloons, flower arrangements or food deliveries sent to the school for students.

Theft Prevention Guidelines

Kastner is extremely concerned about stolen or lost items. Students should remember that they are responsible for their belongings. Therefore, the following guidelines are provided to help students minimize the possibility of loss:

1. Be responsible with personal and school possessions. KASTNER INTERMEDIATE WILL NOT BE HELD LIABLE FOR ITEMS LEFT UNNATTENDED.
2. Do not leave personal belongings unsupervised, especially backpacks.
3. Leave large amounts of money and/or items of personal value at home.
4. Make sure your locker is locked and do not leave the combination preset to the last number so that you can open it quickly next time.
5. Do not give your locker combination to **ANYONE**.
6. Should you find something missing, notify an adult as soon as possible.
7. If the theft occurs in a classroom, the student should report it to the teacher immediately. The student should also report to the cluster office to fill out a theft report.
8. Do not leave books or personal belongings in the locker over the weekend.

In the locker room, the following guidelines should be observed:

1. Keep only your clothes in your PE locker. DO NOT BRING ITEMS OF VALUE TO THE LOCKER ROOM.
2. Do not leave belongings unsupervised, even to go to the restroom for just a moment.
3. Make sure your locker is locked. Turn the dial after closing and pull to see that it is locked.

Backpack/ Bag Guidelines

Kastner does not promote students leaving backpacks/bags in a pile or unsupervised outside an unoccupied classroom. Student backpacks should be no longer than 18 inches in any dimension. Backpacks of this size can be stored in student lockers. Larger bags, while possibly a convenience for students, create security concerns.

Only the student's name (written once) will be allowed on the outside of the bag for identification purposes only. No inappropriate patches and/or graffiti will be allowed on backpacks. Students with inappropriate bags will be subject to the disciplinary policy.

RD K9

The CUSD Governing Board has adopted a policy and approved a program to detect the presence of drugs, guns, alcohol, and other contraband normally prohibited on campus. The program is currently in use on over 400 California school campuses serving over 100,000 students. Facilitated using non-aggressive detection dogs, the contractor, RD K9 will make periodic unannounced visits to our campus throughout the school year. The visits are intended to provide a deterrent as opposed to a method of apprehending violators. This program is intended to send a clear message to all concerned that contraband is detrimental to student health and safety and is prohibited. If detected and found, students will be disciplined accordingly. The dogs are not used to sniff individuals, and normally will check in classrooms, backpacks, lockers, common areas, gym areas, parking lots and other areas as identified by school administrators. We trust that you, as parents, will appreciate our ongoing concern for providing the best environment available for the education of your children.

STUDENT ACTIVITIES

Our goal at Kastner Intermediate School is to involve every student in at least one co-curricular program each year. To help meet this goal, a wide variety of clubs and activities are offered. Sign-ups for Kastner clubs are conducted on Club Fair Day in September, an occasion that gives students the opportunity to meet the club advisors, obtain information, and join clubs.

This section of the handbook will provide information necessary to take advantage of our varied activities. Activities at Kastner Intermediate include lunchtime activities, clubs, dances, student government, athletics, music, special days and weeks, assemblies, and rallies.

Why Participate in Student Government and School Activities?

1. Develop new friendships.
2. Gives students a chance to take advantage of real-world opportunities.
3. Allows the community to see students perform in positive activities.
4. Promotes an awareness of others' opinions and wishes.
5. Students learn how to win with grace and lose with dignity.
6. Gives students a voice in issues important to them.
7. Encourages students to become more willing to accept constructive criticism from others.
8. Develops poise and social contacts.
9. Gives students an opportunity to listen to the ideas and opinions of others.
10. Creates greater interest in regular school activities.
11. Increases self-confidence and develops self-esteem.
12. Provides an opportunity to gain experience civic responsibilities and to perform community service.

Student Government

The leadership at Kastner Intermediate is vested in a Student Council consisting of the officers from each grade level: president, vice president, secretary, treasurer, and rally commissioner. The Student Council meets regularly at which time business is conducted and Student Body activities are discussed. Student Body officers serve one year. Any student who has a GPA of 2.0 with no D's or F's is eligible to run for office (grades must be from the most recent grade reporting period). Students must maintain a 2.0 at all times to remain in the office. The process for candidacy is as follows; a student must file a petition (petition must be signed by the Learning Director) and satisfy the code of participation requirement. Each candidate must prepare an appropriate speech (reviewed by Activities Director), which is given to his/her respective grade level peers at an assembly. Following the campaign, students cast votes at ballot booths (**ID card is required to vote**).

Student Clubs and Organizations

Requests for new clubs and/or organizations must be submitted in writing by the potential advisor to the Activities Director and approved by the Principal. Final approval rests with the CUSD Governing Board.

PERFORMING ARTS GROUPS:

- Band / Jazz Band
- Orchestra
- Color Guard
- Drama / Brown Bag Theater
- Choir
- Folkloric dance group

ACADEMICS

- CA Junior Scholarship Federation (CJSF)
- Essay/Poster Contests
- History Day
- Science Fair/Olympiad
- Robotics

SERVICE CLUBS

- Student Government

PEP AND CHEER GROUPS

- Varsity and Junior Varsity Pom
- Varsity and Junior Varsity Cheer
- Competition Pom and Cheer Squads

PUBLICATIONS

- The Talon (Yearbook)
-

Dances

1. Dances are for Kastner Intermediate School students only.
2. A school picture identification card is required for entry. NO EXCEPTIONS.
3. School dress and behavior codes will apply to all dances. Appropriate dance etiquette will be enforced at all times. Suggestive and/or inappropriate dancing (i.e., grinding or freaking) will not be allowed. Students will be removed from the dance and parents will be notified for pick up. Students affected by the loss of privilege policy will not be able to attend the next dance. **Kastner reserves the right to deny dance privileges at any time.**
4. Dances begin at 6:00 PM and end at 8:00 PM. Students will be admitted until 6:30 PM. Parents of the any late students will be called to pick up their child.
5. **Parents must pick up their child on the Kastner campus before 8:10 PM or the student may lose the privilege of attending the next dance.**
6. A student who enters the dance is not permitted to leave until the dance is over, unless picked up at the door by their parent.
7. Your child's safety is of our primary concern. To provide as much supervision as possible for your child after school dances, we ask you do **NOT** pick your child up off the Kastner campus (i.e., Save Mart or Smart and Final parking lot).

Note: Students will not be allowed to participate in any of the school dances if the following apply:

- Students earning two or more F's on the progress report prior to the school dance.
- The student has been suspended from school.
- Student has any outstanding obligations at the time of one of the school's scheduled dances.

ATHLETICS and ACTIVITIES

Kastner Intermediate Athletic Philosophy (Parent – Student)

We will provide students with an opportunity to participate in programs that allow them to reach their full potential. We offer after-school athletic activities, and the district offers some intramural and community recreation programs designed to meet the diverse needs of our school population. Our goal is to maximize the number of students participating in our programs as our facilities, funds, and personnel will permit.

Students will have the chance to develop personal goals, the opportunity to assess and interpret what it takes to be successful, to develop proficiency in the skills associated with the activity, and to develop the personal qualities of discipline, sportsmanship, and a lifelong commitment to excellence. We aspire to the Spartan concept of balance between mind, body, and spirit.

Multiple Sport Athlete Criteria

Kastner Intermediate provides multiple sport athletes with two recognition opportunities. The Multiple Sport Athlete Medallion will be awarded to all student athletes that meet the criteria. The Athlete of the Year Award will be earned by 8th grade student athletes who exemplify what it means to be a Kastner Thunderbird.

Multiple Sport Athlete Medallion- 7th or 8th grade student athletes who participate in at least three sports each school year will earn the Multiple Sport Athlete Medallion. Pom & Cheer and Badminton each qualify as one season of sport. Team Managers- must have been on the team in the current season to qualify for consideration as meeting one of the criteria for the Multiple Sport Athlete Award. Students managing 3 seasons of sports will not qualify for this award.

Athlete of the Year Award- Up to two female and two male 8th grade student athletes who meet the Multiple Sport Athlete Medallion criteria will be considered for the Athlete of the Year Award. Awardees will be selected based on the categories below in addition to performance statistics for each sport participated in. **Categories:** GPA, coaches recommendation, commitment (played in majority of the season), good sportsmanship (both on and off the field/court), no code of ethics violations, and limited behavior incidents.

Athletic Eligibility

Grade Point Average Requirements - A student must earn at least a 2.0 grade point average in all enrolled classes for the prior grading period to participate in the current grading period. A student who fails to achieve a 2.0 grade point average will be placed on probation for the current grading period provided the student complies with the school's tutorial assistance program. A student who does not achieve at least a 2.0 grade average during the probationary period shall not be allowed to participate in co-curricular activities in the subsequent grading period.

Athletic Clearance

To participate in Kastner Athletics the following information must be provided with the correct information on the Athletic Eligibility Form:

- Date of birth of the athlete
- Results of an annual physical examination – for calendar year
- Verification of insurance
- Signed residence questionnaire.
- Signed informed consent form (all sports)
- Signed Anabolic Steroids form.
- Signed CUSD Code of Ethics – Board Policy 2505
- Signed dress code if coach uses a stricter dress code than CUSD.
- Must be a resident of the Kastner Intermediate School attendance area or be approved by the CUSD Athletic Board of Directors to participate.

Student Code of Participation

Co-curricular activities are a vital part of our total school program. In addition to providing a variety of exploratory and enriching learning experiences for students, they are also important aspects in character building and shaping attitudes. When students elect to participate in a co-curricular program, they have assumed certain responsibilities and obligations -- to the coach, advisor, to the other members of the activity, and, certainly, to themselves. The school allocates considerable resources in terms of time, money, energy, and personnel to provide quality co-curricular programs for our students. In turn, we encourage students to participate and expect quality participation from those who choose to participate in these activities.

The code of participation states:

1. The participant must maintain his/her level of scholarship at or above a 2.0 (C) average. This includes interscholastic sports, Winter Drums, Pom and Cheer, Color Guard, Band, Choir, Robotics, etc.
2. The participant must be in school attendance a minimum of half the day of a performance, unless cleared by the principal.
3. The participant must demonstrate satisfactory behavior and citizenship.
4. Students will refrain from the possession and/or use of tobacco, alcohol, narcotics, or drugs. This includes student behavior away from school.
5. The participant must abide by the school dress code.
6. The participant is expected to abide by the practice, meeting, or rehearsal schedule established for the activity. Certain absences or tardies may, of course, be excused as in classroom attendance. However, the participant has the OBLIGATION to clear these with the coach or teacher in charge of the activity. Failure to do so is grounds for disciplinary measures as in the case of tardiness or truancy from the classroom.
7. The student is expected to participate in the activity in a positive manner. The student is to show proper conduct, strive to learn and grow in his/her abilities or skills and contribute to the group effort to the best of his/her ability.
8. The participant is expected to respect and properly care for all property and/or equipment issued in conjunction with an activity. This is especially pertinent to members of athletic teams who are issued uniforms. Team uniforms are the property of the school. They are expensive and difficult to replace. **A student who loses or causes UNDUE damage to such school property will be charged for the replacement cost.**
9. The participant will not arbitrarily "quit" an activity. There is a one-week "grace" period during which the student may join an activity and decide if he/she wishes to continue. A student may drop the activity during the one-week grace period with no conditions. After that time, the student may drop the activity only after consultation between the parent and the coach/advisor. In the case of athletic teams, a student who drops a sport after the grace period may not join another team during the same season without permission of both coaches (i.e. drops girls water polo and attempts to join girl's tennis).

Athletics/Activities Code of Ethics

The code of ethics applies to all students who represent CUSD in any athletic/activities program. The student will be asked to make this commitment prior to the start of the season and abide by its conditions for one calendar year from the signing date. During the summer vacation, the code is still in effect when the athlete is under the supervision of a district coach. The code is a statement of responsibility and understanding for a student who freely chooses to represent the school.

Resolution to Conflicting Sports/Activities

Every effort will be made to provide students who demonstrate the ability with an opportunity to participate in more than one school co-curricular activity during the same time period (ex. tennis and cheer).

- It is the responsibility of the students involved to notify coaches and/or advisors prior to the start of any season of their intent to participate in more than one activity.
- If a student expresses an interest in participating in more than one activity during the same time, the coaches and/or directors will meet to discuss potential conflicts and possible solutions to these conflicts (i.e., game schedules, performances, obligations). Under no circumstances will students be arbitrarily eliminated from any program simply because they would like to participate in another activity during the same time period. It is the responsibility of the coach and advisor to work together if any conflicts arise from the student participating on a team or in a school organized event.
- If the coach and/or director are unable to reach an agreement regarding the participation of a student, the case may be appealed as follows:

1st Appeal:

The Athletic Director will hear the case and make a ruling. It is understood that some situations may have no clear-cut resolution. If every effort is being made by both parties, the student may then be asked to decide which activity he/she wishes to participate in (i.e., a game and performance at the same time).

2nd Appeal:

The Learning Director overseeing that activity shall have the final decision.

- Students making a team, group, etc. will be held accountable for the same rules as the other members (i.e., if the student misses a practice the coach/director may choose not to start him/her the next game, performance). The coach/director will establish team rules that will be consistently enforced.
- When a student is allowed to participate in more than one activity, the coach/director is responsible to communicate positively to the rest of the team/group the arrangement or agreement that has been reached in order for the student to participate in more than one co-curricular activity during the same time period.

For teams that make cuts, students will be assured of a fair and equitable try- out period. Students are never to be cut from a team or a group because they wish to participate in another activity. Only in the event of irresolvable conflicts will the student be asked to decide between activities.

Parent/Guardian Code of Ethical Conduct & Expectations

The purpose of the parent code is to develop parental support and positive role models in all co-curricular activities. In the tradition of excellence, the purpose of all co-curricular activities at Kastner Intermediate School is to promote the physical, mental, moral, social, and emotional well-being of each student. **Parents/guardians are an integral part of this process.**

Expectations:

As a Kastner Intermediate School parent/guardian, I agree to:

- Be a positive role model for my student, the school and community.
- Display a positive attitude and behavior.
- Show respect for all participants, officials/judges, and advisor/coaches.
- Assist in providing for student safety and welfare at all times.
- Encourage my student to attend school regularly and excel academically (student **MUST** attend school at least three periods the day of the event (or Friday before if the event is on a weekend) to compete in the activity)
- Inform my student of the dangers of using and discourage the use of any illegal drugs, alcohol, or tobacco.

Spectator Code of Ethics (Parent)

1. Spectators are an important part of the game and should at all times conform to accepted standards of good sportsmanship and behavior.
2. Spectators should always respect officials, coaches, and players as guests in the community and extend all courtesies to them.
3. Enthusiastic and wholesome cheering is encouraged. Booing and other disrespectful gestures, activities, or remarks will not be tolerated. Anyone excessively displaying this behavior will be asked to leave the game.
4. Bells, whistles, or noisemakers of any kind are not acceptable for athletic events.
5. Throwing objects or participating in any activity that may endanger or cause injury to those attending the event is not allowed.

Student/Parent Commitment (Student – Code of Ethics)

The athlete and parent or guardian of the athlete, understand that the athlete will abide by the CUSD Athletic Code. They also understand that when the athlete signs the Athletic Code, he/she is to follow the stated rules twenty-four hours a day, seven days a week, during the calendar year following the signing. **The athlete is also subject to the school rules while at school or at a school related activity.**

Athletics Grievance Procedure

It is Kastner Intermediate School's policy that grievances should not be addressed during or immediately following any practice or activity. If a situation arises where a parent/guardian wishes to meet with an advisor/coach, or address a specific issue or complaint, the following steps should be followed:

1. Request a meeting at school with the advisor/coach.
2. If your problem is unresolved, arrange an appointment with the Athletic Director.
3. If your problem is still unresolved, see a School Administrator.

Tryouts – Notification – Evaluation

CUSD Intermediate Schools have a co-curricular policy that encourages and allows all students to be involved in athletics. Most sports do not cut and have several levels at which students can participate. A few sports do limit the number of participants due to the lack of facility space. Students who tryout will be placed on different leveled teams based on ability and opportunity for success. The notification process is as follows:

- Tryouts will be conducted for the sport during the first week of the season.
- Coaches will notify the athletes (by letter, posting results to the internet or a location on campus).
- A written evaluation of each individual not making the team or making the team at a different ability level than requested will be available indicating their strengths and areas needing improvement. If possible, recommendations will be included on how and where improvement can be achieved.

Athletics/Activities Board (Admin)

The Board will be composed of the following people per case.

- a. Coach or Advisor
- b. Athletic Director or Student Activities Director
- c. Learning Director or Guidance Instructional Specialist

The board will hear a case within three (3) school days of a request (unless extended by mutual consent) and inform the student of its decision after the board recommendation has been reviewed by the school principal. Any appeal will be directed to the principal's office. Any board meeting will be restricted to Athletic Board members, school officials, the student, and parents (any exception must be cleared through the principal's office).

Athletic/Activities Suspensions (Admin)

Any co-curricular activity suspension will include:

- A 10-school day minimum non-privilege from the sport/organization.
- A disciplinary alternative may be offered which would result in a reduction of the suspension.
- Reinstatement of the sport/activity by board (reviewing body) if appropriate.
- Coach or Advisor in agreement with the Athletic Director has discretion to remove an athlete permanently from the sport/activity or establish team disciplinary action.

Athletic Awards

At the end of each sports season an **Athletic Awards Ceremony** will be held to recognize individual and team achievement in inter-scholastic sports. We ask that all parents and students attending these ceremonies remain throughout the ceremony in respect to all students being honored.

Inter-Scholastic Sports

FALL

Girls' Cross Country
Boys' Cross Country
8th Grade Football
7th Grade Football
7th Girls' Volleyball
7th Girls' JV Volleyball
8th Girls' Volleyball
8th Girls' JV Volleyball
7th Boys' Water Polo
8th Boys' Water Polo
7th Girls' Water Polo
8th Girls' Water Polo
7th/8th Girls' Tennis
7th/8th Boys' Golf

WINTER

7th Girls' Basketball
8th Girls' Basketball
7th and 8th Girls' JV Basketball
7th Boys' Basketball
8th Boys' Basketball
7th and 8th Boys' JV Basketball
Girls' Gymnastics
Wrestling
7th Girls' Soccer
8th Girls' Soccer
7th Boys' Soccer
8th Boys' Soccer

SPRING

7th and 8th combined JV Girls' Softball
7th Girls' Softball
8th Girls' Softball
7th and 8th combined JV Baseball
7th Baseball
8th Baseball
Girls' Swimming and Diving
Boys' Swimming and Diving
Girls' Track and Field
Boys' Track and Field
7th Boys' Volleyball
8th Boys' Volleyball
7th and 8th combined Boys' JV Volleyball
7th/8th Boys' Tennis
7th/8th Girls' Golf
7th/8th Girls' Badminton

Students interested in participating in school athletics should contact the Kastner Intermediate School Office (327-2500) for further information and to obtain the necessary forms for athletic eligibility, code-of-ethics, physicals, insurance, and emergency procedure cards. These forms must be properly completed before the student participates.

STUDENT RECOGNITION

It is the diverse and positive contributions of many students that make Kastner Intermediate School great. Recognizing and rewarding these successes builds school pride and personal self-esteem. Towards this end, Kastner Intermediate School has developed a comprehensive student recognition program.

California Junior Scholarship Federation

CJSF and CSF (California Scholarship Federation) are nationwide honor societies recognized by companies and institutions that award scholarships. Kastner has formed a chapter of California Junior Scholarship Federation (CJSF). It is an honor service club to which one, who qualifies, must apply. **It is not automatic.** To qualify, students must earn twice the number of points than courses in which you are enrolled that meet membership requirements. Points are NOT earned for PE, remedial course work or pass/fail classes, D's and F's automatically disqualify a student. Citizenship is a factor.

APPLICATION PROCEDURES

1. Students must report to the CJSF advisor, pick up, complete, and return the CJSF application. **The CJSF Constitution does not allow a student to be recruited.**
2. **A student may not join after the deadline for application. The deadline will be publicized and announced at the end of each semester, after report cards have been issued.**
3. Membership is based on semester grades. Honors Membership is based on a student earning CJSF 1st & 2nd semester of their 7th grade year and 1st semester of their 8th grade year. Students will need a copy of their semester grades when they return their completed membership application to their cluster office. 8th grade honors membership must be earned by the 1st semester of a student's 8th grade year. 7th grade students will not sign up for the second semester until the beginning of their 8th grade year. Sign-ups will be held during the first month of school and will use a student's semester report card from the end of their 8th grade year. Membership will be determined on an individual basis with the assistance of the CJSF advisor and completed applications.

Lifetime CJSF

Kastner students who qualify and apply for CJSF membership for three (3) semesters will be awarded the Honor Membership Pin at the Principal's Medallion Reception. To qualify students must earn membership in the 1st & 2nd semester of their 7th grade year and 1st semester of their 8th grade year. The 2nd semester grading period of a student's 8th grade year does not meet the membership deadline as it comes too late in the school year.

There is an application fee required for each semester that a student applies for membership.

Principal's Honor Roll

Principal's Honor Roll is a means of giving recognition to the distinguished students of Kastner Intermediate School. In keeping with this philosophy, the requirements will reflect not only the student's academic achievement, but his/her effort and citizenship as well. Students receiving all "A's" for each semester of the academic year (**12-week progress report grades are used for second semester**) (4.0 GPA), and no "negative comments" on his/her report card will receive the Principal's Honor Roll certificate and will be honored at a presentation ceremony at the end of each semester.

Principal's Medallion / George Kastner Award (Top GPA)

Top GPA 4.0 is presented yearly to eighth grade students with 4.0 Grade Point Averages for the first three (3) semesters and the twelve-week progress report of the second semester of their eighth-grade year. Students will receive the award at the end of the year at the Principal's Award Ceremony.

The Principal's Medallion Award is presented yearly to eighth grade students at the Principal's Award Ceremony. The award is given to those students with a total grade point average for the seventh and eighth grade years of 3.9 through 3.99 for the first three (3) semesters and the twelve-week progress report of the second semester of their eighth-grade year. **Students who qualify will receive one of the two awards.**

Perfect Attendance Award is presented yearly to both 7th and 8th grade students who have zero tardy occurrences and zero absences throughout the entire year.

Commitment to Success

The Commitment to Success Award is presented to students at the end of each semester that demonstrates academic or personal growth at Kastner. These students may be nominated by any of their teachers due to their exemplary efforts.

The James S. Fugman Award

This award, given annually in the name of Kastner's founding principal and is presented to Kastner 8th grade student(s) who best exemplifies the Thunderbird Spirit. Through hard work and dedication, the Fugman Award Winner exceeds all expectations both in the curricular and co-curricular activities at Kastner Intermediate School. This award represents the finest Kastner has to offer and perpetuates the goals and standards originally set forth by Dr. Fugman. The award is presented at the end of the year Principal's Award Ceremony.

Student of the Month

Each month teachers select a student from their classes who exemplifies our school mission, "to be the best you can be in mind, body and spirit."

Recognized as "Students of the Month," these students are honored at a monthly luncheon. Teachers prepare a short speech to be presented at the luncheon. Parents of honorees are invited to join their child and administrators on this special occasion.

The Thunderbird Award

The **THUNDERBIRD AWARD** is a tribute to those students at Kastner Intermediate School, whose involvement reflects the spirit of the Clovis Sparthenian. The **THUNDERBIRD AWARD** is the most significant award a student may earn at Kastner Intermediate School. This honor is available to seventh and eighth grade students and is awarded in June at the Principal's Awards Reception.

The criterion for earning this award reflects a broad base of participation, achievement, and service. To earn the **THUNDERBIRD AWARD**, a student must accrue a minimum number of points in four distinct categories:

- STUDENT ACHIEVEMENT** – Scholarship and Proficiencies
- MIND** - Co-Curricular
- BODY** - Fitness, Athletics, Attendance and Citizenship
- SPIRIT** – School and Community Service

The purpose of this award is to recognize these well-rounded individuals who exemplify the qualities that Kastner Intermediate School hopes to foster in all students: (1) the desire for self-improvement, (2) dedication and commitment in reaching for goals, (3) concern for and service to others, and (4) the willingness to be a positive role model to others.

A student need not be a "superstar" to earn this award; however, he/she must be one who is an active and enthusiastic participant in the activities of the school, engaged in the pursuit of excellence and has met certain standards of citizenship, achievement, and performance. Individuals earning this prestigious award will receive a Thunderbird Medallion presented at the Principal's Academic Awards Reception in June. Applications with instructions on how to achieve this award will be issued to the students during the month of September.

It is our hope that students will actively pursue this award, making it a part of their planning for their total school experience. Whether or not the student receives the award, striving for it will enrich and enhance his/her educational foundation.

More specific information about the registration process and timelines will be made available at the beginning of the school year through the Thunderbird Award Handbook distributed in each child's AB class.

Nursing Services

A Credentialed School Nurse (CSN)/Registered Nurse (RN)/Licensed Vocational Nurse (LVN) or health services assistant (HSA-unlicensed personnel) will be in the health office 5 days a week. The CSN/RN/LVN/HSA will contact parent(s)/guardian(s) regarding illnesses and injuries that occur during the school day. All RNs/LVNs/HSAs provide student health care under the supervision and direction of the Credentialed School Nurse. RNs/LVNs/HSAs follow the Emergency First Aid Guidelines for Schools when providing first-aid care to students and are CPR/First Aid certified.

EMERGENCY INFORMATION:

Ed Code 49408

The health office or school administrator will contact parent(s)/guardian(s) in an emergency situation due to illness or injury. It is particularly important that the health office has current parent/guardian contact information. If there is a change in your child's emergency contact information, please log into Parent Connect and update your information as soon as possible.

IMMUNIZATIONS

Board Policy 5141.31; A.R. 5141.31; Health and Safety Code 120325-120375; CCR Title 17, Division 1, Chapter 4

To be admitted to school, California law requires that all children be fully immunized. There are required immunizations to attend public elementary and secondary schools, childcare centers, and developmental centers. Schools and pre-kindergarten facilities are required to enforce immunization requirements, maintain accurate/complete immunization records of all enrolled children, and submit reports. Children shall be excluded from school or exempted from immunization requirements only as allowed by California law.

At the time of registration, the school site is required to have proof that your child has received all currently due immunizations to complete the enrollment process. If required immunizations are not provided by the first day of school, your child will not be able to attend.

As of January 1, 2016, California law SB277 no longer allows for a personal beliefs exemption including religious belief exemptions as of July 2016. Any student entering school for the first time in California after July 1, 2016, will need to be fully immunized or have a medical exemption from a California physician.

For additional information, please visit

<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx>

Medical Exemptions:

Starting January 1, 2021, the only immunization accepted is a medical exemption written by a California physician for students through CAIR-ME. Any medical exemptions issued in CAIR-ME shall expire when the student enrolls in the next grade span, or the medical exemption issued was temporary with an expiration date.

Refer to cair-me.cdph.ca.gov/home on how to obtain a medical exemption or contact your school site health office with questions or needing additional information.

Immunization Exclusion:

Ed Code 48216 (a), (b), & (c); A.R. 5141.31

Students who are not in compliance with their immunizations, parent/guardian will be contacted by the health office informing them of their child's missing immunizations. An immunization letter will be sent home indicating the immunizations needed to be in compliance. Parent/guardian have two (2) weeks or ten (10) school days to supply evidence either their child has been properly immunized, or their child will be exempted from school due to not meeting immunization requirements. Your child will remain excluded from school until a current immunization record is provided to the health office.

HEALTH ASSESSMENTS

Vision & Hearing Health Screening

CA Ed Code 49454; Ed Code 49455; Ed Code 49452; Board Policy 5141.3; A.R. 5141.6

California Education Code allows qualified district employees (sections 49452, 49454) to conduct routine vision, color vision and hearing screenings to each student enrolled in the District. The State of California vision and hearing screening is to be completed for all new students entering the District, as well as upon a written referral from parent/guardian or teacher at any grade level (California Code of Regulations, Title 17, Section 2952 (1)). Vision and hearing screening for 8th grade students and hearing screening for 10th grade students will be conducted during the fall semester.

A written statement must be filed with the Credentialed School Nurse by a parent/guardian requesting exemption of their child from the routine health screenings for vision and hearing.

TUBERCULOSIS (TB) RISK ASSESSMENT

Board Policy 5141.26; A.R. 5141.26

New or Returning Students

Each student seeking admission into a District school, whether for the first time, or if returning to the District school after being enrolled in another school in California, another state, or, spent 30 or more days in a high risk TB country, shall comply with submitting to a TB Risk Assessment by a school nurse/RN/LVN or provide documentation of a negative TB blood test (IGRA-Quantiferon or T-SPOT) or TB skin test (TST).

1. All students moving from out of the country and/or residing in a high TB risk country will be required to be cleared through the Children's Health Center prior to enrollment at their school site.
2. If any blood or skin test is positive, proof of a negative chest x-ray indicating the student is free from communicable TB must be submitted to the health office.
3. A student who is assessed of being at risk of having TB shall: get a TB blood test (IGRA-Quantiferon or T-SPOT) or a TB skin test unless proof of documentation is provided to the health office showing treatment for current or prior positive IGRA or TST performed in the United States, have a negative chest x-ray or no new risk factors since last documented negative TB test or TST.

TYPE 1 DIABETES INFORMATION

Reference: <https://www.cde.ca.gov/ls/he/hn/type1diabetes.asp>

In accordance with Education Code 49452.6, information regarding Type 1 diabetes, including risk factors is required to be provided to every incoming family. For questions or concerns related to Type 1 diabetes, please contact your health care provider or school nurse.

According to the U.S. Centers for Disease Control and Prevention (CDC), cases of type 1 diabetes in youth increased nationally from 187,000 in 2018 to 244,000 in 2019, representing an increase of 25 per 10,000 youths to 35 per 10,000 youths, respectively. The peak age of diagnosis of type 1 diabetes is 13-14 years, but diagnosis can also occur much earlier or later in life.

Contact your child's health care provider or school nurse if you have questions regarding Type 1 diabetes.

Type 1 Diabetic Student

1. Diabetic orders and Health Related Action Plan (HRAP) must be reviewed by the school nurse and parent/guardian prior to starting/returning to school.
2. Diabetic orders MUST be renewed every school year (A.R. 5141.21). Your child may not be on campus without current diabetic orders and supplies, including emergency medication. This is for the health and safety of your child.
3. All supplies, including snacks and/or emergency medication must be on-site daily. This can be stored in the health office or on-person.

TYPE 2 DIABETES INFORMATION

Reference: <https://www.cde.ca.gov/ls/he/hn/type2diabetes.asp>

Pursuant to California Ed Code Section 49452.7, local education agencies are required to provide parents/guardians information on Type 2 diabetes to all incoming 7th grade students.

This information is provided to parents/guardians during the annual enrollment process. The California Department of Education developed this Type 2 diabetes information in collaboration with the California Department of Public Health, American Diabetes Association, California School Nurses Organization, and Children's Hospital of Orange County.

Parents/guardians may contact the school nurse at their child's school site for any questions they may have regarding the information provided about Type 2 diabetes.

FIRST AID, ILLNESSES, AND INJURIES

If a student is injured or ill at school, he/she/they will receive care and consideration by the health office staff. The health office follows the Emergency First Aid Guidelines for Schools when providing first-aid care to students. Parents/guardians will be contacted for any serious injury or if the student is too ill to remain at school. Students will be released through the health office. The credentialed school nurse is available to consult with parents/guardians regarding health problems upon request, however, any injuries which occur at home should be cared for at home. Parents/guardians should follow-up with the credentialed school nurse regarding any extended illness or injuries that require needed care or accommodations while at school.

Assistive Devices

Crutches, wheelchairs, walking boots/shoes, walkers, scooters, and casts require a medical note or CUSD School Participation Following Injury/Illness form and physical/academic restrictions in order for students to attend school. Refer to Ed Code 48213. Brace, elastic bandage, sling and splint require a **medical note** or CUSD School Participation Following Injury/Illness form **if the parent is requesting a PE excuse beyond three (3) days.**

When to keep your child home due to illness:

1. Temperature 100.0 F or greater within 24 hours
2. Illness affecting child's ability to learn.
3. Vomiting/Diarrhea
4. Sore throat-difficulty breathing or swallowing, or continuous drooling.
5. Cold symptoms-continuous cough, difficulty breathing, uncontrolled wheezing, excessive nasal drainage (excludes seasonal allergies)
6. Ear/Eye irritation-redness with drainage, difficulty seeing or hearing, injury, intolerable pain.
 - Suspected pink eye-notify healthcare provider for evaluation and provide medical documentation to health office.
7. Rash-worsening, painful, drainage, not healing.
8. Starting antibiotics within 24 hours for an illness

When your child may return to school due to illness:

1. Fever free for 24 hours without the use of a fever reducing medication(s) (Ex. Tylenol or Motrin).
2. Vomiting/Diarrhea-student is able to tolerate liquids and food and/or stools have improved.
3. Pink eye-medical note clearing student of disease or two doses of antibiotics to be given before returning to school.
4. Rashes, such as but not limited to impetigo, ringworm, scabies, and pinworms-medical note required clearing your student of possible communicable disease or a medical note stating the diagnosis and that appropriate treatment was initiated. Notify the health office.

PHYSICAL EDUCATION:

Medical Note: This note may include a diagnosis and specific date for returning to PE, as well as any limitations that might apply. If your child has an injury that requires them to remain out of PE, they will also be held out of sports and/or extracurricular activities. Students who desire to return to P.E. earlier than the original date provided on the medical order will need written verification from the provider.

All P.E. medical excuses must be renewed each school year.

Swimming: Students with a medical condition (ie: Seizure, Syncope, etc.) will require a medical clearance from their healthcare provider to participate in a swim unit.

CONCUSSION PROTOCOL

If your child is suspected of having a concussion or has been diagnosed with a concussion, the CUSD Return to Learn-Concussion School Care Plan form needs to be completed by a physician indicating no evidence of a concussion or provide specific academic accommodations, if diagnosed. If your child plays sports/co-curricular, the CIF Return to Play form must also be completed.

If your child's concussion has resolved, a new medical note or the CUSD Return to Learn-Concussion School Care Plan form needs to indicate your student is cleared for full academic participation.

COMMUNICABLE/INFECTIOUS DISEASE

Board Policy 5141.22; A.R. 5141.22

The health office refers to the California School Nurses Organization, Guidelines for Communicable Diseases and Common Conditions in the Educational Setting, along with guidance and direction from the Fresno County Department of Public Health (FCDPH). When necessary, communicable disease cases are reported to the FCDPH. When two or more cases of a communicable disease are reported in a classroom within 14 days of each other, a notification letter may be sent home from the health office.

HEAD LICE:

Clovis Unified School District operates on NO LIVE LICE guidelines. Students will be sent home if evidence of live lice is found. Students must be treated within 48 hours and hair/scalp are free from live lice. Students must be seen in the health office and be cleared to return to class. After 48 hours, absences will be unexcused. Classroom checks are no longer a part of our guidelines. Head Lice Guidelines can be found on the CUSD Nursing Services website. <https://www.cusd.com/NursingServices.aspx>.

MEDICATION AT SCHOOL:

Ed Code 49423, 49480; Board Policy 5141.21; A.R. 5141.21

All medications, even over-the-counter medication(s) (including Tylenol, Advil, cough drops, eye drops, essential oils, etc.) require a physician order and are reviewed by the credentialed school nurse. **Medication orders must be updated at the beginning of each school year.** The Medication at School form is available in the school health office or on the CUSD website. <https://cusd.com/HealthForms.aspx>

CA Education Code Section 49423 requires that any medications to be taken at school must be presented with:

- A written statement from the physician detailing the name of the medication, amount, method, and time medication is to be taken.
- A written statement from the parent/guardian indicating their consent for the school to assist the student in the matters set forth in the physician's statement.
- Medication must be clearly labeled and sent to school in the original container from the pharmacy.

Please note: Medication(s) brought to the health office without following the above guidelines will NOT be accepted or given at school. The Health Office does not keep medication for general use.

FIELD TRIPS/CO-CURRICULAR ACTIVITIES

If your child requires medication to be given while off campus, a Medication at School form is required and must be turned into the health office for review at least two weeks prior to the event. Late medication orders and medications may not be accepted, if past the due date.

If your child has a medical condition (ie: Seizure, Syncope, etc.) and will be participating in an event that involves swimming will require medical clearance from their healthcare provider to participate.

EMERGENCY ADMINISTRATION OF NALOXONE (NARCAN) NASAL SPRAY

California Education Code (EC) Section 49414.3 authorizes school districts, county offices of education, and charter schools to provide emergency naloxone or another opioid antagonist to school nurses or trained personnel who have volunteered, and to use naloxone or another opioid antagonist to provide emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose.

AIR QUALITY PRECAUTIONS:

Please refer to CUSD School Board Policy 3514 for more information about Air Quality Precautions. CUSD Board Policies can be found at the following website: <https://boardpolicies.cusd.com/ClovisUnifiedBoardPolicies.aspx>

P.E. Inhaler Policy

Medical orders for inhalers must be turned into the nurse. (Refer above for educational code regarding medications at school). At that time, students may receive clearance to carry their inhaler from the school nurse. The physician must indicate, "May carry."

Self –pace will mean starting the activity normally, and then, self-pacing if they need to. If students need to self-pace frequently, parents will be notified so they may return to the doctor for evaluation.

Please provide names and updated phone number of relatives or friends to call if we cannot reach the parent/guardian.

- When traveling out of town, please make sure someone on the Emergency Contact list may be reached.
- A **PARENT OR LEGAL GUARDIAN** must sign by electronic signature in PARENT CONNECT the authorization allowing the school to seek emergency treatment (if the parent or guardian is not available). This signature also allows the school to give information to emergency medical services and teachers. Any questions or concerns please call the school nurse at 327-2780.

AUXILIARY SERVICES

Library Media Center

Kastner's Library Media Tech provides leadership through the school Library Media Center (LMC) in the form of cooperative partnerships with staff members. Classroom teachers and the Library Media Tech cooperate as teaching partners so that the library media center is used as an extension of the classroom. The goal of this program is to assist students in becoming informed decision makers and life-long learners. Classes are scheduled into the library on a flexible basis in order to facilitate this cooperative program. Individual students must have library passes to gain entrance into the LMC. Students will be issued library patron numbers which will be located on the back of their Student I.D. Cards. They must have their I.D. cards with them in order to checkout material from the Library Media Center.

School Psychologist

The Kastner School Psychologist is on campus five days a week. The psychologist is available to provide testing and psychological information beyond the scope of the classroom teacher. In addition, the psychologist plays a counseling role to parents and students and provides assistance to teachers in the implementation of effective teaching strategies for individual students exhibiting learning and/or behavioral difficulties. All psychological testing requires parent permission.

Speech and Language Specialist

Our speech and language specialist works with students who are in need of specialized remedial and developmental instruction in language proficiency, primarily speaking and receptive skills. In addition, the SLP serves in an advisory capacity to teachers in the area of language development and is a member of the School Assessment Team.

Special Education / Resource Specialist Services

Kastner has a comprehensive Special Education Program. RSP classes and Special Day classes meet on campus five days a week. The RSP teachers are on campus five days a week and are trained as classroom teachers with special certification in special education and learning disabilities. Our resource specialists provide specific prescriptive instruction in academic areas to students who have been certified as requiring such instruction. They also play an active role as a resource to teachers in designing and implementing teaching strategies for students with learning difficulties.

Clovis Support and Intervention

The Clovis Support and Intervention program (CSI) is designed to support any student whose behavior, circumstances, or environment disrupts or is counter-productive to successful performance in school, either academically or socially. Students can be referred to the school psychologist by a staff member, parent, peer, an agency, or by self-referral. CSI groups are facilitated by trained staff members that have an interest in student well-being. CSI groups are in a group setting and are not therapy sessions, rather sharing groups that help students relate to peers that might be experiencing the same challenges. In addition to CSI groups, if a student may require more support our team may recommend one-to-one counseling, group counseling, establishment of maintenance and/or after-care support groups and parent education. School staff attend in-services on how to deal with problems affecting classroom performance. The school psychologist and mental health support provider works very closely with other support staff to provide a program to benefit the needs of the students.

Student Study Team

Students who show signs of under achievement, learning disabilities or emotional difficulties may be referred by the teacher (or the parent through the teacher) to Kastner's SST Coordinators, who are the academic counselors in Strike and Lightning Cluster Offices. Parents may initiate the process by contacting their child's teacher(s). Members of the Student Study Team include the student's Learning Director and/or Guidance Instructional Specialist, a representative of the special education staff, the parent, and the student's other teachers. The goal of the team is to ascertain what steps might be taken to better meet the referred student's learning needs.

Kastner School Site SARB

The purpose of the School Attendance Review Board (SARB) is to monitor and make recommendations concerning students who have severe attendance problems. The committee is composed of the Thunder Cluster administrator, teachers, parents, and support staff.

The goal of SARB is to get students with attendance problems back in school on a regular and consistent basis.

Peer Counseling

Peer Counseling at Kastner is an informal process in which parties come together with the help of a neutral party (trained student peer counselors) to resolve their differences. Peer counselors are usually students in grades 7-8, who have been trained for 8-10 hours in communication and conflict resolution. They assist the parties in reaching a mutually beneficial settlement. The process helps both parties understand and appreciate the other party's concerns and interests. Peer counselors demonstrate a skill of neutrality, confidentiality, and a dedication to the best interests of each party.

Counselors help build bridges, find some common ground and work towards agreement. Peer counselors operate independently of discipline programs and is coached by program mentors (comprised of the School Psychologist, Mental Health Support Provider, and Peer Counseling Teacher). Peer Counseling contributes to Kastner's goal of maintaining a safe school environment.

Yearly Counseling Goals

7th Grade Johanna Morales for 24-25 School Year johannamorales@cusd.com

- Multiple visits to all feeder elementary schools to discuss course options and Kastner Co-Curricular option.
- Three Parent Orientation Nights regarding Kastner courses, co-curricular, policies and procedures.
- One on one registration for classes at elementary schools.
- Establishment of a six-year educational and career plan through California College Guidance Initiative (CCGI).
- Academic counseling through-out the year for student who are earning D's or F's in their courses at Kastner
- Pre-registration for 8th grade.

8th Grade Tracey Fowlkes for 24-25 School Year traceyfowlkes@cusd.com

- One on one registration for classes and summer session.
- Academic counseling throughout the year for students who are earning D's or F's in their courses at Kastner.
- PSAT available
- Continual monitoring of Kastner student's 6-year plan through California College Guidance Initiative (CCGI).
- Pre-registration for high school, which includes parent registration night.

CLOVIS UNIFIED STUDENT CALENDAR 2024-2025

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
August 2024						
Su	M	Tu	W	Th	F	Sa
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11	12	13	14	15	16	17
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25	26	27	28	29	30	31
September 2024						
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22	23	24	25	26	27*	28
29	30					
October 2024						
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13	14	15	16	17	18	19
20	21	22	23	24	25#	26
27	28	29	30	31		
November 2024						
Su	M	Tu	W	Th	F	Sa
					1*	2
3	4	5	6	7	8	9
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December 2024						
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22	23	24	25	26	27	28
29	30	31				

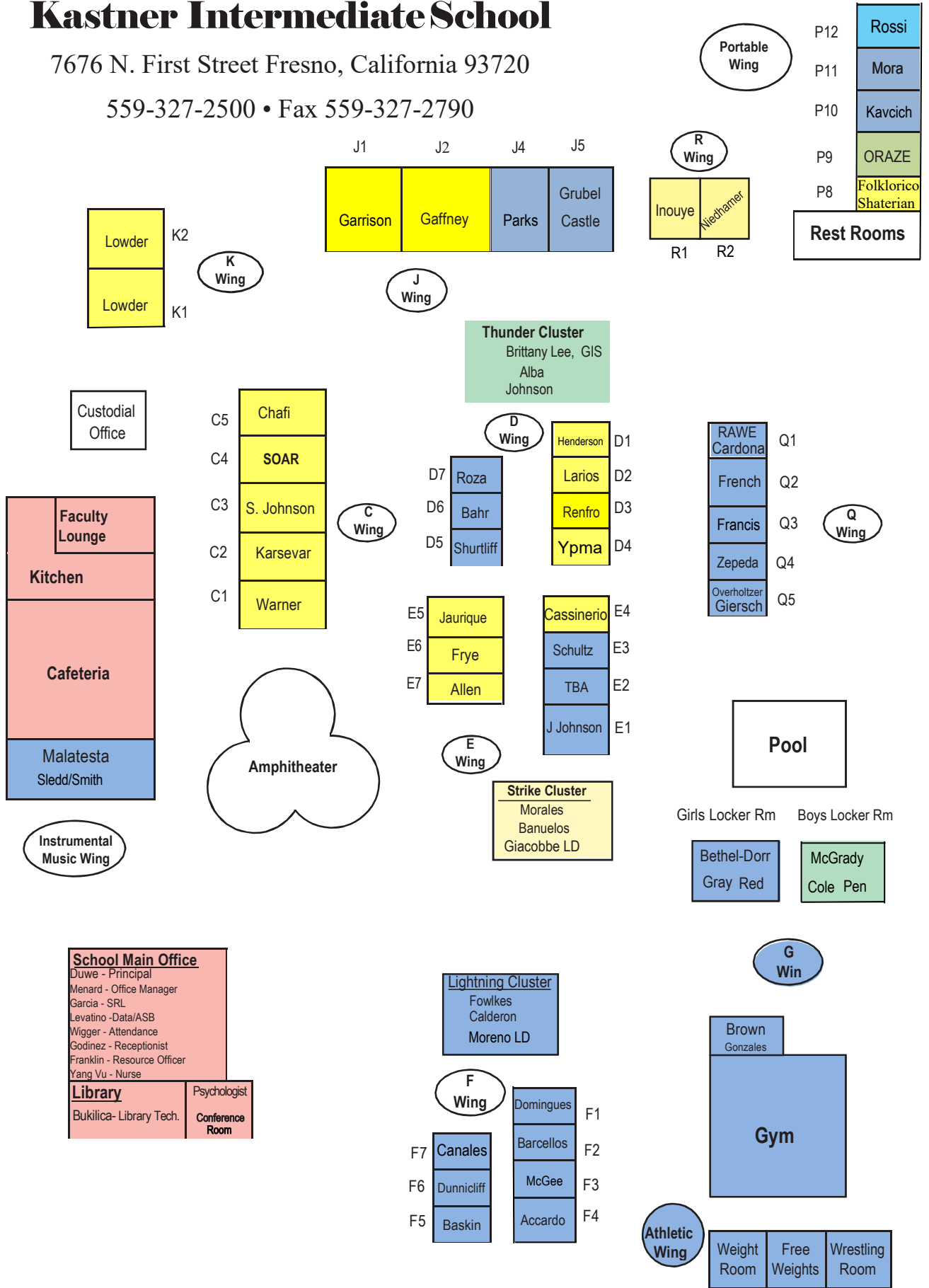
IMPORTANT DATES
<u>School Starts</u>
Aug 19
<u>School Ends</u>
Jun 6
<u>Elem Conference Day</u>
<i>(No school for elementary students)</i>
Nov 1
<u>Intermediate/Secondary</u>
<u>Grading Period *</u>
Sept 27
Nov 1
Dec 20
Feb 21
April 11
June 6
<u>Elementary End of Quarter #</u>
Oct 25
Jan 17
March 21
June 6
HOLIDAYS
Jul 4 - Independence Day
Sept 2 - Labor Day
Nov 11 - Veterans Day
Nov 25 - 29 - Thanksgiving Break
Dec 23 - Jan 6 - Winter Break
Jan 1 - New Year Holiday
Jan 20 - Martin Luther King Day
Feb 10 - Lincoln's Birthday
Feb 17 - Washington's Birthday
Apr 14 - Apr 21 - Spring Break
May 26 - Memorial Day
June 19 - Juneteenth
No School
January 6
March 10
Every Wednesday
90-minute early dismissal for Elementary students only

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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February 2025						
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March 2025						
Su	M	Tu	W	Th	F	Sa
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30	31					
April 2025						
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27	28	29	30			
May 2025						
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25	26	27	28	29	30	31
June 2025						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Kastner Intermediate School

7676 N. First Street Fresno, California 93720

559-327-2500 • Fax 559-327-2790



School Main Office
 Duwe - Principal
 Menard - Office Manager
 Garcia - SRL
 Levatino - Data/ASB
 Wigger - Attendance
 Godinez - Receptionist
 Franklin - Resource Officer
 Yang Vu - Nurse

Library
 Bukilica- Library Tech.

Psychologist
Conference Room

Lightning Cluster
 Fowlkes
 Calderon
 Moreno LD

F Wing

F7	Canales	Domingues	F1
F6	Dunncliff	Barcellos	F2
F5	Baskin	McGee	F3
		Accardo	F4

G Wing

Brown
Gonzales

Gym

Athletic Wing

Weight Room	Free Weights	Wrestling Room
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