



**CLOVIS NORTH EDUCATIONAL CENTER** GRANITE  
RIDGE INTERMEDIATE SCHOOL ◊ CLOVIS NORTH HIGH SCHOOL  
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**CLOVIS NORTH EDUCATIONAL CENTER  
SCHOOL SITE COUNCIL (SSC) / ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)  
Orientation/1<sup>st</sup> Quarter Meeting Agenda  
Functioning as the School Advisory Committee (SAC)  
October 11, 2023**

Purpose: Orient members to the rights and responsibilities of the SSC/ELAC.

- **Call to Order and Welcome**
  - Call to order, welcome, and sign-in 12:44
  - Introductions of new and returning members
    - Returning Members:
      - Parents: Brenda Reimer, Lori Botkin, Andrea Hill, Diane Jau, Yongli Wu
      - Student: Madison Logan
      - Staff: Jamie Tewson, LisaMarie Slater, Benton Lewis
    - New Members:
      - Parent: Brittany Cook
      - Student: Carrington Swarthout
      - Staff: Monica Morandi, Lavinia Terra
  - Establish a quorum
    - A quorum was present.
  - Approval of current agenda
    - Benton Lewis motioned to approve the agenda.
    - The motion was seconded by Monica Morandi and passed unanimously.
  - Public comments and unfinished business
    - There were no public comments at this time.
- **Discussion and Approval of Minutes from Quarter 4 SSC/ELAC**
  - Approval of minutes
    - Benton Lewis motioned to approve the previous meeting minutes.
    - The motion was seconded by Jamie Tewson and passed unanimously.
- **SSC/ELAC Training**
  - Mr. Zuniga reviewed the purpose of the SSC and ELAC, and briefly went over the SPSA. He also briefly reviewed the documents listed below (Training Guide, Board Policies and Robert's Rules of Order).
  - Rights and Responsibilities
    - Mr. Zuniga explained the basics of categorical funding budgets, answering questions about the types of expenditures that are considered acceptable use of categorical funds; ie: purchasing educational technology programs/applications, employment of support personnel, professional development/training, etc.

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Joshua Shapiro, Ed.D., *Principal*  
Jonathan Bowns, Alicynne Chaney, *Deputy Principals*  
Katie Aiello, Andrew Dominguez, Stacie Oldham,  
Whitney Swillis, Carlos Zuniga, *Learning Directors*

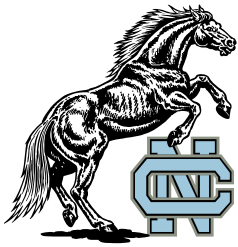


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- SSC and ELAC Training Guide, BP #0420
  - PURPOSE: To address school plans and School site councils.
  - Board Policy Review
    - BP 1312.1 – District will provide a process for the resolution of complaints filed by students, families, and/or employees.
    - BP 1312.3 - To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.
    - BP 1312.1 – To establish a uniform complaint procedure to resolve complaints specified in Education Code section 35186 regarding the Williams settlement.
    - BP 6020 (9203 and 9209 – Parent Involvement) Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership to support their children’s success in school.
  - Robert’s Rules of Order
    - General rules of how the meetings will be conducted.
  - SSC to serve as School Advisory Council
    - SSC will share thoughts and plans with administration to best serve our students.
- **Election of Officers**
  - Chairperson
    - LisaMarie Slater nominated Carlos Zuniga for the position of Chairperson.
    - The nomination was seconded by Benton Lewis and passed unanimously.
  - Vice-Chairperson
    - Jamie Tewson nominated Benton Lewis for the position of Vice -Chairperson.
    - The nomination was seconded by Lavinia Terra and passed unanimously.
  - Secretary
    - Carlos Zuniga nominated LisaMarie Slater for the position of Secretary.
    - The nomination was seconded by Benton Lewis and passed unanimously.
  - PAC Representative
    - Brittany Cook volunteered to serve as the PAC Representative, and all members responded in favor.
  - DELAC Representative
    - Yongli Wu has previously served in this position and has indicated a willingness to continue to be the DELAC Representative. All members responded in favor.
- **Parent Involvement**
  - Parent involvement policy
    - Mr. Zuniga reminded the SSC that the CNEC Parent Involvement Policy was adopted in the spring of 2023 via SSC. He stressed that it is an important part of the school site plan to work collaboratively with our CNEC families.
    - Mr. Zuniga reminded parents of the several ways in which they can provide input and be involved at CNEC. Examples include Back-to-School Night, SART

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Meetings, IDAC Meetings, School Site Council, English Language Advisory Committee, LCAP Meetings, etc.

- **School Plan for Student Achievement**
  - Mr. Zuniga mentioned the academic achievements of our students with respect to the SBAC results from last year, and the goal of all departments to build upon those successes. He discussed how examining data from ALL students informs our instruction to meet students' needs. Data is driving the conversations for our academic subjects to "study" the numbers to be able to "act" upon them to meet the needs of all students.
- **Additional Information**
  - PAC and DELAC Representative share out of 4th quarter district meeting
    - No report at this time
- **Adjournment**
  - Benton Lewis motioned to adjourn the meeting.
  - The motion was seconded by Monica Morandi and passed unanimously.
  - The meeting was adjourned at 1:07

Respectfully submitted,  
LisaMarie Slater