Remember!

- Pages and the top dropdown menu are separate!
- Just because you delete a page, does not mean it will disappear in the top dropdown menu.
- You MUST delete them separately!
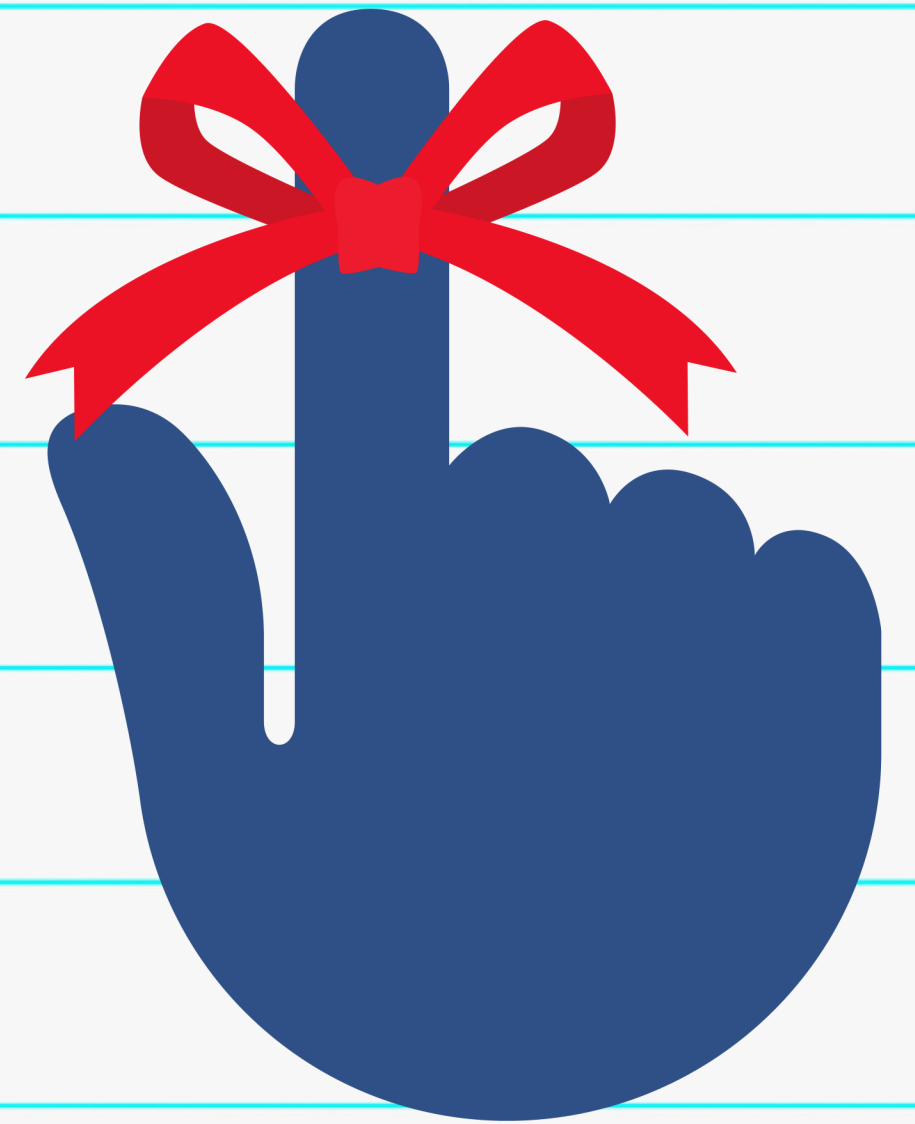
Deleting a Page

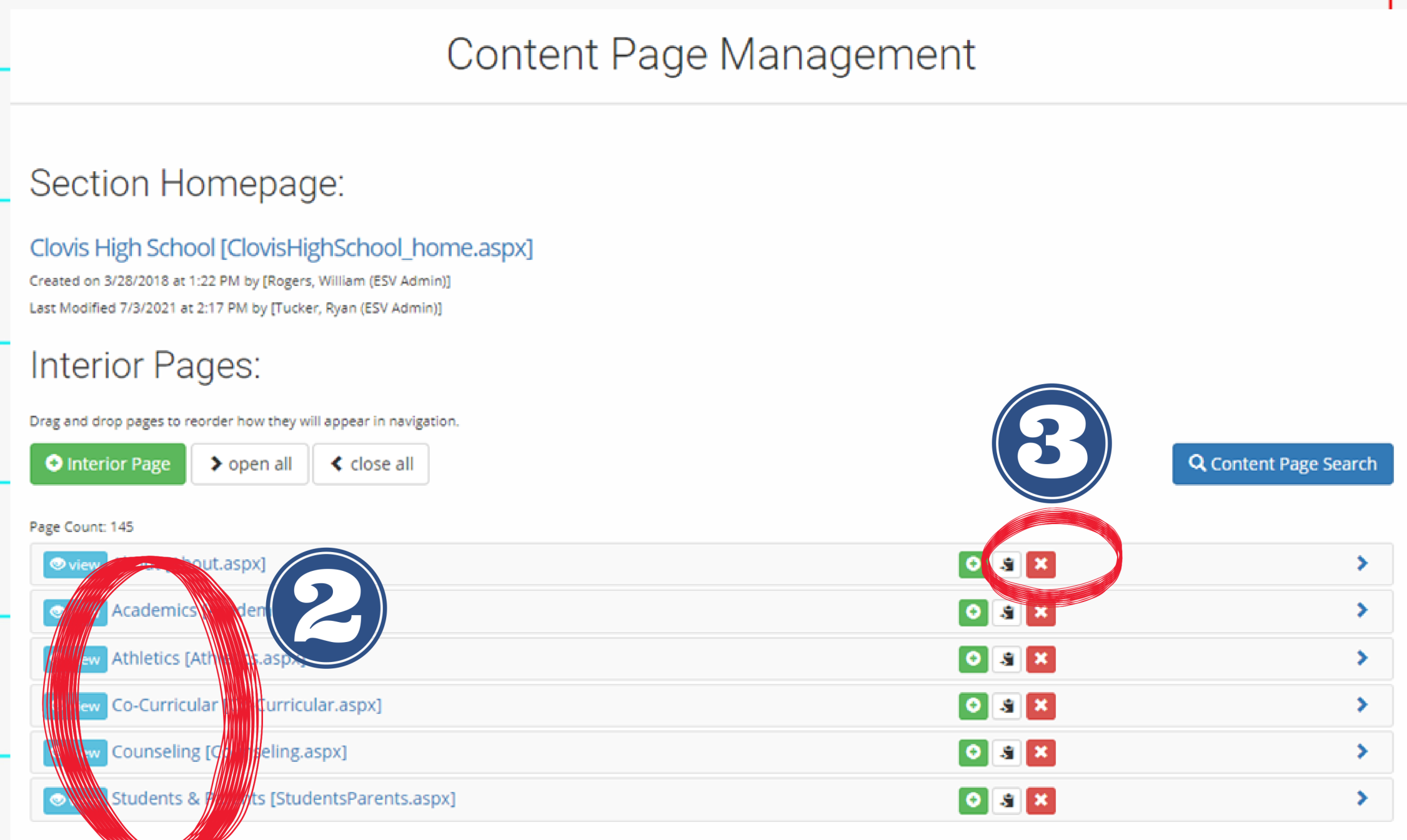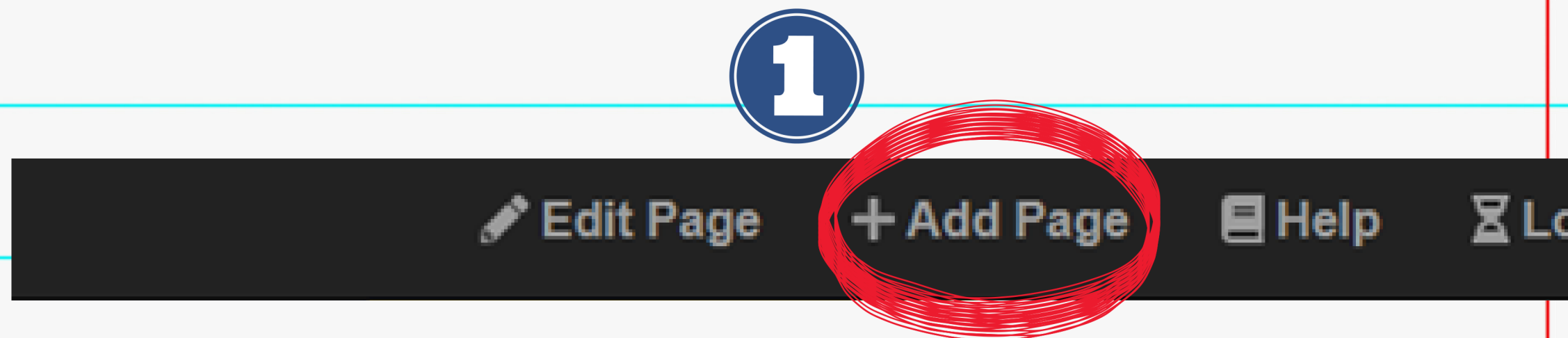1. Click "Add Page" in the top black editing bar.
2. A list of your school website's interior pages will appear in the sections in which they live.
   a. Will be the same structure/organization as the mega menu
   b. Click on the far-right arrow to show the pages that live in each section
3. Find the page you want to delete. Click the red "X" button on that line.

This will delete the page completely, removing it from the dynamic navigation AND rendering that page's URL non-existent.

1

✎ Edit Page   ＋ Add Page   ▤ Help   ⧗ Lo

Content Page Management

Section Homepage:

Clovis High School [ClovisHighSchool_home.aspx]
Created on 3/28/2018 at 1:22 PM by [Rogers, William (ESV Admin)]
Last Modified 7/3/2021 at 2:17 PM by [Tucker, Ryan (ESV Admin)]

Interior Pages:

Drag and drop pages to reorder how they will appear in navigation.

⊕ Interior Page   ❯ open all   ❮ close all

3

🔍 Content Page Search

Page Count: 145

👁 view ...bout.aspx]   ⊕ 🗞 ✖   ❯

   Academics ...den   ⊕ 🗞 ✖   ❯

2

...ew Athletics [Ath...s.aspx]   ⊕ 🗞 ✖   ❯

...ew Co-Curricular ...urricular.aspx]   ⊕ 🗞 ✖   ❯

...ew Counseling [C...eling.aspx]   ⊕ 🗞 ✖   ❯

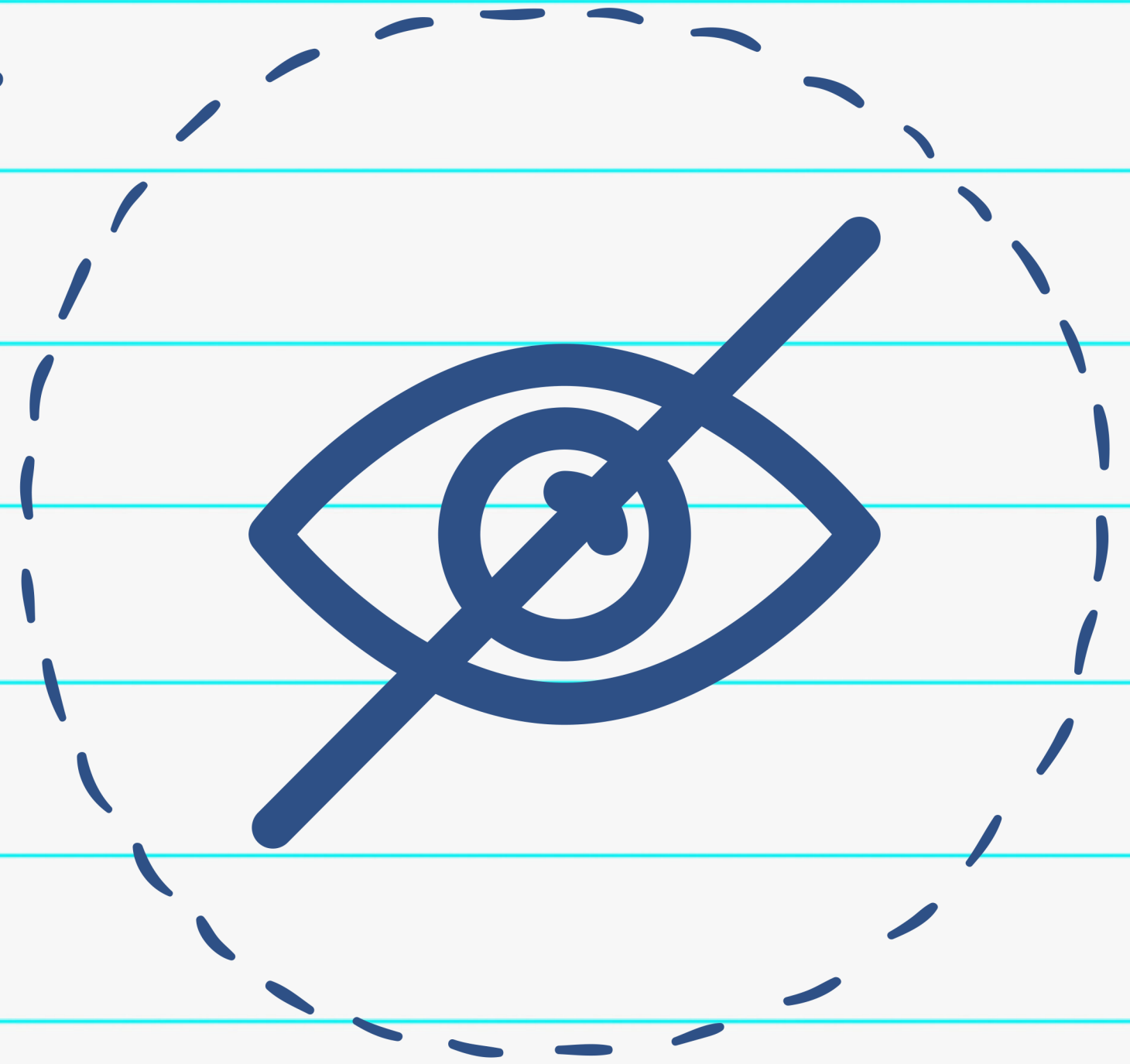👁 ...ew Students & P...ts [StudentsParents.aspx]   ⊕ 🗞 ✖   ❯

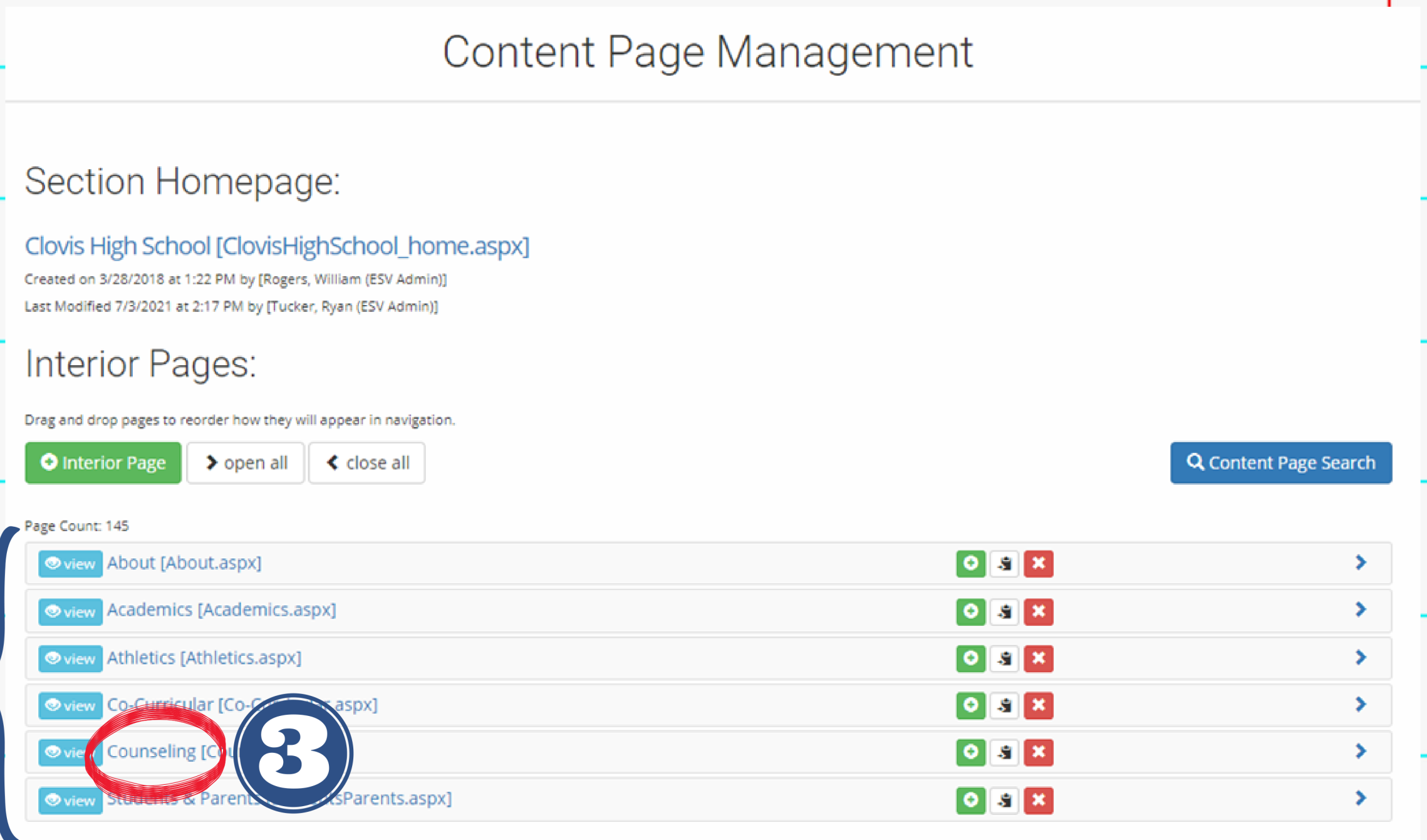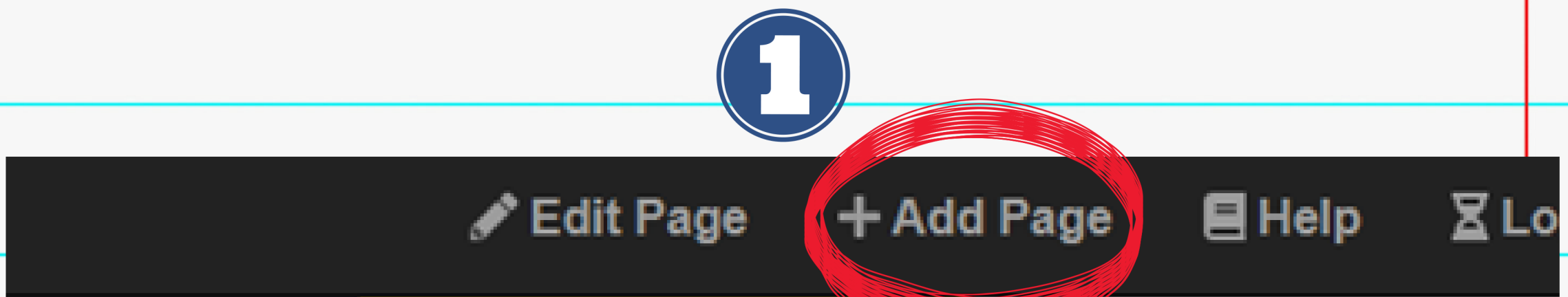Hiding a Page from the Dynamic Navigation

1. Click "Add Page" in the top black editing bar.
2. A list of your school website's interior pages will appear in the sections in which they live.
   a. Will be the same structure/organization as the mega menu
   b. Click on the far-right arrow to show the pages that live in each section
3. Find the page you want to hide. Click the blue title of that page.

1

✏ Edit Page   ✚ Add Page   📘 Help   ⌛ Lo

Content Page Management

Section Homepage:

Clovis High School [ClovisHighSchool_home.aspx]
Created on 3/28/2018 at 1:22 PM by [Rogers, William (ESV Admin)]
Last Modified 7/3/2021 at 2:17 PM by [Tucker, Ryan (ESV Admin)]

Interior Pages:

Drag and drop pages to reorder how they will appear in navigation.

⊕ Interior Page   ❯ open all   ❮ close all   🔍 Content Page Search

Page Count: 145

2

👁 view About [About.aspx]   ⊕ ⬛ ❌   ❯
👁 view Academics [Academics.aspx]   ⊕ ⬛ ❌   ❯
👁 view Athletics [Athletics.aspx]   ⊕ ⬛ ❌   ❯
👁 view Co-Curricular [Co-C...   .aspx]   ⊕ ⬛ ❌   ❯
👁 view Counseling [C...   **3**   ⊕ ⬛ ❌   ❯
👁 view Students & Parent...   sParents.aspx]   ⊕ ⬛ ❌   ❯

4. Click on the "General Settings" tab.
5. Uncheck the "Show in Dynamic Navigation" box.
6. Click "Save Changes".
This will remove the page from the dynamic navigation BUT keep the URL active.
7. If you want to make the URL inactive but don't want to delete the page completely, un-check the "Active" box and click "Save Changes".

④ General Settings   Window #1 Content   Move Content   Move Page

Page Settings & Options

Page Title: COVID-19 School Reopening Notification

Friendly URL: COVID-19SchoolReopeningNotification.aspx

Meta Keywords:

Meta Description:

Search Terms: 100 character limit, comma separated: term1, term2, term3

?? characters left.

NOTE: If you need to simply delete them and click Save

⑦ ☐ **Active**
Unchecking this option will make the page unavailable to everyone.

Page Password Group Public Access

⑤ ☐ **Show in Dynamic Navigation**
Unchecking this will hide this Page in the Dynamic Navigation

Navigation Display Type: Show Entire NAV   ⟳ Update

Tout Group Display: None

Link to File: Choose File   No file chosen

External URL: https://www.cusd.com/Downloads/COVID-19%20School%20Reopening%20No

💾 Save Changes ⑥