

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Cal Aero Preserve Academy
School Site Council-SSC #1
Minutes
November 14, 2024

Legal Requirements

X	1. Training	X	10. SPSA Budget Review
	2. Revise & Approve Family Engagement Policy		11. SPSA Approval
X	3. Uniform Complaint Procedures		12. Needs Assessment
X	4. Parent Education Opportunities		13. SPSA Annual Evaluation
	5. Consolidated Programs Overview	X	14. Review Bylaws
	6. Revise & Approve School-Family Compact	X	15. Elect roles
	7. Program Effectiveness	X	16. ESA/CAASPP data
		X	17. Review ELAC recommendations
X	8. Safety Plan	X	18. Review disciplinary procedures
X	9. SPSA Development: Goals		19.

I. Welcome and Introductions (record each member's current term of office)

- a. Laurie Warner, Principal
- b. Amber Orttel-Parks, Assistant Principal
- c. Christopher Adams, Teacher
- d. Colleen Reyes, Teacher
- e. Cheri Webster, Teacher
- f. Amy Mortensen, Teacher
- g. Brian Olsen, Staff
- h. Allison Halverson, Parent
- i. Jamie Aviles, Parent
- j. Andrea Martinez, Parent
- k. Sophia Deligiannis, student
- l. Wyatt Martin, student

II. Call to Order

- a. This meeting was called to order by Mrs. Warner at 3:00pm.
- b. Minutes from the previous SSC meeting were reviewed and approved.

III. Public Comment

- a. There were no public comments.

IV. Committee Reports

- a. PTO fundraising has been successful so far with the Fun Run and restaurant fundraisers. The next events are being planned.
- b. Student council representative shared the costume dance was successful and enabled student council to raise money. Students are preparing for the Trimester 1 Rally.

V. Legal Requirements

- a. **Training:** Members have attended School Site Council training. Two new members have training scheduled for this week.
- a. **Uniform Complaint Procedures** were presented at the School Site Council training and reviewed by Mrs. Ortel-Parks.
- b. **Parent Educational Opportunities** were presented at SSC training. Additional opportunities on Cal Aero's campus were shared such as All Pro Dads and the Partnership for Learning Network.
- c. **SPSA Development: Goals** were reviewed by Mrs. Ortel-Parks. Mrs. Reyes asked for clarification about the ESA #1 scores for 8th grade math. Mr. Adams clarified that the 8th graders were split into two groups: Math 8 students and IM1 students.
- d. **SPSA Budget** was reviewed by Mrs. Ortel-Parks. The relationship between funding and the areas of the SPSA were explained. Mrs. Aviles asked in any funding went for field trips or fun activities. Only GATE funds can be used for student enrichment activities. Mrs. Martinez asked about low-income funding. Title One funding was explained; Cal Aero doesn't meet eligibility for Title 1 funding.
- e. **Bylaws** were reviewed by Mrs. Warner and edited by SSC members. Bylaws were approved, as edited, by SSC.
- g. **Elect Roles**-The following SSC members were elected to serve in the following roles:
 - 1. Chairperson- Jamie Aviles
 - 2. Vice Chairperson- Chris Adams
 - 3. Secretary- Colleen Reyes
- h. **ESA/CAASPP** data was reviewed. SSC members were encouraged to provide feedback and give input. The close correlation between ESA scores and CAASPP scores was discussed.
- i. **ELAC recommendations**- Tabled for next meeting.
- j. **Review disciplinary procedures** – Cal Aero Parent and Student Information Handbook was reviewed. Disciplinary procedures outlined in the site handbook were reviewed with SSC team. (EDC § 35291.5) Cal Aero's Parent and Student Information Handbook is in line with the CVUSD disciplinary procedures and educational code.

VI. Unfinished Business

- a. There was no unfinished business from the previous meeting.

VII. New Business

- a. ***Safety Plan goals*** were presented by Mrs. Ortel-Parks. The first goal is to increase school pride and positive school culture through PBIS. Mr. Olsen suggested an edit, instead of “recess behaviors” to specify “disruptive behaviors at recess.” The second goal is to review drill procedures and ensure readiness. Safety Plan goals were approved by SSC.
- b. Calendar Meetings – 11/14/2024, 2/13/2025, 4/3/2025, 5/15/2025 were reviewed.

VIII. Adjournment

- a. The meeting was adjourned at 4:06pm