

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

May 21, 2024

### 1. Call to Order - Regular Session

Via Hybrid format, Vice President Hamilton opened the Work Session at 5:00-5:45 p.m. regarding the budget. She opened the Special Session at 5:45 p.m. and led the flag salute. She welcomed guests and visitors. Mr. Vander Stoep motioned, Mr. LeDuc seconded, to approve the adoption of the agenda. *Motion passed 4-0*. Following the adoption of the agenda, a retirement recognition was presented by the administration of each building for their retirees. A small token was presented to each by Superintendent Moloney. Vice President Hamilton at the conclusion of the retirement recognition asked if there were any public comments. Three comments were presented to the board; one regarding the new tennis facility and two regarding graduation apparel.

#### Meeting Attendees:

##### Board Members

Kelsi Hamilton, Vice President  
J. Vander Stoep, Board Member  
Tim LeDuc, Board Member  
Colleen State, Board Member

##### Staff, Students, Public

Dr. Christine Moloney, Superintendent  
Trisha Smith, Assistant Superintendent  
Heather C. Pinkerton, Chief Financial Officer  
Debby Gregory, Executive Director of Human Resources  
Rick Goble, Executive Director of Student Achievement, zoom  
Katie Howell, Executive Director of Student Support  
Gayle Meister, Administrative Assistant, Recording Secretary  
Daniel Bryant, Director of Technology  
Carrina Stanton, Public Information Officer  
Kathy Maslowski, Director of Payroll, zoom  
Teresa Madrid, District Accountant, zoom  
Brenda Pohlman, Principal, Lintott Elementary School, zoom  
Merisa Wilson, Assistant Principal, Lintott Elementary School  
Rachel Dorsey, Principal, Orin Smith Elementary School  
Chris Simpson, Principal, Chehalis Middle School  
Heidi Fagerness, Assistant Principal, Chehalis Middle School  
Bob Walters, Principal, W.F. West High School  
Christine Voelker, Assistant Principal, W.F. West High School  
Tim Touhey, Principal, Green Hill Academic School, Lewis County Alternative School  
Madeline Scalici, Student Representative to the Board  
Leslie Pagel, Teacher, Lintott Elementary  
Randy Brossard, Teacher, Chehalis Middle School  
Kirstin Toynbee, ASB Secretary, W.F. West High School  
Ken Pagel  
Cheryl Brossard  
David Moloney  
Laurel Toynbee  
Zoom Attendees: Nolan Hawkins, Melissa Crosby, Stephanie Fox, Melissa Chan, Cori Jo Duncan, Tracy Tak, Shannon Muller, Don Bunker, Dorothy Young, Laura Pietila, Emma Reynolds, Tracy Tak, Lynn Wakefield, Jamie Rakevich, Erin Jones, Caty Lieseke, Melissa Jones, Meagan Corey, Emily Haynes, Jeremy Lykken, Kelli Wolden, Larry Petersen

## 2. Reports

### Superintendent Report

Dr. Moloney presented on the following: Attendance Update, Student Achievement Goals and Teacher Appreciation. Madeline Scalici, Student Representative to the Board presented on W.F. West High School year end activities.

### Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, presented the Budget Status Report as of April 30, 2024, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and Transportation Vehicle Fund. Items of interest - Food Service and Request for Proposals (RFP).

## 3. Approve Consent Agenda

Mr. Vander Stoep motioned, Mrs. State seconded, to approve the Consent Agenda as presented. ***Motion passed 4-0.***

### a. Minutes

- The minutes' draft of the April 23, 2024 Special Meeting.

### b. Warrants

- PR Warrants - \$30,498.21
- Electronic Deposits - \$1,845,104.34
- PR Taxes - \$645,933.36
- PR Retirement - \$487,117.53
- PR Child Support - \$3,830.23
- PR/AP Checks - \$706,888.50
- PR/AP-ACH - \$425.00
- General: 48135775-48135821, \$102,384.22; 48135822-48135838, \$18,087.38; 48135839, \$710.00; 48135860-48135885, \$56,451.77; 48135886-48135948, \$301,787.09; 48135949, \$62,721.89
- COMP Tax: 202300052, \$97.25;
- APACH Direct Deposits: 2324000236-2324000273, \$8,854.65; 2324000234-232400235, \$2,109.08
- ASB: 48404993-48405000, \$13,054.28; 48405001-48405006, \$13,075.84; 48405007-48405009, \$4,578.15; 48405010-48405016, \$7,701.34; 48405017-48405017, \$18,964.16
- Capital Projects: 48200711-48200712, \$14,550.02; 48200713-48200714, \$39,616.08; 48200715-48200716, \$128,655.66, 48200717, \$15,306.39

### c. Student/Staff Travel

- Overnight travel for 10 W.F. West FFA students and Chris Guenther and Kyla Bailey as chaperones, May 8-12, 2024, to Washington State University, Pullman, WA. Cost from FFA ASB, FFA Booster Club and CTE.
- The following overnight and overnight, out-of-state trips for 5 SkillsUSA W.F. West Students and Alison Clinton: May 19-21, 2024, University of Puget Sound, Tacoma, WA. Cost from ASB. June 24-29, 2024, Nationals in Atlanta, GA. Cost from ASB.

### d. Personnel Items

- Personnel Report for May 21, 2024

## 4. Board Comments/Discussion

Board Comments included the MOU between Chehalis Foundation and the Chehalis School District and exploring flipping the school start time with the older students starting later and the younger ones first. Superintendent will look into it and give feedback.

## 5. New Business

### a. Resolution No. 23-24-011 WIAA Renewal

Mr. Vander Stoep motioned, Mr. LeDuc seconded, to adopt Resolution 23-24-011 to renew WIAA (Washington Interscholastic Activities Association) membership for the 2024-2025 school year. (annual renewal) *Motion passed 4-0.*

### b. Resolution No. 23-24-012 Student Achievement

- The action to adopt Resolution No. 23-24-012 on the Student Achievement goal to meet individual learning needs of students by providing a comprehensive student-centered educational program has been tabled until the June 18, 2024 board meeting.

### c. 2024 Summer Sports Activities

- Mrs. State motioned, Mr. LeDuc seconded, to approve the 2024 summer sports activities as required by district risk management company, Clear Risk Solutions. *Motion passed 4-0.*

### d. Board Member Resignation

Mrs. State motioned, Mr. Vander Stoep seconded, to approve the resignation of Alan Browning from the Chehalis School District Board of Directors, effective May 21, 2024. *Motion passed 4-0.*

### e. Donation(s)

Mrs. State motioned, Mr. LeDuc seconded, to approve Donations as listed. *Motion passed 4-0.*

#### i. Chehalis School District

- \$434,744.79 from the Chehalis Foundation for Turf 2012300000
- \$10,000.00 from the Chehalis Foundation for Northwest Leadership Associates

#### ii. W.F. West High School

- \$15,000.00 from the Chehalis Foundation for a Top Heat Laminator

### f. Board Policies - First Reading

- Mrs. State motioned, Mr. Vander Stoep seconded, to approve the first reading of the following policies: *Motion passed 4-0.*
  - 3224 BP - Students, Student Dress, Revision to include the Option one (1)

### g. Board Policies - Second Reading

- Mrs. State motioned, Mr. LeDuc seconded, to approve the second reading/adoption of the following policy: *Motion passed 4-0.*
  - BP 3231 - Students, Student Records, Revision

### h. Surplus

Mrs. State motioned, Mr. Vander Stoep seconded, to declare as surplus (outdated and/or beyond repair) the following items, allowing for the removal from the Chehalis School District inventory: *Motion passed 4-0.*

- CMS - 881 Library Books as listed
- Technology - as listed

## 6. Board of Directors Reports

West/Coffman - Directors State and Vander Stoep reported that all who applied for the scholarships received them.

WSSDA Legislative - Director Hamilton reported the WSSDA group is looking into an RCW whereby the legislature is not allowed to give unfunded mandates.

## 7. Board Comments/Discussion

Board comments included tennis, the lip sync battle (heartwarming and embraced by the student body) and the Top 10 dinner as a nice joint activity.

## 8. Announcements

**May 24**            **No School**  
**May 27**            **Memorial Day - No School**  
Jun 8                Graduation - 6:00 p.m. W.F. West Stadium  
Jun 13               Visions Graduation - 6:00 p.m. Lintott Elementary  
Jun 14               Lewis County Alternative School Graduation - 9:00 a.m. Olympic School  
**Jun 14**               **Last Day of School - Early Release**  
**June 18**               **Regular School Board Meeting - 6:30 p.m.**

### Class of 2024 - Senior Week Activities

Jun 2                Baccalaureate 4:00 p.m. Bethel Church, reception follows  
Jun 5                Senior Awards Assembly: 11:20 (parents welcome)  
Jun 6                Commencement Practice: 8:00 a.m. at the stadium (mandatory for students)  
Jun 6                Senior Walk: Following Practice: Bring Cap & Gown and meet at the stadium. Seniors will have group picture taken after the walk  
Jun 6                Senior Celebration: 11:00 a.m. Insert Coin (bring money for lunch and games)  
Jun 6                Senior Scholarship and Awards Evening: 6:00 p.m. in the gym, reception follows  
Jun 7                Senior Breakfast: 7:40 a.m. in the Commons  
Jun 7                Commencement Practice: 8:00-10:00 a.m. at the stadium (mandatory for students)  
Jun 8                Commencement: 6:00 p.m. W.F. West High School Stadium, Gym opens 4:00 p.m. and seniors need to arrive by 5:00 p.m.  
Jun 8                After Graduation Safe & Sober Night: sponsored by 'The Class of 2024 Parent Group' 10:00 p.m. until 3:00 a.m. at the PAC

### End of School Activities

#### Lintott Elementary

May 29               Math Night 5-6:30 p.m.  
May 31               Kindergarten Field Trip - Penny Playground  
Jun 4                Second Grade Field Day  
Jun 5                First Grade Field Day  
Jun 6                Kindergarten Field Day  
Jun 7                Second Grade Field Trip - Penny Playground  
Jun 10               Jeff Evans Assembly  
**Jun 14**               **Last Day of School - Early Release**

#### Chehalis Middle School

Jun 13               Field Day  
Jun 14               Year End Assembly  
**Jun 14**               **Last Day of School - Early Release**

9. Adjournment

Vice President Hamilton adjourned the Special Meeting at 7:36 p.m.

Kelsi Hamilton

Board Vice President

Trisha Smith

Board Secretary

