

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

April 23, 2024

1. Call to Order - Regular Session

Via Hybrid format, President Browning opened the Work Session at 6:00 p.m. regarding the budget. President Browning opened the Special Meeting at 6:30 p.m. and led the flag salute. He welcomed guests and visitors. Mrs. Hamilton motioned, Mr. LeDuc seconded, to approve the adoption of the agenda. **Motion passed 5-0.** President Browning asked if there were any public comments. There was one public comment regarding graduation apparel.

Meeting Attendees:

Board Members

Alan Browning, President
Kelsi Hamilton, Vice President
J. Vander Stoep, Board Member
Tim LeDuc, Board Member
Colleen State, Board Member

Staff, Students, Public

Dr. Christine Moloney, Superintendent
Trisha Smith, Assistant Superintendent
Heather C. Pinkerton, Chief Financial Officer
Debby Gregory, Executive Director of Human Resources
Katie Howell, Executive Director of Student Support
Rick Goble, Executive Director of Student Achievement
Gayle Meister, Administrative Secretary, Recording Secretary
Daniel Bryant, Director of Technology
Carrina Stanton, Public Information Officer
Merisa Wilson, Assistant Principal, Lintott Elementary School
Rachel Dorsey, Principal, Orin Smith Elementary School
Jonathan Fox, Assistant Principal, Orin Smith Elementary School, Zoom
Chris Simpson, Principal, Chehalis Middle School
Heidi Fagerness, Assistant Principal, Chehalis Middle School
Bob Walters, Principal, W.F. West High School, Zoom
Tim Touhey, Principal, Green Hill Academic School, Lewis County Alternative School
Madeline Scalici, Student Representative to the Board

Zoom Attendees: Lynn Wakefiled Rickard, Krista Wilks, Melissa Chan, Jill Peterson, Cathie Painter, Kathy Maslowski, Jace Peterson, Melissa Crosby, Stephanie Fox, Scott Ashmore, Laura Reynolds, Laura Pietila, Don Bunker, Caty Lieseke, Kristin, Randy Smith, Kelli Wolden, Larry Petersen, Lori Romines, Sunny Kendall, Jamie Rakevich, Lisa Conzatti, Cori Jo Duncan, Sarah Veach, Emily Haynes, Deb Lince, Tracy Tak, Alison Clinton

2. Reports

Superintendent Report

Superintendent Moloney presented on the following: Student Achievement Highlight showcasing Future Chef Competition through Sodexo Food Service and Kason Talanoa the winner; Fine Dining Event at Orin Smith Elementary; Cultivating Courageous Leaders Conference and State Secondary Assistant Principal of the Year - Heidi Fagerness; the W.F. West Principal Hiring Process update; and, Celebrating our Public School Volunteers and our Volunteer Coordinator, Tara Phillips.

Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, presented the Budget Status Report as of March 31, 2024, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and Transportation Vehicle Fund. Items of interest - state audit update.

3. Approve Consent Agenda

Mrs. Hamilton motioned, Mr. Vander Stoep seconded, to approve the Consent Agenda as presented. Mrs. State abstained from voting (potential conflict of interest). *Motion passed 4-0.*

a. Minutes

- The minutes' draft of the March 19, 2024 Board Meeting and the April 11, 2024 Work Session.

b. Warrants

- Resolution No. 23-24-010 - Warrant Cancel
- PR Warrants - \$25,585.32
- Electronic Deposits - \$1,838,496.73
- PR Taxes - \$640,372.44
- PR Retirement - \$497,810.67
- PR Child Support - \$3,830.23
- PR/AP Checks - \$707,367.24
- PR/AP-ACH - \$425.00
- PR Taxes - \$78.40
- 1st Qtr 2024 PFML Tax - 59,893.68
- 1st Qtr 2024 LTC Tax - \$33,047.11
- General: 48135625, \$95,502.82; 48135626-48135654, \$270,041.91; 48135655-48135659, \$5,616.57; 48135681-48135712, \$77,353.07; 48135715-48135772, \$338,950.05; 48135773, \$92,397.70; 48135774, \$247,300.44
- APACH Direct Deposits: 232400205-232400232, \$5,756.93; 202300047, \$59.00; 232400203-232400204, \$1,062.11
- ASB: 48404975, \$27,863.19; 48404976, \$564.59; 48404977-48404982, \$1,844.59; 48404983-48404984, \$765.15; 48404985-48404986, \$425.23; 48404987-48404991, \$5,309.50; 48404992, \$38,265.79
- Private Purpose Trust: 48700390, \$3,829.16; 48700391-48700393, \$41,437.47
- Capital Projects: 48200706, \$1,560.52; 48200707, \$14,544.00; 48200708, \$5,023.50; 48200709, \$434,744.79; 48200710, \$2,919.98

c. Student/Staff Travel

- Overnight, out-of-state travel for four W.F. West High School Forensics students and Janelle Williams to NIETOC (National Individual Events Tournament of Champions) May 14-20, 2024, Lincoln, NE and NSDA (National Speech & Debate Association) national tournament June 15-22, 2024, Des Moines IA. Cost paid by ASB Forensics.
- Overnight travel for 18 W.F. West High School Track students, 7 coaches, April 12-13, 2024, Pasco, WA. Cost from Track and Field Booster Club.
- Overnight, out-of-state travel for 15 W.F. West High School Band students and 3 adult chaperones, April 17-20, 2024, Moscow, ID. Cost from Music, Booster and students.
- Overnight, out-of-state travel for 25 Chehalis Middle School Jazz Band students, 4 adult chaperones May 3, 2024, Gresham, OR. Cost from CMS Booster Club.

d. Personnel Items

- Letters of Intent for the 2024-25 school year as listed
- 2023-2024 Spring Supplemental Contract Stipends as listed
- Personnel Report for April 16, 2024 as listed

4. Board Comments/Discussion

Board Comments included: Green Hill Academic School and personal tech devices; Jazz Band at Lionel Hampton Jazz Festival; WSSDA's self-assessment work session and the baseball field.

5. New Business

a. Authorized Signatures

Mr. Vander Stoep motioned, Mrs. State seconded, to approve the following district administrators as authorized signatures on all Agreements and Contracts on behalf of the Chehalis School District for the 2024-2025 school year. *Motion passed 5-0.*

- Dr. Christine Moloney, Superintendent
- Trisha Smith, Assistant Superintendent
- Heather C. Pinkerton, Chief Financial Officer

b. Board Policies - First Reading

Mr. LeDuc motioned, Mrs. Hamilton seconded, to approve the first reading of the following board policies: *Motion passed 4-0. Mrs. State voted no*

- BP 3231 - Students, Student Records, Revision

c. Board Policies - Second Reading

Mrs. Hamilton motioned, Mr. LeDuc seconded, to approve the second reading/adoption of the following policies: *Motioned passed 5-0.*

- BP 2413 - Instruction, Equivalency Credit Opportunities, Revision
- BP 2415 - Instruction, Performance-Based Pathway for High School Graduation, New Policy

d. Policy Removal

Mr. Vander Stoep motioned, Mrs. Hamilton seconded, to retire/remove from board policies and procedures 3200, WSSDAs Student Rights and Responsibilities, as obsolete. *Motion passed 5-0.*

e. Donation(s)

Mrs. Hamilton motioned, Mr. LeDuc seconded, to approve Donations as listed. *Motion passed 5-0.*

i. The Chehalis Foundation

- \$29,079.21 from Chehalis Foundation for the W.F. West Woodshop.

ii. W.F. West High School

- \$11,200.00 from the Centralia-Chehalis Kiwanis for W.F. West Athletics
- \$3,650.00 from the Centralia-Chehalis Kiwanis for the following:
 - \$2,000.00 Key Club Scholarship
 - \$1,000.00 Community Cares
 - \$650.00 Hoby Youth Leadership
- \$5,000.00 from the Chehalis Foundation for Kevin Hines
- \$5,500.00 from Drew North Foundation for Kevin Hines

iii. Chehalis Middle School

- \$2,122.88 from Chehalis Activators for Track uniforms

6. Board of Directors Reports

Mrs. State and Mr. Vander Stoep reported on the West/Coffman scholarships and the earnings almost matching the number of students applying. Comments regarding Kerri Chaput and her commitment to understanding each student's future goals and matching them to the correct pathway to achievement. Mrs. State mentioned Award of Excellence nominations for consideration.

President Browning reported on the WIAA and the conversation surrounding the WIAA's transfer and eligibility rules expanding. The WIAA's goal is to determine what changes, if any, need to be made.

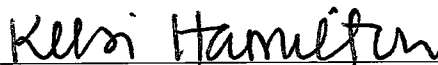
Mrs. Hamilton reported on WSSDA's Regional Meeting for District 5 (Chehalis) with a side note that while District 5 is the largest district, it is poorly attended. The Regional meeting will be at Rainier High School Commons, May 6, 6:00 p.m. She also reported seeking to push WSSDA to name who is involved when creating policy, its process and its guidelines.

7. Announcements

Apr 1-30	School Library Month
Apr 15-19	Public School Volunteer Week
Apr 17-23	National Student Leadership Week
Apr 21-27	Administrative Professionals Week
Apr 24-30	National Volunteer Week
May 1-31	Mental Health Month
May 1-7	National Physical Fitness and Sports Month
May 5-12	National Music Week
May 6-10	Teacher Appreciation Week
May 7	National Teacher Day
May 7	Top 25 Luncheon
May 8	National School Nurse Day
May 10	School Communicators Day
May 13	Top Ten Banquet, W.F. West Commons
May 21	Special School Board Meeting, 5:45 p.m. - W.F. West High School Library

8. Adjournment

President Browning adjourned the Special Meeting at 7:30 p.m.



Board President



Board Secretary