CHEHALIS SCHOOL DISTRICT
Meeting Minutes
August 15, 2023

1. Call to Order - Regular Session

President State recessed at 9:30 a.m. for Executive Session for approximately thirty minutes to discuss with legal counsel representing the district matters relating to district enforcement actions, or potential litigation to which the district, the Board, or a member acting in an official capacity is, or is likely to become a party when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the district. There were no motions entertained nor actions taken. Executive session concluded at 10:00 a.m. Mrs. State, via Hybrid format, then called the Special Meeting to order at 10:00 a.m. and led the flag salute. Mr. Vander Stoep motioned, Mr. Petersen seconded, to adopt the proposed agenda as presented. *Motion passed 5-0.* She then asked if there were any questions from the audience or Zoom. There were none.

Meeting Attendees:
Board Members
Colleen State, President
Alan Browning, Vice President
Kelsi Hamilton, Board Member
Larry Petersen, Board Member
J. Vander Stoep, Board Member

Staff, Students, Public
Dr. Christine Moloney, Superintendent
Trisha Smith, Assistant Superintendent
Heather C. Pinkerton, Chief Financial Officer
Rick Goble, Executive Director of Student Achievement
Gayle Meister, Admin Assistant/Recording Secretary
Daniel Bryant, Director of Technology
Carrina Stanton, Public Information Officer
Brenda Pohlman, Principal, Lintott Elementary, Zoom
Merisa Wilson, Assistant Principal, Lintott Elementary, Zoom
Rachel Dorsey, Principal, Orin Smith Elementary, Zoom
Jonathan Fox, Assistant Principal, Orin Smith Elementary, Zoom
Christopher Simpson, Principal, Chehalis Middle School
Heidi Fagerness, Assistant Principal, Chehalis Middle School
Christine Voelker, Assistant Principal, W.F. West High School
Mark Westley, Assistant Principal, W.F. West High School, Zoom
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School, Zoom
Stephanie Fox, Teacher, Chehalis Middle School, Zoom
Melissa Chan, CEA Vice President, School Psychologist, Special Education, Zoom

2. Reports

Superintendent's Report
Superintendent Moloney shared Summer Work Projects and Summer Learning Programs, notably Kindergarten jumpstart, science and reading camp, and University of Washington STEM camp.

Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, shared the Budget Status Report as of July 31, 2023, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and Transportation Vehicle Fund. Items of Interest included Summer Food Service Administrative Review with kudos to Janet Charlton.

3. **Approve Consent Agenda**

Mr. Browning motioned, Mrs. Hamilton seconded, to approve the Consent Agenda as presented. *Motion passed 4-0*. Mrs. State abstained from voting (potential conflict of interest).

a. **Minutes**

- The minutes' draft of the Public Hearing, Special Session and Executive Session, July 18, 2023.

b. **Warrants**

- Resolution No. 21-22-012, Warrant Cancel
- PR Warrants - $31,954.08
- Electronic Deposits - $1,922,032.50
- PR Taxes - $699,133.68
- PR Retirement - $609,708.93
- PR Child Support - $4,030.23
- PR/AP Checks - $656,944.48
- PR/AP-ACH - $450.00
- PFML 2nd Qtr - $63,757.25
- General: 48134299, $107,557.26; 48134301-48134361, $242,510.60
- APACH Direct Deposits: 222300428-222300483, $15,210.95; 222300425-222300427, $1,176.90
- ASB: 48404798, $11,842.36; 48404799-48404800, $280.07; 48404801-48404802, $55.23
- Capital Projects: 48200673, $7,214.43
- Private Purpose Trust: 48700378, $138.02; 48700379-48700380, $2,500.00; 48700381, $1,000.00

c. **Personnel Items**

- Personnel Report for August 2023

4. **New Business**

a. **Administrative Agreement**

Mrs. Hamilton motioned, Mr. Petersen seconded, to approve the Administrative Agreement for the period July 1, 2023 through June 30, 2026. *Motion passed 5-0*.

b. **2023-2024 Categorical Programs**

Mrs. Hamilton motioned, Mr. Browning seconded, to approve the Categorical Program budgets for 2023-2024 school year - Title, LAP, TBL, Hi-Cap, Migrant, and Perkins. (Annual approval) *Motion passed 5-0*.

c. **Board Policies - First Reading**

Mr. Vander Stoep motioned, Mr. Browning seconded, to approve the first reading of the following board policy: *Motion passed 5-0*.
- BP 5010, Personnel - Nondiscrimination and Affirmative Action, Revision

d. **Board Policies - Second Reading/Adoption**

Mr. Petersen motioned, Mrs. Hamilton seconded, to approve the second reading/adoption of the following Board Policy: *Motion passed 5-0*.
- BP 5050, Personnel, Employment Contracts, Revision

e. **Surplus**

Mrs. Hamilton motioned, Mr. Petersen seconded, to declare as surplus (outdated and/or beyond repair) the

following items, allowing for the removal from the Chehalis School District inventory: *Motion passed 5-0.*
- W.F. West High School - textbooks
- Technology - 26 laptop carts

5. Board of Directors Reports

WSSDA report included the Safety Net Bill draft where a meeting is in the works. Presently, there is good progress on this subject and more information will be coming in the future.
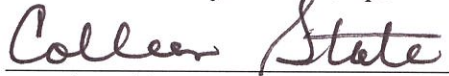
6. Board Comments/Discussion

Board comment surrounded a board member stating that there is no conflict of interest for them and the current district capital project so there is no hindrance for the district moving forward with his involvement. The board member stated that not only was there no conflict of interest for themselves and the district but they wanted to be transparent in stating the fact for appearance too.

7. Announcements

Aug 23	WF West School Readiness Day, 8:00 a.m. commons
Aug 28	District Day
Sep 4	**Labor Day Holiday - No School**
Sep 5	First Student Day
Sep 6	First Student Day - First and Second Grade, Lintott Elementary School
Sep 8	Kindergarten Start Day
Sep 12	**Special School Board Meeting, 6:30 p.m.**

8. Adjournment

President State adjourned the Special Meeting at 10:33 a.m.

Colleen State
Board President

Dr. [signature]
Board Secretary