

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

July 18, 2023

### 1. Call to Order - Regular Session

Via Hybrid format, President State opened the Public Hearing for the 2023-2024 Proposed Budget at 10:00 a.m. The Board was in receipt of the proposed school district budget for the 2023-2024 school year and accompanying Resolution No. 22-23-011. The Public Hearing portion of this meeting provided an opportunity for further explanation, discussion and questions on the budget presented by Mrs. Pinkerton. Mrs. Pinkerton asked the Board and the audience if there were any questions. There were none. The Administration recommended adoption of the Proposed Budget for the 2023-2024 school year as distributed to members of the Board of Directors. President State asked three times if there were any questions or comments regarding the proposed budget. There were comments from the board on the excellent work of Mrs. Pinkerton and her team but no questions from the audience or from Zoom. The Public Hearing closed at 10:30 a.m.

President State called the Special Meeting to order at 10:35 a.m. and led the flag salute. Mr. Vander Stoep motioned, Mr. Browning seconded, to adopt the proposed agenda as presented. *Motion passed 5-0.* She asked if there were any questions from the audience or Zoom. There were none.

#### Meeting Attendees:

##### Board Members

Colleen State, President  
Alan Browning, Vice President  
Kelsi Hamilton, Board Member  
Larry Petersen, Board Member  
J. Vander Stoep, Board Member

##### Staff, Students, Public

Dr. Christine Moloney, Superintendent  
Heather C. Pinkerton, Chief financial Officer  
Debby Gregory, Executive Director of HR, Zoom  
Rick Goble, Executive Director of Student Achievement  
Gayle Meister, Admin Assistant/Recording Secretary  
Logan Obermire, Technology  
Brenda Pohlman, Principal, Lintott Elementary School, Zoom  
Merisa Wilson, Assistant Principal, Lintott Elementary School, Zoom  
Jonathan Fox, Assistant Principal, Orin Smith Elementary, Zoom  
Chris Simpson, Principal, Chehalis Middle School, Zoom  
Bob Walters, Principal, W.F. West High School, Zoom  
Mark Westley, Assistant Principal, W.F. West High School, Zoom  
Kathy Maslowski, Director of Payroll  
Teresa Madrid, District Accountant  
Carrie Stanton, Public Information Officer  
Stephanie Fox, Teacher, Chehalis Middle School, Zoom  
Melissa Chan, CEA Vice President, School Psychologist, Special Education, Zoom  
Sarah Mittge  
Brian Mittge, Zoom

## 2. Reports

### Superintendent's Report

Superintendent shared summer happenings around the district for all building programs. She highlighted the W.F. West Geometry Class pilot program with Mr. White from the Math Department, CMS Math Camp who has 37 students in attendance, Summer Library at both Lintott and Smith. Her report also included Human Resources update, Student Transfers (Choice) update, and Kindergarten registration.

### Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, shared the Budget Status Report as of June 30, 2023, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and Transportation Vehicle Fund.

## 3. Approve Consent Agenda

Mrs. Hamilton motioned, Mr. Petersen seconded, to approve the Consent Agenda as presented. *Motion passed 5-0.*

### a. Minutes

- The minutes' draft of the June 20, 2023 Work/Regular/Executive Session.

### b. Warrants

- PR Warrants - \$33,910.29
- Electronic Deposits - \$1,920,441.26
- PR Taxes - \$687,843.11
- PR Retirement - \$588,921.52
- PR Child Support - \$4,030.23
- PR/AP Checks - \$662,184.12
- PR/AP ACH - \$400
- General: 48134137-48134187, \$639,535.29; 48134188, \$87,559.55, 48134189-48134216, \$33,014.60; 48134238-48134298, \$114,877.59
- AP Comp Tax: 202200072, \$819.59
- APACH Direct Deposits: 222300353-222300423, \$18,878.88; 222300350-222300352, \$2,012.36
- ASB: 48404780-48404785, \$5,211.10; 48404786, \$19,310.88; 48404787-48404790, \$2,139.06, 48404791-48404796, \$10,669.14; 48404797, \$2,980.91
- Capital Projects: 48200672, \$2,645.49
- Private Purpose Trust: 48700365-48700367, \$4,598.00; 48700368-48700370, \$5,000.00; 48700371-48700377, \$13,900.00

### c. Personnel Items

- July 2023 Personnel Report as listed

## 4. New Business

### a. Resolution No. 22-23-011

Mrs. Hamilton motioned, Mr. Petersen seconded, to adopt Resolution No. 22-23-011 for the 2023-2024 Chehalis School District budget. *Motion passed 5-0.*

### b. Curriculum Adoption

Mr. Vander Stoep motioned, Mr. Petersen seconded, to adopt *Magnetic Reading* by i-Ready for Orin Smith Elementary English Language Arts. *Motion passed 4-0.*

### c. Surplus

Mr. Vander Stoep motioned, Mrs. Hamilton seconded, to declare as surplus (outdated and/or beyond repair) the following item, allowing for the removal from the Chehalis School District inventory: *Motion passed 4-0.*

- Journey's Reading Curriculum, Grades K-5

**d. Board Policies - First Reading**

Mrs. Hamilton motioned, Mr. Petersen seconded, to approve the first reading of the following board policy: *Motion passed 4-0.*

- BP 5050, Personnel, Employment Contracts, Revision

**e. Board Policies - Second Reading/Adoption**

Mr. Petersen motioned, Mrs. Hamilton seconded, to approve the 2nd reading/adoption of the following Board Policies: *Motion passed 4-0.*

- BP 5011, Personnel, Sexual Harassment of District Staff Prohibited - Revision
- BP 5252, Personnel, Staff Participation in Political Activities - Revision

**f. Donation(s)**

Mr. Petersen motioned, Mrs. Hamilton seconded, to approve Donations as listed. *Motion passed 4-0.*

**i. Chehalis Middle School**

- \$1,942.19 from Chehalis Activators to CMS Football for helmets

**5. Board of Directors Reports**

Mrs. Hamilton reported on WSSDA Legislative's current advocacy efforts, as well s ideas to share with Senator Braun in sponsoring legislation moving forward. Update was given on Safety Net.

**6. Board Comments/Discussion**

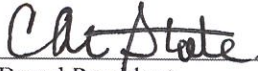
Board comment was on the recent audit exit for the district and the high marks the district received on how well financials are handled and which are in good standing with no deficiencies. Comment was given on the recent Washington State Board of Education's Student Rep from W.F. West, Castulo Gonzalez. The swearing in ceremony was impressive and very professional. The mechanics are in place to represent the student body in this area. Comment was given regarding the board's equity statement being in line with Federal guidelines.

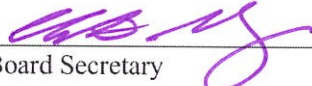
**7. Announcements**

**Aug 15**      \*Special School Board Meeting, 10:00 a.m.  
                  \*Special Meeting due to change in date/time of regularly scheduled meeting

**8. Adjournment**

President State adjourned the Special Meeting at 11:26 a.m. and recessed into Executive Session at 11:40 a.m. to review the performance of a public employee for approximately thirty (30) minutes, pursuant to RCW 42.30.110(1) (g). No motions were entertained, nor action taken. Executive Session concluded at 12:10 p.m.

  
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Board President

  
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Board Secretary