

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

June 20, 2023

### 1. Call to Order - Regular Session

Via Hybrid format, President State opened the Work Session at 6:00 p.m. regarding the budget. At 6:30 p.m. President State opened the Regular Session and welcomed guests and visitors. She then led the flag salute. Mrs. Hamilton motioned, Mr. Petersen seconded, to adopt the proposed agenda as presented.

*Motion passed 5-0.* President State asked if there were any questions and there were none from either audience.

Meeting Attendees:

#### Board Members

Colleen State, President

Alan Browning, Vice President

Kelsi Hamilton, Board Member

Larry Petersen, Board Member

J. Vander Stoep, Board Member

#### Staff, Students, Public

Dr. Christine Moloney, Superintendent

Heather C. Pinkerton, Chief Financial Officer

Debby Gregory, Executive Director of Human Resources

Rick Goble, Executive Director of Student Achievement

Gayle Meister, Admin Assistant/Recording Secretary

Daniel Bryant, Director of Technology

Katie Howell, Executive Director of Student Support

Chris Simpson, Principal, Chehalis Middle School, zoom

Bob Walters, Principal, W.F. West High School, zoom

Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School

Carrina Stanton, Public Information Officer

Stephanie Fox, zoom

Brian, zoom

### 2. Reports

#### Superintendent's Report

Superintendent's report included SAI highlights on the 2023 scholarships and included a grand total of money awarded (this years and returning) of \$3,320,424, which included a total of 370 scholarships given out and 52% of graduates who received. Superintendent concluded her reports with highlighting the Summer Programs throughout the district at each school building.

#### Administrative Report

Executive Director of Student Achievement, Mr. Goble highlighted the instructional materials adoption process and Advancement Via Individual Achievement (AVID) metrics, Math Metrics, and i-Ready Diagnostic Scores.

#### Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, presented the Budget Status Report as of May 31, 2023, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and the Transportation Vehicle Fund. Items of Interest included the Summer Food Service Program.

### 3. Approve Consent Agenda

Mr. Vander Stoep motioned, Mrs. Hamilton seconded, to approve the Consent Agenda as presented. *Motion passed 5-0.*

#### a. Minutes

- The minutes' draft of the May 16, 2023, Work/Regular/Executive Sessions Meeting.

#### b. Warrants

- Resolution No. 22-23-010, Warrant Cancellation
- PR Warrants - \$17,566.38
- Electronic Deposits - \$1,777,010.29
- PR Taxes - \$610,335.66
- PR Retirement - \$553,111.78
- PR Child Support - \$4,130.23
- PR/AP Checks - \$664,445.93
- PR/AP ACH - \$400.00
- EXP Warrant - \$596.91
- PR Taxes - \$100.18
- General: 48133943, \$55.07; 48133944-48133996, \$153,223.17; 48133997, \$56,733.03; 48133998-48134044, \$178,357.96; 48134066-48134136, \$212,575.06
- APACH Deposits: 222300297-222300348, \$12,631.32; 222300296, \$60.13
- ASB: 48404754-48404763, \$2,931.89; 48404764, \$10,653.13; 48404765-48404767, \$543.00; 48404768-48404769, \$1,560.00; 48404770-48404772, \$2,150.00, 48404773-48404779, \$15,482.81
- Capital Projects: 48200668-48200669, \$14,268.43; 48200670, \$1,091.00; 48200670, \$27,694.00

#### c. Student/Staff Travel

- Out-of-state travel for two W.F. West Forensic students to attend the National Forensics Tournament, June 13-17, 2023, Phoenix AZ. Cost from ASB.
- Out-of-state travel for one W.F. West Forensic student to attend Institute for Speech and Debate National Camp, June 24 - July 7, 2023, Ft. Lauderdale FL. Cost from ASB.
- Out-of-state travel for Dr. Christine Moloney to attend and present at the 2023 National Superintendent's Forum, September 17-19, 2023, San Antonio, TX. Cost from district is transportation only.

#### d. Personnel Items

- Personnel Report for June 20, 2023, as listed.

### 4. New Business

#### a. Curriculum Adoption

- Mrs. Hamilton motioned, Mr. Petersen seconded, to adopt *StudySync* by McGraw Hill as the new English Language Arts curriculum for grades 6-8. *Motion passed 5-0.*

#### b. 2023-2024 Minimum Basic Ed

Mrs. Hamilton motioned, Mr. Browning seconded, to approve the 2023-2024 Minimum Basic Education Requirement. (annual approval) *Motion passed 5-0.*

**c. Authorized Signatures for State/Federal Grants 2023-2024**

Mr. Petersen motioned, Mr. Vander Stoep seconded, to approve the following district administrators as authorized signatures on all State and Federal grant applications on behalf of the Chehalis School District for the 2023-2024 school year. (annual approval) *Motion passed 5-0.*

- Dr. Christine Moloney, Superintendent
- Trisha Smith, Assistant Superintendent
- Heather C. Pinkerton, Chief Financial Officer

**d. Use of School Vehicles**

Mr. Vander Stoep motioned, Mr. Petersen seconded, to approve the use of school district cars and vans for the 2023-2024 school year when necessary to transport special needs students to and from school, learning centers, job sites, extra curricular activities and other school programs, when it is in the best interest of the school district, students, and their specific programs. (annual renewal) *Motion passed 5-0.*

**e. Board Meeting Schedule 2023-2024**

Mr. Browning motioned, Mrs. Hamilton seconded, to approve the board meeting schedule for the 2023-2024 school year as presented. *Motion passed 5-0.*

**f. Surplus**

Mr. Petersen motioned, Mr. Browning seconded, to declare as surplus (outdated and/or beyond repair) the following items, allowing for removal from the Chehalis School District inventory. *Motion passed 5-0.*

- Student Support Greenhouse building and as listed
- Olympic Elementary, as listed

**g. District Fees**

Mr. Vander Stoep motioned, Mr. Petersen seconded, to approve Chehalis School District fees for the 2023-2024 school year. (annual approval) *Motion passed 5-0.*

**h. Course Requirements**

Mr. Vander Stoep motioned, Mr. Petersen seconded, for the Chehalis School Board directing the administration to engage with subject matter teachers and bring back to the board a proposed alignment of course requirements consistent with RCW 28A.320.195, and any other applicable state laws and district policies with a plan for periodic review. Course prerequisite requirements will not be changed for any high school classes until the above action has taken place. *Motion passed 5-0.*

**i. Board Policies - First Reading**

Mrs. Hamilton motioned, Mr. Browning seconded, to approve the first reading of the following Board Policies: *Motion passed 5-0.*

- BP 5011, Personnel, Sexual Harassment of District Staff Prohibited - Revision
- BP 5252, Personnel, Staff Participation in Political Activities - Revision

**j. Board Policies Second Reading/Adoption**

Mrs. Hamilton motioned, Mr. Petersen seconded, to approve the second reading/adoption of the following board policy: *Motion passed 5-0.*

- BP 5001 - Personnel, Hiring of Retired School Employees - Revision

**k. Policy Removal**

Mr. Petersen motioned, Mr. Browning seconded, to remove from the Chehalis School District the following board policies as obsolete: *Motion passed 5-0.*

- BP 3341, Possession of Weapons (covered by current BP 4210)
- BP 6590, Sexual Harassment (covered by current BP 3205/3207, and BP 5011 - first reading of revisions 6/20/23)

**5. Board of Directors Reports**

- West/Coffman: Groundwork has been done to move forward with scholarships.
- WSSDA: Mrs. Hamilton reported the meeting with Senator Braun's staff a couple of weeks ago and the language around safety net. Looking forward they will be prioritizing the language for this bill to get it backed next year.

**6. Announcements**

Jul 4                    **Independence Day Holiday**  
Jul 18                    \*Special School Board Meeting, 10:00 a.m.


\*Special Meeting designation due to change in date and/or time of regularly scheduled meeting

**7. Board Comments/Discussion**

Board comment centered around the Award of Excellence recipient, graduation, middle school assembly, cell phone policy and financial literacy.

**8. Adjournment**

President State adjourned the Regular Session at 7:30 p.m. and recessed into Executive Session at 7:35 p.m. to review the performance of a public employee for approximately thirty (30) minutes, pursuant to RCW 42.30.110(1) (g). No motions were entertained, nor actions taken. Executive Session concluded at 8:05 p.m.

  
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Board President

*Ch State*

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Board Secretary