

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

May 16, 2023

1. Call to Order - Regular Session

Via Hybrid format, President State opened the Work Session at 6:00 p.m. regarding the budget. At 6:30 p.m. President State opened the Regular Session and welcomed guests and visitors. Mr. Browning led the flag salute. Mr. Vander Stoep motioned, Mr. Browning seconded, to adopt the proposed agenda as presented. *Motion passed 5-0*. President State asked if there were any public comments and there were none from either audience.

Meeting Attendees:

Board Members

Colleen State, President
Alan Browning, Vice President
Kelsi Hamilton, Board Member, Zoom
Larry Petersen, Board Member
J. Vander Stoep, Board Member

Staff, Students, Public

Dr. Christine Moloney, Superintendent
Trisha Smith, Assistant Superintendent
Heather C. Pinkerton, Chief Financial Officer
Debby Gregory, Executive Director of Human Resources
Rick Goble, Executive Director of Student Achievement
Gayle Meister, Admin Assistant/Recording Secretary
Daniel Bryant, Director of Technology
Katie Howell, Executive Director of Student Support
Rachel Dorsey, Principal, Orin Smith Elementary School
Chris Simpson, Principal, Chehalis Middle School, Zoom
Bob Walters, Principal, W.F. West High School
Christine Voelker, Assistant Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School
Lynn Wakefield, Zoom
Melissa Chan - Zoom
Stephanie Fox - Zoom
Brian Fox - Zoom
Michael Holst - Zoom

2. Reports

Superintendent's Report

Superintendent's report included Teacher/Certificated Staff Appreciation Week, National School Nurse Day, Student Achievement Initiative (SAI) Highlights with SAI Hires, iReady Leader Summit, Certificate of Merit from Washington School Public Relations Association (WSPRA) which the district received two awards and WASA Community Leadership Award to Lewis County Coffee Company.

Administrative Report

Principal Bob Walters and Student Representatives to the Board, Madeline Scalici and Alyssa Howlett, highlighted 2023 graduation activities beginning with Baccalaureate on June 4, 2023 and culminating with graduation on June 10, 2023. Many exciting events will be taking place.

Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, presented the Budget Status Report as of April 30, 2023, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and the Transportation Vehicle Fund. Items of Interest included Capital Facilities Needs Advisory Committee (CFNAC) Update.

3. Approve Consent Agenda

Mr. Petersen motioned, Mr. Browning seconded, to approve the Consent Agenda as presented. *Motion passed 5-0.*

a. Minutes

- The minutes' draft of the April 18, 2023, Regular School Board Meeting.

b. Warrants

- Resolution No. 22-23-008, Warrant Cancel
- PR Warrants - \$37,590.66
- Electronic Deposits - \$1,789,116.30
- PR Taxes - \$616,876.35
- PR Retirement - \$548,892.83
- PR Child Support - \$4,130.23
- PR/AP Checks - \$664,860.05
- PR/AP-ACH - \$400.00
- 1st Qtr 2023 PFML - \$61,129.70
- General: 48133713-48133794, \$203,661.41; 48133795-48133796, \$496,017.67; 48133797, \$70,297.30; 48133798-48133851, \$228,901.52; 48133874-498133942, \$176,808.77
- AP Comp Tax: 202200051, \$151.70
- APACH Direct Deposits: 222300264, \$7,969.30; 222300263, \$102.69
- ASB: 48404739-48404748, \$10,678.08; 48404749, \$12,256.31; 48404750-48404752, \$1,494.41, 48404753, \$1,460.00
- Capital Projects: 48200666, \$2,272.20; 48200667, \$68,600.00

c. Personnel Items

- May Personnel Report as listed
- National Board Stipends as listed

d. Student/Staff Travel

- Overnight student travel for W.F. West High School students to attend State Sporting Events as listed. Appropriate number of chaperones will accompany each group. Cost from ASB.
 - Fastpitch - May 25-27, 2023, Sela, WA
 - Baseball - May 25-27, 2023, Bellingham, WA
 - Tennis - May 25-27, 2023, Seattle, WA
 - Golf - May 21-24, 2023, Liberty Lake, WA
 - Track - May 25-27, 2023, Tacoma, WA
 - Boys Soccer - May 26-27, 2023, Renton, WA
- Overnight/out of state student travel for 16 students and 3 chaperones to attend Lionel Hampton Jazz Festival, April 20-23, 2023, Moscow, ID. Cost paid from Music and Boosters.
- Overnight student travel for 5 students and 2 chaperones to attend FFA Event, April 19-20, 2023, Moses Lake, WA. Cost from CTE.
- Out of State staff travel for the following: Bryce Garbe, Rick Goble and Josh Hergert to attend Professional Learning Communities at Work Institute, June 7-9, 2023, Las Vegas, NV. Cost from W.F. West staff development and SAI.

4. New Business

a. Resolution No. 22-23-009 Ending of Resolution 20-21-010

Mr. Browning motioned, Mr. Petersen seconded, to adopt Resolution No. 22-23-009 authorizing the end to Resolution No. 20-21-010, Declare an Emergency Related to Purchasing, in response to public emergency for COVID-19 pandemic which has been terminated. *Motion passed 5-0.*

b. Resolution No. 22-23-007 WIAA Renewal

Mr. Vander Stoep motioned, Mr. Browning seconded, to adopt Resolution No. 22-23-007 to renew WIAA (Washington Interscholastic Activities Association) membership for the 2023-2024 school year. (annual renewal) *Motion passed 5-0.*

c. 2023 Summer Sports Activities

Mr. Petersen motioned, Mr. Browning seconded, to approve the 2023 summer sports activities as required by district risk management company, Clear Risk Solutions. *Motion passed 5-0.*

d. Board Policies - First Reading

Mr. Vander Stoep motioned, Mr. Petersen seconded, to approve the first reading of the following policies: *Motion passed 5-0.*

- BP 2001 - Instruction, Course Prerequisite Requirements, New
- BP 5001 - Personnel, Hiring of Retired School Employees, Revision

e. Board Policies - Second Reading/Adoption

Mr. Petersen motioned, Mr. Browning seconded, to approve the second reading/adoption of the following policies: *Motion passed 5-0.*

- BP 1420 - Board of Directors, Proposed Agenda and Consent Agenda, Revision
- BP 5253 - Personnel, Maintaining Professional Staff/Student Boundaries, Revision

f. Surplus

Mr. Vander Stoep motioned, Mr. Browning seconded, to declare as surplus (outdated and/or beyond repair) the following items, allowing for the removal from the Chehalis School District inventory. *Motion passed 5-0.*

- Orin Smith Elementary - as listed

g. 2023-2024 Calendar GHAS-LCJJC

Mr. Browning motioned, Mr. Petersen seconded, to approve the 2023-2024 Calendar for Green Hill Academic School and Lewis County Juvenile Justice Center. *Motion passed 5-0.*

5. Board of Directors Reports

West/Coffman: It has been reported that for the last three years 100% of the seniors were accepted to college. This year, these renewable scholarships, 92 have applied and 50 will be awarded.

WIAA: Thank you to the athletes and coaches for a first-class season this year and an announcement was made that the Lady Bearcats fastpitch team are moving on to play at districts. In addition, four W.F. West High School students qualified in golf to go to state, with Natalie Eklund Number One!

WSSDA Legislative: Updates were provided regarding regular meetings, Senate Education Committee, Lewis County Superintendent's Board Meeting, Parent Advisory Committee and bill information for the next session.

6. Board Comments/Discussion

Comment was made regarding new board policy 2001.

7. Announcements

May 1-31 Better Hearing and Speech Month
May 26 No School
May 29 Memorial Day Holiday - No School
Jun 1 Senior Athletic Banquet, W.F. West Commons, 6:00 p.m.
Jun 5-9 Kindergarten screening - Lintott Elementary

Class of 2023 - Senior Week Activities

Jun 4 1:00 p.m. Senior Parade - 4:00 p.m. Baccalaureate at Bethel Church
Jun 7 11:30 a.m. Senior Walk (bring cap & gown)
12:30 p.m. Pizza Lunch
1:20 p.m. Senior Awards Assembly
Jun 8 9:30 - 10:30 a.m. Commencement Practice at the stadium
11:00 a.m. - 1:00 p.m. - Senior Class Lunch Celebration
6:30 p.m. Senior Scholarship and Awards Evening
Jun 9 7:00 a.m. Senior Breakfast, Commons
7:40 - 10:00 a.m. Commencement Practice
Jun 10 6:00 p.m. Commencement - W.F. West High School Stadium

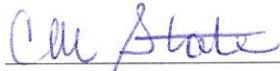
Jun 15 Vision's Graduation, 6:30-7:30 p.m.
Jun 16 Last Day of School - Early Release
Jun 19 Juneteenth Holiday
Jun 20 Regular School Board Meeting, 6:30 p.m.

8. Executive Session

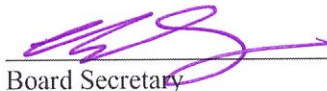
President State recessed into Executive Session at 7:15 p.m. to discuss with legal counsel current or potential litigation and/or legal risks of proposed actions, for approximately 45 minutes. No motions were entertained nor actions taken.

9. Adjournment

President State adjourned the Regular Session at 8:00 p.m.



Board President



Board Secretary