

CHEHALIS SCHOOL DISTRICT

Meeting Minutes

March 21, 2023

1. Call to Order - Regular Session

Via Hybrid format, Vice President Browning opened the Regular Session at 6:30 p.m. and Mrs. Hamilton led the flag salute. He then welcomed guests and visitors. Mr. Vander Stoep motioned, Mr. Petersen seconded, to adopt the proposed Agenda as presented. *Motion passed 5-0.* Mr. Browning asked if there were any public comments and there was one regarding the PAWS time for the 2023-2024 school year.

Meeting Attendees:

Board Members

Colleen State, President - Zoom
Alan Browning, Vice President
Kelsi Hamilton, Board Member
Larry Petersen, Board Member
J. Vander Stoep, Board Member

Staff, Students, Public

Dr. Christine Moloney, Superintendent
Trisha Smith, Assistant Superintendent
Heather C. Pinkerton, Chief Financial Officer
Debby Gregory, Executive Director of Human Resources
Gayle Meister, Admin Assistant/Recording Secretary
Brian Fox, Interim Public Information Officer
Daniel Bryant, Director of Technology
Logan Obermire, Technology
Rachel Dorsey, Principal, Orin Smith Elementary School
Jonathan Fox, Assistant Principal, Orin Smith Elementary School
Bob Walters, Principal, W.F. West High School
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School
Katie Howell, Executive Director of Student Support
Melissa Chan, School Psychologist, Zoom
Stephanie Fox, Teacher, Zoom
Michael Holst, Teacher, Zoom
Emily Fitzgerald, The Chronicle, Zoom
Brian Mittge, Chehalis

2. Reports

Superintendent's Report

Superintendent's report centered around Education Support Professionals Week (March 13-17, 2023) thanking the dedicated support staff who surround the District's students during every aspect of their school day. These are valued and appreciated staff of the Chehalis School District. Transportation Drivers, Routers, Mechanics, Security, Grounds, Facilities, Office and Clerical staff, Paraeducators and Health Services, Food and Nutrition, Technology and Custodial.

Administrative Report

Mrs. Gregory, Executive Director of Human Resources reported on the human resources department where multiple calendars and deadlines are at play in the retention of existing, and the recruitment of new district personnel. Many career fairs have been attended already this year, meeting qualified applicants to fulfill the current staff opportunities.

Budget Status Report

Mrs. Pinkerton, Chief Financial Officer, presented the Budget Status Report as of February 28, 2023, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and the Transportation Vehicle Fund. Items of Interest included the Annual State Audit.

3. Approve Consent Agenda

Mrs. Hamilton motioned, Mr. Petersen seconded, to approve the Consent Agenda as presented. *Motion passed 5-0.*

a. Minutes

- The minutes of the February 21, 2023, Regular School Board Meeting, March 8, 2023 Executive Session and the March 14, 2023 Work Session.

b. Warrants

- Resolution No. 22-23-004, Warrant Cancel
- PR Warrants - \$43,703.72
- Electronic Deposits - \$1,756,307.43
- PR Taxes - \$612,536.36
- PR Retirement - \$558,145.96
- PR Child Support - \$4,602.23
- PR/AP Checks - \$686,532.60
- PR/AP-ACH - \$400.00
- General: 48133441, \$64,996.87; 48133442-48133510, \$273,171.71; 48133531, \$3,230.00; 48133532-48133602, \$196,840.89; 48133603-48133628, \$41,666.94
- APACH Direct Deposits: 222300188-222300214, \$4,924.05; 222300187, \$1,285.11
- ASB: 48404711-48404712, \$1,700.00; 48404713, \$55.00; 48404714, \$20,400.30; 48404715-48404717, \$730.00; 48404718-48404722, \$8,352.81; 48404723, \$120.00
- Private Purpose Trust: 48700363, \$5,239.72

c. Student/Staff Travel

- Overnight travel for ten (10) W.F. West High School students and Emily Jordan to compete in Robotic's District Championship, April 5-8, 2023, Cheney, WA. Costs from CTE and Robotics.
- Overnight travel for 13 W.F. West High School students with Alison Clinton and DeeDe Young to SkillsUSA, April 13-15, 2023, Tacoma, WA. Costs from CTE.
- Overnight travel for 20 W.F. West High School Music students and two chaperones to 2023 Washington State Solo and Ensemble competition, April 28-29, 2023, Ellensburg, WA. Costs from Music.

d. Personnel Items

- Personnel Report dated March 21, 2023 as listed.

4. New Business

a. Resolution No. 22-23-005 WSSDA Weighted Vote Removal

Mrs. Hamilton motioned, Mr. Vander Stoep seconded, to adopt Resolution No. 22-23-005 to support the creation of a bylaw amendment regarding votes at a WSSDA General Assembly on legislative priorities by allowing only one vote per district. *Motion passed 5-0.*

b. Resolution No. 22-23-006 JUUL Litigation

Mr. Vander Stoep motioned, Mr. Petersen seconded, to adopt Resolution No. 22-23-006 authorizing the Superintendent to sign the settlement agreement in the multi-district litigation against JUUL Labs, Inc. on behalf of the Chehalis School District. *Motion passed 5-0.*

c. Agreement - New Market Skills Center 2023-2024

Mrs. Hamilton motioned, Mr. Vander Stoep seconded, to approve the New Market Skills Center Interdistrict Cooperative Agreement for the 2023-2024 school year. *Motion passed 5-0.*

d. Surplus

Mr. Petersen motioned, Mrs. Hamilton seconded, to declare as surplus (outdated and/or beyond repair) the following items, allowing for the removal from the Chehalis School District inventory: *Motion passed 5-0.*

- Transportation - as listed

e. Board Policies - First Reading

Mr. Vander Stoep motioned, Mr. Petersen seconded, to approve the first reading of the following board policies: *Motion passed 5-0.*

- BP 2190, Instruction, Highly Capable Programs, Revision
- BP 5515, Personnel, Workforce Secondary Traumatic Stress, New Policy
- BP 6220, Management Support, Bid or Request for Proposal Requirements, Revision

f. Board Policies - Second Reading/Adoption

Mr. Petersen motioned, Mrs. Hamilton seconded, to approve the second reading/adoption of the following board policies: *Motion passed 5-0.*

- BP 6950 - Management Support, Contractor Assurances, Surety Bonds, Insurance and Change Orders, Revision
- BP 6955 - Management Support, Maintenance of Facilities Records, Revision
- BP 6959 - Management Support, Acceptance of Completed Project, Revision

g. Capital Projects Fund

Mrs. Hamilton motioned to amend and approve and Mr. Petersen seconded to amend and approve, to authorize the Superintendent and Chief Financial Officer to allocate up to \$300,000 out of the Capital Projects Fund to support the Phase One baseball field drainage, football practice, soccer practice and physical education project. *Motion passed 5-0.*

h. Donations

Mr. Petersen motioned, Mrs. Hamilton seconded, to accept a donation for the baseball field project from the Chehalis Foundation equivalent to \$1,000,000; may consist of labor, materials, in kind donations, and money. *Motion passed 5-0.*

5. Board of Directors Reports

- West/Coffman Scholarship - Mrs. State reports that both she and Mr. Vander Stoep will each be receiving their packets and are underway.
- WIAA - Mr. Browning had nothing to report
- WSSDA - Mrs. Hamilton reports legislation is moving though the session with the Special Education emphasis, no amendments in the Senate and that Free Lunch is moving along as well.

6. Announcements

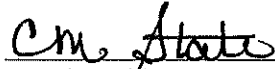
Mar 13-17	Education Support Professionals Week
Apr 3-7	Spring Break - No School
Apr 1-30	School Library Month
Apr 13	Kindergarten Registration, Lintott Elementary 5-7 p.m.
Apr 16-22	National Student Leadership Week
Apr 17-21	Public School Volunteer Week
Apr 18	Regular School Board Meeting - 6:30 p.m.

7. Board Comments/Discussion

Board comments included the University of Washington's Summer STEM Camp, August 7-10, 2023, a thank you to Superintendent Moloney, Mrs. Pinkerton and Mrs. Gregory for their hard work on behalf of the District. Comment was made for the suggestion of a group to be formed to look into the 90 minutes scheduled for the 2023-2024 school year for possible student school activities during that time.

8. Adjournment

Vice President Browning adjourned the Regular Session at 7:13 p.m.



Board President



Board Secretary