

# CHEHALIS SCHOOL DISTRICT

## Meeting Minutes

November 15, 2022

### 1. Call to Order - Regular Session

Via Hybrid format, Vice President State opened the Work Session at 6:00 p.m. regarding Student Achievement Initiative - SAI. She then called the Regular Session to order at 6:30 p.m. and asked Mr. Petersen to lead the flag salute. Vice President State welcomed guests and visitors and asked if there were any public comments. There were none.

#### Meeting Attendees:

##### Board Membes

J Vander Stoep, President - Excused  
Colleen State, Vice President  
Alan Browning, Board Member  
Kelsi Hamilton, Board Member - Zoom  
Larry Petersen, Board Member

##### Staff, Students, Public

Dr. Christine Moloney, Superintendent  
Trisha Smith, Assistant Superintendent  
Heather C. Pinkerton, Director of Business and Operations  
Debby Gregory, Director of Human Resources  
Rick Goble, Director of Student Achievement  
Katie Howell, Director of Special Education  
Andy Lynch, Public Information Officer  
Gayle Meister, Admin Assistant/Recording Secretary  
Daniel Bryant, Technology Coordinator  
Brenda Pohlman, Principal, Lintott Elementary School  
Rachel Dorsey, Principal, Orin Smith Elementary School  
Chris Simpson, Principal, Chehalis Middle School  
Bob Walters, Principal, W.F. West High School  
Tim Touhey, Principal, Green Hill Academic School/Lewis County Alternative School  
Lynn Wakefield, Zoom  
Stephanie Fox, Zoom  
Melissa Chan, Zoom  
Stacy Millet, Zoom  
Michael Holst, Zoom

### 2. Approve Minutes

Mr. Petersen motioned, Mr. Browning seconded, to approve the minutes of the October 18, 2022, Regular School Board Meeting and Executive Session. *Motion passed 4-0.*

### 3. Reports

#### Superintendent Report

Superintendent Moloney began her report by welcoming Madeline Scalici as the new student representative to the board along with student board rep alternate, Alyssa Howlett. She spoke on Student Achievement Initiative (SAI) Highlight and shared recently Chehalis School District being the recipient of STEM REVIT (Renewable Energy Vehicle Infrastructure Technician training grant in the amount of \$125,000. She shared the excitement with this grant in moving forward creating a curriculum and establishing a pathway at W.F. West focused on renewable energy careers. Back in June the board adopted Policy 2414 focusing on community service and the counselors at W.F. West have created a procedure to encourage and honor students who engage in community and school

service. The student with the most hours will earn the departmental award from the Counseling Center at the Senior Awards Assembly. She concluded her report congratulating Washington State School Psychologist of the Year, Melissa Chan.

#### Administrative Report

Mr. Goble, Director of Student Achievement, presented to the board the School Improvement Plans (SIPs) which will be voted on later in the meeting. Some common themes for each of the plans include Math, English Language Arts (ELA), AVID (Advancement Via Individual Determination) and Social Emotional Learning (SEL).

#### Budget Status Report

Mrs. Pinkerton, Director of Business and Operations, reported on the Budget Status Report as of October 31, 2022, for the General Fund, Capital Projects Fund, Debt Service Fund, Associated Student Body Fund and the Transportation Vehicle Fund. Items of interest included Schedule of Expenditures of Federal Awards (SEFA), Notes to Financial Statements and the audit.

### 4. Approve Consent Agenda

Mr. Browning motioned, Mr. Petersen seconded, to approve the Consent Agenda as listed. *Motion passed 4-0.*

#### a. Warrants

- Resolution Number 22-23-002, Warrant Cancel
- PR Warrants - \$24,114.33
- Electronic Deposits - \$1,757,140.98
- PR Taxes - \$621,904.63
- PR Retirement - \$550,906.34
- PR Child Support - \$3,469.20
- PR/AP Checks - \$673,916.49
- PR/AP-ACH - \$400.00
- PFML Warrant - 3rd Qtr - \$45,442.06
- General: 48132850-48132901, \$271,116.94; 48132902, \$72,005.69; 48132923-48132974, \$253,065.58
- APACH Direct Deposit: 222300041-222300079, \$8,060.33; 222300040, \$146.46
- AP COMP Tax: 202200011, \$601.22
- ASB: 48404595-48404614, \$26,994.01; 48404615, \$22,335.17; 48404616-48404617, \$12,760.00; 48404618-48404629, \$19,015.83
- Capital Projects: 48200659, \$10,603.60

#### b. Personnel Items

- Certificated and classified personnel as listed.
- Coaching staff as listed

#### c. Student/Staff Travel

- Out-of-state travel for the following Chehalis School District Staff to attend the AVID National Conference, December 8-10, 2022, Orlando, FL: Cost paid from Chehalis Foundation and District grants.
  - Trisha Smith, Tommy Elder, Christine Voelker, Chrissy Fralick, Andi LeBoeuf, Nancy Alexander, Kerri Chaput, Emily Mora, Emily Jordan, Krista Wilks, Gena Dalan, Meagan Corey and Mary Claire Gegen
- Out-of-state travel for the following Chehalis School District Staff to attend the Learning Disabilities Association National Conference, February 20-24-2023, Las Vegas, NV: Cost paid from GHAS.
  - Sarah Joslin, Kristin Pace, Steve Staaden, Sean Hadaller, Heather Schilling, Erin Johnson, Melissa Chan, Katie Howell, and Tim Touhey
- Overnight travel for 12 W.F. West Girls Basketball players and four coaches on December 27-28, 2022, Bellingham, WA. Cost paid from Boosters.

- Student travel for 14 W.F. West Forensic students and chaperone, Janelle Williams, to the following Forensic events. Costs for travel paid from ASB.
  - November 4-5, 2022, Gig Harbor, WA - overnight
  - December 9-10, 2022, Ridgefield, WA - overnight
  - January 13-14, 2023, Mt. Vernon, WA - overnight
  - January 20-21, 2023, Auburn, WA - overnight
  - January 27-28, 2023, Seattle, WA - overnight
  - February 11-13, 2023, Stanford, CA - overnight, out-of-state
  - March 3-4, 2023, Site TBD
  - March 10-11, 2023, Tacoma, WA (State) - overnight
  - March 17-18, 2023, Tacoma, WA (State) - overnight
- Student travel for 16 W.F. West High School Wrestling students and four coaches to the following Wrestling events. Costs paid from Booster.
  - December 16-17, 2022, Silverdale, WA (Hammerhead Invitational) - overnight
  - December 21-22, 2022, Portland, OR (Pac Coast Championship) - overnight, out-of-state
  - January 6-7, 2023, McMinnville, OR - overnight, out-of-state

## 5. Board Discussion

Board discussion centered around board policy 1400. The overall consensus was to take another look at it with legal counsel to revisit some of the wording.

## 6. New Business

### a. School Improvement Plans (SIP)

Mr. Petersen motioned, Mr. Browning seconded, to approve the 2022-2023 School Improvement Plans (SIP) for James W. Lintott Elementary School, Orin C. Smith Elementary School, Chehalis Middle School, W.F. West High School. (annual approval) *Motion passed 4-0.*

### b. Board Policies - First Reading

Mr. Petersen motioned, Mr. Browning seconded, to move all policies to a second reading/adoption as listed except BP 1400, which has been tabled to allow time to look at some of the wording with legal counsel. *Motion passed 4-0.*

### c. Board Policies - Second Reading/Adoption

Mr. Browning motioned, Mr. Petersen seconded, to approve the second reading/adoption of the following except BP 2004 which will contain additional language which was read aloud: *Motion passed 4-0.*

- BP 2004 - Instruction, Accountability Goals, Revision
- BP 5010 - Personnel, Nondiscrimination and Affirmative Action, Revision
- BP 6112 - Management Support, Rental or Lease of District Real Property, Revision

### d. Policy Removal

Mr. Browning motioned, Mr. Petersen seconded to remove from Chehalis School District the following board policies as obsolete: *Motion passed 4-0.*

- BP 4221 - Community Relations - Patron Complaints
- BP 4230 - Community Relations - Contacts with Students
- BP 6911 - Management Support - Project Supervision
- BP 6912 - Management Support - Construction Phase

## 7. Board of Directors Reports

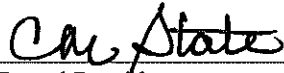
Mr. Browning commented on boys football and their state title quest defeating Ephrata. Congratulations was also given to girls volleyball and tennis. Mrs. Hamilton announced her new WSSDA Region Five Rep position.

**8. Announcements**

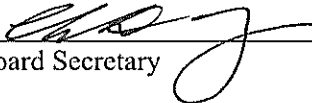
Nov 16            Education Support Professionals Day  
Nov 23            Early Release for Holiday  
Nov 24-25        Thanksgiving Holiday  
Dec 2             Early Release - Staff Inservice  
Dec 10            Human Rights Day  
Dec 13            Regular School Board Meeting, 6:30 p.m.

**9. Adjournment**

Vice President State adjourned the Regular Meeting at 7:03 p.m. and made an announcement that the Board would be entering into an Executive Session for approximately one hour, pursuant to RCW 42.30.110(1)(g) to review the performance of a public employee. No motions were entertained or actions given during the Executive Session. Executive Session closed at 8:15 p.m.



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Board President



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Board Secretary