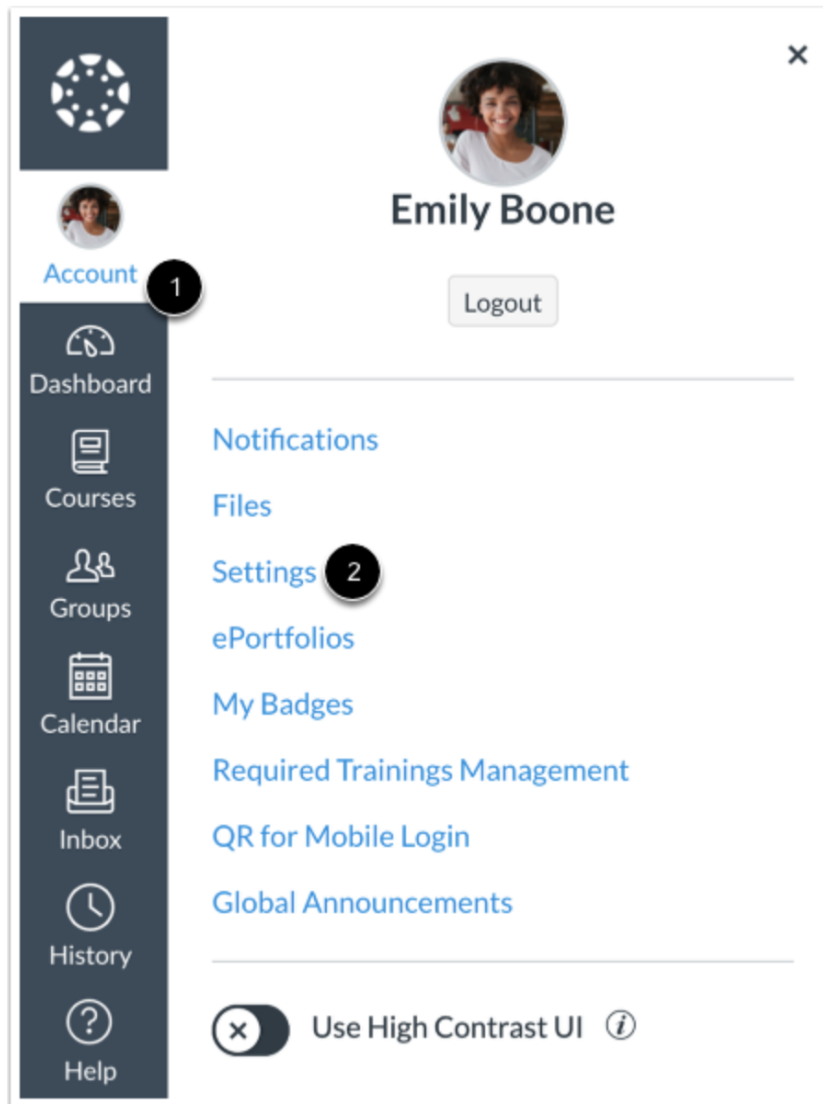


# STEP 1:

Have your student sign into their Canvas account, then:

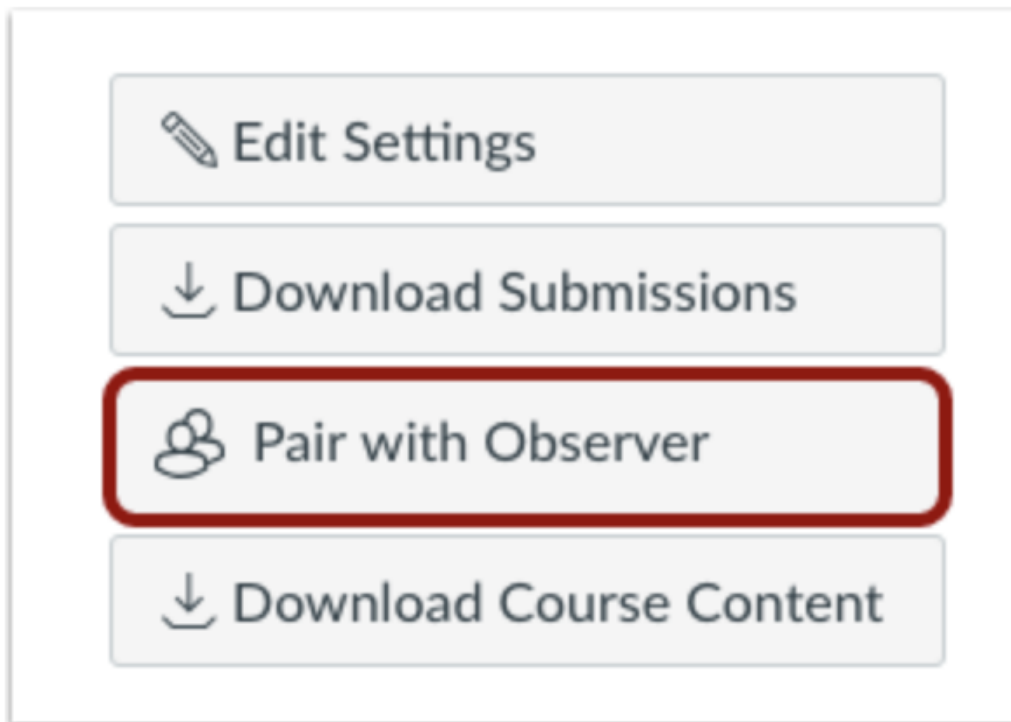
## Open User Settings



In Global Navigation, click the **Account** link [1], then click the **Settings** link [2].

## STEP 2:

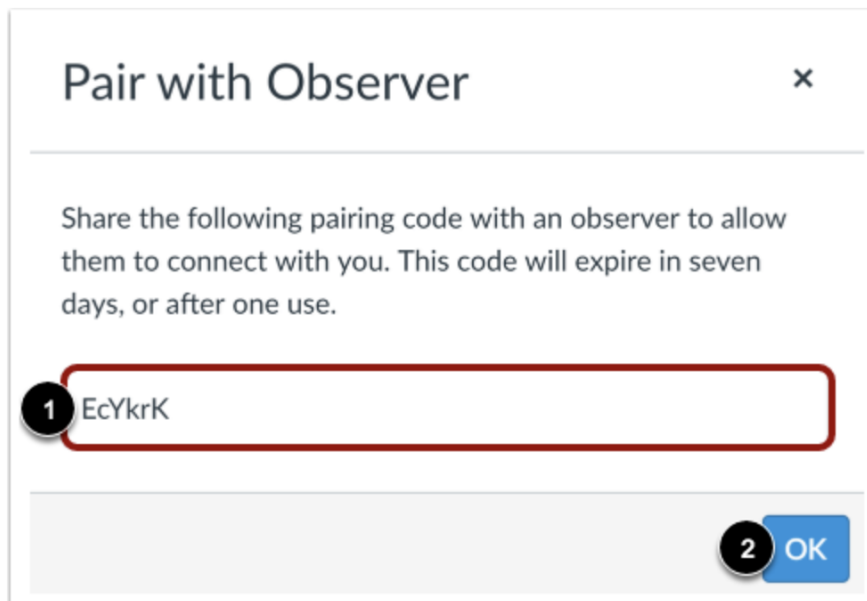
# Pair with Observer



Click the **Pair with Observer** button.

## STEP 3:

### Copy Pairing Code



Copy the six-digit alphanumeric pairing code [1]. You will need to share the code with the observer who will link to your account. The pairing code will expire after seven days or its first use.

To close the window, click the **OK** button [2].

**Note:** Pairing codes are case sensitive.

## STEP 4:

Have your student log out of their Canvas account.

## STEP 5:

# Open Canvas URL



## STEP 6:

### Create Canvas Account

A screenshot of the Canvas login page. The page has a dark blue background. At the top left is the Canvas logo with the text "CANVAS FREE FOR TEACHER". At the top right, there is a red-bordered box containing the text "Need a Canvas Account? Click Here, It's Free!". Below this is a link for "Browse courses". The main form area contains fields for "Email" and "Password", a "Stay signed in" checkbox, and a "Log In" button. There is also a link for "Forgot Password?". At the bottom, there are social media icons for Facebook, GitHub, Google+, LinkedIn, Next.js, and Twitter. At the very bottom, there are links for "Help", "Privacy Policy", "Acceptable Use Policy", "Facebook", and "Twitter", and the word "INSTRUCTURE" in all caps.

Click the **Need a Canvas Account?** link.

## **STEP 7:**

Sign Up As a Parent (Free Account)



Click the **Parents sign up here** link.

# STEP 8:

## Enter Signup Details

The screenshot shows a 'Parent Signup' form with the following fields and elements:

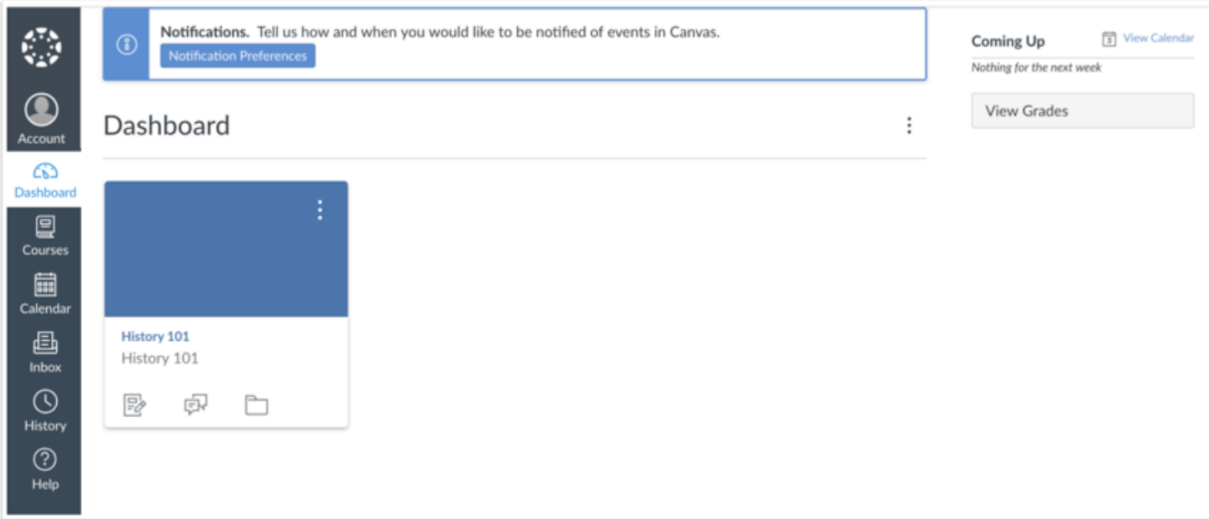
- 1**: Your Name input field.
- 2**: Your Email input field.
- 3**: Password input field.
- 4**: Re-enter Password input field.
- 5**: Student Pairing Code input field, with a link 'What is a pairing code?' to its right.
- 6**: A checkbox labeled 'You agree to the [terms of use](#) and acknowledge the [privacy policy](#).'
- 7**: A reCAPTCHA box containing an 'I'm not a robot' checkbox and a reCAPTCHA logo with 'reCAPTCHA Privacy - Terms' text.
- 8**: A blue 'Start Participating' button, with a 'Cancel' button to its left.

Enter the following information:

1. Enter your name in the **Your Name** field.
2. Enter your email in the **Your Email** field.
3. Enter your password in the **Password** field.
4. Re-enter your password in the **Re-enter Password** field.
5. Enter a pairing code to link your account to your student in the **Student Pairing Code** field.
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
7. Confirm that you are not a robot by completing the Captcha form (if enabled by your student's school).
8. Click the **Start Participating** button.

# STEP 9:

## Begin Observing



You can begin observing your student in Canvas immediately.