

CENTRAL UNION HIGH SCHOOL DISTRICT

TRANSPORTATION REQUEST

BUSES

PLEASE SUBMIT TO SCHOOL SECRETARY

Requests for transportation within the county must be in the principal's office no later than THREE (3) DAYS PRECEDING the day it is needed; trips out of the county, at least a WEEK IN ADVANCE of the day it is needed.

Date: _____ Requested by: _____

Phone Number: _____ Cell Number: _____

NUMBER OF BUSES REQUESTING: _____ NUMBER OF STUDENTS _____ # OF ADULTS _____

Class, Club, Organization: _____

Chaperones: _____

Educational or Other Justification: _____

Departure: Place: _____ Date: _____ Time: _____

Destination Address & Place: _____ Date: _____ Time: _____

Destination Address & Place: _____ Date: _____ Time: _____

Destination Address & Place: _____ Date: _____ Time: _____

Return to El Centro: Place: _____ Date: _____ Time: _____

Charge to: _____ CUHS Student Account PO# _____
(must have # if it's a club trip)

All students need to have a permission slip before attending field trip and a field trip request must be approved before transportation is requested. If you have questions about permission slips please see Elena.

Teacher/Advisor Signature: _____

APPROVED BY:

Principal: _____ Date: _____

(FOR OFFICE USE)

Comments/Instructions: _____

REQUEST ID# _____

DATE ENTERED: _____