Mentoring Handbook











Table of Contents

Volunteer Application White sheet

Mentor Job Description Gold sheet

School's Commitment Pink sheet

Overview of Mentoring Opportunities Orange sheet

School Calendars White sheets

List of Principals Blue sheet

List of Counselors White sheet

Plan for Meeting Outside of School Green sheet

Mentoring Resources at the School Purple sheet

Mentor and Mentee Monthly Activities Peach sheet

40 Developmental Assets Red sheet

Mentor Report Log White sheets





Procedure for Mentor Application and Background Check

Most importantly, Thank you for applying as a Canton City School District Volunteer!

For the safety of all students and staff in the Canton City School District, anyone who volunteers in a school must consent to a BCII (Bureau of Criminal Identification and Investigation) fingerprint check. And, as in circumstances detailed below, a FBI check may also be required. Volunteers are required to **complete 3 forms each year**. In short, when your approved background check and paperwork is approved, you are cleared to work with students and staff.

Step I: <u>Each year</u>, **all** volunteers must sign and complete the following forms:

- Volunteer Application Form
- School Volunteer Agreement
- Law Enforcement Agency Authorization

Send all three completed forms to Student Family & Community Support, CCS Administrative Center, attn.: Mentoring, 305 McKinley Ave NW, Canton, OH 44702.

Step 2: Schedule your BCII check

If you have lived in Ohio for the last 5 years: You will need to call Sue
 Luther (330) 438-2588, to make an appointment for a background check.
 Once the appointment has been made, you will need:

to bring a check, exact cash or money order in the amount of <u>\$22</u> made payable to Canton City Schools, your **driver's license or state ID** and you must be able to provide **your Social Security number**. Once Ms. Luther has received the necessary information, paperwork will be processed for approval.

- If you have not lived in Ohio for the past 5 years: You will need to call Sue Luther (330) 438-2588, to make an appointment for a more extensive background check ~ BCI and FBI are both required. Once the appointment has been made, you will need to bring a check, exact cash or money order in the amount of \$53.00 made payable to Canton City Schools, your driver's license or state ID and you must be able to provide your Social Security number. Once Ms. Luther has received the necessary information, paperwork will be processed.
- **Step 3:** Once approved, the office of Student, Family & Community Support will be notified and will contact you.





Canton City Schools Mentor Application Form ~~ 2019/20

| FOR OFFICE USE ONLY School: |
|-----------------------------|
| Local Background Check: |
| BCII: |
| ApprovedDenied |

| Name: | | | | | | | | | | |
|--|-------------------|----------------------|------------------------|-------------------------|-------------------|------------|--|--|--|--|
| Address:Zip: | | | | | | | | | | |
| Phone: | | Birth Date: | | Social Securi | ty #: | | | | | |
| Years of reside | ence in Ohio | If le | ess than <u>5 year</u> | <u>s,</u> please list o | city and state of | f previous | | | | |
| residence | | | | | | | | | | |
| Education (ind | icate last year | of school complet | ed): | | | | | | | |
| Number of children:Name(s), Age(s) & School(s): | | | | | | | | | | |
| | | | | | | | | | | |
| Please specify time/day you will be available to volunteer: | | | | | | | | | | |
| Please specify | time/day you v | vill be available to | volunteer: | 1 | 1 | 1 | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday | - | | | | |
| Morning | | | | | | - | | | | |
| Afternoon | | | | | |] | | | | |
| Volunteer Preference: | | | | | | | | | | |
| Preschool – Primary 2 Primary 3 – 5 Grades 6-8 High School | | | | | | | | | | |
| What skills do you have that would be helpful in the positions you indicated above? | | | | | | | | | | |
| If you do not have a child attending the school, please list two references whom we may contact. | | | | | | | | | | |
| IN CASE OF E | EMERGENCY: | | | | | | | | | |
| Contact Name | : <u> </u> | | Conta | ct Phone: | | | | | | |
| Contact Addre | ss: | | Hospi | tal Choice: | | | | | | |
| Medical Condi | tion(s)/Allergies | :: | | | | | | | | |





Mentor Volunteer Agreement ~~ 2019/2020

| Name: | | | | | | | | | |
|--|-----------------------------------|-------------------|--|-------------------|----------------|---|--|--|--|
| Address:Phone: | | | | | | | | | |
| Volunteer direc | ctly responsible | e to: | | | | | | | |
| Duties and res | ponsibilities:_ | | | | | | | | |
| | | | | | | | | | |
| Time Commitm | nent: | | | | | | | | |
| | Monday | Tuesday | Wednesday | Thursday | Friday | | | | |
| Morning Afternoon | | | | | | | | | |
| Other | | | | | | | | | |
| Starting Date:Ending Date: | | | | | | | | | |
| Procedure for reporting absence: | | | | | | | | | |
| | , , | | | | | | | | |
| Have you ever been convicted of a misdemeanor or felony? YesNo | | | | | | | | | |
| If answer is "yes", explain: | | | | | | | | | |
| , , | | | | | | | | | |
| Were you a member of the armed services? YesNo | | | | | | | | | |
| · ——— | | | | | | | | | |
| If yes, have you been convicted under the Uniformed Code of Military Justice (UCMJ)? | | | | | | | | | |
| YesNo | | | | | | | | | |
| If answer is "yes", explain: | | | | | | | | | |
| The Volunteer | agrees to: | | | | | | | | |
| | | | ation that may be re ny observations ma | | | r | | | |
| staff while volunteering (this includes any observations made while volunteering) Authorize the Canton City Schools to contact appropriate law enforcement agencies for the purpose of conducting a background check. | | | | | | | | | |
| | | | | Volunteer Sig | nature | | | | |
| The School Ag | rees to: | | | | | | | | |
| - | | on and ongoing t | raining and suppor | t for school volu | ınteers. | | | | |
| | | | g the volunteer a s | uitable assignm | nent in | | | | |
| | areas of inter ne volunteer in | | chedule changes (ł | nolidays specia | l events etc.) | | | | |
| | | | | , . , | | | | | |
| School Volun | teer Coordina | ntor's signature: | | | | | | | |
| Principal's sig | nature: | | | | | | | | |





PLEASE RETURN COMPLETED FORM TO SUE LUTHER – CCS ADMINISTRATIVE CENTER LAW ENFORCEMENT AGENCY AUTHORIZATION

| Date | | |
|---|------------------------|---------------------|
| I,(DD INT Full Name) | do he | ereby authorize and |
| (PRINT Full Name) | | |
| request any City, County, State or Federal Ag | gency, Department o | r Bureau to furnish |
| any criminal information in their files under the | he above name(s). I | agree to hold any |
| sources of information blameless for any erro | r in reporting this in | formation. I |
| release all persons, whomsoever, from any da | mage for having fur | mished said |
| information. | | |
| Social Security Number MUST be furnished | ed to be considered | l for any position. |
| SIGNATURE: | | |
| ALSO KNOWN AS, OR MAIDEN NAME | Please print | |
| DATE OF BIRTH | 1 | |
| SOCIAL SECURITY NUMBER | | |
| ADDRESS | | |
| CITY | STATE | ZIP |
| Application to volunteer at: | | |
| Nai | me of School | |

PLEASE RETURN COMPLETED FORM TO STUDENT FAMILY and COMMUNITY SUPPORT – CCS ADMINISTRATIVE CENTER – ATTN: MENTORING

CCSD Mentor Job Description

The CCSD Mentoring Program helps to empower youth in our community to make positive life choices that enable them to maximize their potential. The mentoring program uses adult volunteers to commit to supporting, guiding, and being a friend to a young person for a period of at least one school year. By becoming part of the social network of adults and community members who care about the youth, the mentor can help youth develop and reach positive academic,

Mentor Role

career, and personal goals.

- Take the lead in supporting a young person through an ongoing, one-to-one relationship
- Serve as a positive role model and friend
- Build the relationship by planning and participating in activities together
- Strive for mutual respect
- Build self-esteem and motivation
- Help set goals and work toward accomplishing them

Time Commitment

- Make a one-year commitment
- Spend a minimum of four, one-to-one contacts per month with a mentee
- Communicate with the mentee weekly
- Attend an initial training session and scheduled training sessions throughout the year
- Attend optional mentor/mentee group events, mentor support groups, and program recognition events

Participation Requirements

- Be at least 21 years old
- Be interested in working with young people
- Be willing to adhere to all program policies and procedures
- Be willing to complete the application and screening process
- Be dependable and consistent in meeting the time commitments
- Attend mentor training sessions as prescribed
- Be willing to communicate regularly with program staff, submit activity information, and take constructive feedback regarding mentoring activities
- Have a clean criminal history
- No use of illicit drugs
- No use of alcohol or controlled substances in an inappropriate manner
- Not currently in treatment for substance abuse and have a non-addictive period of at least five years
- Not currently in treatment for a mental disorder or hospitalized for such in the past three years

Desirable Qualities

- Willing listener
- Encouraging and supportive
- Patient and flexible
- Tolerant and respectful of individual differences

Benefits

- Personal fulfillment through contribution to the community and individuals
- Satisfaction in helping someone mature, progress, and achieve goals
- Training sessions and group activities
- Mileage and expenses may be deductible
- Personal ongoing support, supervision to help the match succeed
- Mentee/mentor group activities

Application and Screening Process

- Written application
- Criminal history check: state, child abuse and neglect registry, sexual offender registry
- Personal interview
- Provide three personal references
- Attend mentor training



The CCSD Mentoring Program

A School's Commitment to Having a Mentoring Program

The School Principal believes that mentoring is an asset to the school and students and will support the following guidelines for a quality mentoring program:

- The School Counselor and a second identified staff agree to work as a team to build and support the mentoring program
- The School Counselor and a second identified staff member will attend a scheduled a CCSD Mentoring Program orientation training.
- The school will welcome mentors during lunch periods, meet for breakfast or during before and after school programs and provide a consistent space for the students and mentors to meet.
- The school agrees to pay for background checks for the first 3 mentors.
- The school agrees not to restrict a student from meeting with a mentor as a behavioral consequence, e.g., not permitted to go to mentoring because the student broke a school rule, was tardy or did not complete homework.

The School Counselor and a second identified staff member will work as a team and:

- Educate the school staff about the mentoring program in the school
- Invite mentors to school open house, holiday celebrations and other school activities.
- Attend district mentoring events
- Provide a location for the mentoring
- Send parents the permission form for students to participate in mentoring
- Work with school administration to identify students
- Group students who eat breakfast/lunch together (PreK-5 mentoring)
- Match student groups with mentors
- Provide a mentoring mailbox to provide communication between mentor and teacher
- Assist with mentor recruitment through the mentor packet.
- Provide mentors with a school packet that includes contact information, school calendar, etc.
- Greet mentors as they come to the school
- Follow up with mentors after sessions
- Conduct an exit interview with mentors who leave the program

I agree to participate in the CCSD Mentoring Program and follow the guidelines above:

| Principal | Date: |
|---------------------|-------|
| School Counselor: | Date: |
| Other School Staff: | Date: |



BRIGHTER TOMORROW, BRIGHTER YOU MENTORING OPPORTUNITIES

The Canton City School District offers multiple mentoring opportunities throughout the school district for mentoring to occur. Research shows that students benefit from having a trusted adult friend to motivate them, hold them accountable, and offer perspective. Leaders from our local businesses, community groups, and institutions of higher learning volunteer their time and resources to ensure Canton City School students have the opportunity to experience a Brighter Tomorrow. Current mentoring opportunities include:

ELEMENTARY SCHOOL BASED MENTORING

The CCSD Brighter Tomorrow, Brighter You Mentoring Program empowers youth to make positive life choices that enable them to maximize their potential. The mentoring program uses adult volunteers to commit to supporting, guiding, and being a friend to a young person for a period of at least one school year. The mentor can help youth develop and reach positive academic, career, and personal goals. The model used in the elementary setting is two mentors to a group of four to six students during breakfast, lunch, or after school programming.

Lisa Turkalj-Painter is the contact person for elementary school based mentoring and can be reached via email at turkalj_l@ccsdistrict.org.

MIDDLE SCHOOL CAPTAIN'S TABLE

Students and community professionals come together to learn about the 40 Developmental Assets from Search Institute. As a mentor you are asked to participate in 3 to 5 Captain's Tables per year at a middle school academy. Mentors enjoy lunch, share, interact and mentor the same group of students each month. One-to-one mentor opportunities are also available at the middle school level.

MIDDLE SCHOOL MENTORING

The Legacy Project of Stark is a middle school mentoring program. We recruit and train adult volunteers to meet with five to six students each week during their lunch periods. We are currently in Lehman Middle School but plan to expand our program into other schools throughout the Canton City School District in the upcoming years. Our website is www.thelegacyprojectofstark.org, and we can be followed on Facebook, LinkedIn, and Instagram.

HIGH SCHOOL MENTORING

In partnership with Hannah's House 119, our high school mentoring program brings students together in a structured group setting to promote healthy relationships, resilience and self-confidence using the Girls Circle or Boys Council curriculum. www.HannahsHouse119.com or find us on Facebook Email us at info@HannahsHouse119.com

FOSTER GRANDPARENTS

The Foster Grandparent program connects individuals 55 years and older with children and young people with identified needs as determined by the classroom teacher. The Foster Grandparents assist the teacher by providing one-to-one or small group mentoring and tutoring in subject areas such as reading, math and basic skills including socialization and communication. Foster Grandparents can serve up to 5 children per class and serve between 15 and 40 hours per week. Most average around 20 hours per week. This is a partnership between CCSD and the Foster Grandparents Program. The Foster Grandparents Program provides, training, ongoing support and a stipend for income eligible volunteers. For more information, please contact Julie Nan at inan@fcsohio.org or (330) 617-4765.

For more information about mentoring, visit our website at www.ccsdistrict.org and click on the Community tab. Then click on Student, Family, Community Support.

CANTON CITY SCHOOL DISTRICT 2019-2020 SCHOOL CALENDAR **BOARD APPROVED 2-11-2019**

| July | 4 - Independence Day - All Schools and Offices Closed | | | J | uly : | 2019 |) | | | | Jan | uarj | 202 | 20 | |
|-----------|---|-----|-------|--------------|-------|-------------|------|-------|-------------------|------|-------|-------|---------------|----|-----|
| | | S | N | I T | W | TH | l F | S | \$ | M | T | W | TH | F | S |
| August | 8 - PD for Classified & Certified Staff | | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | 4 |
| | 9 - PD for Classified & Certified Staff (half day) | 7 | 8 | _ | | 11 | | | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 12 - First Day for Students in Grades Kdg., 3rd, 6th, 9th, | 14 | 1 1 | 5 10 | 3 17 | 18 | 19 | 20 | | | | | 16 | | |
| | also, 10th graders at McKinley Main Campus | 21 | 22 | 2 2: | 3 24 | 25 | 26 | 27 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 12 - PreK Orientation Day | 28 | 29 | 3 3 | 31 | | | | 26 | 27 | 28 | 29 | 30 | 31 | |
| | 13 - First Day for All Students Including Preschool | | | | | | | | | | | | | | |
| | 30 - PD for Classified & Certified Staff - No School for Students | | | | _ | t 201 | | | | F | ebr | uar | / 2 0: | 20 | |
| | CONVOCATION - <u>ALL STAFF</u> required to attend | S | M | I | W | TH | | S | S | М | Т | W | TH | F | S |
| | | | | | | 1 | 2 | 3 | | | | | | | 1 |
| September | 2 - Labor Day - All Schools and Offices Closed | 4 | | _ | 7 | | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | | 11 | 12 | II 1. | 14 | 15 | 16 | 17 | 9 | 10 | | | 13 | | |
| October | 11 - Fall Recess - All Schools Closed | | | | | 22 | | | 16 | | | | | | 22 |
| | 11 - End of 1st Grading Period (42 days) | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| | 14 - All Schools Closed (In observance of Columbus Day) | | | | | | | | | | | | | | |
| | 25 - PD for Classified & Certified Staff - No School for Students | | S | - | | er 2 | | | | | Maı | ch : | 2020 |) | |
| | | S | M | | W | TH | F | S | S | М | Т | W | TH | F | \$ |
| November | 27 - Thanksgiving Recess - All Schools Closed | 1 | 2 | | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | . 7 |
| | 28-29 - Thanksgiving Recess - All Schools and Offices Closed | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | | 15 | | | | 19 | | | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| December | 2 - Parent Teacher Comp Day - All Schools Closed | 22 | | | 25 | 26 | 27 | 28 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 6 - PD for Classified & Certified Staff - No School for Students | 29 | 30 |) | | | | | 29 | 30 | 31 | | | | |
| | 20 - End 2nd Grading Period - End of 1st Semester (43 days) | | | | | | | | | | | | | | |
| | 23 - Winter Recess - All Schools Closed | | | Oct | obe | 20 1 | 9 | | | | Аp | ril 2 | 020 | | |
| | 24 & 25 - Holiday - All Schools and Offices Closed | S | M | Т | W | TH | F | S | S | М | Т | W | TH | F | S |
| | 26-30 - Winter Recess - All Schools Closed | | | 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | 3 | 4 |
| | 31 - Holiday - Ali Schools and Offices Closed | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| January | 1 - New Years Day - All Schools and Offices Closed | 20 | | | | 24 | 25 | 26 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | 2-3 - Winter Recess - All Schools Closed | 27 | 28 | 29 | 30 | 31 | | | 26 | 27 | 28 | 29 | 30 | | |
| | 20 - Martin Luther King Day - All Schools and Offices Closed | | | | | | | | | | | | | | |
| | | | N | love | mbe | er 20 | 19 | | | | Ma | y 20 | 20 | | |
| February | 17 - Presidents' Day - All Schools and Offices Closed | S | М | T | W | TH | F | S | S | M | Т | W | TH | F | S |
| | 21 - Parent Teacher Comp Day - All Schools Closed | | | | | | 1 | 2 | | | | | | 1 | 2 |
| | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| March | 13 - End of 3rd Grading Period - (47 days) | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | 23-27- Spring Recess - All Schools Closed | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| April | 10 - Spring Holiday - All Schools and Offices Closed | | | | | | | | 31 | | | | | | |
| | 13 - All Schools Closed | | | | | | | | | | | | | | |
| | | | D | ece | mbe | r 20 | 19 | | | | Jun | ie 20 | 020 | | |
| May | 21 - Last Day for Seniors | S | M | T | W | TH | F | S | S | M | T | W | ΤH | F | S |
| | 22 - All Schools Closed | 1 | 2 | 3 | 4 | 5 | 6 | 7 | | 1 | 2 | 3 | 4 | 5 | 6 |
| | 25 - Memorial Day - All Schools and Offices Closed | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | 28 - Last Day for Students | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| | 28 - 4th Grading Period Ends - End of 2nd Semester (45 days) | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| | 29 - PD for Classified & Certified Staff (half day) | 29 | 30 | 31 | | | | | 28 | 29 | 30 | | | | |
| | First Day for Students in Grades Krig, 3rd, 5th, 5th, 5 tinh First Day for all Students including Preschool | | | | | | | | | | | | | | |
| 1 | Last Day for Students | | | O |) EN | DΟ | He | E e.c | HEDI | | : | | | | |
| | Professional Develoment - No school for students | To | view | | | | | | edules | | _ | م اس | 14 | | |
| | ALL Staff MAY be required to work - Will be notified | | | | - | | | | edule: ict.org | | | | ıL | | |
| | Maildene | OU. | . 446 | וופעי | o at | **** | انان | | ct.org | UI C | OIILE | IUL | | | |

Hoildays

No School

Parent/Teacher Conference Comp Day

our website at www.ccsdistrict.org or contact your building office.

STUDENT DAYS 177 / STAFF DAYS 184

CANTON CITY SCHOOL DISTRICT 2019-2020 AIM ACADEMY CALENDAR BOARD APPROVED 2-11-2019

| July | 4 - Independence Day - All Schools and Offices Closed | | | | Jı | uly 2 | 2019 | ٠ | | | | Jan | uary | 202 | 0 | |
|-----------|---|-----|----|-----|------|-------|-------|-----|----|----|-----|-----|-------|-------------|-----|----|
| | 18 - PD for Classified & Certified Staff | | S | М | | W | TH | F | S | S | М | T | W | TH | F | \$ |
| | 18 - Open House | | | 1 | 2 | 3 | 4 | 5 | 6 | | | | 1 | 2 | 3 | 4 |
| | 19 -PD for Classified & Certified Staff (half day) | | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 22 - First Day for ALL STUDENTS | | 14 | - | 16 | | 18 | | | | | | | 16 | | |
| August | 30 -PD for Classifled & Certified Staff - No School for Students | | | | - | | 25 | 26 | 27 | 19 | | 21 | | | 24 | 25 |
| August | CONVOCATION - ALL STAFF required to attend | | 28 | 29 | 30 | 31 | | | | 26 | 2/ | 28 | 29 | 30 | 31 | |
| | OUNTOWN PALE OF ALL TANGENED TO STEEL | | | | Δ | uiet | 201 | • | | | _ | ahe | | . 202 | ο ο | |
| September | 2- Labor Day - All Schools and Offices Closed | | s | М | - | • | TH | | S | s | М | | - | 202 r TH | | s |
| Обрасинов | 20 - End of 1st Grading Period (43 days) | | ٠ | 141 | • | ••• | 1 | 2 | 3 | • | 871 | J | ** | ••• | | 3 |
| | 23-30 - Intersession | | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| | 25 55 1115(5553151) | | 11 | | 13 | - | | 16 | 17 | 9 | 10 | - | _ | 13 | | _ |
| October | 1-11 - Intersession | | 18 | | | | 22 | | 24 | _ | | | | 20 | | |
| | 14 - Classes resume | | 25 | | | | 29 | | 31 | | | | | 27 | | |
| | 25 - PD for Classified & Certified Staff - No School for Students | | | | | | | •• | • | | | | | | | |
| | | | | S | epte | mb | er 20 | 019 | | | | Mar | ch 2 | 2020 | | |
| November | 28-29 - Thanksgiving Recess - All Schools and Offices Closed | | s | M | T | W | TH | F | s | s | М | | | TH | | s |
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| December | 2 - Parent Teacher Comp Day - All Schools Closed | | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | 6 - PD for Classified & Certified Staff - No School for Students | | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| | 20 - End of 2nd Grading Period (45 days) | | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| | 23 - Intersession | | 29 | 30 | | | | | | 29 | 30 | 31 | | | | |
| | 24-25 - Holiday - All Schools and Offices Closed | | | | | | | | | | | | | | | |
| | 26-30 - Intersession | | | (| Octo | ber | 201 | 9 | | | | Api | ril 2 | 020 | | |
| | 31 - Holiday - All Schools and Offices Closed | 1 | S | М | Ţ | W | TH | F | S | S | M | Т | W | TΗ | F | S |
| | | į. | | | 1 | 2 | 3 | 4 | 5 | | | | 1 | 2 | 3 | 4 |
| January | 1- New Years Day - All Schools and Offices Closed | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| - | 2 - 3 - Intersession | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | 6 - Classes resume | | 20 | | | | 24 | | | | | | | 23 | | |
| | 20 - Martin Luther King Jr.Day - Ali Schools and Offices Closed | | 27 | 28 | 29 | 30 | 31 | | | | | 28 | | | | |
| | • | | | | | | | | | | | | | | | |
| February | 17 - Presidents' Day - All Schools and Offices Closed | | | N | ove | mbe | r 20 | 19 | | | | Ma | y 20 | 20 | | |
| | 21 - Parent/Teacher Comp Day - All Schools Closed | | S | M | Т | W | TH | F | S | S | M | T | W | TH | F | S |
| | | | | | | | | 1 | 2 | | | | | | 1 | 2 |
| March | 13 - End of 3rd Grading Period (47 days) | | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | 16-31 - Intersession | | | | | | 14 | | 16 | 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| | | | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| April | 1-3 - Intersession | | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| | 6 - Classes resume | | | | | | | | | 31 | | | | | | |
| | 10 - Spring Holiday - Ali Schools and Offices Closed | | | | | | | | | | | | | | | |
| | | | | | | | r 20 | | | | | Jun | | | | |
| Мау | 25 - Memorial Day - All Schools and Offices Closed | | S | М | | | TH | | S | 5 | М | Т | | TH | | S |
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | _ | 1 | 2 | 3 | | 5 | 6 |
| June | 4 - Last Day for Students | | 8 | 9 | | | 12 | | | 7 | 8 | | | 11 | | |
| | 4 - End of 4th Grading Period (42 days) | | | | | | 19 | | | | | | | 18 | | |
| | 5 - PD for Classifled & Certified Staff (half day) | | | | | 25 | 26 | 27 | 28 | | | | 24 | 25 | 26 | 27 |
| | First Day for ALL Students | - 1 | 29 | 30 | 31 | | | | | 28 | 29 | 30 | | | | |
| | Last Day for Students | 4 | | | | | | | | | | | | | | |
| | Professional Development - No School for Students | _ | | | | | | | | | | | | | | |
| | At a management of the second | | | | | | | | | | | | | | | |

ALL Staff MAY be required to work - Will be notified

Parent/Teacher Conference Comp Day

Holidays

No School

STUDENT DAYS 177 STAFF DAYS 184

PRINCIPAL/SECRETARY PBX LIST 2019-2020

8/28/19

| | FRINCIPAL/SECRETAL | | , | 8/28 | |
|---|--|-------------|---------------------------|----------------------|------------------------------|
| McKinley Senior High School 7:30-2:35 | Pr -Jonas Wertin | ext. 130 | Melissa Fedor ext. 117 | 438-2750/2 | 723/2712 |
| 1ain Campus | 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | ext. 105 | Patty Fabynick | 1 | us Fax 580-3507 |
| _323 17th St., NW 44708 | , | ext. 122 | Debbie Gosiewski ext. 101 | 438-2729 | Attendance |
| 2525 27 507 1111 11110 | | | Diana Oakerson ext. 143 | 130 2723 | rescriberios |
| 50 44 52 Cundo | | ext. 112 | Diana Carerson ext. 143 | <u> </u> | |
| 10, 11, 12 Grade | | ext. 110 | | | |
| | Asst Pr - Lori Nickels | ext. 194 | Registrar- ext. 114 | 438-2750 | Fax 580-3507 |
| | | | Jeanne Charlikowskyi | | |
| McKinley Senior High School 7:30-2:35 | Pr -Jonas Wertin- x 1123 4 | 38-2603 | Donna Diacontonas | 438-2602 | Fax 580-2675 |
| Downtown Campus | Asst Pr - Freshman Academy | | | 438-2631 | Attendance |
| 521 Tuscarawas St., W 44702 | | 38-2620 | Jessica Sunderman | 580-3538 | Attendance Fax |
| 522 (230a) - (140 b) (1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | | 38-2600 | | 438-2601 | , accidented tox |
| 9th Grade | _ | 38-2653 | Lynn Poje | 730-2001 | |
| out Grave | | | | 420 2520 | F 400 0575 |
| | Isaiah Wyatt 58 | 80-3186 | Registrar- ext. 114 | 438-2538 | Fax 438-2675 |
| | | | Jeanne Charlikowskyi | 438-2750 | Fax 580-3507 |
| Timken Early College High School | Pr - Ken Brunner | | Jackie Talbert | 458-3950 | Fax 458-3980 |
| 231 McKinley Ave., NW 44702 7:30-2:35 | Asst Pr - Andrea Rosewell | | sacrite temper t | 430-3330 | F4X 430-330U |
| | | | n | | E 500 54E0 |
| AIM Academy @ Fairmount 9:20-4:00 | Pr - Annie Arvidson | | Danielle Palaski | 456-3167 | Fax 580-5479 |
| 2701 Coventry Blvd. NE 44705 | Asst Pr - Kara Rankin | | | Į. | |
| Arts Academy @ Summit 9:20-4:00 | Pr - Jeanie Bowling | | Carla Lenzer | 452-6537 | Fax 580-3190 |
| 1100 10th St., NW 44703 | Asst Pr - Amber Steele | | | | |
| C2RA @ Lehman 9:20-4:00 | Pr - Jolinda Seiple | | Karen Okey | 456-1963 | Fax 456-8121 |
| College and Career Readiness | Asst Pr - Lonnel Bush | | Brenda Sparhawk | 456-4253 | Student Services |
| | | | piciiua spariiawk | i | |
| 1400 Broad Ave., NW 44708 | Asst Pr - Nathan Clark | | | 588-2149 | Attendance |
| | Admin Intern - Brennen Endres | s | | | |
| ECA @ Crenshaw 9:20-4:00 | Pr - Bob Crone | | Robyn Adams | 454-7717 | Fax 588-2120 |
| 2525 19 th St., NE 44705 | Asst Pr - Bobbie Grimm | | Susan Scheetz | 454-4617 | Student Service |
| • | Asst Pr - Jenae Stephens | | | | |
| | I STATE OF THE STA | | | | & Attendance |
| STEAMM Academy @ Hartford | Pr - David Thompson | | Kristi Salmons | 453-6012 | Fax 453-5096 |
| 1824 3 rd St., SE 44707 9:20-4:00 | Asst Pr -Russell Burt | | Erin Jones | 453-5707 | Student Services |
| Illen Reading and Math School | Pr - Christen Sedmock | | Vanessa Booth | | |
| | | | variessa booth | 453-2782 | Fax 588-2127 |
| 1326 Sherrick Rd., SE 44707 8:30-3:05 | Asst Pr - Alivia Stamp | | | | |
| Belden Leadership School 8:40-3:14 | Pr - Angela Seders | | Jeanne Spall | 453-6902 | Fax 588-2128 |
| 2115 Georgetown Rd., NE 44704 | Asst Pr - Roneisha Campbell | | | | |
| Cedar Leadership School | Pr - Kathy Kisha-Wise | i | Marianne Rusu | 580-3502 | Fax 580-3165 |
| 2823 9 th St., SW 44710 8:40-3:14 | Asst Pr - Abby Durleux | | | | |
| Clarendon Leadership School | Pr - Nicole Herberghs | | Cathie Cameron | 453-7681 | Eay 420 2772 |
| • | _ | | Caune Carneron | 433-\0 <u>0</u> 1 | Fax 438-2773 |
| 3:40-3:14 | Asst Pr - Joseph Cole | | | | |
| 112 Clarendon Ave., NW 44708 | | | | | |
| Dueber Reading and Math School | Pr -Lori Kochan | | Janet Scott | 580-3517 | Fax 580-3163 |
| 315 Dueber Ave., SW 44706 | Asst Pr - Meghan Schauer | | | | |
| :30-3:05 | _ | | | | |
| Sibbs Leadership School | Pr -Nicole Bush | | Lori Gavin | 456-1521 | Fax 580-3164 |
| | | i | POLL GEALLS | -30-13ZI | FØA JOU-3104 |
| 320 Gibbs Ave., 44705 8:40-3:14 | Asst Pr - Myra Watkins | | | | |
| larter Reading and Math School | Pr - Teresa Caserta | | Lissa Rehfus | 456-1001 | Fax 588-2132 |
| 17 Raff Rd., NW 44708 8:30-3:05 | Asst Pr - Conrad Keim | | | | |
| Mason Leadership School | Pr - Renee Brown | | Theresa Whitehouse | 588-2156 | Fax 580-3038 |
| 316 30 th St., NW 44709 8:40-3:14 | | | | | |
| | Dr. Bonda Tomovelle | | Arma Bulka | #E3 7000 | Foy E00 3433 |
| McGregor Reading and Math School | Pr - Ronda Tomovcik | | Anne Pulka | 452-7069 | Fax 588-2133 |
| 339 17 th St., SW 44706 8:30-3:05 | | | | | |
| chreiber Reading and Math School | Pr - Erika Irwin | | Amy Yoho | 452-1672 | Fax 580-3031 |
| .503 Woodland Ave., NW 447038:30-3:0 | Asst Pr - Jacinta Rulewicz | | | | |
| tone (Belle) Reading and Math School | Pr - Charla Malone | | Lois Knight | 452-6521 | Fax 452-6858 |
| 100 Rowland Ave., NE 44714 8:30-3:05 | Asst Pr - Danielle Kemp | | | | 0000 |
| | | - | Velle Down | AE2 5740 | Fav. E00 2450 |
| Vorley Reading and Math School | Pr -Amy Konigsberger | | Kelly Perry | 452-5748 | Fax 588-2150 |
| 340 23 rd St., NW 44709 8:30-3:05 | | | | | |
| outz Leadership School | Pr -Nicole Cebula | | Lori Williams | 452-7601 | Fax 588-2159 |
| 901 Midway Ave., NE 44705 8:40-3:14 | Asst Pr - Matthew Chambers | | | | |
| arly Childhood @ TLC- Suite 102 | Director - | | Jill Nieb | 588-8420 | Fax 580-3008 |
| 19 W Tuscarawas St., 44702 | Linnea Olbon | | | 580-3033 | Registration |
| | | | | | |
| ompton Learning Center | Pr -Tim Spencer | | - | 456-1189 | Fax 580-2404 |
| 01 14 th St., SE 44707 | Asst Pr - Tomler Davenport | ľ | Vicki Jones - Digital | | |
| assages-Digital-Canton Academy | Choices-Connections-Grad Academ | ny | | | |
| assages pigital califoli Academi | | | | | |
| | Dr - Kim Rimmele | | Mary Ronske | 966-1912 | Fav 066-0727 |
| ortage Montessori | Pr - Kim Rimme l e | | Mary Ronske | 966-1912 | Fax 966-0737 |
| | Pr - Kim Rimmele Pr - Marilyn VanAlmen | | | 966-1912 438-2556 | Fax 966-0737 Fax 588-2151 |

Student, Fe y and Community Support Canton City School District School Counseling Building Assignments 2019-2020

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| Rollen Smith Allen 453-2782 All Academy 456-3167 Allen 453-2782 All Academy 456-3167 Allen 453-6902 All Academy 456-3167 Allen 453-6902 All Academy 456-3167 Allen 453-6902 All Academy 456-3167 Allen 453-6902 All Academy 456-3167 All Academy 456-3167 | SCHOOL COUNSELOR | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
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| Emily Tauffer | Youtz 452-7601 | Youtz 452-7601 | Youtz 452-7601 | Youtz 452-7601 | Youtz 452-7601 |
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| ACADEMY | | | | | |
| Dray Snyder | Arts Academy @ Summit 452-6537 |
| Leshaunte Edwards Kathy Rodriguez Courtney Dunlap | ECA Academy @ Crenshaw 454-7717 |
| Melissa Pope Mitchell Sommer Mayberry Candace Thomas | C2RA @ Lehman 588-2149 |
| Michelle Gump-Wilson Diana Kiriakou | STEAMM Academy @ Hartford 453-6012 |
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| Melissa Snyder | Compton Learning Center 456-1189 |
| Debbie Humphrey | Timken Early College HS 458-3950 |
| Karen Wilson Che Richardson | McKinley Freshman Academy Downtown 438-2615/438-2616 |
| David Kliem Jen Shaw Victoria (Watts) Phillips Nour Kelly Michelle Gamble Maria McMillen | McKinley High School Main 438-2750 | McKinley High School Main 438-2750 | McKinley High School Main 438-2750 | McKinley High School Main 438-2750 | McKinley High School Main 438-2750 |
| ТВО | Long Term Sub |



CCSD Mentoring Program Plan for Meeting Outside of School: Individual Activity

| | Student Name (print first and last) | | | Student ID # | | | |
|-------------|--|---|--|---|--|--|--|
| Р | School | Grade | | - | | | |
| L | Meeting Detail: | | | | | | |
| _ | • Date: | | | | | | |
| Α | • Time: | | | | | | |
| N | Location: | | | | | | |
| | | | | | | | |
| PARENT/GUAR | | attend. ating in this event associated with rs, the effects of t rts of the route, al f this event, I here act on my behalf, rs, their represent at this event. I condition or aller ation? | is potentially hazardous for by any decision of the princing this event including, but not he weather including heat, or I such risks being known and by certify that my student is waive and release Brighter atives and successors from a gy that the mentor should be | my student. They should not pal relative to their ability to ot limited to, falls, contact with cold or humidity, traffic and the d appreciated by me. Having read a medically able to participate in Tomorrow Brighter You Mentor all claims or liabilities of any kind the aware of? Yes No | | | |
| D | Doctor name and phone number: The mentor must have a third party and the match must have been in place 3 months or more to be eligible for outside of school | | | | | | |
| ı | visits. | materi mast mave be | .c.i iii piace 3 iiiolitiis oi illole | to be eligible for outside of school | | | |
| Α | I give permission for my student to attend | d the event listed | · Tyes Tino | | | | |
| N | 1 Sive permission for my student to attend | a the event listeu | . LIES LINU | | | | |
| | Parent/Guardian Signature | | | Date | | | |
| | | | | | | | |
| M E N | MENTOR: It is mandatory that a mentor and their student be accompanied by a third party, 18 or older, if meeting outside of the school and when providing transportation. The activity must be in a public location. Your match must be in place a minimum of 3 months before an outside of school activity can take place. I understand and agree to the guidelines of this meeting: | | | | | | |
| Т | | | | Ago | | | |
| | Name of Third Party | | relationship | Age | | | |
| 0 | | | | | | | |
| R | Mentor Name (print) | Mentor Sign | nature | Date | | | |

| В | BUILDING ADMINISTRATOR: Check box below. | | | |
|--------|---|--|--|--|
| U | Please scan the completed form to Lisa Turkalj - Painter (turkalj 1@ccsdistrict.org). | | | |
| ı | Mentor is Providing Transportation (Specify): | | | |
| L | Mentor is NOT Providing Transportation (Specify): | | | |
| D I | School Office complete below if mentor is providing transportation: O Valid Driver's License | | | |
| N | Auto License Plate Number State where vehicle is licensed Description for the property of the property o | | | |
| G | o Proof of Automobile Insurance | | | |
| A D | Proof of Liability Insurance documenting coverage amount (The minimum amount of personal liability insurance that a mentor must have in place is \$100,000/\$300,000 each person/each accident respectively). | | | |
| M I | I have reviewed this form and approve of this out of school meeting: | | | |
| N I | Principal Signature Date | | | |
| S | | | | |
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Mentoring Resources at the Building Level

Aim, Belden, Cedar, Clarendon, Gibbs, Mason, Youtz

- Great Group Games on the Go (Activity Cards)
- Propellers Quick Questions to Launch Good Conversations

Arts

- Propellers Quick Questions to Launch Good Conversations
- Great Group Games on the Go (Activity Cards)
- Great Group Skits
- More Activities that Teach
- Activities that Teach

C2RA@Lehman, ECA at Crenshaw, STEAMM @ Hartford

- Great Group Games on the Go (Activity Cards):
- Great Group Skits
- More Activities that Teach
- Activities that Teach
- Conversations on the Go

Compton, Early College HS

- Great Group Games on the Go (Activity Cards)
- Great Group Skits: More Activities that Teach
- Activities that Teach
- Conversations on the Go

Mentor & Mentee Monthly Activities

What to do? What to talk about? Below are some activity and discussion ideas to help you keep your mentor/mentee relationship interesting and growing! When choosing which ones to incorporate, consider the age/stage of your mentee and the amount of time spent together each week. As you continue to learn more about your mentee's interests, feel free to incorporate your and their ideas for spending time together.

Practice active listening. Give Positive Reinforcement. Build Confidence. Inspire. Share words of praise. Have fun! Happy mentoring!

| Month | Mentoring Activity |
|------------------------------|---|
| September Get Acquainted! | |
| Sharing Activity | Likes and Dislikes Share five things you both like. Share five things you don't like. List three most important strengths that you possess, and three strengths you'd like to have. Which of these strengths do you want to work on most? Think about how you can help them as their mentor. What are your hobbies or interests? What is your favorite food? What sports do you like? Why? What is your favorite book? What is your favorite subject? Why? What is your least favorite subject? Why? 10. Where do you most like to spend your time – indoors or outdoors? Why? How would you describe yourself? - Outgoing, quiet, social, happy, etc. Use the <i>My Favorite</i> sheet that you can get from your Family and Community Liaison to talk about more things both of you like. |
| Weekly Life Lessons | Weekly Happenings Develop a weekly happenings sheet to review during your mentor meetings, including: What was the high point of the week? What is one new thing you learned since I saw you last? Whom did you get to know better this week? Did you make a major change in your life? How could the week have gone better? Identify three decisions or choices you made this week. What did you learn about yourself this week? Keep these sheets in a folder and turn it into a journal. Review at the end of the school year and celebrate all the growth and learning that took place. |

Lesson Leader

Mentees As Teachers

Let your mentee plan to share something they are knowledgeable about, and let them teach it to you.

Imagination Journey

Travel Time

- Plan a pretend journey to a place you have always wanted to visit!
- It could be an exotic country, an interesting state, or even somewhere in Florida.
- Find pictures and fun facts in magazines, books and online.
- When is the best time to go?
- What do you want see while you are there?
- Make your own scrapbook or traveler's guide.

This activity is a great way to explore and learn geography!

October Fall/Halloween, National Bullying Prevention Month

Celebrate the Season

Fall and Halloween Fun

- Draw a pumpkin and decorate it with spelling words.
- Find and bring a Fall or Halloween word search or crossword puzzle to work on together.

Say No to Bullying

No Bullying Zones

- Every October, schools and organizations across the country join STOMP Out Bullying™ in observing National Bullying Prevention Month.
- The goal: encourage communities to work together to stop bullying and cyberbullying by increasing awareness of the prevalence and impact of bullying on all children of all ages.
- More information on this observation can be found at:

http://www.stompoutbullying.org/index.php/campaigns/national-bullying-prevention-awareness-month/

 Below is an activity you can try to help your student understand how harmful bullying can be.

Heart Prints

Objective: To help students realize that hurtful, mean things said and done can stay with a person for a long time.

Materials:

- A paper heart for your student
- Crayons or markers

Activity directions:

- Have your student color their heart.
- Ask, "What kinds of things do others say and do that hurt your feelings?"

- Explain that each time something is said that is hurtful or mean, they are to make a fold on their paper heart.
- Here is a list of hurtful words and actions if needed to get the discussion started:
 - Saying You can't sit here.; You're not my friend.; I don't want to play with you.; You can't be on our team.; You can't play the game with us.; Your clothes aren't cool.
 - Doing Pushing someone out of line.; Knocking books out of someone's hands.; Tripping someone as they walk out the door.
- Ask, "What kinds of things do others say and do to help you feel better?" Tell them that each time something is said that is kind, they are to unfold one of the folds in their hearts. List kind words and actions until they have unfolded their whole heart. Some examples to get the discussion going are:
 - Saying Would you like to sit by me during lunch?; I would really like it if you were my friend.; Will you play with me at recess?; Would you like to join our team.; Please play the game with us.; You look really nice today.
 - Doing Take someone by the hand and invite them to stand next to you in line.; Helping someone pick up their books that have been knocked onto the floor.; Helping someone up off the ground that has just been tripped.
- Have your student smooth out their heart as much as possible. Ask them what they still see. They should observe that even though the heart isn't all folded up, the marks from the folds are still there.
- Explain that even though the hurtful things that happened didn't last forever, and some nice things even happened to help them feel better, whenever something hurtful is done or said to someone that bad feeling sticks around for a longer time and is still remembered inside. We can never completely undo a hurtful action or word, so the best thing is to keep it from happening in the first place.

Art Share

Art About Me

As you get to know your student, they'll be curious to know more about you, too. These projects are great ways for both of you to share things about yourselves with one another.

- Bring a large piece of cardstock, magazines, and markers to make an all about me collage.
- Make a collage of words to describe your unique characteristics.
- Create a dream/life board to share important milestones in your life or your dreams and goals for the future.

Open-ended Questions

Continue to ask open-ended questions to put the child at ease. Some question ideas are:

- I bet your teacher reads stories to your class. One of my favorites is "The Cat in the Hat." What are some of your favorite stories?
- My favorite animal is the cheetah because it can run very fast. Which animals do you like?
- What TV programs do you watch on television?

| Top 25 Each of you make a list of 25 things you want to do or accomplish during your lifetime. Include a section of things you'd like to do during your time meeting together. |
|--|
| Wonderful Words Expand vocabulary as you each seek out new and interesting English words and share them. Make your own book of definitions. What is onomatopoeia? Find out! |
| Play It Out Find a play at the library that you can read out loud and act out. |
| |

November
Being Thankful
International Games Day
is the third Saturday of
November

Make sure to check the schedule for Holiday break

Thankful for Special People

What makes someone special to you?

This project will help mentees identify a person they admire and respect.

- 1. Ask the mentee who is a person he or she admires. This person might be a family member, a friend or celebrity.
- 2. Have the mentee write the answer to these questions:
 - a. Who is this person, and what do you admired about them?
 - b. What makes this person so special to you?
 - c. What characteristic of this person would you like to have? List them.
 - d. Now repeat this exercise but have the mentee choose a person and describe his or her admired characteristics.

Set Goals

What's Your Plan?

- Depending on the maturity of your student, look at what they'd like to accomplish and think about a plan to turn it into action.
- The plan can be as short or long term as you would like.
- If your mentee has an interest in having a certain kind of job some day or to acquire a certain skill, use open ended questions to help them think through what steps need to be accomplished along the way towards realizing their goal.
- If possible see if you could see the child's classroom. Ask to see students' folder work. Praise them and ask question about their favorite subject.
- Talk about their classes, what is working, what isn't working? Spend time talking about **Time Management Skills**. Make a list for the future of some goals.

Play Games

Games Galore

- "Check mate!" Teach each other how to play chess, checkers, or other games of your choice.
- Get a book from the library to figure out how.
- Bring a game with you and teach your mentee how to play it.

Play Frisbee.

Awe and Amaze

Mix It Up

There's nothing like science to create a sense of wonder and amazement and instill a new interest in a subject students don't always appreciate!

Try one of the simple experiments found on the website referenced below. https://sciencebob.com/category/experiments/ When introducing the experiment to your mentee, use the What Will Happen sheet to ask open-ended guestions to help them think like a scientist! Thinking through the cause (ingredients and action) and making predictions will help the experiment be a more meaningful learning moment. Some experiments that always prove to be hit are Blobs in a Bottle, Build a Fizz Inflator and How to Make Slime. You'll want to try several of these over the course of the school year! Make something! **Memories** Start a scrapbook, journal or photo album. Add memories to it each time you are together. Create a Kite Construct a simple kite, then try it out on a nice windy day. Doing for others Do a service project Come up with a service project you can do at your mentee's school. Plant flowers, make something for someone in need, leave positive notes or pictures for staff. December Holiday Celebrations - What significance do they have? Celebrations **Cultures, Customs and Celebrations** Talk about different cultures and how they celebrate the holidays. Talk about the different foods, customs, languages, and other traditions that are important. Ask them if they have any special traditions they celebrate at home. Make your own word search puzzle using this online Choose a theme (holiday celebrations, foods, customs, the season) resource: and think of some good descriptive words – the online formatting does the rest for you! http://www.abcya.com/make_a_word_search.htm Happy New Year **New Year's Resolutions** Talk about this tradition and write a resolution with your mentee. Games Galore **Traditional Games** Play Hangman, Tic-Tac-Toe or the Dot Game. It's a Bird, It's a Plane **Paper Airplanes** Find a book or website about how to make different kinds of paper airplanes, and have a contest to see whose goes the farthest!

| Take a Tour | School Tour | |
|----------------|--|--|
| | Let your mentee give you a tour of their school. | |
| Fun with Words | Creative Expression | |
| | Write a haiku or poem. | |

| I Have a Dream Read this famous, inspiring speech together or read a book about the visionary leadership of Martin Luther King, Jr. Talk about what freedom means to us. |
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| A New Language Identify a language you'd like to learn a little about. Learn Sign language, Spanish, Latin, or any other language of your choice. Teach each other a new word or phrase at each session. Write them down to keep track and see how many you can remember. Explore culture(s) that speak different languages and learn about customs, heritage, and where in the world many of the people live who speak it. |
| Partner Drawings Supplies: Paper Crayons or markers Directions: With the child, agree how many turns you will take to make a drawing together. Make a line or small part of a drawing on the paper. Have the child continue the picture by adding another line or series of lines. Take turns until you reach the number previously agreed upon. Together, decide what you have created. Have your student write a caption or story to accompany the drawing, offering him support as needed. |
| Creative Composer Write a rap or a different style of song, especially as a method to help them remember key facts for a test or spelling words. |
| Puzzle Fun Put together a puzzle. |
| Conversation Starter Talk about your mentoring relationship and what it means. |
| |

| February Volunteer Appreciation Month | |
|---------------------------------------|---|
| Think and Share | What Would You Do If? See if the school has the "Kids Book of Questions" Pick a question and spend the time talking about your answers. |
| Special Sharing | Show and Tell! You and your mentee can both bring in photos or items that have a special meaning and share them with one another. |
| Word Games | Word Chains: 1. Begin by saying a word aloud (you or the mentee can go first). 2. The next player says a word that starts with the last sound of the first player's word. 3. The next person begins his word with the last one's ending sound. 4. Take turns making words, following this pattern. For example, cat — ton — nut — take — cane — nothing, etc. Note that cane begins with a hard /c/ sound and it fits the pattern because take ends with a hard /c/ sound. The e is silent. Focus on the last sound heard in the word rather than the last letter. Variation: • Depending on the skill of the player(s), you can make all sorts of additional rules—e.g., the words must be only 3 letters long, the words must be more than 3 letters long, the words must rhyme, etc. |
| What is the Opposite Of? | Opposites Game 1. Ask the child a question about a subject that has an opposite. For example: What is the opposite of light? The child answers your question and then asks you a question in a similar manner: Dark. What's the opposite of hard? Soft. What's the opposite of on? |
| Positive Thoughts | Imagine Practice positive imagery and relaxation techniques with your mentee. Find an area you would like to work on or improve and use positive imagery to start to make it happen! Go on the internet and download a printable Valentine Word Search Puzzle |
| March Youth Art Month | |
| Picture This | Tuning in to Art Sharpen observation skills and be creative with the following supplies and ideas: To Bring: A variety of pictures from magazines and newspapers. Choose some pictures corresponding to a topic that interests your mentee. Animals are almost always inspiring subjects. |

- Glue sticks
- Scissors
- Pencil and eraser; colored pencils, crayons and/or markers.
- Pieces of sturdy paper to glue a picture to and draw on
- 1. Have your student sort through the pictures to find one that is interesting.
- 2. Have a conversation about the picture to help the student take note of its details.
- 3. Ask them to describe and write a scene or story to accompany the picture. Or, have the student dictate the story for you to write down.
- 4. Ask your student to make a drawing to show what might happen before or after the chosen picture.
- 5. Cut a picture in half; glue either half of the picture to one half of a piece of paper, leaving enough room on the other half to finish the drawing. When drawing the other half, your student can choose to draw it realistically or make up a different continuation of the glued on half.

Being Truly You

Think For Yourself

Talk about Peer Pressure – Talk about the positive and negative aspects of peer pressure. Talk about the difficulty of resisting negative peer pressure. Did they ever feel peer pressure and how did they handle it? Discuss how they would respond if their following values were questioned, and a peer tried to get to act in a different way than what they feel is right.

- Doing my best in school
- Being popular
- Friendships
- Respecting others
- Self-Respect
- Graduating High School
- Honesty in myself and others
- Being independent
- Getting along with parents

What's It About?

Play the "Who, what, when, where, why, how" Game

You will need a storybook that can be read in a few minutes to play this game, paper, and something to draw and write with.

- Using 6 small pieces of paper, write one of the following words on each: who, what, when, where, why and how.
- Read a story, and take turns drawing a picture on each piece of paper to illustrate and describe each story characteristic.

This game is a great way to work on reading comprehension in a fun way.

April National Science Month National Library Week (2nd wk.) Earth Day (22nd)

Explore an Experiment

Make a Balloon Rocket

What You Need:

- •6 feet (1.8 m) of string
- •4-inch (10 cm) piece of drinking straw
- •2 chairs
- •9-inch (23 cm) round balloon
- Spring clothespin
- Transparent tape

What You Do:

- 1. Thread the string through the straw.
- 2. Tie the ends of the string to the backs of the chairs.
- 3. Position the chairs so that the string between them is as tight as possible.
- 4. Inflate the balloon. Twist the open end of the balloon and secure it with the clothespin.
- 5. Move the straw to one end of the string.
- 6. Tape the inflated balloon to the straw.
- 7. Remove the clothespin from the balloon.

What Happened:

- The straw with the attached balloon quickly moves across the string.
- The movement stops at the end of the string or when the forces acting on the balloon are balanced.

Whv?

- When the inflated balloon is closed, the air inside pushes equally in all directions.
- The balloon doesn't move because all the forces are balanced.
- When the balloon is open, the action-reaction pair of forces opposite the balloon's opening is unbalanced.
- One force is the walls of the balloon pushing on the gas inside the balloon. This force pushes the gas out of the balloon's opening.
- The other force is the gas pushing on the balloon's wall opposite the opening. This force pushes the balloon in the direction opposite the opening.

Reading is Fun

Read and Share

Bring some favorite, classic books with you to read together. Take turns reading to one another.

That's Garbage

Thrown Away But Not Gone

The list below helps all of us think about what we're doing to our environment! It notes how long it takes for different kinds of garbage to

decompose in the environment. Here's a "kid friendly" definition of decompose to help you explain:

Separate (substances) into constituent elements or parts; break down.

Similar Words: break up, break down, rot, disintegrate, decay.

Item

Glass Bottle...... 1 million years Monofilament Fishing Line... 600 years Plastic Beverage Bottles..... 450 years Disposable Diapers...... 450 years Aluminum Can...... 80-200 years Foamed Plastic Buoy...... 80 years Foamed Plastic Cups...... 50 years Rubber-Boot Sole...... 50-80 years Tin Cans...... 50 years Leather...... 50 years Nylon Fabric...... 30-40 years Plastic Film Container...... 20-30 years Plastic Bag...... 10-20 years Cigarette Butt...... 1-5 years Wool Sock......1-5 years Plywood...... 1-3 years Waxed Milk Carton...... 3 months Newspaper..... 6 weeks Orange or Banana Peel..... 2-5 weeks Paper Towel...... 2-4 weeks

Information Source: U.S. National Park Service; Mote Marine Lab, Sarasota, FL.

Let's Chat

Conversation Topics:

- 1. What is a lesson you have learned?
- 2. Describe yourself as a stranger might see you.
- 3. What makes you special?
- 4. Describe your best friend and why they are your best friend.
- 5. Describe your favorite relative.
- 6. What famous person would you like to meet and why?
- 7. If you could live anywhere in the world where would it be and why?
- 8. Who has it easier boys or girls? Why?
- 9. What do you do when you're off from school, like over Spring or Summer Break?

More Fun

Check out these website for kids:

- http://www.peacecorps.gov/kids
- http://www.nasa.gov/audience/forkids/kidsclub/flash/index
- Make your own cereal dispenser http://pbskids.org/zoom/activities/sci/cerealdispenser.html
- Make your own water filter!
- http://pbskids.org/zoom/activities/sci/waterfilter.html

| May Mentoring comes to a close for the school year. Please consider continuing to mentor your student next year. Contact the school liaison to confirm that you will follow the mentee. Thank you! You have made an investment. | Closure: Letting go and moving on If you are not continuing to mentor the student next year. Start to discuss the process of closure now. State positive messages: "I'm proud of how far you have come Be honest about whether or not you're able to continue mentoring and what it has meant to you. Confirm the last date of your meeting and plan a celebration. Talk about what next year will look likefor students transitioning to the next level. Transitioning to Middle or High School. |
|--|--|
| June – No summer mentoring | See you in the new school year! |

TIPS:

- Look at the PCS Mentoring CD for additional activities, worksheets and resource links to help with your mentoring.
- The children's section of the library is a great resource for books on activities to do and read together.
- Ask the Family & Community Liaison about resources they have that are available for you to use.
- Look online for more national celebration days to share with your student.





40 Developmental Assets®



Search Institute[™] has identified the following building blocks of healthy development that help young people grow up healthy, caring, and responsible

| development that help young people a | grow up healthy, caring, and |
|--|------------------------------|
| | |

| | Category | Asset Name and Definition |
|-----------------|-----------------------------|--|
| | Support | Family Support-Family life provides high levels of love and support. Positive Family Communication-Young person and her or his parent(s) communicate positively, and young person is willing to seek advice and counsel from parents. Other Adult Relationships-Young person receives support from three or more nonparent adults. Caring Neighborhood-Young person experiences caring neighbors. Caring School Climate-School provides a caring, encouraging environment. Parent Involvement in Schooling-Parent(s) are actively involved in helping young person succeed in school. |
| External Assets | Empowerment | Community Values Youth-Young person perceives that adults in the community value youth. Youth as Resources-Young people are given useful roles in the community. Service to Others-Young person serves in the community one hour or more per week. Safety-Young person feels safe at home, school, and in the neighborhood. |
| | Boundaries & Expectations | Family Boundaries-Family has clear rules and consequences and monitors the young person's whereabouts. School Boundaries-School provides clear rules and consequences. Neighborhood Boundaries-Neighbors take responsibility for monitoring young people's behavior. Adult Role Models-Parent(s) and other adults model positive, responsible behavior. Positive Peer Influence-Young person's best friends model responsible behavior. High Expectations-Both parent(s) and teachers encourage the young person to do well. |
| | Constructive Use of Time | 17. Creative Activities-Young person spends three or more hours per week in lessons or practice in music, theater, or other arts. 18. Youth Programs-Young person spends three or more hours per week in sports, clubs, or organizations at school and/or in the community. 19. Religious Community-Young person spends one or more hours per week in activities in a religious institution. 20. Time at Home-Young person is out with friends "with nothing special to do" two or fewer nights per week. |
| | Commitment to Learning | 21. Achievement Motivation-Young person is motivated to do well in school. 22. School Engagement-Young person is actively engaged in learning. 23. Homework-Young person reports doing at least one hour of homework every school day. 24. Bonding to School-Young person cares about her or his school. 25. Reading for Pleasure-Young person reads for pleasure three or more hours per week. |

nternal Assets

Positive

Values

Social

Positive

Identity

Competencies

26. Caring-Young person places high value on helping other people. 27. Equality and Social Justice-Young person places high value on promoting equality and reducing hunger and poverty. 28. Integrity-Young person acts on convictions and stands up for her or his beliefs. 29. Honesty-Young person "tells the truth even when it is not easy." 30. Responsibility-Young person accepts and takes personal responsibility. 31. Restraint-Young person believes it is important not to be sexually active or to use alcohol or other 32. Planning and Decision Making-Young person knows how to plan ahead and make choices. 33. Interpersonal Competence-Young person has empathy, sensitivity, and friendship skills. 34. Cultural Competence-Young person has knowledge of and comfort with people of different cultural/racial/ethnic backgrounds. 35. Resistance Skills-Young person can resist negative peer pressure and dangerous situations. 36. Peaceful Conflict Resolution-Young person seeks to resolve conflict nonviolently. 37. Personal Power-Young person feels he or she has control over "things that happen to me." 38. Self-Esteem-Young person reports having a high self-esteem. 39. Sense of Purpose-Young person reports that "my life has a purpose."

40. Positive View of Personal Future-Young person is optimistic about her or his personal future.



CCSD Mentoring Program Report Log - Mentor

| Name: | School: | | |
|----------------------|------------|---|--|
| Mentees: | Mentees: | | |
| Meeting Dates | Activities | Positive Comments and/or Areas of Concern | |
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| Meeting Dates | Activities | Positive Comments and/or Areas of Concern |
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