

Comprehensive Progress Report

Mission: Mission: Happy Valley School, in partnership with the community, educates all individuals to be responsible citizens in a global society. We are dedicated to provide a rigorous curriculum in a safe, nurturing environment.

Vision: Inspiring and advocating for students and their learning through continuous support and relationship that directly impact their education and well being.

Goals:

- All students and parents will receive a broad spectrum of communication methods to keep them informed and updated with the school academically, socially, and emotionally.
- All students will receive appropriate, differentiated, data driven teaching through a tiered instructional framework that delivers evidence-based instruction aligned to each student’s academic and curriculum needs.
- All students will receive guidance and education in managing their social and emotional states as well as receiving support and interventions through the MTSS framework.
- All students will receive appropriate skills and positive reinforcement for a school wide behavior plan to be effective with fidelity throughout the school.



! = Past Due Objectives KEY = Key Indicator

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		High expectations for all staff and students			
KEY	A1.07	ALL teachers employ effective classroom management and reinforce classroom rules and procedures by positively teaching them.(5088)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>New student handbook with discipline chart</p> <p>Restorative practices</p> <p>11/19/19 - Rules have been addressed by all teachers to students. They are being reinforced by the teachers and administration.</p> <p>6/1/2022 - Created a SOAR document for students and teachers to follow.</p> <p>6/1/2023 - Created a document and necessary supplies to introduce additional incentives for students to follow the school wide behavior plan</p>	Limited Development 09/12/2018		
<i>How it will look when fully met:</i>		When this goal is fully implemented our school will have a well designed school wide behavior plan that engages positive behaviors to help with classroom management and school wide discipline. We have started a matrix (SOAR) Stay safe, Own your actions, Always responsible, Respect for all.		Adam Windmiller	06/05/2026
<i>Actions</i>			1 of 2 (50%)		
	6/1/23	Full cooperation among teachers, faculty, and staff to consistently keep students accountable with additional student incentives for following the school wide behavior plan.	Complete 06/01/2023	Dana Greene	06/07/2023
<i>Notes:</i>					
	9/19/22	full cooperation among teachers, faculty, and staff to consistently keep students accountable, with positive behavior, to follow the school wide behavior plan		Adam Windmiller	06/02/2026
<i>Notes:</i>					

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Curriculum and instructional alignment			
KEY	A2.04	Instructional Teams develop standards-aligned units of instruction for each subject and grade level.(5094)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		<p>Limited level of development. Evidences to fully implement include: lesson plans, student work samples, progress monitoring data, PLC agendas, MTSS documentation.</p> <p>8/29/2022 - Started implementation instructions for using rtistored.com</p> <p>6/1/2023 - Adding additional resources to better implement and improve supplemental plans for SEL and Attendance for next year.</p>	Limited Development 09/07/2016		
<i>How it will look when fully met:</i>		Planbook.com will have full weekly lesson plans. We will have progress monitoring data for our weekly MTSS meetings that discuss supplemental plans and our core meetings that we will have scheduled each month. We will have PLC's as well as notes and agendas from the meetings. And have MTSS documentation for core, supplemental, and intensive plans (when applicable).		Adam Windmiller	06/10/2026
Actions			1 of 3 (33%)		
	10/3/22	Have all classroom teachers do weekly lesson plans on Planbook.com	Complete 06/01/2023	Adam Windmiller	06/10/2023
		<i>Notes:</i>			
	3/27/23	Teachers will participate in monthly plc's to develop lessons, review standard course of study, and review pacing guides.		Cori Shattuck	06/06/2025
		<i>Notes:</i>			
	10/3/22	Have weekly MTSS meetings shown by agenda and RTI Stored (when available).		Adam Windmiller	06/10/2026
		<i>Notes:</i>			

Core Function:		Dimension A - Instructional Excellence and Alignment			
Effective Practice:		Student support services			
KEY	A4.01	The school implements a tiered instructional system that allows teachers to deliver evidence-based instruction aligned with the individual needs of students across all tiers.(5117)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Limited development, to fully implement: MTSS meeting notes, focus groups (tiered tracked students), guidance classes to benefit at risk students, EC interventions, K-2 push-in times, lesson plans.	Limited Development 09/07/2016		
<i>How it will look when fully met:</i>		At Happy Valley students are provided evidence based instruction aligned with individual needs through core curriculum, and programs including TARGET and Focus. teachers regularly focus on student data/progress based on common assessments available for each grade level (STAR, TRC, DIBELS, NC Check-Ins, Benchmarks).		Adam Windmiller	06/07/2024
Actions			8 of 10 (80%)		
	2/6/17	Document specific interventions	Complete 04/25/2017	Meredith Belk	05/16/2017
		<i>Notes:</i> MTSS interventions are discussed at regular MTSS meetings. The last MTSS meeting was 4/25/17			
	2/6/17	Additional MTSS training	Complete 05/02/2017	Meredith Belk	10/24/2017
		<i>Notes:</i> Ms. Griffin attended district wide MTSS training on 2/16/17 and 3/16/17. Ms. Griffin also visited GFMS on 1/31 to discuss MTSS with Ms. Costin. A team from HVS went to Forest Hunt Elem on 5/2/2017 to see how they implement MTSS at their school.			
	2/6/17	Planbook Training	Complete 09/26/2017	Meredith Belk	10/31/2017
		<i>Notes:</i>			
	2/6/17	Data Sessions	Complete 05/31/2018	Meredith Belk	05/31/2018
		<i>Notes:</i>			
	2/6/17	PLC/PD-Lesson Plans Evaluation	Complete 06/08/2018	Meredith Belk	06/08/2018
		<i>Notes:</i>			
	9/14/18	All teachers at HVS will complete a book study on the book Focus Elevating the Essentials to Radically Improve Student Learning by Mike Schmoker.	Complete 06/03/2019	Meredith Griffin	05/31/2019
		<i>Notes:</i>			
	9/12/18	Selected HVS teachers will participate in County MTSS Cohort 1	Complete 05/01/2019	Profit, Cheek, Griffin, Greene, Sprouse, Hale	06/09/2019
		<i>Notes:</i> Recurrence will be based on county scheduled meetings			

9/5/19	Have MTSS meetings every 6 weeks	Complete 06/10/2022	Adam Windmiller	06/10/2022
<i>Notes:</i>				
9/19/22	Have MTSS meetings weekly		Adam Windmiller	06/02/2024
<i>Notes:</i>				
6/1/23	Have additional meetings with grade levels to discuss SEL plans for individual students.		Dana Greene	06/05/2024
<i>Notes:</i>				
A4.05	ALL teachers teach and reinforce positive social skills, self-respect, relationships, and responsibility for the consequences of decisions and actions.(5123)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>	This year (2022-2023) we have started a school wide behavior plan. We currently have a matrix implemented for this. SOAR - Stay safe, Own your actions, Always responsible, Respect for all. We have also implemented a voice level chart with it (0- no talking, 1- whisper, 2- partner talking, 3- outside voice.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>	When this objective is fully met our entire school population will understand the matrix. The school will have positive behavior initiatives that benefit students having positive behavior and not just consequences for negative behavior.		Adam Windmiller	06/10/2026
Actions		1 of 2 (50%)		
6/1/23	Faculty and administration will work to better understand and implement suggestions given through the Panorama program	Complete 06/01/2023	Dana Greene	06/05/2023
<i>Notes:</i>				
10/3/22	Students and faculty/staff will work to understand the intricacies of the SOAR matrix		Adam Windmiller	06/10/2026
<i>Notes:</i>				

KEY	A4.06	ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.(5124)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Limited development, evidence of development to include EC class/IEP, MTSS meetings, guidance lessons, individual classroom management, time for counselor visits, teacher student relationships, student perception surveys, Social and Emotional Learning.	Limited Development 09/07/2016		
<i>How it will look when fully met:</i>		The school counselor will not only help students with their Social and Emotional needs, but she will also help teachers be able to help with this process as well.		Dana Greene	06/06/2025
Actions			6 of 8 (75%)		
	8/28/20	Discuss students and their SEL progress through the At Risk Team	Complete 06/04/2021	Dana Greene	05/22/2021
		<i>Notes:</i>			
	8/28/20	Professional development for teachers for SEL	Complete 06/04/2021	Dana Greene	05/22/2021
		<i>Notes:</i>			
	8/28/20	create strong relationships with students through classes	Complete 06/04/2021	Dana Greene	05/22/2021
		<i>Notes:</i>			
	8/28/20	Give important information about SEL with parents through Instagram	Complete 06/04/2021	Dana Greene	05/22/2021
		<i>Notes:</i>			
	6/4/21	Counselor and administration will use Panorama to help students and faculty with social emotional issues.	Complete 06/01/2023	Dana Greene	06/02/2023
		<i>Notes:</i>			
	3/27/23	School counselor will be trained to use and will use care solace to assist parents in connecting with mental health providers in the community	Complete 06/01/2023	Dana Greene	06/06/2023
		<i>Notes:</i>			
	3/27/23	Teachers will take Youth Mental Health First aide to assist them in recognizing mental health disorders and typical emotional changes during childhood development, what practical skills can be taught to children, and what services and interventions are available to individuals experience mental health needs.		Dana Greene	06/06/2025
		<i>Notes:</i>			
	3/27/23	Medical Emergency Response Team training is done yearly to prepare team to deal with emergencies. The school has access to the county crisis response team in the event of traumatic events that may require students to need additional emotional support.		Dana Greene	06/06/2025
		<i>Notes:</i>			

KEY	A4.16	The school develops and implements consistent, intentional, and on-going plans to support student transitions for grade-to-grade and level-to-level.(5134)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our school has a Transition Night, where all parents and students are invited to come talk and discuss the next year with the teachers of the next grade level. The teachers have a presentation for them as well as a time for Q&A.	Limited Development 09/12/2018		
<i>How it will look when fully met:</i>		When this is fully met all of our parents will come to our transition night to hear about the next school year. They will hear what their children need to know before school starts as well as what they will be learning for the next school year.	Objective Met	Adam Windmiller	06/10/2026
Actions			1 of 1 (100%)		
	10/3/22	Administration will assign a night for a Transition Night for parents to come talk to teachers about next year.	Complete 06/01/2023	Adam Windmiller	06/10/2026
<i>Notes:</i>					

Core Function:		Dimension B - Leadership Capacity			
Effective Practice:		Strategic planning, mission, and vision			
KEY	B1.01	The LEA has an LEA Support & Improvement Team.(5135)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		Our school and district both have support from our school improvement team and the district wide improvement team. At both levels there is also support for the school and the district.	Full Implementation 10/03/2022		

	KEY	B1.03	A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other professional staff meets regularly (at least twice a month) to review implementation of effective practices. (5137)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			We currently have one SIT meeting each month as well as other PLC meetings and At Risk Team meetings. We need to do a better job of documenting our At Risk Team meetings on Indistar.	Limited Development 10/03/2022		
<i>How it will look when fully met:</i>			When fully implemented, we will continue to have our meetings as scheduled, but make sure they are documented in Indistar.		Adam Windmiller	06/10/2026
Actions				1 of 2 (50%)		
	3/27/23		When creating the master schedule shared planning will be given to teaching teams.	Complete 06/01/2023	Adam Windmiller	07/26/2023
<i>Notes:</i>						
	10/3/22		Add At Risk Team meetings to Indistar monthly		Adam Windmiller	06/10/2026
<i>Notes:</i>						

Core Function:	Dimension B - Leadership Capacity
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Effective Practice:	Distributed leadership and collaboration
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	KEY	B2.03	The school has established a team structure among teachers with specific duties and time for instructional planning.(5143)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			All teachers were given a common planning with their grade level and/or adjacent grade levels. We also added 3 days each week of additional planning.	Limited Development 11/19/2019		
<i>How it will look when fully met:</i>			This objective will be fully met if the additional time we added to the master schedule is used correctly for MTSS, data, and PLC's		Adam Windmiller	06/10/2026
Actions				1 of 3 (33%)		
	3/27/23		Teams will meet weekly during additional planning times to discuss instructional planning.	Complete 06/01/2023	Connie Sprouse	06/06/2024
<i>Notes:</i>						
	3/27/23		List of teacher duties on the master document is rotated on a yearly basis.		Emily Cook	06/06/2024
<i>Notes:</i>						

10/3/22	Create a master schedule that includes 3 additional days of additional planning time for teachers.		Adam Windmiller	06/10/2026
<i>Notes:</i>				

Core Function:	Dimension B - Leadership Capacity			
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Effective Practice:	Monitoring instruction in school			
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KEY	B3.03	The principal monitors curriculum and classroom instruction regularly and provides timely, clear, constructive feedback to teachers.(5149)	Implementation Status	Assigned To	Target Date
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<i>Initial Assessment:</i>	The principal goes into classrooms at least once a week to monitor instruction. The principal gives feed back at least twice a year, but also when needed if the classroom isn't being constructive.	Limited Development 11/19/2019		
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<i>How it will look when fully met:</i>	The objective will be fully met when administration also completes at least one walkthrough form for each teacher.		Adam Windmiller	06/10/2026
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Actions		1 of 4 (25%)		
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3/27/23	The principal will do informal check-ins throughout each week to monitor instruction and give feedback.		Adam Windmiller	06/06/2024
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Notes:

3/27/23	The principal will do formal observations (2 to 4 times a year) and give feedback through NCEES	Complete 06/01/2023	Adam Windmiller	06/06/2025
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Notes:

3/27/23	The principal will monitor lesson plans in plan-book and give feedback to assure plans follow NCCOS.		Adam Windmiller	06/06/2026
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Notes:

10/3/22	Administration will do a walkthrough form for each teacher this year, giving constructive feedback.		Adam Windmiller	06/10/2026
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Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Quality of professional development			
KEY	C2.01	The LEA/School regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs.(5159)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We currently use aggregated classroom observation data and school performance data to make decisions about school improvement but do not use for professional development needs.	Limited Development 03/27/2023		
<i>How it will look when fully met:</i>		When fully met HVS will align professional development with needs within our school. We will use data points from comprehensive needs assessment, fam-s, teacher working conditions survey, Panorama and sit meetings to incorporate appropriate professional development in our school.		Dana Greene	06/06/2025
Actions			0 of 1 (0%)		
	3/27/23	By June 2025 we will plan 2 SEL pd's based on the schools needs		Dana Greene	06/06/2025
		<i>Notes:</i>			

Core Function:		Dimension C - Professional Capacity			
Effective Practice:		Talent recruitment and retention			
KEY	C3.04	The LEA/School has established a system of procedures and protocols for recruiting, evaluating, rewarding, and replacing staff.(5168)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		To date the LEA has not given a strong enough supplement to help recruit teachers to our county. We do have an evaluation system we use county wide to make sure teachers are working in the right direction in the classroom. Depending on the number of students at a school, many times staff is not replaced because of money issues.	Limited Development 11/19/2019		
<i>How it will look when fully met:</i>		When this objective is met we will have a strong pool of candidates for each and every position needed. Teachers will be evaluated using the beginning teacher program including having a mentor. Teachers are celebrated during teacher appreciation week.		Adam Windmiller	06/10/2026
<i>Actions</i>			0 of 2 (0%)		
	3/27/23	Administration will create a shout out board to show appreciation to teachers. At monthly faculty meetings names on the board will be eligible for a drawing for a small gift.		Emily Cook	06/06/2025
<i>Notes:</i>					
	10/3/22	Take in as many ASU student teachers as possible to try to hire them at a later date if they are qualified and strong candidates. This also gives us the ability to show off our school and good reasons for them to come to our school to teach.		Adam Windmiller	06/10/2026
<i>Notes:</i>					

Core Function:		Dimension E - Families and Community			
Effective Practice:		Family Engagement			
	E1.04	ALL teachers regularly make "interactive" assignments that encourage parent-child interaction relative to school learning.(5180)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We currently work with parents and students to address more interaction at home through Dojo, and other teacher/parent contacts. We need to start giving additional tools and instruction on how parents can interact better with their children at home to continue the learning framework.	Limited Development 11/24/2020		
<i>How it will look when fully met:</i>		Teachers and administration will be giving additional tools/resources/manipulatives and instruction on how to use them, with Math and Reading, so parents can interact better with their children at home and continue the learning framework especially in the subjects of Math and Reading.		Adam Windmiller	06/07/2024
Actions			5 of 6 (83%)		
11/24/20	Create a way to get parents current Math strategies and resources that they can use at home to help their children progress in Math for the year 2020-2021.	Complete 06/04/2021	Adam Windmiller	06/01/2021	
<i>Notes:</i> Once in the school year					
11/24/20	Create a way to get parents current Reading strategies and resources that they can use at home to help their children progress in Reading for the year 2020-2021.	Complete 06/04/2021	Adam Windmiller	06/01/2021	
<i>Notes:</i>					
11/24/20	Create a way to instruct parents on how to teach/help their children with through current Math strategies and resources that they can use at home to help their children progress in Math for the year 2020-2021.	Complete 06/04/2021	Adam Windmiller	06/01/2021	
<i>Notes:</i>					
11/24/20	Create a way to instruct parents on how to teach/help their children with through current Reading strategies and resources that they can use at home to help their children progress in Reading for the year 2020-2021.	Complete 06/04/2021	Adam Windmiller	06/01/2021	
<i>Notes:</i>					

11/24/20	Create a way to instruct parents on how to teach/help their children with through current Reading strategies and resources that they can use at home to help their children progress in Reading for the year 2022-2023	Complete 06/01/2023	Adam Windmiller	06/01/2023		
<i>Notes:</i>						
11/24/20	Create a way to instruct parents on how to teach/help their children with through current Math strategies and resources that they can use at home to help their children progress in Math for the year 2022-2023		Adam Windmiller	06/01/2024		
<i>Notes:</i>						
	KEY	E1.06	The school regularly communicates with parents/guardians about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning).(5182)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>			We have 4 title 1 nights per year Regular parent teacher conferences MClass/Star Information, progress reports and report cards are given out	Full Implementation 03/27/2023		

Core Function:		Dimension E - Families and Community			
Effective Practice:		Community Engagement			
	E2.01	Parent and/or Community representatives advise the School Leadership Team on matters related to family-school relations.(5188)	Implementation Status	Assigned To	Target Date
<i>Initial Assessment:</i>		We plan on having a parent coming to every SIT meeting to advise us on issues related to family-school relations.	Limited Development 09/01/2021		
<i>How it will look when fully met:</i>		We will have a parent come to our SIT meetings. this will be documented through SIT meeting notes and sign in sheets.		Adam Windmiller	06/07/2024
Actions			0 of 1 (0%)		
	9/1/21	We will have a parent come to SIT meetings to give opinions, ask questions, and give thoughts on how to make our school better as well as how to create stronger relationships with the parents and community.		Adam Windmiller	06/10/2024
<i>Notes:</i>					