

## Day Treatment Referral Process

Student's behavior has not improved. Regular referral process has been completed up to the Day Treatment Referral stage.

**CONTACT** Director of Student Support Services (for all students)  
**CONTACT** E.C. Director (for E.C. students)

Axis I: Y N Unknown  
 Axis II: Y N Unknown  
 Evidence that less restrictive Mental Health/Substance Abuse services have been unsuccessful: Y N  
**IEP:** Y N **504:** Y N  
**FBA:** Y N **FBP:** Y N  
 FSIQ ≥ 70 Y N  
 Parent in agreement: Y N

*Evidence should be specific and as detailed as possible to show that the school has done everything possible to resolve the student's issues. [FBA/BIP, Teacher intervention data, etc.]*

Gather data for Day Tx Referral  
 Attach all necessary data  
 Have parent sign consent to release information.  
 Return forms to Director of Student Services or Transition Specialist *(For E.C. students, this must take place as part of an IEP team decision with parent approval. Check the fidelity of the BIP, modify the IEP to reflect the change in placement to Day Treatment.)*

Eligibility Assessment by Focus Behavioral Health

Placed at Day Treatment

NOT accepted at Day Treatment

*In some cases, K-5 students may be placed at the alternative school while they are waiting on a determination for Day Treatment. The DRT will make those decisions on a case by case basis.*

**IEP Team Meeting or Reg. Ed. Parent Conference**  
 1. Check fidelity of BIP  
 2. Modify IEP to consider change in EC placement.  
 4. Consider / Discuss alternative school referral

Homeschool completes a Alternative Referral for the Student (See Alternative School Referral Chart)

**OUT of COUNTY and Emergency**  
 Day Treatment Referrals will be handled on a case by case basis. Emergency DRT meetings will be called as necessary by the Director of Student Support Services.