SHARING APPS from one location to another.

Go to your OHS teacher section.

Open the page and edit App by clicking on the App. Select Options

Section Workspace	CTE 19							
Summary	ools Edit	tors & Viewers	Statistics	He	w do I?			
About Me Page Abo	ut Anna White							
About Anna White								🗘 Options
About Me Details								
Prefix:		Name:						
Prefix: Ms.	*	Name: Anna White						
Prefix: Ms. Biography	٣	Name: Anna White						

Open the Sharing Tab

App Name:
About Anna White
General Sharing
By default, only you can use an app you created. To share this app with others, add specific users or groups.
Assign Group Assign User
You are not sharing this app with anyone.
Save Cancel

Add User by searching for username.

Select username

Add User Enter all or part of a user's first, last or user name and click Search. awhite	×
White, Anna white • awhite@caldwellschools.com	SELECTED USERS IF YOU WANT, YOU CAN REMOVE A USER OR USERS THAT YOU'VE SELECTED.
Add Cancel	

Add Username

Add User Enter all or part of a user's first, last or user name and click Search. awhite	×
	SELECTED USERS IF YOU WANT, YOU CAN REMOVE A USER OR USERS THAT YOU'VE SELECTED.
	White, Anna awhite · awhite@caldwellschools.com
Add Cancel	

The username will show under the sharing tab when added.

App Name: About Anna White	×
General Sharing	
By default, only you can use an app you created. To share this app with others, add specific users or groups. Assign Group Assign User White, Anna User	Remove
Save	

Now when you go to another page, even at another school, you can add the app that is shared with you. Go to your KINGS CREEK teacher section Select your page name to edit the page.

lackboard	View Website Help Center			
SITE & CHANNELS Anna White- PTLW (Naga Creak School / Specially & Support) Ms. White - CTE (Oak Hill School / Specially)	Anna White-PTLW Section Workspace Summary Tools Editors & Viewers Statistics How do 1?			
	Current Pages		Common Tools	All Tools
	Current Pages	and Dama		
	New Page Organize Pages Recycle Bin	Ind Page	Photo Gallery	
	New Page Organize Pages Recycle Bin Q, F Introducing Editing Pro Tips	ind Page	Photo Gallery	
	Introducing Editing Pro Tips	ind Page	Photo Gallery Forms & Surveys Files & Folders	
	Introducing Editing Pro Tips	Actions V	Photo Gallery Forms & Surveys Files & Folders	

Select Manage Apps & Layout

lackboard		
SITE & CHANNELS	Anna White-PTLW Section Workspace Summary Tools Editors & Viewers Statistics How do 1? Anna White Page Last edited by Angel Clark about 2 hours ago.	Actions Manage Apps & Layout Add apps or change your issuer Page Options Set the options for your page. Set Viewers Limit who can view this page.

Add App

Blackboard	View Website Help Center	
SITE & CHANNELS		
Anna White- PTLW	Anna White-PTLW	
(Kings Creek School / Specialty & Support)	Section Workspace	
Ms. White - CTE (Oak Hill School / Specialty)	Summary Tools Editors & Viewers Statistics How do I?	
	Anna White Page	
	Anna White Page	Actions
	con onea ey rager onen abou e novo ago.	Manage Apps & Layout
		Add apps or change your layout.
	You are in design mode. Organize your apps by dragging and dropping. Double-click the App to change the I'm Done name	Page Options Set the options for your page.
	You are in design mode. Organize your apps by dragging and dropping. Double-click the App to change the I'm Done name.	And ages of change your layout. Page Options Set the options for your page. Set Viewers Limit who can view this page.

Just add an app of the same type "About the Teacher".

The Shared app will show in the list (also shows where the app is used) Select it by name (About Anna White) to add it to page.

	Selec	ct an App	×
I	ð	About Teacher Web Community Manager Besic App	🐣 About Teacher
	q	Alumni Directory Web Community Manager Basic App	Create New
	Ş	Announcements Web Community Manager Basic App	Q Find
ł		Article Library Web Community Manager Basic App	About Anna White Oak Hill School / Specially / Ms. White - CTE / About the
		Assignment Web Community Manager Premium App	About The Teacher Not on any pages
		Blog Web Community Manager Basic App	
		Book List Web Community Manager Basic App	
	r::::1	Calendar	
	Cano	cel	

To end design mode, click I'm Done.

Section Workspace	
ummary Tools Editors & Viewers Statistics How do I?	
Anna White Page	
nna White Page st edited by Anna White about a minute ago.	Actions Manage Apps & Lavout
You are in design mode. Organize your apps by dragging and dropping. Double-click the App to change the I'm Done name.	Add apps or change your layout. Page Options Set the options for your page.

Now view the page, the content will be in the app from the original page where it was first created. Your app will be populated with content you added on the OHS site.

Anna White	×
Kings Creek School	District Home Select a School 🔹 User Options 🔹
☆ About Us Parents & Community Students Staff Teac	cher Websites Athletics & Clubs
Anna White- PTLW Anna White	Ms. Anna White Welcome! My name is Anna White and I am the CTE/Project Lead the Way teacher at Oak Hill and Kings Creek Schools. I have PLTW certifications in Design and Modeling and Automation and Robotics. In addition to these certifications, I graduated from Appalachian State University with a BS in Middle Grades Education with concentrations in Math and
You are in emulation mode. End Emulation Mode	

To edit the app, you must ALWAYS edit from the original page. Once you edit the app, all pages where the app has been added will be automatically updated.

This applies to any app. They can be shared so for someone who works at more than one location, this is a great option. Just keep the information on the shared apps non- specific to any one school and it will be fine. Remember, what you put in the original app shows on all pages where you add the shared app.