



Caldwell County Schools

New Student Registration Checklist

To provide quality instruction in a safe, caring environment.

SCHOOL INFORMATION

IF YOU ARE UNSURE OF THE SCHOOL YOUR CHILD WILL ATTEND CALL OUR TRANSPORTATION DEPARTMENT AT (828) 754-8041

School Name:

Address:

Telephone Number:

Fax Number:

CHECKLIST

ITEMS YOU WILL NEED TO BRING TO ENROLL A STUDENT

Photo Identification of Parent/legal guardian	ONLY a parent or Legal Guardian can enroll a student
Copy of your child's certified birth certificate	
Proof of guardianship (Required for all children not living with their natural parent)	Can include: birth certificate, Divorce/custody papers, Social Services paperwork, Custody paperwork authorized by a judge or Social Services, Foster care placement paperwork
Two Proofs of residency	Utility bill: power, water, gas, cable Mortgage statement, rental/lease agreement, deed, car registration
Up to date immunization records	If your child is not immunized you will need to speak to a school nurse
Health Assessment Form filled out by Doctor	Required for all Kindergarteners and any student who is enrolling in a NC Public school for the first time. Link to Health Assessment Form:: NC Health Assessment Form
Previous School Information (Not required but helpful)	Name, address, telephone number of prior school. Most recent report card or transcript A copy of the student's current schedule at previous school
Caldwell County Schools Enrollment Form	
Medication Use Form	Filled out by you/your child's doctor for any medication they will be given at school Medication Form link: Medical Consent Documents
Check the school website for any school specific forms you may need to complete	Caldwell County Schools Websites

If you do not have access to a printer, all forms are available at your child's home school.